

**CALHOUN COUNTY BOARD OF COUNTY COMMISSIONERS
REGULAR BOARD MEETING MINUTES
FEBRUARY 5, 2019**

PRESENT AND ACTING:

**GENE BAILEY, CHAIRMAN
SCOTT MONLYN, VICE-CHAIRMAN
DANNY RAY WISE
EARL HUNT
JERAL HALL**

**MATT FUQUA, ATTORNEY
CARLA A. HAND, CLERK OF COURT AND COUNTY COMPTROLLER
SARAH WILLIAMS, CLERK ADMINISTRATIVE ASSISTANT**

Chairman Bailey called the meeting held in the Regular Meeting room to order at 2:00 P.M.; CT. Commissioner Monlyn led the Prayer and Pledge of Allegiance to the Flag.

APPROVAL OF MINUTES AND VOUCHERS

- ❖ A motion to approve the minutes and vouchers as published on the agenda (the January 15, 2019 Regular Meeting Minutes and the January 17, 2019 Emergency Meeting Minutes; vouchers for warrants: accounts payable warrants – 1901-UT4, 1901-GS2, 1901-UT5, 1812-UT3, 1902-UTL, 1902-1G, 1902-1E, 1902-1L, 1902-1GP, 1902-1RD payroll warrants – PR19-B01, PR19-B02, PR19-B03, PR011019, PR012419) was made by Commissioner Hall and seconded by Commissioner Hunt. The motion passed unanimously 5-0.

PLANNING COMMISSION RECOMMENDATION

- ❖ Commissioner Wise made a motion to approve the Planning Commission's recommendation to grant approval of the conditional use permit for Teramore Development, conditioned upon the construction of an eight (8) foot vinyl fence adjacent to all residential properties, and the use of lighting as set forth in the plans. Commissioner Hall seconded the motion. Chairman Bailey stated all public comment from the Planning Commission Meeting would be carried over into the Regular Meeting Minutes. The motion passed unanimously 5-0.

Public Comment

Ms. Sandra Clark stated she owns property adjacent to the proposed development. Ms. Clark stated she had requested a white plastic fence be used in previous discussions with another man. Ms. Clark voiced concerns about where the delivery trucks would unload boxes, and concerns with the intersection the store would be located on being dangerous. Ms. Clark stated her well is sixty-six (66) and a half feet from the proposed septic line, and asked how this would be feasible. Ms. Clark stated the area the store would be located on is in a congested area, and is concerned about accidents occurring.

Mr. Tommy Stephens stated he lives on the northwest corner of State Road 73 and State Road 20. Mr. Stephens voiced his concerns about the commercial development site, siting concerns about the area being congested. Mr. Stephens stated he believes if the development were approved, the company should be made to commit to installing a left turn lane off State Road 20 onto Demont Road. Mr. Stephens expressed concerns about runoff from the retention pond, and questioned if the retention

pond would be large enough for the development. Mr. Stephens asked the Board to consider changing the speed limit signs on State Road 20 so the speed limit is slowed sooner after the Chipola River Bridge.

Mr. Jason Pitts stated his property is on the east side of the proposed development site. Mr. Pitts voiced concerns with the proposed privacy fence and stated he would prefer an eight (8) foot vinyl privacy fence be constructed from the north corner to south corner of the development. Mr. Pitts stated he does not want to be able to see the development from his home.

Chairman Bailey stated he share's Mr. Pitts concern with the wood fence, as wood does not hold up well in our area. Chairman Bailey asked if FDOT would require a turn lane due to the development of the property. Mr. Snowden stated if the entrance to the property is not accessed off a State highway, they do not get involved in the development. Mr. Snowden stated a left turn lane could become a necessity at some point if a traffic study is done by FDOT in the future. Attorney Fuqua stated the Board could request a traffic study from FDOT regarding turn lanes and speed limits in the area. There was further discussion about the entrance to the development.

Mr. Bracey addressed the fencing concerns expressed, and stated there would be fencing between the development and all surrounding residential properties. There was further discussion about the property. Mr. Pitts stated he would like the privacy fence to be constructed before any development begins. Chairman Bailey asked Mr. Bracey if this would affect construction. Mr. Bracey stated he was not sure. There was further discussion about the privacy fence.

