

**CALHOUN COUNTY BOARD OF COUNTY COMMISSIONERS
REGULAR MEETING MINUTES
FEBRUARY 13, 2018**

PRESENT AND ACTING:

**DANNY RAY WISE, CHAIRMAN
GENE BAILEY, VICE-CHAIRMAN
DARRELL MCDUGALD
DENNIS JONES
JERAL HALL**

**MATT FUQUA, ATTORNEY
CARLA A. HAND, CLERK OF COURT AND COUNTY COMPTROLLER
SARAH WILLIAMS, CLERK ADMINISTRATIVE ASSISTANT**

Chairman Wise called the meeting held in the Regular Meeting room to order at 6:00 P.M.; CT. Commissioner McDougald led the Prayer and Pledge of Allegiance to the Flag.

APPROVAL OF MINUTES AND VOUCHERS

A motion to approve the minutes and vouchers as published on the agenda (the January 23, 2018 Workshop Minutes, the January 23, 2018 Regular Meeting Minutes, and the February 2, 2018 Special Meeting Minutes; vouchers for warrants: accounts payable warrants – 1802-MED, 1801-2ES, 1802-UTL, 1802-1ES, 1802-1E, 1802-1RD, 1802-1L, 1802-1G and payroll warrants – 2018-B02, PR18-B03, PR18-B05, PR18-B06, PR012518, PR020801) was made by Commissioner Hall and seconded by Commissioner Bailey. The motion passed unanimously 5-0.

BECKY SMITH, TAX COLLECTOR – ADVERTISEMENT OF DELINQUENT TAXES

Ms. Smith informed the Board it is time to advertise for delinquent taxes, and stated which newspaper the delinquent taxes are advertised in is the Board's decision.

- ❖ Commissioner Bailey made a motion to advertise for delinquent taxes in the County Record. Commissioner Hall seconded the motion. The motion passed unanimously 5-0.

Ms. Smith stated the Tax Collector's office would be receiving training for concealed weapons permits on February 21 and 22, and would begin offering concealed weapons permits to the public on March 7. Ms. Smith stated anyone interested in a concealed weapons permit should call the Tax Collectors office and schedule an appointment.

CARLA TRICKEY PEACOCK, PROPERTY APPRAISER – WEBSITE UPGRADE TRAINING EVENT

Ms. Peacock stated the Property Appraiser updated their website and they have received many calls from the public who are unsure how to use some of the new features. Ms. Peacock stated on Thursday February 15 the Property Appraiser's office would be holding two training sessions, one at 9:00 am and one at 1:30 pm, at the Blountstown Public Library. Ms. Peacock stated the vendor of the website would be offering hands on training to each attendee on a computer to teach the different features of the new website. Ms. Peacock stated each training session would last about an hour, and encouraged anyone interested to attend. Ms. Peacock stated if someone is unable to attend and has any questions about the new website to call her office and they would be happy to answer any questions.

Ms. Peacock thanked Ms. Rita Maupin for collaborating with the Property Appraiser's office and allowing them to come to each of the libraries throughout the County for the month of February to aid the public with homestead exemptions and other exemptions that are available. Ms. Peacock stated they have already been to several libraries this month and have already helped many people sign up for various exemptions. Ms. Peacock stated they plan to make this an annual event.

KEITH MADDOX, EMS

Mr. Maddox discussed with the Board the County Awards Grant, which has \$2,478.00 available for the County. Mr. Maddox stated this grant would provide AED batteries and pads for the Volunteer Fire Departments who are in need of these items. Mr. Maddox stated he has submitted a letter to the Board outlining the need for the grant, and he has completed the application for the grant. Mr. Maddox stated he would need Board approval for Resolution 2018-02 to submit the grant application.

**RESOLUTION No. 2018-02
The Board of County Commissioners
Calhoun County, Florida**

WHEREAS, the Board of County Commissioners of Calhoun County, Florida, having met in regular session; and

WHEREAS, the Board of County Commissioners of Calhoun County, Florida, is cognizant of the fact that the emergency medical services (EMS) is beneficial to the citizens and residents of Calhoun County, Florida, the surrounding counties; and

WHEREAS, the Board of County Commissioners of Calhoun County, Florida, has been aware of the fact that there are grant monies available through the State of Florida, Department of Health, Bureau of Emergency Medical Services to improve and expand the county's pre-hospital EMS and the Board of County Commissioners of Calhoun County, Florida, is also aware that these funds will not be used to supplant the existing county's budget allocations.

BE IT THEREFORE RESOLVED by the Board of County Commissioners of Calhoun County, Florida, that said board requests the State of Florida, Department of Health, Bureau of Emergency Medical Services, to award the Board of County Commissioners of Calhoun County, Florida the County Awards EMS Grant of \$2,476.04

BE IT FURTHER RESOLVED by the Board of County Commissioners of Calhoun County, Florida, that these funds will improve and expand the county's pre-hospital EMS and these funds will not be used to supplant the existing county's budget allocations.

DULY PASSED AND ADOPTED by the Board of County Commissioners of Calhoun County, Florida this 13th day of January, 2018.

- ❖ Commissioner Bailey made a motion to approve Resolution 2018-02. Commissioner Jones seconded the motion. The motion passed unanimously 5-0.

Mr. Maddox requested execution of the contract with EVT Enterprises for the Ambulance Repair and Remount.

- ❖ Commissioner Bailey made a motion to approve the contract with EVT Enterprises. Commissioner Hall seconded the motion. The motion passed unanimously 5-0.

Mr. Maddox reviewed with the Board the EMS financial report he submitted in their agenda packets. Mr. Maddox outlined the expenses and income of EMS for 2017 and January 2018. Mr. Maddox stated he would submit the depreciation schedule to the Board for discussion at the next Board meeting. Mr. Maddox stated in 2017 EMS had 2,515 transports out of 2,800 calls that were made. Mr. Maddox stated they had write-offs of \$592,969.22, and had payments made in the amount of \$910,836.35. Mr. Maddox stated their cash per call, which is a target number for keeping up with performance, is \$372.15. Mr. Maddox stated his goal was around \$400 based on previous years, and there was a fair amount of improvement from the beginning of the year to the end of the year. Mr. Maddox stated in January there were 194 transports out of 234 calls, they have collected \$78,009.41 in payments, and the cash per call for January is \$402.11.

Mr. Maddox stated the addendum to the contract between Calhoun Liberty Hospital and the County has been signed by the hospital's CEO, regarding advance funding of the grant match for the Ambulance Repair and Remount and was submitted to the Board for review, and requested approval if the Board was in agreement with the addendum.

- ❖ Commissioner Bailey made a motion to approve the addendum to the contract between Calhoun Liberty Hospital and the County. Commissioner McDougald seconded the motion. The motion passed unanimously 5-0.

