

**CALHOUN COUNTY BOARD OF COUNTY COMMISSIONERS
REGULAR MEETING MINUTES
JUNE 12, 2018**

PRESENT AND ACTING:

**DANNY RAY WISE, CHAIRMAN
GENE BAILEY, VICE-CHAIRMAN
DARRELL MCDOUGALD
JERAL HALL**

**MATT FUQUA, ATTORNEY
CARLA A. HAND, CLERK OF COURT AND COUNTY COMPTROLLER
SARAH WILLIAMS, CLERK ADMINISTRATIVE ASSISTANT**

Chairman Wise called the meeting held in the Regular Meeting room to order at 6:00 P.M.; CT. Commissioner McDougald led the Prayer and Pledge of Allegiance to the Flag.

APPROVAL OF MINUTES AND VOUCHERS

A motion to approve the minutes and vouchers as published on the agenda (the May 22, 2018 Planning Commission Meeting Minutes, the May 22, 2018 Regular Meeting Minutes, and the May 27, 2018 Emergency Meeting Minutes; vouchers for warrants: accounts payable warrants – 1805-UTL, 1806-MED, 1806-HLM, 1806-1E, 1806-1G, 1806-1RD, 1806-1L, 1806-UTL, 1806-1ES, 1806-1S and payroll warrants – PR18-B15, PR18-B16, PR18-B17, PR18-B18, PR051708, PR053118) was made by Commissioner Hall and seconded by Commissioner McDougald. The motion passed unanimously 4-0.

SECURITY CAMERAS FOR COURTHOUSE

Clerk Hand stated the agenda packet included two (2) quotes for security cameras at the Courthouse from Court Administration. Clerk Hand stated Court Administration invited three (3) vendors to do a walkthrough of the facility but only two (2) vendors participated and sent proposals. Clerk Hand stated Vertical Com & Security submitted a quote for \$33,892.50 and Sonitrol submitted a quote for \$30,129.00. Clerk Hand stated Court Administration is recommending formal acceptance from the Board of County Commissioners for the lower of the two (2) quotes, and the funds to pay for the project to be taken from the Court Facility fund. Clerk Hand stated if the Board accepted the quote, they would need to first set aside the Procurement Policy. Clerk Hand stated cameras would also be purchased, not to exceed \$5,000, from the same fund and could be included in the motion to accept. Commissioner McDougald asked why the Court Administration went outside the Procurement Policy for quotes. Clerk Hand stated they requested quotes instead of formally bidding the project. Chairman Wise asked where the cameras would be installed. Clerk Hand stated the cameras would be installed all around the Courthouse. There was further discussion about security cameras. Commissioner Bailey asked if the quote includes a control for the back door. Clerk Hand stated the quote is only for cameras.

- ❖ Commissioner Bailey made a motion to set aside the Procurement Policy. Commissioner McDougald seconded the motion. The motion passed unanimously 4-0.
- ❖ Commissioner McDougald made a motion to accept the lowest quote from Sonitrol and approve the purchase of cameras not to exceed \$5,000 from the Court Facility fund. Commissioner Hall seconded the motion. The motion passed unanimously 4-0.

Chairman Wise asked how the cameras would be set up and how the Courthouse security officers would be able to monitor the cameras where they are stationed. Attorney Fuqua advised Chairman Wise to speak with Sheriff Kimbrel in private about the matter, because security systems are exempt from the Sunshine Law.

CALHOUN COUNTY INMATE INTER-COUNTY SERVICE AGREEMENT

Mr. Joe Wood provided the Board with updated copies of the Inter-County Service Agreement with Liberty County for female inmate housing. Mr. Wood stated the Chairman of the Liberty County Board of County Commissioners has already signed the agreement. Commissioner Bailey asked if the Consumer Price Index was still included in the agreement. Mr. Wood stated the County struck this part out of the original agreement on the first page, but did not realize it was written again on another page of the agreement. Mr. Wood stated the statement was not removed from the other page, and if the Board was not comfortable with any part of the agreement, modifications could be made and sent back to Liberty County before voting on the agreement. Commissioner McDougald stated he is in agreement for the inmates to be moved to Liberty County. Mr. Wood stated the Jackson County facility is overcrowded and they want to limit the amount of inmates from Calhoun County, which is not feasible. Commissioner McDougald asked Sheriff Kimbrel if thirty (30) female inmates is the new normal. Sheriff Kimbrel stated in the past they usually had about fifteen (15) female inmates, but recently they have averaged about twenty-four (24). Commissioner Bailey stated he does not see any other option than to move the inmates to Liberty County. Commissioner Bailey stated he has spoken with the Jackson County Administrator and Jail Administrator and they both expressed they would like to limit the number of inmates from Calhoun County to ten (10). Commissioner Bailey stated he is in agreement to move the inmates to Liberty County. There was further discussion about the female inmates.