Ms. Pam Stephens expressed concerns for wrecks at the intersection at Demont Road and State Road 20 due to the placement of the commercial development. Ms. Stephens stated the Dollar General is welcomed in Clarksville, but she does not think the location is appropriate. Ms. Stephens expressed concerns with parking for the commercial development. Ms. Stephens stated she has spoken with FDOT who stated no traffic study has been done concerning turn lanes, and would have to be requested by the County or the developer.

Mr. Champ Clark expressed concerns about the intersection where the store would be located, stating the intersection is dangerous. Mr. Clark stated he has previously asked about speed bumps on Demont Road, and believes they would be beneficial in slowing down traffic on the road. Mr. Clark expressed concerns about the delivery trucks to the commercial store blocking the intersection to back into the store to unload deliveries. Mr. Clark stated the sign for no through trucks on Demont Road has been gone for a while and should be replaced.

- ❖ Chairman Bailey made a motion to ask FDOT to do a traffic study on the intersection of State Road 73 south to State Road 73 north, and intersections in between. Commissioner Hall seconded the motion. The motion passed unanimously 5-0.

BECKY SMITH, TAX COLLECTOR – ADVERTISEMENT OF THE TAX ROLL IN NEWSPAPER

Ms. Smith informed the Board it is time to advertise the delinquent taxes, and stated which newspaper the delinquent taxes are advertised in is the Board's decision. Ms. Smith stated the advertisement will be in the newspaper for three (3) weeks in May, and the sale is to be held on or before June 1. Ms. Smith stated she plans to hold the sale on May 29. Attorney Fuqua asked if the County would be given the same price as last year. Ms. Smith stated she was unsure. Chairman Bailey stated the Board has always used the Calhoun County newspaper, The County Record, to advertise the delinquent taxes.

- ❖ Commissioner Monlyn made a motion to advertise for delinquent taxes in The County Record. Commissioner Hunt seconded the motion. The motion passed unanimously 5-0.

Chairman Bailey stated he would like Ms. Smith to request the same rate as last year. Ms. Smith stated she needed to know the advertisement pricing before she could prepare the bills. Chairman Bailey asked if Mr. Turner provided her with a rate. Ms. Smith stated he did not. Chairman Bailey stated the advertisement rate would be the same rate as last year.

WILLIS INSURANCE AGENCY – ROOF INSPECTIONS

Mr. Ron Willis with Willis Insurance Agency stated he is concerned about future roof inspections. Mr. Willis stated once new roofs are placed on homes following the hurricane, the insurance companies will have periodic inspections of the roofs to make sure proper protocols were followed for roof installation. Mr. Willis stated the insurance company expects the roof to be inspected at each step of the re-roofing process to make sure the roof has been properly installed. Mr. Willis stated if the insurance company is not satisfied the roof has been inspected and installed properly, they will begin to non-renew policies. Mr. Willis stated Mr. Parrish could not be the only person in the County assigned to inspect all the roofs in the County. Mr. Willis stated if the County does not have a team of inspectors monitoring the new roof installations, there would be major issues for the citizens of Calhoun County in the future. Commissioner Wise asked Mr. Parrish when a new roof is installed is he there for each step or if only the finished product is inspected. Mr. Parrish stated the roofer tears the old roof off, and if he cannot be there to inspect the roof, time stamped pictures are taken of the progress. Mr. Parrish stated at the end of the project more pictures are taken and the roofer signs an affidavit stating the roof was installed according to and meets Florida Building Codes. Mr. Parrish stated this fulfils all the State’s requirements regarding new roof installation. Commissioner Wise stated it sounds like what the insurance company wants would place a burden on the County. Commissioner Wise stated if the insurance company wants someone to inspect every step of the process on every roof that has to be replaced, it should be their responsibility to hire a third party inspector to be on the job site for the duration of the construction. Chairman Bailey inquired about Florida Building Codes. Mr. Parrish stated there is a nail pattern inspection or pictures, and the final affidavit is signed stating the building code was followed. Mr. Parrish stated if he does not receive all documentation the project was completed correctly, he does not issue a certificate of completion. Mr. Parrish stated not all contractors are pulling permits, and he has not found a solution to the problem. Chairman Bailey asked Mr. Parrish to call the Department of Business and Professional Regulation to see if there were any task force inspectors they could send to the County. Mr. Parrish stated there are inspectors from DBPR already going throughout the County. Mr. Willis stated in Tallahassee there is an inspection after all old roofing is removed before construction could move forward. Mr. Willis stated insurance companies will accept photographic evidence, but the photos must be adequately time stamped in a way it could not be edited by a computer. Mr. Willis stated it is important that the County have a protocol in place to ensure roofs are being installed properly to prevent insurance non-renewals. There was further discussion about permits and inspections. Chairman Bailey stated he appreciated Mr. Willis bringing this issue to the Board’s attention, and they would work to do what they could to remedy the situation.