Commissioner Bailey asked if the ambulance service transports dead bodies from the scene of an accident, or if they leave the body for someone else to transport. Mr. Maddox stated if the medics pronounce a death on scene, they do not transport the body. Commissioner McDougald asked if the ambulance service could transport the body. Mr. Maddox stated they could, but the truck is tied up for long periods of time since law enforcement must be called and the scene assessed. Mr. Maddox stated he is not aware of an ambulance service that transports dead bodies from the scene of an accident or other circumstance. Commissioner Bailey stated he was told EMS leaves the bodies with one of the volunteer firefighters for two (2) or three (3) hours for other transport. Mr. Maddox stated he is unsure which call or calls Commissioner Bailey is referring to, but good practice, and what he promotes in his EMS department is to stay with the body until law enforcement is present on the scene or a hospice representative. Mr. Maddox stated if this has not been the case, he would like to be made aware of the issue so it can be addressed.

COUNTY VEHICLES – WHO SHOULD BE PERMITTED TO DRIVE VEHICLES HOME

Chairman Wise stated he has been hearing from the public questions about why certain county employees are allowed to drive their county vehicles home. Chairman Wise stated some are easy to explain but others are not, and stated he asked the Board at the last meeting to think about who should be allowed to drive their county vehicle home. Commissioner McDougald stated he made a list of six (6) personnel who drive their vehicles home, and does not see a big issue with any who drive their vehicles home. Commissioner Hall stated he agrees with Commissioner McDougald. Chairman Wise stated the people he has spoken to seem to have a big issue and have asked how the County justifies the employees taking the vehicle home each night. Commissioner McDougald stated the employees on his list are called out on a fairly regular basis, and they all have money taken out of their check each month because they drive their vehicles home. Clerk Hand stated money is not taken out of their check, it is considered non-cash income. Commissioner McDougald stated he has seen no abuse of the use of county vehicles. Commissioner Bailey stated the Road Superintendent and the Maintenance Supervisor

get more calls than anyone else who works for the County. Commissioner McDougald stated the Assistant Road Superintendent gets calls as well. Mr. Cliff Edenfield stated the Assistant Superintendent was driving a county truck home for a short time, but has not been driving it home recently. Mr. Edenfield stated he has not allowed him to drive the vehicle home full time, but would prefer him to be able to since he lives on the south end of the County and could cover any calls that were in that area after hours easily. Commissioner Hall stated if he calls someone for help, he wants someone to come as soon as possible, not have to drive all the way to town to get a truck and then come. Commissioner Jones stated he sees the need for a few people to drive their vehicles home, especially during emergencies such as storm events. Commissioner Jones stated if the employees are called out during the month outside normal business hours they should report that time to the Board each month in their presentations at the Board meeting. Chairman Wise stated there are only two (2) people he believes have reason to drive their vehicles home, Mr. Jenks and Mr. Edenfield, but the others are hard to justify to the public. There was further discussion about driving County vehicles.

- ❖ Chairman Wise made a motion to allow only Mr. Jenks and Mr. Edenfield to drive their County vehicles home. Commissioner Jones seconded the motion. Commissioner McDougald stated he thinks Chairman Wise is potentially making things where fewer people are going to be willing to work after hours when called, and could cause dissention. Commissioner Bailey stated that during a declared emergency any of the employees with County vehicles should be allowed to drive their vehicles home until the emergency has cleared. The motion passed 3-2. Commissioner McDougald and Commissioner Hall opposed.

PEAVY FUNERAL HOME BILLING

Clerk Hand stated a letter was received from Peavy Funeral Home stating they would be raising their transport cost to the Medical Examiner from \$350 to \$500. Commissioner Bailey stated he spoke with Tim Adams who indicated he was still willing to do the transports for \$350. Commissioner Bailey stated the County could ask the Sheriff's Office if they would be willing to transport for a fee. There was further discussion about transporting bodies to the Medical Examiner. Mr. Wood stated he has spoken with the Sheriff who stated they would be willing to transport bodies if the Board wished, but there are rules and regulations associated with transporting the bodies that would have to be met. Mr. Wood stated he would check into the rules and report to the Board.

- ❖ Commissioner Bailey made a motion to allow only Adams Funeral Home to transport bodies to the Medical Examiner until it has been researched further if the Sheriff's Office could transport bodies. Commissioner McDougald seconded the motion. There was further discussion about transporting bodies. The motion passed unanimously 5-0.

SANDY KELLY – SHIP CHANGE ORDER

Ms. Kelly stated members from the USDA Office in Marianna would be visiting the County on March 7 from 10:00 am to 2:00 pm.

Ms. Kelly stated there has been a change order requested for Ms. Baker's SHIP job to replace the carpet in the original bid with laminate flooring. Commissioner McDougald stated there is a problem with the home that was not known when the project was bid, and asked Mr. Parrish if laminate flooring would solve the issue. Mr. Parrish stated he does not think it will, but is unsure. Commissioner McDougald asked if it would be better to place a sealant on the concrete and place ceramic tile instead of laminate flooring. Ms. Kelly stated the contractor has stated he will put a sealant on the concrete before the placement of the laminate. Commissioner McDougald stated he wants to be sure the problem is resolved before any work is done. Ms. Kelly stated it is unknown what is exactly happening in the home; there are spots coming through the cement and carpet, but they are not wet. Ms. Kelly stated the

contractor seems to think the concrete sealer would solve the issue. Chairman Wise asked if the change order was for an increase in cost or decrease in cost. Ms. Kelly stated the change order is for an increase of \$500, which is within the budget for the home. Commissioner McDougald stated he has been told there is mold in the house, and he has spoken with the homeowner about the issue. Ms. Baker came forward and showed the Board pictures from her phone of the spots on the floor. Ms. Baker stated the contractor told her he had never seen anything like these spots. There was further discussion about the project. Commissioner McDougald stated the issue needs to be looked into further before the change order is approved.

- ❖ Commissioner McDougald made a motion to table the change order until there is more known about the spots coming through the carpet. Commissioner Bailey seconded the motion. Commissioner Bailey stated if the Board does approve the change order for the flooring, he would like the attorney to prepare a disclaimer stating the spots are an existing issue and the County is not liable for any damages after the project is complete. Ms. Baker stated she would sign a disclaimer. The motion passed unanimously 5-0.

TRAVIS HOWELL, ALDAY-HOWELL ENGINEERING – CIGP JOHN F. BAILEY ROAD, CHANGE ORDER #1

Mr. Howell stated construction began on the project January 15, and the contractor is ready to start some paving tomorrow. Mr. Howell stated at the pre-construction meeting it was discussed that the County would be contributing funding to pave a portion of the road that was not funded by the CIGP (County Incentive Grant Program) program. Mr. Howell stated this section of road would need to be added to the project by change order, and the estimate to pave the section of road is \$24,666.84. Mr. Howell stated with Board approval, the change order would be added to the project. Commissioner Bailey asked Ms. Snowden if the Board would need to approve the Amendment and Resolution with FDOT before the change order is approved. Ms. Snowden stated FDOT has submitted Amendment #2 stating they would not be contributing any funds to pave this section of road and the County cannot request any reimbursement for work done on this section of road. There was further discussion about the project. Ms. Snowden presented the Board with Amendment #2 for the CIGP John F. Bailey Road project.

- ❖ Commissioner McDougald made a motion to approve the Chairman to enter into and execute Amendment #2 for the CIGP John F. Bailey Road project. Commissioner Jones seconded the motion. The motion passed unanimously 5-0.