- ❖ Commissioner Bailey made a motion to send a letter of cancellation to Jackson County and to approve the Inter-County Service Agreement for female inmates with Liberty County. Commissioner Hall seconded the motion. The motion passed unanimously 4-0.

VALUE ADJUSTMENT BOARD

Clerk Hand stated each year there are appointees to the Value Adjustment Board to serve when there is a disagreement between a property owner and the Property Appraiser concerning exemptions, valuation, and classifications. Clerk Hand stated by Statute the Value Adjustment Board is made up of two (2) County Commissioners, one (1) School Board member and two (2) County citizen members. Clerk Hand stated the Board of County Commissioners appoints one (1) County citizen who owns homestead property within the county, and the School Board appoints the other County citizen who must own a business occupying commercial space within the school district. Clerk Hand stated last year the Board of County Commissioner members were Commissioner McDougald and Commissioner Jones, and the homestead property owner appointed was Mr. Philip McMillan and the alternate was Ms. Arzella Smith. Clerk Hand stated the Board would need to consider what Board members would serve and which property owners they would like to appoint. Commissioner McDougald stated he would be willing to serve again. Commissioner McDougald asked if Mr. McMillan would be willing to serve again. Clerk Hand stated if it were the Board's wish for Mr. McMillan to serve again she could contact him to ask. There was Board consensus for Mr. McMillan and Ms. Smith to serve on the Value Adjustment Board again this year. Commissioner Bailey nominated Commissioner Jones to serve again on the Value Adjustment Board. There was Board consensus for Commissioner McDougald and Commissioner Jones to serve on the Value Adjustment Board. Clerk Hand stated it is also required to hire an attorney who is not associated with any other governmental entity to serve on the Value Adjustment Board, and for the past several years, the Board has used Attorney Martha Eskuchen from Marianna. Clerk Hand stated

with Board permission, she would contact Attorney Eskuchen for available dates. There was Board consensus to use Attorney Eskuchen as the attorney for the Value Adjustment Board.

JOHN COLLINS, AVCON – NORTH TAXIWAY A EXTENSION PROJECT, RECOMMENDATION OF AWARD

Mr. Collins stated at the last Board meeting, bids for the North Taxiway A Extension project were opened for the Calhoun County Airport. Mr. Collins stated two (2) bids were received from Roberts, Roberts, Inc., and C.W. Roberts Contracting, Inc., of which C.W. Roberts Contracting was the low bidder. Mr. Collins stated they have put together a recommendation of award, which was emailed to the Commissioners prior to the Board meeting. Mr. Collins stated they recommend award of the project to C.W. Roberts Contracting, Inc. contingent upon the County obtaining some additional grant funding for the project. Mr. Collins stated the low bid came in about \$72,000 higher than the estimate and the grant amount for the project. Mr. Collins stated they have worked with the FAA (Federal Aviation Administration) over the past several weeks and this morning received confirmation they would be providing an additional \$55,000 for the project, which leaves about \$16,000 of funding needed. Mr. Collins stated he feels confident they would be able to receive the additional funding needed for the project from FDOT. Mr. Collins stated they would be working with FDOT and hope to have the additional grant funding secured in the next week or so.

- ❖ Commissioner McDougald made a motion to accept the low bid from C.W. Roberts Contracting, Inc. contingent upon additional funding being received. Commissioner Hall seconded the motion. Commissioner Bailey asked how AVCON underestimated the project, and asked what the factors were that determined the lower bid pricing. Mr. Collins stated the factors were related to the economic conditions in the area. Mr. Collins stated the FAA informed him that every project they have received over the past two (2) months has also been higher than anticipated. Mr. Collins stated all the contractors have heavy workloads, which is reflected in the pricing. There was further discussion about bids and pricing. The motion passed unanimously 4-0.