PROCUREMENT POLICY – EMERGENCY PURPOSES

Commissioner Monlyn stated the Board might want to look at the procurement policy in regards to emergency purchases. Chairman Bailey stated the procurement policy needs to be addressed as the personnel policy was addressed. Chairman Bailey stated he would like to have a workshop regarding the procurement policy to go over changes that need to be made. Chairman Bailey asked the Board if they could meet an hour before the 2:00 PM meeting on Thursday to discuss the procurement policy. Attorney Fuqua suggested adding the topic to the meeting agenda for the special meeting.

SHELDON AND CORTINA HENRY – NEIGHBORING PROPERTY ZONING CONCERN

Ms. Henry stated she and her husband have concerns with a property across from her home located at 20836 NE Pine Street in the Pine Island Subdivision. Ms. Henry stated the property is a 1.2-acre site, Calhoun County Commissioners Meeting – February 5, 2019

three-(3) bedroom two (2) bathroom home, and they want to add a mobile home to the property as well. Ms. Henry stated they wanted to make sure that zoning and Health Department requirements had been met in order to add a mobile home to the property. Ms. Cortina stated she wrote a letter to the Board concerning having guidelines to appreciate instead of depreciate neighborhoods. Ms. Henry asked the Board if there were any guidelines concerning condemning property and establishing timelines for the cleanup of these condemned homes. Ms. Henry stated Pine Island was once a very good neighborhood, but over the years, there has been a decline in the condition of the neighborhood. Ms. Henry asked if there were any ordinances or guidelines that could be set up to improve all the neighborhoods in the County. Commissioner Hunt stated there were some mobile homes in rough shape before the storm, which are even worse since the storm, and need to be checked on. Commissioner Monlyn stated before the hurricane the City of Blountstown had an effort called Operation Ghost Town to require properties be cleaned up. Attorney Fuqua stated Blountstown has code enforcement, but the County does not have code enforcement; noting Pine Island is not in the City of Blountstown. Ms. Henry asked if code enforcement were something the County could add at this time. Attorney Fuqua stated code enforcement could be added, but is something that must be budgeted for because someone would have to be paid to be the code enforcement officer. Chairman Bailey stated the Board has discussed code enforcement but ultimately had to remove it from the budget due to lack of funding. There was further discussion about code enforcement and County zoning. Mr. Henry asked if there was anything, the Board could do to protect their community. Chairman Bailey stated the County could not afford code enforcement at this time.

Ms. Melissa Gurliaccio, another resident of the Pine Island area on Oak Street, expressed her property concerns in the area. Ms. Gurliaccio stated the people who are moving in trailers and renting them out are destroying their neighborhood and the things they are trying to make better. Ms. Gurliaccio stated the last thing she wants in the community she lives in is to have people renting out their properties to drug dealers and addicts who have no stake in the community. Ms. Gurliaccio stated across from her house now there are four (4) residences on one parcel, and the residences are not in good shape. Attorney Fuqua stated what Ms. Gurliaccio has described could be something Mr. Parrish could go look into. Attorney Fuqua stated there could be improvements and additions that are not permitted. Ms. Gurliaccio stated she does not want to live this way, nor have her kids and grandkids live this way. Ms. Gurliaccio stated there are mobile homes at the end of Oak Street and Hickory Street are not fit to live in, and the people who own them continue to rent them. Ms. Gurliaccio stated she realized people need a place to live, but the owner of the property should improve it enough that people do not have to live in those conditions. Attorney Fuqua stated the County's only authority would be enforcement if there were additional development on a lot that is not permitted. Attorney Fuqua stated the County has no mechanism to enforce someone to fix up his or her property. Attorney Fuqua stated Mr. Parrish looking at the one (1) parcel in question would be at least a place to start. Chairman Bailey stated the County could make sure the development is compliant with Health Department codes. Chairman Bailey stated the Board would do what they could to alleviate or help the situation in the area. Ms. Henry inquired about having speed bumps installed in the neighborhood. Chairman Bailey stated the Board has a requirement that a tenant from every property on the road must sign a petition requesting the installation of the speed bumps. Chairman Bailey stated the petition is then verified after submittal to the Board. Ms. Gurliaccio asked if there was a way to reduce the amount of homes allowed on each parcel. Chairman Bailey stated this could be done through zoning, but the Board could not change what already exists. Commissioner Hunt stated he would have no issue with the installation of speed bumps in the neighborhood if the residents were all in favor. Commissioner Hunt stated about fourteen (14) years ago, there were speed bumps on every road in Pine Island, but the residents complained so they were removed. Ms. Henry thanked the Board for their time.