Ms. Snowden presented Resolution 2018-05 to the Board, which allows the Chairman to enter into and execute Amendment #2 for the CIGP John F. Bailey Road project.

RESOLUTION NO. 2018-05

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF CALHOUN COUNTY, FLORIDA, AUTHORIZING THE CHAIRMAN OF THE BOARD OF COUNTY COMMISSIONERS TO EXECUTE AND ENTER INTO THE "SECOND AMENDMENT TO THE COUNTY INCENTIVE GRANT PROGRAM AGREEMENT"

WHEREAS, Calhoun County, Florida, and the Florida Department of Transportation entered into a County Incentive Grant Program Agreement whereby the Department agreed to provide financial assistance directly related to the paving of Willard Smith/John F. Bailey Road from State Road 20 to State Road 71.

WHEREAS, Financial Project Number 435183-1-54-02 is hereby established to include the additional work for the Project: Paving John F. Bailey Road between Bob Guilford Road and the existing pavement

for an approximate distance of 960 feet ("Additional Work"). The estimate cost of the Additional Work is \$24,667.00. The Additional Work shall be performed by the County, and all costs for the additional Work shall be borne solely by the County, it being further understood and agreed to by the Parties that the Department shall have no financial participation whatsoever in the Additional Work. Financial Project Number 435183-1-54-01 is incorporated and made a part of the Agreement.

WHEREAS, the "Second Amendment to the State of Florida, Department of Transportation, County Incentive Grant Program" requires that a Resolution be passed by the Board of County Commissioners of Calhoun County, Florida authorizing the Chairman of the Board of County Commissioners of Calhoun County, Florida, to execute and enter into the "Second Amendment State of Florida, Department of Transportation, County Incentive Grant Program Agreement attached hereto.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Calhoun County, Florida, as follows:

1. The Chairman of the Board of County Commissioners of Calhoun County, Florida, is authorized to enter into and execute the "Second Amendment to State of Florida, Department of Transportation, County Incentive Grant Program Agreement" attached hereto as EXHIBIT "A".

DULY PASSED AND ADOPTED by the Board of County Commissioners of Calhoun County, Florida, this **13th** day of **February, 2018**.

- ❖ Chairman Wise made a motion to approve Resolution 2018-05. Commissioner Bailey seconded the motion. The motion passed unanimously 5-0.

Mr. Howell present the Board with change order #1 in the amount of \$24,666.84 for the CIGP John F. Bailey Road project.

- ❖ Chairman Wise made a motion to approve change order #1 for the CIGP John F, Bailey Road project. Commissioner Bailey seconded the motion. The motion passed unanimously 5-0.

Clerk Hand asked about the funding source for the \$24,666.84 change order. Commissioner Bailey stated the funds would come from the Road Department Budget, County Transportation II.

JACK HUSBAND, SOUTHEASTERN CONSULTING ENGINEERS – SCOP SUGGS ATTAWAY ROAD

Mr. Husband stated change order #1 was revised to a time only extension and has been submitted to FDOT. Mr. Husband stated they are still waiting on word from FDOT on what they would be willing to fund from the original change order request. Mr. Husband stated FDOT stated they have no issue with the extended time. Commissioner Bailey stated if FDOT stated they are not willing to fund any of the items on the initial change order, the road department would have to get involved with the project. Commissioner Bailey stated he has spoken with Mr. Edenfield who indicated the Road Department could complete the patch for around \$5,000.00. There was further discussion about County involvement if FDOT does not participate in the change order. Chairman Wise asked if the issue on the road is related to products used or design failure. Mr. Husband stated it is unknown what has caused the issue at this time; the issue is below the sub grade surface. Mr. Edenfield stated this is a common issue that is found when paving roads. There was further discussion about the project.

TIM JENKS – MAINTENANCE DEPARTMENT

Mr. Jenks stated the Maintenance Department has been busy, especially keeping the ballparks in order with baseball season under way.

Mr. Jenks stated he attended class in Mobile, Alabama with TRANE about the new A/C system being installed in the courthouse.

Mr. Jenks stated the leak in the old courthouse roof has been repaired, and he is getting pricing to replace the rotten wood in the ceiling.

Mr. Jenks stated he maintains a log of his daily activities.

CLIFFORD EDENFIELD – ROAD DEPARTMENT

Mr. Edenfield stated they have started multiple projects, including Troy McCroan Road, Bears Head Road, and would start clearing on Big Mac Road tomorrow. Mr. Edenfield stated the projects would need to be bid before any further work other than clearing is completed to determine how much work needs to be done to meet the 25% match.

Mr. Edenfield stated the Road Department has not received many complaints during the recent weather events, but there are several roads on the list to be graded and some ditches that need to be cleaned since the rain.

Mr. Edenfield stated the basketball court at Hugh Creek Park was paved, but there was unfortunately a spot similar to the issue on Suggs Attaway Road where the sub base was not good and the paver and dump truck fell through the concrete. Mr. Edenfield stated they would have to go back and dig out about seventeen (17) loads of material to try to get a base stable enough for a paver to drive over.

Commissioner McDougald asked if there were many roads that need maintenance after the high amount of rain that was received recently. Mr. Edenfield stated most of the roads held up, and some grading on high traffic roads is necessary. Mr. Edenfield stated there was more damage from the freezing temperatures to the roads than from the rain.

Mr. Edenfield stated he received pricing on closing in the new pole barn built at the Road Department for \$2,000. Mr. Edenfield stated he has since refigured the wall studs to try to bring down the price, and has requested pricing from the local hardware stores and Lowes on the new configuration. Mr. Edenfield stated the bathroom has been completed for the prisoners except for the placement of the roof. Mr. Edenfield stated they would be pouring the two mitered ends for the driveway at the new fire station location tomorrow.

RITA MAUPIN – DIRECTOR OF LIBRARY SERVICES

Ms. Maupin stated Jackson County Commission has been the fiscal agent for the library special district since October 1986, and has processed their payroll and managed their PLLCS (Panhandle Public Library Cooperative System) employees. Ms. Maupin stated the Jackson County Commission hired a new lawyer who read over the Interlocal agreement and felt the commission could be in danger of a lawsuit because there were items not clearly defined in the Interlocal agreement. Ms. Maupin stated the Jackson County Commission has asked for a resolution from all the participating members of the library special district addressing these concerns. Ms. Maupin stated she received the resolution yesterday, which was emailed to the Commission and Attorney Fuqua for review. Ms. Maupin stated if the resolution were approved tonight, she would deliver it to the Jackson County Commission tomorrow.

- ❖ Commissioner Bailey made a motion to approve the resolution with the Jackson County Commission. Commissioner Hall seconded the motion. The motion passed unanimously 5-0.

Ms. Maupin stated the TRANE A/C system at the Blountstown library has been having issues for the past three (3) years and has been repaired numerous times. Ms. Maupin stated the units need either to be replaced or rebuilt. Ms. Maupin stated that due to the placement of the units, rebuilding them would probably be the best solution to the issue. Mr. JK Newsome stated the units are large and in an upstairs area. Mr. Newsome stated they would like to keep the box the A/C is housed in and replace the inner components with up to date components. Mr. Newsome stated he believes this would be less expensive than replacing the entire units, and is in the process of getting pricing estimates. There was further discussion about rebuilding the units. There was Board consensus for the library to rebuild the units. Ms. Maupin stated she has funding in her budget to cover the repairs.