Mr. Collins requested approval for the Chairman's signature on the FAA grant application since the final amount of the grant is now known as the bids have been received.

- ❖ Commissioner Hall made a motion to approve the Chairman's signature on the FAA grant application. Commissioner McDougald seconded the motion. The motion passed unanimously 4-0.

TIM JENKS, MAINTENANCE DEPARTMENT

Mr. Jenks stated they have been busy cutting grass lately. Mr. Jenks stated one of his employees has been out of work for about a week due to illness, but he expects him to be back tomorrow.

Mr. Jenks stated the trees in front of the Ag building are beginning to cause some maintenance issues, and have outgrown the space. Mr. Jenks stated he has spoken with Ms. Judy Biss, and she does not have an issue with the trees being taken down. Mr. Jenks stated he would also like to pressure wash the roof of the Ag building. Mr. Jenks stated if the Board agreed, he would get in touch with Mr. Edenfield about removing all the trees except for the palm tree. There was Board consensus for the trees to be removed.

Mr. Jenks stated he would like to get pricing on a new gutter for the front of the Courthouse. Mr. Jenks stated he has patched the gutter all he can, and it is in bad shape. There was Board consensus for pricing to be received on a new gutter for the Courthouse.

Mr. Jenks stated there would be a ball tournament on June 23 at Sam Atkins Park. Mr. Jenks stated he would line the fields the Friday before the tournament if he were able.

Mr. Jenks stated the Courthouse HVAC project is almost complete. Mr. Jenks stated the second floor air handler has been replaced, and there is only one other air handler to be replaced and a VAV box in the State Attorney office.

Mr. Jenks stated he has ordered and installed new exit signs for the Courthouse. Mr. Jenks stated none of the signs were working previously and he received good pricing on the new exit signs.

Mr. Jenks stated there is an air handler in the EOC that sits on the floor, and through the years, there has been water damage to the floor. Mr. Jenks stated he would like TRANE to look at the air handler while they are here working and get a price for replacing the air handler and repairs. Mr. Jenks stated the chiller for the Courthouse is a 1996 model, but should work for another twenty (20) to twenty-five (25) years. Mr. Jenks stated the chiller has been serviced recently and re-insulated.

Commissioner Bailey stated he would like some clean-up instructions to be drawn up for tournaments that are held at Sam Atkins Park. Mr. Jenks stated he informed the group holding the next tournament they would need to remove all garbage from cans and place in the dumpster, and for the liners to be replaced. Commissioner Bailey stated he would like there to be a paper that is given when the deposit is received in the Courthouse with instructions for cleanup. Clerk Hand stated she would talk to Mr. Jenks and have something drafted.

CLIFFORD EDENFIELD, ROAD DEPARTMENT SUPERINTENDENT

Mr. Edenfield stated there was not too much damage sustained in the County from sub-tropical storm Alberto, except for a few roads in the Altha area that washed and some drainage issues that need to be addressed.

Mr. Edenfield stated the rain has work on Bears Head Road and Troy McCroan stalled for the time being, but they would be back to work again after the rainy weather is out of the area. Mr. Edenfield stated they have been trying to catch up their other to do lists in the meantime.

Mr. Edenfield stated they had a demonstration last week of a mower machine that would help tremendously on cutback work. Mr. Edenfield stated he would like to budget for one of the machines in the next year. Mr. Edenfield stated they are getting less prison crews, and are down to one (1) per day. Mr. Edenfield stated he has been working on job descriptions for the open positions at the Road Department.

Commissioner Hall stated there is a beaver dam on County Road 274 West that would need to be addressed soon. Mr. Edenfield stated the beaver dams have been rebuilt all over the County, and he would get with Mr. Jenks and give him a list so another round of trapping could begin.

Mr. Edenfield stated all the roads in the CDBG (Community Development Block Grant) grant have been paved and they are working on getting milling in the driveways to tie in the slopes.

RITA MAUPIN, DIRECTOR OF LIBRARY SERVICES

Ms. Maupin stated the Shelton's Branch Library was able to open on time for the summer children's program, thanks to Mr. Jenks and his staff, Mr. JK Newsome and the library staff, and Officer Lee from

Calhoun Correctional Institution. Ms. Maupin stated Kinard Library reported today they had thirty (30) children in attendance for their children's program and the Blountstown Library had twenty-six (26) children. Ms. Maupin stated Mossy Pond and Hugh Creek libraries had children in attendance also, but she was unsure of their numbers. Ms. Maupin stated the program is educational, but the children also get a hot meal.