JAKE SHULER, EMS – AMBULANCE REMOUNT

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Mr. Shuler stated the ambulance remount project started in 2017, and since then there have been two (2) companies that have been awarded the contract and have been unable to complete the project. Mr. Shuler stated only one (1) company, Ten-8, submitted a proposal since the contract was pulled from the last vendor. Mr. Shuler stated the remaining grant funds are \$XX, XXX, and the insurance proceeds from the claim following the hurricane are \$XX, XXX totaling \$XX, XXX. Mr. Shuler stated the proposal from Ten-8 is for \$70,922, so an additional \$XX, XXX would be needed to complete the remount. (Please note Chelsea Snowden, Grants Coordinator, will clarify these amounts at the 02/19/2019 regular Meeting after time to review.) Chairman Bailey stated a recommendation has been made for the hospital and the County to split the additional funds needed to complete the ambulance remount project. Chairman Bailey stated the County would pay the total amount up front and allow the hospital to repay their half by withholding \$625.93 (this amount is subject to change) per month from the subsidy over a twelve (12) month period starting in April 2019. Chairman Bailey asked if Mr. Shuler has received a contract from Ten-8, and asked when they would expect payment. Mr. Shuler stated he has received a contract from Ten-8, and the total would be due upon completion of the project.

- ❖ Commissioner Monlyn made a motion to set aside the procurement policy to pay the additional \$15,022.41. (A new motion will be necessary to set forth the correct amount at the February 19, 2019 regular Meeting.) Commissioner Hunt seconded the motion. The motion passed unanimously 5-0.
- ❖ Commissioner Monlyn made a motion to award the contract to Ten-8. Commissioner Hall seconded the motion. Chairman Bailey stated an agreement would be needed from the Hospital Board agreeing to the terms of withholding. The motion passed unanimously 5-0.

LIVE OAK HEIGHTS TASK ORDER – DEWBERRY ENGINEERS, INC.

Mr. Justin Ford stated the Board should have received a copy of the task order that was drafted. Mr. Ford stated the grant amount is small, and they left as much money available for construction as possible. Mr. Ford stated they have split the task order into two (2) phases, survey and design in one (1) phase and CEI in another, totaling \$8,750.00

- ❖ Chairman Bailey made a motion to award the task order to Dewberry Engineers, Inc. Commissioner Wise seconded the motion. The motion passed unanimously 5-0.

BID OPENING – CIGP ALLIANCE ROAD

Mr. Brandon Purvis with Dewberry Engineers, Inc. opened and read aloud the sealed bids.

CIGP Alliance Road Bids	
C.W. Roberts Contracting, Inc.	\$577,910.80
Roberts & Roberts, Inc.	\$493,767.57
Capital Asphalt, Inc.	\$1,150,783.00

Mr. Purvis stated the Board could table the bids until they could be reviewed for accuracy.

- ❖ Commissioner Hunt made a motion to table the bids and add the bid award to the agenda for the Special meeting on Thursday. Commissioner Hall seconded the motion. The motion passed unanimously 5-0.

Ms. Snowden stated she could reach out for a task order to the third firm in line, Southeastern Consulting Engineers, for the CEI for the project.

TIM JENKS, MAINTENANCE DEPARTMENT

Mr. Jenks stated his department has been busy at all County parks and buildings. Mr. Jenks stated the pole barn at Clay Mary Park has been straightened the best he can and has been re-braced, and trees have been trimmed. Mr. Jenks stated the pump at Hugh Creek has been repaired, and only needs one more part. Mr. Jenks stated the pump at Kinard has been repaired and ready to be turned on. Mr. Jenks

stated a new pump house has been built at Ocheessee Park, and he worked on the lighting. Mr. Jenks stated there is a lot of work to be done at Sam Atkins Park, and the construction of the dugouts is underway. Mr. Jenks stated besides everyday maintenance, they would be spending a lot of time out at Sam Atkins Park. Commissioner Hunt asked who is constructing the dugouts at Sam Atkins Park. Mr. Jenks stated Daniel Barfield is building the dugouts.