Ms. Maupin stated there have been some unusual incident reports logged for the food stamp department at the library due to inappropriate behavior by some patrons of the library. Ms. Maupin stated she has attached two (2) of the incident reports that have happened within the past six (6) weeks, and informed the Board the incidents are being taken care of with the Sheriff's Office.

DOWLING PARRISH – BUILDING OFFICIAL

Mr. Parrish stated in January he issued eighteen (18) permits, seven (7) licenses, and collected \$5,838.85.

Mr. Parrish stated he checked into the repairs needed on Buddy Kyle's home, including ceilings, doors, windows, range hood, and flooring, which came to the amount of around \$8,000 to \$10,000. Mr. Parrish stated if windows needed to be replaced there would be an added cost of \$600 to \$800 per window. There was further discussion about the repairs that need to be made. Chairman Wise stated he would like the project to be advertised for bids. Mr. Parrish asked where to charge the advertisement cost. Chairman Wise stated the charge should go to the Board of County Commissioners. Mr. Parrish stated he would write up the ad and have it placed in the paper. Commissioner McDougald asked if the cost including window replacements would increase above the \$8,000 to \$10,000 estimate. Mr. Parrish stated they would find out when the bids were received. Commissioner Bailey asked if the amount is under \$10,000 if the Board would prefer Mr. Parrish to obtain quotes instead of advertising in the newspaper. Commissioner McDougald stated if the window replacements were included, quotes would surely be over \$10,000. Commissioner McDougald asked if Mr. Kyle qualifies for USDA. Mr. Parrish stated Mr. Kyle does not qualify for USDA. Ms. Carrie Baker asked the Board what would happen when the next citizen comes to the Board complaining their home was damaged by something a contractor did, and if the Board was going to fix everyone's home who comes to complain. Commissioner Bailey stated if it is proven the contractor did not perform their job correctly, and the Board thought a lawsuit was possible, they would consider repairing the damages. Attorney Fuqua stated the contracts have been revised to protect the County against this situation in the future. There was further discussion about contractor complaints.

JUDY BISS – COUNTY EXTENSION OFFICE

Ms. Biss thanked the Board for providing funds in their budget to hire a part-time temporary program assistant for the Extension Office during the summer. Ms. Biss stated they have completed the interview process and have selected Mr. Tripp Taylor. Ms. Biss stated they are looking forward to the positive impacts the new program assistant position will have on the 4-H program activities this summer.

Ms. Biss stated Ms. Whitney Cherry has been working at all the schools in the County providing science-based curricula for grades four (4) through eight (8), and she has been doing work on social media.

Ms. Biss stated there are some upcoming educational programs that would be offered at the Mossy Pond Library, and tomorrow is the Northwest Florida Beef Conference in Jackson County.

Ms. Biss provided the Board with the Calhoun County Annual Impact Summary provided by the University of Florida each year, which highlights economic factors and clientele contacts.

ADAM JOHNSON – INTERIM EMERGENCY MANAGEMENT DIRECTOR

Mr. Johnson stated since the last Board meeting Calhoun County has witnessed some extreme winter weather, and a situational briefing was held in the EOC in response to the winter weather.

Mr. Johnson stated there was a significant rain event over the weekend, which has resulted in flood warnings being issued along the Chipola and Apalachicola Rivers. Mr. Johnson stated Emergency Management would continue to monitor the river levels as they crest. Mr. Johnson stated the rivers are expected to fall below flood stage by Friday.

Mr. Johnson stated he and Ms. Bobbi Jo Chambers attended the Florida Emergency Preparedness Association Conference last week, where various trainings, workshops, and exercises were conducted. Mr. Johnson stated they learned many things they could implement to better Emergency Management for the County.

Mr. Johnson stated some additional storage-shelving units were purchased for the Emergency Management storage room on the third floor of the courthouse. Mr. Johnson stated the cost of the shelving was within the procurement policy specifications and ordered, but exceeded the procurement policy amount after freight charges were applied. Mr. Johnson asked the Board to excuse his oversight, and set aside the procurement policy for the purchase of the shelving units. Mr. Johnson stated the cost of the shelving units were \$4,850, and with the freight charges, the total cost was \$5,178.

- ❖ Commissioner McDougald made a motion to set aside the procurement policy for the purchase of the shelving units. Commissioner Bailey seconded the motion. Commissioner Bailey asked Mr. Johnson to be sure he has a copy of the procurement policy for future purchases. The motion passed unanimously 5-0.

Mr. Johnson stated the annual Local Mitigation Strategy Steering Committee meeting was held this morning, and was well attended. Mr. Johnson stated good feedback was received from individuals throughout the community on mitigation projects. Mr. Johnson stated they are working with ARCADIS to update the plan. Mr. Johnson stated the next revision is not due until 2020, but they want to make sure any new projects are identified and added before then.

Mr. Johnson stated the Comprehensive Emergency Management Plan (CEMP) was submitted and has been returned with improvement recommendations that are being addressed at this time. Commissioner Bailey asked if Mr. Johnson has a copy of the report. Mr. Johnson stated he does have copies in this office.

JOE WOOD – DIRECTOR OF OPERATIONS

Mr. Wood stated the Board advertised for design build services for a new kitchen for the County jail, and there was only one proposer, Culpepper Construction. Mr. Wood stated each of the Board members

received a booklet outlining the company's qualifications. Mr. Wood stated Mr. Brooks Hayes is in attendance at tonight's meeting representing Culpepper Construction, and invited Mr. Hayes to address the Board and answer any questions the Board may have before selecting the company. Mr. Hayes stated Culpepper Construction is glad to be considered to complete the project, and stated he would be happy to answer any questions from the Board. Commissioner Bailey asked Attorney Fuqua if the Board could accept the proposal since there was only one proposer. Attorney Fuqua stated the Board could accept the proposal and would need to negotiate the contract. Commissioner McDougald asked if Culpepper Construction would draw and give several layout options for the design of the kitchen. Mr. Hayes stated they would provide different layouts to make sure everyone is happy with the kitchen. Mr. Hayes stated he understands there is a tight period, so he would work hard to ensure options are available as soon as possible, if they are selected for the project. Commissioner McDougald asked if the grant included equipment for the kitchen. Commissioner Bailey stated the grant was for \$150,000, and Culpepper Construction's proposal came in at \$145,550 with \$20,000 budgeted for equipment.

- ❖ Commissioner Bailey made a motion to accept the proposal from Culpepper Construction Company. Commissioner McDougald seconded the motion. Commissioner Bailey stated the contract would need to be negotiated, and would be available to work on the contract at any time. Mr. Wood stated the Sheriff's Office would need to be involved in the design process because they know what is needed to keep the inmate's secure. The motion passed unanimously 5-0.