Ms. Maupin stated last Thursday a storm came through and the Blountstown Library lost power, which disrupted their computer security system. Ms. Maupin stated there were two (2) children who happened to get around the security system and access sites that were supposed to be unauthorized, so they have increased their computer security.

DOWLING PARRISH, BUILDING INSPECTOR

Mr. Parrish stated he has been busy with inspections. Mr. Parrish stated he issued twenty-two (22) building permits for \$4,229, two (2) culverts for \$50, six (6) licenses for \$375.00, and worked with Mr. Johnson on HLMP (Hurricane Loss Mitigation Program) homes and Ms. Kelly on SHIP (State Housing Initiative Partnership) projects. Mr. Parrish stated he also attended a meeting with Commissioner Bailey in Liberty County.

ADAM JOHNSON, INTERIM EMERGENCY MANAGEMENT DIRECTOR

Mr. Johnson provided the Board with an update handout for the HLMP projects. Mr. Johnson stated Chariot Construction has completed 100% of the work on their awarded projects as of yesterday, and Gulf Coast Home Solutions is still working on window installation. Mr. Johnson stated Gulf Coast Home Solutions anticipates receiving the windows by the end of this week and would be working to install the windows throughout next week.

Mr. Johnson thanked the Board for their support throughout sub-tropical storm Alberto. Mr. Johnson stated landfall was in Laguna Beach, which is approximately fifty (50) miles southeast of Blountstown. Mr. Johnson thanked all the County wide first responders, Road Department personnel, and other emergency support personnel. Commissioner McDougald asked if there would be any reimbursement for the work the Road Department did in Altha while under the State of Emergency. Mr. Johnson stated no reimbursement requests have been submitted to him. There was further discussion about reimbursement. Commissioner Bailey stated there was no national declaration of emergency and does not believe reimbursement would be available.

Mr. Johnson stated the Civil Affairs Military Unit who visited the County last October has contacted him recently about the County hosting a team of civil affairs soldiers again the week of July 9 through 13. Mr. Johnson stated some of the functions the team could provide to the County are supporting the Office of Emergency Management, threat assessments of schools, identifying vulnerabilities of critical infrastructure, and focusing on disaster relief efforts throughout the County. Commissioner Bailey asked what the unit did for the County the last time they came. Mr. Johnson stated the unit identified POD sites, which are facilities or locations that could be utilized for points of distribution during emergencies. Mr. Johnson stated the unit would like to have a planning conference call prior to coming to the County with County personnel and Commissioners to discuss what the County would like to see accomplished while they are here. There was Board consensus to host the Civil Affairs Military Unit. Mr. Johnson asked if the Board had any objections to the team staying in the EOC during their time in the County. There was no objection from the Board for the team to stay in the EOC.

Mr. Johnson gave the Board various updates of the activities of the Emergency Management Office, and informed them of his next required military annual training for the Florida National Guard from August 4 through 18.

Commissioner Bailey asked if any further information has been received regarding the County's CEMP (Comprehensive Emergency Management Plan). Mr. Johnson stated he received an email late Monday from the State regarding the CEMP, but he has not had a chance to respond to the email. Mr. Johnson stated he would be sure to respond tomorrow morning.

JOE WOOD, DIRECTOR OF OPERATIONS

Mr. Wood stated the County has certain statutory requirements regarding County held tax certificates. Mr. Wood stated he has broken down the tax certificates the County holds into five (5) categories, and the Statutes deal differently with each category. Mr. Wood stated the County has nine (9) County held tax certificates that, based on the current assessed value per the Property Appraiser, are valued at over \$5,000. Mr. Wood stated on county held tax certificates over \$5,000, the Statute stated the county must apply for a tax deed on the properties. Mr. Wood stated there are three (3) properties that fall under the homestead exemption rule, which says if the tax liability is less than \$250 the County cannot apply for a tax deed. Mr. Wood stated there are one hundred (100) properties that were previously valued at more than \$5,000 but have fallen in value below \$5,000 or were previously valued at less than \$5,000, and are still valued at less than \$5,000, and the Statute says the County may apply for a tax deed on these properties. Mr. Wood stated there are eighty-six (86) certificates on the mineral rights of properties and they are all valued at under \$20. Mr. Wood stated the cost to apply for each tax deed is approximately \$500. Mr. Wood stated in the past the County only applied for tax deeds (mandatory) when the assessed value was in excess of \$5,000.