CLIFFORD EDENFIELD, ROAD DEPARTMENT

Mr. Edenfield stated he has been sending prison crews behind the debris pick up crews to pile up debris again for the crews, and picking up smaller debris. Mr. Edenfield stated they would try to do this in all the communities. Mr. Edenfield stated his department has also been trying to patch roads behind the debris haulers. Mr. Edenfield stated he hired one (1) inmate crew supervisor who has started picking up inmates this week, and the second inmate crew supervisor should be hired by the end of the week. Mr. Edenfield stated he and Mr. Monlyn cleaned up an area today of nothing but household garbage, and this is something the debris haulers would not be picking up. Mr. Edenfield stated he does not know how the Board would like to handle the situation, but it could become a nuisance especially since the County does not have a garbage dump. Mr. Edenfield stated as he cleans up places like this, it may become necessary to have a dumpster at the Road Department to place the garbage. There was further discussion about garbage pickup. Mr. Edenfield asked if the Commissioners have noticed any roads that have not had a first pass for debris pickup. Mr. Edenfield stated if there are any to let him know, there are already seven (7) roads on the list currently. Mr. Edenfield stated they are trying to finish these roads in the next two (2) days and consider the first pass complete, and start with the second pass. Mr. Edenfield stated that on the second pass they should start picking up the large stumps.

RITA MAUPIN, DIRECTOR OF LIBRARY SERVICES

Ms. Maupin stated Mossy Pond, Blountstown, Hugh Creek, and Shelton Libraries are all running close to normal operations, with normal hours and services. Ms. Maupin stated FEMA is still utilizing the Heritage Room at the Blountstown Library through February 28th. Ms. Maupin stated Kinard Library is operational, but they are still doing work to clean up books and get them into the building. Ms. Maupin stated the computers are up, and they have started after school mentoring and tutoring. Ms. Maupin stated the Altha Library has not had much progress, but there has been some good news. Ms. Maupin stated the building has \$200,000 of insurance, and \$50,000 for the interior books and equipment. Ms. Maupin stated a portable building would be placed at the Altha Library by February 18th, and a storage container would be delivered to hold all the contents of the library during the repair of the building. Ms. Maupin stated the Altha Town Council is spearheading the repairs to the Library since the building belongs to them. Attorney Fuqua stated the Town of Altha would probably be willing to deed the library to the County after repairs are made if the County were interested. Chairman Bailey stated he would be in favor of the County taking responsibility for the Library after repairs are made and the building is in good shape. There was further discussion about the libraries.

DOWLING PARRISH, BUILDING OFFICIAL

Mr. Parrish stated he has been busy issuing permits, licenses, and inspecting houses. Mr. Parrish stated since October 10th he has issued about 500 building permits, and over 150 licenses to contractors. Chairman Bailey asked the Board's thoughts about reinstating permit fees. Chairman Bailey stated most other counties have begun charging permit fees again. Chairman Bailey stated the County could use the revenue at this time, and could do some type of graduated fee for a time. Commissioner Hunt stated there are some residents who have been unable to begin repairs to their homes, and asked if they should be penalized because they have not had the money to start repairs. Mr. Parrish stated permits are good for one (1) year, and if they already have a permit it would be good for one (1) year to complete repairs. Chairman Bailey stated the Board is charging for new construction now, but has been waiving hurricane related permits for four (4) months. Mr. Parrish stated the licenses issued to

contractors have offset much of the lost permitting revenue. Chairman Bailey stated the Board could at least reinstate 50% of the fee for a month, and then reinstate the full price. There was Board consensus to reinstate 50% of the permitting fee for one (1) month and then reinstated to full price. Ms. Gurliaccio stated there are some citizens who have not worked out a settlement with their insurance company yet, so have no ability to get a permit because they are unsure what repairs they would be able to do at this time. Ms. Gurliaccio asked if she should go obtain a permit now, pending what the insurance company decides to cover. There was further discussion about repairs. Chairman Bailey stated he would have no issue waiving the fees for those who have proof they did not receive their insurance checks until after the fees were reinstated. Chairman Bailey stated if the citizen can verify the date of the insurance check a waiver could be issued for the permitting fee.