Mr. Wood thanked Mr. Claude McGill for his help with getting the sound system running again. Mr. Wood stated eight (8) new speakers have been installed in the ceiling, and new equipment in the sound cabinet. Mr. Wood stated Rivertown Community Church donated some needed equipment. Commissioner Bailey asked how much it would cost to record the meetings on audio CDs. Clerk Hand stated audio recording takes place at each meeting, and copies of the meetings are available to the public. Commissioner Bailey asked about video recording. Mr. Wood stated when the meetings were video recorded in past years, the quality was poor. Mr. Wood stated a gentleman spoke to the Board several months ago offering recording services to the Board, but the cost was quite expensive.

Chairman Wise asked if Mr. Jace Ford has been trained to check out inmates. Mr. Wood stated he believes he has been trained, but he would check and confirm.

CHELSEA SNOWDEN – PROJECT AND GRANTS COORDINATOR

Ms. Snowden presented to the Board the agreement for the LAP (Local Agency Program) with the Florida Department of Transportation for County Road 274 Chipola Street Sidewalks project in Altha for \$326,534.

- ❖ Commissioner McDougald made a motion to approve the agreement for the LAP County Road 274 Chipola Street Sidewalks project. Commissioner Bailey seconded the motion. The motion passed unanimously 5-0.

Ms. Snowden presented to the Board for approval and execution Resolution 2018-04 which allows the Chairman to enter into and execute the LAP agreement for the County Road 274 Chipola Street Sidewalks project.

RESOLUTION NO. 2018-04

**A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF CALHOUN COUNTY, FLORIDA,
AUTHORIZING THE CHAIRMAN OF THE BOARD OF COUNTY COMMISSIONERS TO EXECUTE AND ENTER
INTO THE "LOCAL AGENCY PROGRAM AGREEMENT".**

WHEREAS, Calhoun County, Florida, has requested the State of Florida, Department of Transportation, for financial assistance for costs directly related to the construction of the County Road 274 Sidewalk project along CR 274 West (Chipola Street) from Altha Public Library to SR 71 and CR 274 East (Broad Street) from SR 71 to Fuqua Circle; and,

WHEREAS, the State of Florida, Department of Transportation, has agreed to participate in the construction and construction engineering inspection up to the amount of Three Hundred Twenty-Six Thousand Five Hundred Thirty-Four Dollars (\$326,534); and,

WHEREAS, the "State of Florida, Department of Transportation, Local Agency Program Agreement" requires that a Resolution be passed by the Board of County Commissioners of Calhoun County, Florida authorizing the Chairman of the Board of County Commissioners of Calhoun County, Florida, to execute and enter into the "State of Florida, Department of Transportation, Local Agency Program Agreement attached hereto.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Calhoun County, Florida, as follows:

2. The Chairman of the Board of County Commissioners of Calhoun County, Florida, is authorized to enter into and execute the "State of Florida, Department of Transportation, Local Agency Program Agreement" attached hereto as EXHIBIT "A".

DULY PASSED AND ADOPTED by the Board of County Commissioners of Calhoun County, Florida, this **13th** day of **February**, 2018.

- ❖ Commissioner McDougald made a motion to approve the agreement for the LAP County Road 274 Chipola Street Sidewalks project. Commissioner Bailey seconded the motion. The motion passed unanimously 5-0.

Ms. Snowden asked the Board from what budget they would like the advertisements about the USDA office visits to the County be paid. Ms. Snowden suggested that in the future the Board might want to create an advertisement cost budget. Ms. Snowden stated they have already advertised a visit once in the newspaper, and would like to advertise again for the visit on March 7. Ms. Snowden stated that in the future they would like to receive a set day from USDA when they will be visiting the County so the date can be advertised on bulletin boards at the courthouse, libraries, and advertised through the community instead of a costly newspaper ad. Commissioner Bailey asked how much the advertisements cost. Ms. Snowden stated a display ad is usually about \$150. Clerk Hand stated she would look at the budget and see if funding could be allocated from the 01513-51349 budget.

- ❖ Commissioner McDougald made a motion to advertise for the next USDA office visit contingent upon Clerk Hand finding funding for the advertisement. Commissioner Bailey seconded the motion. The motion passed unanimously 5-0.

Ms. Snowden stated the County Hazmat Day would be held on April 7, 2018 from 8:00 a.m. to 12:00 p.m. Ms. Snowden stated Calhoun County has partnered with Okaloosa County for the event, who would be heading up the event. Ms. Snowden stated she and Mr. Oby Borelli would be attending the event, along with other staff members possibly. Ms. Snowden stated citizens could bring chemicals, paint, appliances, and other household items to be recycled. Ms. Snowden stated the date would be advertised in the newspaper.

Ms. Snowden stated the fully executed Solid Waste Grant Agreement has been received, and asked the Board when they would like to schedule placing dumpsters in each district and when to accept waste tires. Ms. Snowden asked if the Board would like to have these items placed in a similar time frame with Hazmat Day or if there was another day. There was further discussion about dates for setting up dumpsters and a day to accept waste tires. Ms. Snowden stated with the grant there is also contractual services to repair the recycling center for \$16,965. Commissioner Bailey stated he would like a bid to be put together for the repairs now rather than later so deadlines could be met. Ms. Snowden asked the Board to think about dates for dumpster placement in each district, and a day to accept waste tires so a decision could be made at the next regular Board meeting. Ms. Snowden stated she would get the bid process started for the Recycling Center repairs. There was further discussion about waste tires.

Ms. Snowden presented to the Board for approval and execution the Task Order with Dewberry Engineers for the SCOP Silas Green Road project. Ms. Snowden stated the fee for design and surveying for the project is \$47,900.

- ❖ Commissioner Bailey made a motion to approve the Task Order for the SCOP Silas Green Road Project with Dewberry Engineers. Commissioner McDougald seconded the motion. The motion passed unanimously 5-0.

Ms. Snowden presented to the Board for approval and execution the Task Order with Dewberry Engineers for the CIGP Alliance Road project. Ms. Snowden stated the fee for design and surveying for the project is \$41,275.

- ❖ Commissioner McDougald made a motion to approve the Task Order for the CIGP Alliance Road project with Dewberry Engineers. Commissioner Bailey seconded the motion. The motion passed unanimously 5-0.

Ms. Snowden stated included in the agenda packets was the Continuing Engineering Services Request for Qualifications packet for the Board's review. Ms. Snowden stated she is open to any suggestions and comments from the Board, and at this time, she is planning on a response deadline of Tuesday, March 13. Ms. Snowden stated this would be a qualification-based package, and the Board would short list up to five (5) firms. Ms. Snowden stated the Board could then interview those short listed firms, and after the interviews have the final selection process. Ms. Snowden stated the criteria is for design, surveying, continuing services as far as support services to the County, as well as construction engineering inspection services. Ms. Snowden stated an evaluation criteria has been drafted for the RFQ, and listed the criteria for the Board.

JUSTIN FORD, DEWBERRY ENGINEERS, INC/PREBLE-RISH – COUNTY ENGINEER

Mr. Ford stated the HMGP (Hazard Mitigation Grant Program) projects would be ready to advertise by next week.