- ❖ Commissioner McDougald made a motion to apply for the nine (9) tax deeds required by Statute. Commissioner Bailey seconded the motion. The motion passed unanimously 4-0.

Mr. Wood stated the footers for the new jail kitchen have been poured, and they started laying block yesterday. Mr. Wood stated he expects the slab to be poured in the next day or so.

Mr. Wood stated the mosquito spraying had slowed down for a while, but with the warmer weather and rain, they have started spraying full force. Mr. Wood stated as soon as the rainy weather moves out of the area they would also be starting the herbicide spraying on the right of ways.

Mr. Wood stated on his way to the meeting tonight he received a call from PanCare of Florida. Mr. Wood stated PanCare has an opportunity to apply for a grant for a generator to power the building they rent from the County in the event of emergencies. Mr. Wood stated PanCare would like to retain ownership of the generator if they ever terminated their lease. Mr. Wood stated the grant deadline is Thursday, and asked the Board if they would like to approve this request. Commissioner McDougald stated he did not mind PanCare taking the generator with them if they leave, as long as they leave the electrical service as it is currently. Commissioner Bailey stated that he agrees with Commissioner McDougald, but would request they leave the transfer switch if the generator is removed. Commissioner Bailey asked if PanCare would be taking care of the installation costs and furnishing the gas for the generator. Mr. Wood stated he did not ask, but he would let PanCare know of the parameters the Board has requested.

- ❖ Commissioner McDougald made a motion to allow PanCare to install a generator provided they leave the transfer switch if they ever terminate their lease. Commissioner Bailey seconded the motion. The motion passed unanimously 4-0.

Clerk Hand stated the Board pays the utilities for the PanCare building. Mr. Wood stated he would inform PanCare the Board would not participate in any generator fuel costs.

Commissioner Bailey asked Mr. Wood if he could tell him what PanCare provides financially concerning inmate care. Mr. Wood stated he is unsure how much is provided financially on inmate care, but he would get this information for the Board. Mr. Wood stated PanCare does intake and medical calls, but is unsure how many times a week they do medical calls. Commissioner Bailey asked if Liberty County would bring the female inmates to PanCare for treatment or to the hospital. Mr. Wood stated Liberty County would do the intake exam of the inmates. Mr. Wood stated the contract with Liberty County states they would do five (5) ambulance transfers per year free of charge, and would charge \$350 plus \$6 per mile for any additional ambulance transfers. Mr. Wood stated five (5) was decided on because that is the total number of ambulance transfers from the previous year. Mr. Wood stated Liberty County has a doctor that prescribes medication if needed for the inmates.

CHELSEA SNOWDEN, PROJECTS AND GRANTS COORDINATOR

Ms. Snowden presented to the Board for their approval pay application two (2) for Roberts & Roberts, Inc. in the amount of \$359,184.42 for the CDBG paving project.

- ❖ Commissioner McDougald made a motion to approve pay application two (2) for Roberts & Roberts, Inc. Commissioner Hall seconded the motion. The motion passed unanimously 4-0.

Ms. Snowden present to the Board for their approval pay application three (3) for C.W. Roberts Contracting, Inc. in the amount of \$152,417.95 for the John F. Bailey Road project.

- ❖ Commissioner McDougald made a motion to approve pay application three (3) for C.W. Roberts Contracting, Inc. Commissioner Hall seconded the motion. The motion passed unanimously 4-0.

Ms. Snowden stated HMGP (Hazard Mitigation Grant Program) quotes are listed on the agenda, but she received further information today about the projects. Ms. Snowden stated the County already has some projects that Dewberry has been putting project location maps together and doing some preliminary work on. Ms. Snowden stated they would be going for straight application services and would have those for the Board at the next Board meeting. Ms. Snowden stated she would not be able to attend the next Board meeting as she would be in Orlando at the Florida Association of Counties (FAC) Conference but she would have an agent bring these before the Board at the meeting.