Mr. Parrish stated he happened upon a truck unloading construction debris in a ditch on State Road 71 south. Mr. Parrish stated he turned around and went back to get the tag number, but the truck had already finished dumping the debris and was pulling back onto the road toward Blountstown. Mr. Parrish stated he followed the truck to its establishment and he called the Sheriff's Department. Attorney Fuqua stated unloading debris on the road right of way is a felony. Commissioner Monlyn stated next time this happens to take pictures so it can be proven the debris was dumped illegally. Chairman Bailey stated he hopes the Sheriff's Department at least speaks with the individual and maybe this would deter them from dumping any more loads of debris on the roadside. There was further discussion about illegal dumping. Commissioner Hunt stated there has been an issue as well with contractors not properly disposing of shingles.

JUDY BISS, COUNTY EXTENSION OFFICE

Ms. Biss stated her upcoming retirement is March 8th, so she is winding down her role here as County Extension Director and preparing her office for the next Director. Ms. Biss stated due to funding, there has been a hiring freeze on some positions, but the Director position was approved to advertise and fill and they are waiting for the position to be announced. Ms. Biss stated it would likely be six (6) months or so until this position is filled. Ms. Biss stated per the Memorandum of Agreement, once the University selects the top candidates, they would be presented to the Board for final approval at a regular Board meeting. Ms. Biss stated she would be available to assist in the transition as needed after she retires, and Ms. Whitney Cherry would be appointed as Interim Director. Ms. Biss stated the Extension Office is in the process of accepting applications for the part time summer 4-H Program assistant, and they would keep the Board posted on the progress.

Ms. Biss stated Ms. Cherry continues to work on in-school 4-H clubs as well as community clubs and volunteer recruitment. Ms. Biss stated they are thankful for the community support and 4-H volunteers that they do have, and for the recent interest in club and summer program development expressed by Commissioner Monlyn and School Board Member Ken Speights.

Ms. Biss stated the Extension Office continues to provide information to clients regarding hurricane recovery. Ms. Biss stated her office is also part of the Jackson/Calhoun Long Term Recovery Group. Ms. Biss stated there is still a need for information and funding regarding hurricane recovery. Ms. Biss stated there is a forestry meeting on February 12th and registration was cut off at 200, and there is still a waiting list so there may be another meeting in the future.

CHELSEA SNOWDEN, PROJECTS AND GRANTS COORDINATOR

Ms. Snowden stated she has been working on Legislative Budget Requests, and she sent the House of Representatives request this morning for infrastructure extensions for a half mile of water, sewer, and natural gas extensions from Blountstown to the old Mowrey Elevator site. Ms. Snowden stated she has also done the same request to the Senate for this particular project. Ms. Snowden stated Senator

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Montford had approached Chairman Bailey about potentially drafting a list of some of the items the County needs as a whole, and she is currently working on this list, which would be due on February 11th. Ms. Snowden stated she would like to discuss this more at the Special Meeting on Thursday if possible. There was further discussion about the legislative budget requests.

Ms. Snowden stated she is working closely with the Long Term Recovery Group Ms. Biss mentioned. Ms. Snowden stated this group is trying to receive 501c3 status where they would link local governments to make sure any unmet needs are addressed and community resources are taken care of, and counties can focus on what they need to as a county. Ms. Snowden stated she would like to place on the agenda for the Special Meeting on Thursday a Resolution, which would show the County's support of the North Florida Inland Long Term Recovery Group.

Ms. Snowden stated she has been in touch with FDOT regarding the County Road 274 Sidewalk Project. Ms. Snowden stated there was a recommendation from FDOT to re-bid the project as before, and include a bid alternate as well if costs needed to be cut for the project.

Ms. Snowden stated at the February 19th Regular Board Meeting bids would be opened for the County Road 549 project, which was re-bid several weeks ago.

Ms. Snowden stated if there were any projects the Board would like to add to the Legislative Budget Requests to let her know between now and Thursday.

CARLA A. HAND, CLERK OF COURT AND COUNTY COMPTROLLER

Clerk Hand stated that on Thursday at the Special Meeting she would be bringing a budget resolution for the unanticipated revenue from the sale of auction items so they could budget to expend these items. Mr. Edenfield stated he planned to use the Road Department's portion of the proceeds to build a new barn for increased storage and some other renovation needs at the Road Department.

Clerk Hand stated some of the Volunteer Fire Departments and the Senior Citizen's Center are in attendance at today's meeting to discuss how the Board plans to move forward with repair or rebuild of their facilities. Chairman Bailey stated he would bring these matters up during Commissioner Time.