Mr. Ford stated there are two (2) permits for the Neal Landing boat ramp. Mr. Ford stated one permit with the Army Corps of Engineers has been updated, but the other permit with DEP (Department of

Environmental Protection) is set to expire in June. Mr. Ford stated if the boat ramp project were to begin before the permit expires, the permit would be grandfathered in and an extension would not be needed. Mr. Ford stated construction would not likely start by June, so the County would need to pursue an extension on the permit with DEP for \$80. Mr. Ford asked the Board to authorize payment for the DEP permit. Mr. Ford stated in association with the DEP permit extension, there is a submerged land lease that goes with the permit. Mr. Ford stated when the permit was obtained years ago; the submerged land lease was applied for but was never completed. Mr. Ford stated DEP has record of where the lease was initiated, but the forms were never returned to them. Mr. Ford stated the lease is a simple application, but there is a \$648 fee associated with the application. Mr. Ford stated he was told on March 1 the fee would be increasing. Mr. Ford stated the submerged land lease applies to the rock jetties that go out into the river. Mr. Ford stated the State owns the land under the river, so they lease the County the land used by the rock jetties. Mr. Ford asked for authorization to get checks to submit with the paperwork for the permit and lease.

- ❖ Commissioner McDougald made a motion to approve payment for the permit and the lease. Commissioner Bailey seconded the motion. The motion passed unanimously 5-0.

Mr. Ford stated on January 23 bids were opened for the CDBG contract. Mr. Ford stated bids were received from Roberts and Roberts Contracting, Inc. and Hale Contracting. Mr. Ford stated Hale Contracting was well over the contract amount, and Roberts and Roberts Contracting, Inc. were the apparent low bidder. Mr. Ford stated the base bid from Roberts and Roberts Contracting, Inc. came in at \$349,705, which is well below the available grant amount. Mr. Ford stated Mr. Edenfield, Ms. Angie Smith, Ms. Snowden, Ms. Debbie Belcher, and himself have reviewed the bid to determine the best course of action moving forward. Mr. Ford provided the Board with a handout of suggested recommendations. Mr. Ford stated the proposal with additional alternate roads is \$658,398.50, which is about \$600 under budget. Mr. Ford stated there are two (2) roads that have optional base group material (lime rock if needed) and if the entire budget for this material is not used, there may be some additional money left over to add back thermoplastic striping on some of the roads. Mr. Ford recommended the Board award the project as listed on the handout for \$658,398.50 to Roberts and Roberts Contracting, Inc. Ms. Debbie Belcher stated the Board should make the motion subject to DEO (Department of Economic Opportunity) approval because a grant modification would need to be submitted to add the unmet need portion into the grant. Ms. Belcher stated DEO has told her it would take months to get the grant modification approved. Ms. Belcher stated her recommendation would be to have a motion to move forward with the award of the bid to Roberts and Roberts Contracting subject to DEO approval, and a second motion authorizing the Chairman to execute the grant modification documents and submit them to DEO. Mr. Ford stated for the sake of time, could the Board award the bid based on the reductions listed and allow the contractor to move forward with the base bid amount now while the modification process is being completed. Ms. Belcher stated a phased notice to proceed could be issued, with the notice to proceed on the base bid issued first.

- ❖ Commissioner McDougald made a motion to award the base bid to Roberts and Roberts Contracting, Inc. Commissioner Bailey seconded the motion. The motion passed unanimously 5-0.
- ❖ Commissioner McDougald made a motion to authorize the Chairman to execute and submit documents relating to a CDBG grant modification to add the unmet needs service areas to the grant. Commissioner Hall seconded the motion. The motion passed unanimously 5-0.

Mr. Ford stated one bid was received for the brick repointing of the old courthouse. Mr. Ford stated the bid was submitted by Williams Industrial Marine, who is the same contractor who completed the last phase of the brick repointing. Mr. Ford stated there is \$50,000 in the grant to go towards another 5,000

square feet of brick. Mr. Ford opened and read aloud the bid, and stated the total base bid is \$66,950. Mr. Ford stated this amount exceeds the amount available in the grant, and asked the Board to table the award until he could speak with the contractor.

- ❖ Commissioner McDougald made a motion to table the bid award. Commissioner Jones seconded the motion. The motion passed unanimously 5-0.

CARLA A. HAND, CLERK OF COURT AND COUNTY COMPTROLLER

Clerk Hand stated included in the agenda packet was Resolution 2018-03, amending the 2017-2018 budget for unanticipated grant funds in the General Fund (additional Mosquito Control Funds) and the Road Department Fund (HMGP Projects), and for line items changes in the IDA Fund to allow for the procurement of the upgrade of the fuel system and line item reclassifications in the CDBG Fund.

**RESOLUTION 2018-03
OF THE BOARD OF COUNTY COMMISSIONERS
OF CALHOUN COUNTY, FLORIDA**

WHEREAS, the Calhoun County Board of County Commissioners of Calhoun County, Florida has unanticipated revenue in fiscal year 2017-2018 in the General Fund and County Transportation Trust Fund 1; and other budget increases and decreases between line items in the Industrial Development Authority (IDA) Board Fund and Community Development Block Grant (CDBG) for fiscal year 2017-2018 and

WHEREAS, said revenue is needed to help pay certain expenditures incurred in fiscal year 2017-2018,

NOW THEREFORE, BE IT RESOLVED as follows:

1. The fiscal year 2017-2018 budget be amended as follows:

		Present Budget	Increase (Decrease)	Amended Budget
<u>General Fund</u>				
Revenues:				
0133400-610MC	State: Mosquito Control	\$31,540	928	32,468
Expenditures:				
01562MC-52200	Chemicals	17,823	928	18,751
<u>Industrial Development Authority (IDA) Board</u>				
Expenditures:				
Transportation				
57542-64000	Equipment	-	13,500	13,500
57542-46000	Repairs and Maintenance	22,500	(6,000)	16,500
57542-49000	Other Current Charges	31,782	(2,500)	29,282
Reserves:				
579-95000	Reserve for Contingencies	5,000	(5,000)	-
<u>Community Development Block Grant (CDBG)</u>				
Expenditures:				
50541-34000	Other Contractual Services	750,000	(742,500)	7,500
50541-63000	Infrastructure	-	742,500	742,500

County Transportation Trust Fund I

Revenue:

11331HMG-03H11	HMGP-Black Bottom Rd.	0	98,949	98,949
11331HMG-03H12	HMGP-Troy McCroan Rd.	0	139,147	139,147
11331HMG-03H13	HMGP-Bears Head Rd.	0	226,583	226,583
11331HMG-03H17	HMGP-Sam Duncan	0	35,120	35,120
	Revenue Total	<u>0</u>	<u>499,799</u>	<u>499,799</u>

Expenditures

11538H11-63BLA	HMGP-Black Bottom Rd.	0	98,949	98,949
11538H12-63TRO	HMGP-Troy McCroan Rd.	0	139,147	139,147
11538H13-63BEA	HMGP-Bears Head Rd.	0	226,583	226,583
11538H17-63SAM	HMGP-Sam Duncan	0	35,120	35,120
	Expenditures Total	<u>0</u>	<u>499,799</u>	<u>499,799</u>

THIS RESOLUTION ADOPTED by the Calhoun County Board of County Commissioners at their regular meeting this 13th day of February 2018.