Ms. Snowden stated the County had their CDBG monitoring and audit recently. Ms. Snowden stated three (3) individuals came to the County from the Department of Economic Opportunity (DEO) as well as the County's consultant, Debbie Belcher with Roumelis Planning, and Commissioner Bailey. Ms. Snowden stated they had a full day of going through all the paperwork and there were no findings. Ms. Snowden stated there were a few things the DEO representatives recommended as far as policies and ADA compliance, as well as some civil rights documentation and employment procedures and policies, so she would be working with the Board in the future to be sure the County is meeting all federal guidelines. Ms. Snowden stated an update on the CDBG project was sent in the agenda packets for the Board's review. Ms. Snowden stated they are very close to being able to close out the project, and close out must be complete by June 27 in order for the County to apply for the next application cycle on June 28, which is their goal. Ms. Snowden stated Chairman Wise and Commissioner Bailey would be attending the FAC Conference at the end of the month as well, but Commissioner Bailey would still be attending the Board meeting. Ms. Snowden stated all documents to this point have had Chairman Wise's signature on them, so in order to transmit the documents the Board would need to execute a

Resolution authorizing Vice-Chairman Bailey to execute the documents. Ms. Snowden presented to the Board Resolution 2018-16 to allow Vice-Chairman Bailey to execute the close out documents for the CDBG grant.

Resolution 2018-16

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF CALHOUN COUNTY, FLORIDA, AUTHORIZING THE VICE-CHAIRMAN OF THE BOARD OF COUNTY COMMISSIONERS TO EXECUTE THE "COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM FFY 2015 CLOSEOUT DOCUMENTS".

WHEREAS, Calhoun County, Florida, has requested the State of Florida, Department of Economic Opportunity, for financial assistance through the Community Development Block Grant Program for activities related to road and drainage improvements; and,

WHEREAS, Calhoun County, Florida, will have fulfilled all requirements of the community development grant program agreement and desires to close out the grant in which the Chairman will not be available to execute closeout documents; and,

WHEREAS, the "State of Florida, Department of Economic Opportunity Community Development Block Grant Program closeout documents requires that a Resolution be passed by the Board of County Commissioners of Calhoun County, Florida authorizing the Vice-Chairman of the Board of County Commissioners of Calhoun County, Florida, to execute "State of Florida, Department of Economic Opportunity Community Development Block Grant Program closeout documents" attached hereto.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Calhoun County, Florida, as follows:

1. The Vice-Chairman of the Board of County Commissioners of Calhoun County, Florida, is authorized execute the "State of Florida, Department of Economic Opportunity Community Development Block Grant Program closeout documents" attached hereto as EXHIBIT "A".

DULY PASSED AND ADOPTED by the Board of County Commissioners of Calhoun County, Florida, this 12th day of June, 2018.

- ❖ Commissioner McDougald made a motion to approve Resolution 2018-16. Commissioner Hall seconded the motion. The motion passed unanimously 4-0.

Ms. Snowden stated the next CDBG application cycle closes on August 13, and in order to pursue the grant there would need to be two (2) public hearings to go over project ideas, which would happen in July. Ms. Snowden asked the Board to be thinking about projects that could be addressed with the grant, such as road paving and drainage, and housing rehabilitation services. Ms. Snowden stated DEO does not require the County to procure the application administration prior to the application being created, but she would be bringing the information to Ms. Belcher and make sure the County does not need to do any procurement prior to the application being created. Ms. Snowden stated if the County decides to do a road paving project or infrastructure project, the County gets points for readiness to proceed. Ms. Snowden stated she has spoken to Mr. Justin Ford with Dewberry and they are willing to

continue putting together the County's preliminary plans and specifications in order to be ready to submit these with the application.

Ms. Snowden stated she and Clerk Hand have been speaking with a representative from The Net Group who is interested in redeveloping the County's website. Ms. Snowden stated Commissioner Bailey has expressed the desire for all County personnel to have an email domain instead of using personal/private emails such as Gmail. Ms. Snowden stated there is money in the budget to work on the website and could be carried over into the next fiscal year, and there is also a possibility there is some funding through Enterprise Florida for website development. Commissioner Bailey stated he would like to go ahead and move forward with getting a County email system set up. Attorney Fuqua stated there is no way for the County to catalogue the private emails and save them, and since they are public record the County really needs a system that can maintain those public records.