ATTORNEY TIME

Attorney Fuqua presented to the Board the lease for the old sewing factory/Big River Board Room with Neal Land and Timber Company. Attorney Fuqua stated the lease is for one (1) year.

- ❖ Commissioner Hunt made a motion to approve the Lease Agreement. Commissioner Hall seconded the motion. The motion passed unanimously 5-0

Attorney Fuqua stated Mr. Alan Bush with Metric Engineering is in attendance at the meeting. Mr. Bush stated he wanted to visit the counties they are working in to let them know they are there if anything is needed, and to let them know if there are any questions they could answer. Mr. Bush stated he would leave a business card with each of the Commissioners. Mr. Bush stated they have received unofficial word that the State is trying to make March 15 the final day to place materials by the roadside, with the ultimate day of debris pickup on July 11. Mr. Bush stated he has not seen anything official yet. There was further discussion about debris pick-up.

Attorney Fuqua asked if the Board would like him or Attorney Milton to attend the Special Board Meeting on Thursday. Chairman Bailey stated an attorney should be present at the meeting since the agenda has gotten larger.

COMMISSIONER TIME

COMMISSIONER WISE

Nothing to report.

COMMISSIONER HALL

Commissioner Hall stated he would like to discuss the status of the Mossy Pond Volunteer Fire Department. Chairman Bailey stated he would discuss this topic shortly.

COMMISSIONER HUNT

Commissioner Hunt inquired when would be the last day for debris pickup. Commissioner Bailey stated FDOT issued an email yesterday that they would like all materials to be placed by the roadside by March 15, with the final day on July 11. Chairman Bailey stated last night he received another email that stated another extension could be possible, so he is unsure of the final day for debris pickup. Chairman Bailey stated March 15 as of now is the last day to place materials by the road. Chairman Bailey stated he personally does not see how the debris company could pick up the debris that is by the road now by March 15.

Commissioner Hunt asked if there has been an increase in prison work crews. Chairman Bailey stated there has been an increase. Commissioner Hunt asked if the County has received the five (5) inmate work crews they should be assigned. Chairman Bailey stated there has not been an increase in uniformed officer crews, but Mr. Edenfield has hired one (1) inmate crew supervisor and would soon have another checking out inmates. Commissioner Hunt stated the inmate crew supervisor who was hired was unable to receive inmates until recently. Mr. Edenfield stated it took the prison a week to provide the supervisor with inmates. Mr. Edenfield stated he has been receiving two (2) work crews per day regularly, but that is all. Commissioner Hunt stated the Board is supposed to be supplied with an inmate crew per district, and asked if the Board would be pursuing this or letting it go. Chairman Bailey stated another letter could be sent to the Governor. Commissioner Hunt stated Senator Montford should receive a reminder as well. There was further discussion about the inmate work crews.

- ❖ Commissioner Hunt made a motion to re-appoint Mr. Maxie Waldorff to the IDA Board. Chairman Bailey seconded the motion. The motion passed unanimously 5-0.

COMMISSIONER MONLYN

Commissioner Monlyn stated Ms. Sharon Chason needs an alternate canvassing board appointee in the Chairman's absence, and requested this item be on the agenda for the Special Meeting on Thursday.

CHAIRMAN BAILEY

Chairman Bailey stated the County anticipates rebuilding the Mossy Pond Volunteer Fire Department. Chairman Bailey stated by tomorrow that the County would need to know where the new building would be located. Mr. Duncan Harvey with the Mossy Pond Volunteer Fire Department, stated they would like to place the fire department beside the Mossy Pond Library but out of their way. Mr. Harvey stated the fire department also needs a helicopter-landing zone. Commissioner Hall stated Mr. Clay O'Neal indicated to him that he would clear five (5) acres at no charge if needed to build the new fire station. Chairman Bailey stated a survey of the property would be needed. Commissioner Hall stated he has checked with the Property Appraiser's Office, and the County owns about twenty (20) acres, but he is unsure where exactly the property lines are located. Chairman Bailey stated he, Commissioner Hall, Mr. Snowden, and Ms. Maupin could get together to determine property lines. There was further discussion about the volunteer fire department. Chairman Bailey stated the County is working with FEMA and the insurance company on the design and build back of the Mossy Pond Volunteer Fire Department.