- ❖ Commissioner McDougald made a motion to approve Resolution 2018-03. Commissioner Jones seconded the motion. The motion passed unanimously 5-0.

Clerk Hand stated for the Board's information, in an effort to earn additional interest income they are diversifying by placing some funds with FLCLASS and SBA as are allowed by Florida Statute. Clerk Hand stated both of these funds are currently earning more interest than the local banks, and the money can be moved daily. Clerk Hand stated the primary objectives of both of these local government investment pools are safety, liquidity, transparency and competitive returns. Clerk Hand stated that as of today the funds placed are earning 1.61 %.

Clerk Hand stated the Calhoun County BOCC received Requests for Qualifications -Emergency Management Contractual Services on February 4, 2014 at a Special meeting, which were evaluated and awarded. Clerk Hand stated a contractual document was not prepared specific to the services to be provided by Arcadis. Clerk Hand stated at this meeting (02/4/14) the Commissioners awarded Emergency Management Contractual Services only for:

1. DHS Homeland Security Training Exercises
2. Designation of a debris management site in the event of a Hurricane
3. Update Local Mitigation Strategy Plan

Clerk Hand stated she would need a BOCC determination that this RFQ(2014-003) which was awarded to Arcadis four years ago also covers the current HMGP projects (Task Orders) for:

1. HMGP – Black Bottom Road
2. HMGP – Troy McCroan Road
3. HMGP – Bears Head Road
4. HMGP – Sam Duncan Road

Clerk Hand stated upon review of the RFQ it appears as if the services awarded were not intended to be the only services to be provided by Arcadis; however, the RFQ with Arcadis may not comply with the current Federal Procurement Policies. Clerk Hand stated she called Ms. Holly Swift with the Florida Department of Emergency Management (DEM) today in regards to these Project Management Services. Clerk Hand stated Ms. Swift stated she recently contacted DEM's legal department for an opinion in regards to the project management services procured prior to the adoption of the current Federal

Procurement Policies, and she agreed to forward the correspondence between her and her legal department. Clerk Hand stated as of the time of tonight's meeting she had not received any correspondence. Clerk Hand stated Ms. Swift indicated verbally while there may be problem with the project management services, she thinks the County would be okay. Clerk Hand stated it would be up to the Board to proceed with ARCADIS or re-advertise for HMGP Project Management services. Attorney Fuqua asked if the Board could wait until the answer is received to make the decision. Clerk Hand stated they could, but there are deadlines. There was further discussion about the project management services. Clerk Hand stated at some point in the future the Board might need to advertise again for an RFQ for Emergency Management Contractual Services as it has been four years and there are new federal procurement guidelines.

ATTORNEY TIME

Attorney Fuqua stated the amendment for the Procurement Policy to better define the local bidder preference would be advertised for the next regular Board meeting on February 27.

Attorney Fuqua stated the Apalachicola Riverkeeper missed the deadline to challenge the Comprehensive Plan Amendment, and a motion to dismiss the suit has been filed upon lack of standing. Attorney Fuqua stated some of the parties would meet next week regarding the motion to dismiss.

COMMISSIONER TIME

COMMISSIONER MCDOUGALD

Nothing to report.

COMMISSIONER JONES

Nothing to report.

COMMISSIONER BAILEY

Commissioner Bailey stated there are some volunteer firefighters taking a course to be certified as Fireman Class I, and a physical is needed after they pass their test to become certified. Commissioner Bailey stated he reached out to Ms. Rachel Bryant with the Calhoun Liberty Health Department, who has agreed to offer the physicals at a discounted rate of about \$25. Commissioner Bailey stated Ms. Bryant stated a form for the physical would need to be brought to the Health Department to know what was required for the physical.

- ❖ Commissioner Bailey made a motion for the Board to pay for the physicals for the volunteer firefighters if they pass their course test. Commissioner Bailey stated there may be about seven (7) per year. Commissioner McDougald seconded the motion. The motion passed unanimously 5-0.

Commissioner Bailey asked the Board to do some research on the time-clock system the Clerk's Office uses, and consider making this system available to those Board employees who have access to a computer instead of using time cards.

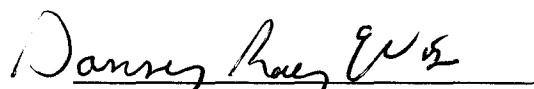
COMMISSIONER HALL

Nothing to report.

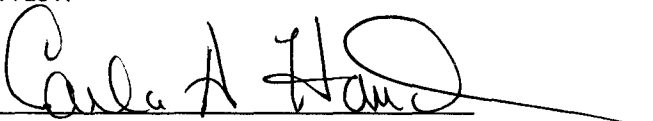
CHAIRMAN WISE

Nothing to report.

There being no further business, the meeting adjourned at 8:41 p.m., CT.


DANNY RAY WISE, CHAIRMAN

ATTEST:


CARLA A. HAND, CLERK

RESOLUTION No. 2018-02

The Board of County Commissioners

Calhoun County, Florida

WHEREAS, the Board of County Commissioners of Calhoun County, Florida, having met in regular session; and

WHEREAS, the Board of County Commissioners of Calhoun County, Florida, is cognizant of the fact that the emergency medical services (EMS) is beneficial to the citizens and residents of Calhoun County, Florida, the surrounding counties; and

WHEREAS, the Board of County Commissioners of Calhoun County, Florida, has been aware of the fact that there are grant monies available through the State of Florida, Department of Health, Bureau of Emergency Medical Services to improve and expand the county's pre-hospital EMS and the Board of County Commissioners of Calhoun County, Florida, is also aware that these funds will not be used to supplant the existing county's budget allocations.

BE IT THEREFORE RESOLVED by the Board of County Commissioners of Calhoun County, Florida, that said board requests the State of Florida, Department of Health, Bureau of Emergency Medical Services, to award the Board of County Commissioners of Calhoun County, Florida the County Awards EMS Grant of \$2,476.04

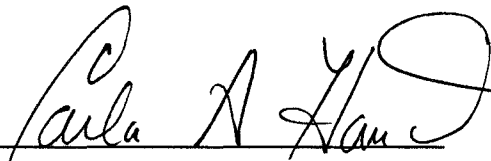
BE IT FURTHER RESOLVED by the Board of County Commissioners of Calhoun County, Florida, that these funds will improve and expand the county's pre-hospital EMS and these funds will not be used to supplant the existing county's budget allocations.

DULY PASSED AND ADOPTED by the Board of County Commissioners of Calhoun County, Florida this 13th day of January, 2018.