- ❖ Commissioner Bailey made a motion to move forward with setting up a County email.

Commissioner Hall seconded the motion. The motion passed unanimously 4-0.

Ms. Snowden stated she would get several quotes for the email domain creation and bring these before the Board at the next Board meeting.

BRANDON PURVIS, DEWBERRY ENGINEERS, INC/PREBLE-RISH

Mr. Purvis stated construction on the CDBG project is almost finished, and it is anticipated that all construction should be completed by the end of next week.

Mr. Purvis stated the right of way issue on Silas Green Road has been resolved, and they are looking at correcting some potential drainage issues on the road. Mr. Purvis stated they are about 30% complete with the plans and would be coordinating with the County soon for a field review.

Mr. Purvis stated they are still working to get the right of way issue resolved with the landowners.

Mr. Purvis stated the City is applying for a grant to replace the ties and improve the base of the M&B train in town to preserve the history. Mr. Purvis stated the City is requesting support letters, and a letter of support has been provided to the Board for this grant.

- ❖ Commissioner McDougald made a motion to approve the support letter for the City's grant application. Commissioner Hall seconded the motion. The motion passed unanimously 4-0.

CARLA A. HAND, CLERK OF COURT AND COUNTY COMPTROLLER

Clerk Hand asked Ms. Arzella Smith (who joined the Board meeting after the VAB discussion) if she would be willing to serve again as the alternate homestead exempt property owner on the Value Adjustment Board. Ms. Smith indicated she would be willing to serve.

ATTORNEY TIME

Attorney Fuqua stated he had a chance to speak with the attorney for Neal Land and Timber Company regarding the donation of a commercial building (formerly a sewing factory). Attorney Fuqua stated the attorney stated he would get a donation agreement drafted and sent to him. Attorney Fuqua stated the attorney had to go through several people within the company to get approval to modify the lease so the County would pay the cost of the increased insurance premium on the land. Attorney Fuqua stated he asked the attorney if Neal Land and Timber Company would be willing to give the leased land at Neal Boat Landing to the County, since they have leased it to the County for numerous years. Attorney Fuqua stated the attorney for Neal Land and Timber indicated he would speak to the company regarding donation of the land.

COMMISSIONER TIME

COMMISSIONER MCDUGALD

Commissioner McDougald stated there are some drainage issues in Altha, and the town of Altha has not been awarded a grant to fix these issues. Commissioner McDougald stated there is a match requirement on many of the grants available, and asked if the County could help with a match if a grant is obtained. There was consensus from the Board to consider helping the town of Altha with a match if they are successful in obtaining a grant. Mr. Edenfield asked if there is an agreement with the town of Altha on their road system. Commissioner McDougald stated there is an Interlocal agreement with the town of Altha. Mr. Edenfield stated he would like to see the agreement so he knows exactly what he is responsible for concerning the roads in Altha. There was further discussion about the roads in Altha.

COMMISSIONER BAILEY

Commissioner Bailey stated most of the County employees have begun using an electronic time clock system and this system has been working very well. Commissioner Bailey stated all the employees in Emergency Management had been added, Mr. Jenks and his staff are using the system, and Ms. Pam Skinner is working on implementing the system at the Road Department.

Commissioner Bailey stated if any department heads need to request an inmate work squad from the prison they need to come before the Board first or go through the Chairman or Vice-Chairman because there is a lot of work that needs to be completed throughout the County, and inmate work squads are already scarce. There was further discussion regarding inmate work squads.

Commissioner Bailey asked if there is an Ordinance regarding abandoned vehicles on County right of ways. Mr. Wood stated he has spoken with Sheriff Kimbrel about this subject. Attorney Fuqua stated there was an issue years ago with a mechanic shop that the County had to address, but he does not remember what the County did to resolve the issue. Commissioner Bailey stated he would like the County to adopt an Ordinance that would give an individual thirty (30) days to remove their vehicle from the roadside or the County would have the vehicle towed. Mr. Wood stated he believes the Sheriff has informed people before if they did not remove their vehicle it would be towed, and generally the owner has subsequently removed the vehicle. Attorney Fuqua stated he believes there is a Florida Statute that states if a vehicle is abandoned for seven (7) days it can be hauled off, but he is not sure if this is for State highways only or County highways as well. There was further discussion about abandoned vehicles on the county right of ways.