Chairman Bailey stated they have been meeting each Wednesday with FEMA. Chairman Bailey stated he would like to see the Board prepare to bid for repair or replacement the Courthouse roof, the Health Department, and the Senior Citizens building. Chairman Bailey stated one of the engineer's the Board has contracted with, Mr. Jack Husband, is a structural engineer and Ms. Snowden has spoken to him regarding the repairs. Chairman Bailey stated he would like to begin build back efforts as soon as possible as funds permit. There was further discussion about damaged County property. Chairman Bailey stated they have been discussing plans with Synergy, who is the recovery program manager for the Florida League of Cities, and provides recovery services through turnkey restoration and reconstruction services. Ms. Snowden presented the Board with a preliminary damage inventory. Chairman Bailey stated bi-weekly or weekly meetings with the full Board might become a necessity. Chairman Bailey stated there is the possibility of mold in the Senior Citizens Building, which would need to be addressed in the near future. There was further discussion about the Senior Citizens Building.

Mr. Parrish stated he is having some issues with inspecting FEMA trailers. Mr. Parrish stated the mobile homes are locked, and he cannot get in them for inspections. Mr. Parrish stated he could look at the power pole and verify it is wired properly, but cannot check the wiring inside the trailer. There was further discussion about FEMA trailers. Attorney Fuqua stated Mr. Parrish could check with the new FEMA representative for the County who may be able to help with this issue.

Chairman Bailey stated the County has roughly \$929,000 in SHIP (State Housing Initiative Partnership) funding, of which about \$65,000 is already encumbered. Chairman Bailey stated the SHIP program is income driven, and asked the Board to refer anyone in their district they believe the program could help to the Courthouse so they could see if they qualify for assistance with their homes. Chairman Bailey stated these funds need to be utilized to help their constituents. There was further discussion about the SHIP program.

Chairman Bailey stated about an hour before this afternoons meetings, Ms. Snowden received a phone call from Mr. Adam Johnson who stated he would be required to be away from work for one month without communications due to his military obligations. Chairman Bailey stated the County is in a crunch, and recommended the Board appoint Chelsea as the temporary Emergency Management Director, and to consider her compensation between now and the Special Board Meeting on Thursday.

- ❖ Chairman Bailey made a motion to appoint Ms. Snowden as the temporary Emergency Management Director in Mr. Johnson's absence. Commissioner Hall seconded the motion. The motion passed unanimously 5-0.

Clerk Hand stated she received an email a few minutes ago between Ms. Pam Skinner and Mr. Johnson concerning his leave. Clerk Hand stated the Personnel Policy allows seventeen (17) days per year for military leave and Mr. Johnson has already used some due to other military training. Clerk Hand stated Mr. Johnson is asking if he may take leave without pay (rather than use annual leave) for the days away in excess of the military leave benefit. There was Board consensus for Mr. Johnson to take leave without pay.

There was further discussion about Legislative Budget Requests.

Clerk Hand stated Magnolia Volunteer Fire Department is represented at the meeting today as well and would like to ask the Board some questions about their building. Chairman Bailey stated no fire departments have been worked on yet, and an engineer must look at the Magnolia Volunteer Fire Department building because there is some structural damage. Chairman Bailey stated the Board would address repairs for the volunteer fire departments in the near future once the initial three (3) buildings

have been repaired. Chairman Bailey stated the volunteer fire departments have not been placed on the back burner, and they are working to get to all buildings that need repair. Mr. Guilford McDonald stated they would like to get permission to go ahead and order new doors for their building, and have received a quote for about \$9,000 to replace the doors. Chairman Bailey stated the County's insurance company would order and pay for the doors and have them installed. Chairman Bailey stated once the engineer looks at the walls that were damaged; the project could be bid out. Chairman Bailey stated if the project is not bid out, the County would lose their FEMA reimbursement for the deductible. Mr. McDonald stated their biggest concern is the doors, and asked if the insurance company could go ahead and get the doors taken care of first. There was further discussion about the volunteer fire department. Chairman Bailey stated the County must follow guidelines in order to receive reimbursement, but he would check to see if the insurance company could bid the doors separate from the structural damage to the building. Chairman Bailey encouraged all volunteer fire departments to report any damage they have to the contents of their buildings.

Mr. Duncan Harvey stated there would be a taco dinner fundraiser at the Mossy Pond Volunteer Fire Department on Saturday February 9.

There being no further business, the meeting adjourned at 4:18 p.m., CT.



GENE BAILEY, CHAIRMAN

ATTEST:



CARLA A. HAND, CLERK