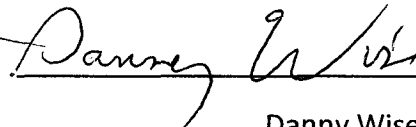
Attest:

Board of County Commissioners

Calhoun County, Florida



Carla A. Hand, Clerk



Danny Wise, Chairman

**RESOLUTION 2018-03
OF THE BOARD OF COUNTY COMMISSIONERS
OF CALHOUN COUNTY, FLORIDA**

WHEREAS, the Calhoun County Board of County Commissioners of Calhoun County, Florida has unanticipated revenue in fiscal year 2017-2018 in the General Fund and County Transportation Trust Fund I; and other budget increases and decreases between the line items in the Industrial Development Authority (IDA) Board Fund and Community Development Block Grant (CDBG) for fiscal year 2017-2018 and

WHEREAS, said revenue is needed to help pay certain expenditures incurred in fiscal year 2017-2018,

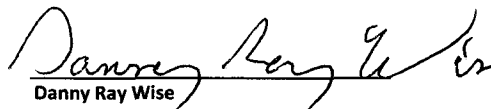
NOW, THEREFORE, BE IT RESOLVED as follows:

- The fiscal year 2017-2018 budget be amended as follows:


		<u>Present Budget</u>	<u>Increase (Decrease)</u>	<u>Amended Budget</u>
<u>General Fund</u>				
Revenues:				
0133400-610MC	State: Mosquito Control	\$ 31,540	928	32,468
Expenditures				
01562MC-52200	Chemicals	17,823	928	18,751
<u>Industrial Development Authority (IDA) Board</u>				
Expenditures:				
Transportation				
57542-64000	Equipment	-	13,500	13,500
57542-46000	Repairs and Maintenance	22,500	(6,000)	16,500
57542-49000	Other Current Charges	31,782	(2,500)	29,282
Reserves:				
57984-95000	Reserve for Contingencies	5,000	(5,000)	-
<u>Community Development Block Grant (CDBG)</u>				
Expenditures:				
50541-34000	Other Contractual Services	750,000	(742,500)	7,500
50541-63000	Infrastructure	-	742,500	742,500
<u>County Transportation Trust Fund I</u>				
Revenue				
11331HMG-03H11	HMGP-Black Bottom Rd.	0	98,949	98,949
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	Revenue Total	<u>0</u>	<u>499,799</u>	<u>499,799</u>
Expenditures				
11538H11-63BLA	HMGP-Black Bottom Rd.	0	98,949	98,949
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11538H13-63BEA	HMGP-Bears Head Rd.	0	226,583	226,583
11538H17-63SAM	HMGP - Sam Duncan	0	35,120	35,120
	Expenditures Total	<u>0</u>	<u>499,799</u>	<u>499,799</u>

THIS RESOLUTION ADOPTED by the Calhoun County Board of County Commissioners at their regular meeting this 13th day of February, 2018

BOARD OF COUNTY COMMISSIONERS
CALHOUN COUNTY, FLORIDA:


Danny Ray Wise
Chairman

ATTEST:


Carla A. Hand
Clerk to the Board of County Commissioners
Calhoun County, Florida

**RESOLUTION OF CALHOUN COUNTY, FLORIDA
RESOLUTION NO. 2018-04**

**A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF
CALHOUN COUNTY, FLORIDA, AUTHORIZING THE CHAIRMAN OF THE
BOARD OF COUNTY COMMISSIONERS TO EXECUTE AND ENTER INTO
THE "LOCAL AGENCY PROGRAM AGREEMENT".**

WHEREAS, Calhoun County, Florida, has requested the State of Florida, Department of Transportation, for financial assistance for costs directly related to the construction of the County Road 274 Sidewalk project along CR 274 West (Chipola Street) from Altha Public Library to SR 71 and CR 274 East (Broad Street) from SR 71 to Fuqua Circle; and,

WHEREAS, the State of Florida, Department of Transportation, has agreed to participate in the construction and construction engineering inspection up to the amount of Three Hundred Twenty-Six Thousand Five Hundred Thirty-Four Dollars (\$326,534); and,

WHEREAS, the "State of Florida, Department of Transportation, Local Agency Program Agreement" requires that a Resolution be passed by the Board of County Commissioners of Calhoun County, Florida authorizing the Chairman of the Board of County Commissioners of Calhoun County, Florida, to execute and enter into the "State of Florida, Department of Transportation, Local Agency Program Agreement attached hereto.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Calhoun County, Florida, as follows:

1. The Chairman of the Board of County Commissioners of Calhoun County, Florida, is authorized to enter into and execute the "State of Florida, Department of Transportation, Local Agency Program Agreement" attached hereto as EXHIBIT "A".

DULY PASSED AND ADOPTED by the Board of County Commissioners of Calhoun County, Florida, this 13th day of February, 2018.

**CALHOUN COUNTY
BOARD OF COMMISSIONERS**

ATTEST:



Danny Ray Wise Chairman, BCC



Carla Hand, Clerk BCC

**RESOLUTION OF CALHOUN COUNTY, FLORIDA
RESOLUTION NO. 2018-05**

**A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF
CALHOUN COUNTY, FLORIDA, AUTHORIZING THE CHAIRMAN OF THE
BOARD OF COUNTY COMMISSIONERS TO EXECUTE AND ENTER INTO
THE "SECOND AMENDMENT TO THE COUNTY INCENTIVE GRANT
PROGRAM AGREEMENT"**

WHEREAS, Calhoun County, Florida, and the Florida Department of Transportation entered into a County Incentive Grant Program Agreement whereby the Department agreed to provide financial assistance directly related to the paving of Willard Smith/John F. Bailey Road from State Road 20 to State Road 71.

WHEREAS, Financial Project Number 435183-1-54-02 is hereby established to include the additional work for the Project: Paving John F. Bailey Road between Bob Guilford Road and the existing pavement for an approximate distance of 960 feet ("Additional Work"). The estimate cost of the Additional Work is \$24,667.00. The Additional Work shall be performed by the County, and all costs for the additional Work shall be borne solely by the County, it being further understood and agreed to by the Parties that the Department shall have no financial participation whatsoever in the Additional Work. Financial Project Number 435183-1-54-01 is incorporated and made a part of the Agreement.

WHEREAS, the "Second Amendment to the State of Florida, Department of Transportation, County Incentive Grant Program" requires that a Resolution be passed by the Board of County Commissioners of Calhoun County, Florida authorizing the Chairman of the Board of County Commissioners of Calhoun County, Florida, to execute and enter into the "Second Amendment State of Florida, Department of Transportation, County Incentive Grant Program Agreement attached hereto.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Calhoun County, Florida, as follows:

1. The Chairman of the Board of County Commissioners of Calhoun County, Florida, is authorized to enter into and execute the "Second Amendment to State of Florida, Department of Transportation, County Incentive Grant Program Agreement" attached hereto as EXHIBIT "A".

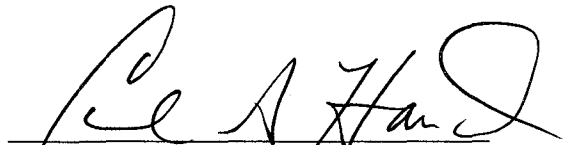
DULY PASSED AND ADOPTED by the Board of County Commissioners of Calhoun County, Florida, this 13th day of February, 2018.

**CALHOUN COUNTY
BOARD OF COMMISSIONERS**

ATTEST:



Danny Ray Wise Chairman, BCC



Carla Hand, Clerk BCC