Commissioner Bailey stated he is the Chairman for the Calhoun County Transportation Disadvantaged Coordinating Board, and they have been awarded a grant for \$209,601, which is administered by the Apalachee Planning Council.

Commissioner Bailey stated the exploratory oil well on Highway 71 South came up dry. Commissioner Bailey stated the company is disappointed but not discouraged.

Commissioner Bailey stated the solar farm that was previously discussed did not work out, but Mr. Chris Killensburg contacted him today and told him he would be meeting with a property owner to obtain 2,000 to 2,500 acres to put in a large megawatt solar farm in Calhoun County. Commissioner Bailey stated Mr. Killensburg would be meeting with the property owners Thursday morning and requested to meet with him at 2:00 Thursday afternoon.

Commissioner Bailey stated he received a call from someone requesting speed bumps be installed on Demont Road in Clarksville. Commissioner Bailey stated there is a church and one house on the road; he told the individual he would discuss this with the Board. Commissioner Bailey stated a petition would be required, but he does not see putting speed bumps on the road currently.

Commissioner Bailey requested \$20,000 be included in the proposed budget for fiscal year 2018-2019 for asbestos abatement of the old jail. Commissioner Bailey stated whether the jail could be used again or if it were torn down, the asbestos would need to be removed. There was further discussion about the old jail.

COMMISSIONER HALL

Nothing to report.

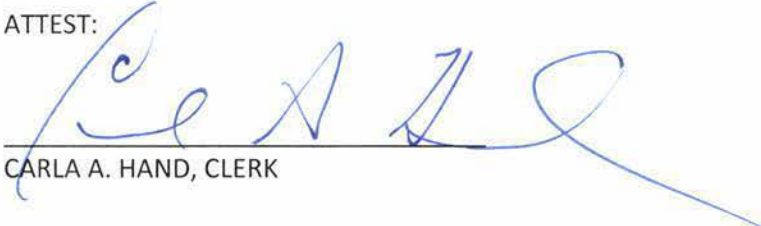
CHAIRMAN WISE

Chairman Wise stated the County now has five (5) engineers working for them and he would like to see mention of how they can all help the County in the future regarding grant applications and other projects.

There being no further business, the meeting adjourned at 7:39 p.m., CT.


DANNY RAY WISE, CHAIRMAN

ATTEST:


CARLA A. HAND, CLERK

**RESOLUTION OF CALHOUN COUNTY, FLORIDA
RESOLUTION NO. 2018-16**

**A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF
CALHOUN COUNTY, FLORIDA, AUTHORIZING THE VICE-CHAIRMAN OF
THE BOARD OF COUNTY COMMISSIONERS TO EXECUTE THE
“COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM FFY 2015
CLOSEOUT DOCUMENTS”.**

WHEREAS, Calhoun County, Florida, has requested the State of Florida, Department of Economic Opportunity, for financial assistance through the Community Development Block Grant Program for activities related to road and drainage improvements; and,

WHEREAS, Calhoun County, Florida, will have fulfilled all requirements of the community development grant program agreement and desires to close out the grant in which the Chairman will not be available to execute closeout documents; and,

WHEREAS, the “State of Florida, Department of Economic Opportunity Community Development Block Grant Program closeout documents requires that a Resolution be passed by the Board of County Commissioners of Calhoun County, Florida authorizing the Vice-Chairman of the Board of County Commissioners of Calhoun County, Florida, to execute “State of Florida, Department of Economic Opportunity Community Development Block Grant Program closeout documents” attached hereto.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Calhoun County, Florida, as follows:

1. The Vice-Chairman of the Board of County Commissioners of Calhoun County, Florida, is authorized execute the “State of Florida, Department of Economic Opportunity Community Development Block Grant Program closeout documents” attached hereto as EXHIBIT “A”.

DULY PASSED AND ADOPTED by the Board of County Commissioners of Calhoun County, Florida, this 12th day of June, 2018.

**CALHOUN COUNTY
BOARD OF COMMISSIONERS**




Danny Ray Wise, Chairman, CCBCC



Gene Bailey, Vice Chairman, CCBCC

ATTEST:



Carla Hand, Clerk BCC