

**CALHOUN COUNTY BOARD OF COUNTY COMMISSIONERS
REGULAR MEETING MINUTES
DECEMBER 12, 2017**

PRESENT AND ACTING:

**DANNY RAY WISE, CHAIRMAN
GENE BAILEY, VICE-CHAIRMAN
DENNIS JONES
JERAL HALL**

**MATT FUQUA, ATTORNEY
SARAH WILLIAMS, CLERK ADMINISTRATIVE ASSISTANT**

Chairman Wise called the meeting held in the Regular Meeting room to order at 6:00 P.M.; CT. Commissioner Jones led the Prayer and Pledge of Allegiance to the Flag.

APPROVAL OF MINUTES AND VOUCHERS

A motion to approve the minutes and vouchers as published on the agenda (the November 28, 2017 Planning Commission Meeting Minutes, and the November 28, 2017 Regular Meeting Minutes; vouchers for warrants: accounts payable warrants – 1712-1GC, 1712-1EC, 1712-1RC, 1712-1LC, 1712-1RP, 1712-1GP, 1712-MED, 1711-UTL, 1712-1GS and payroll warrants – PR17-B35, PR17-B36, PR17-B37, PR113017) was made by Commissioner Jones and seconded by Commissioner Bailey. The motion passed unanimously 4-0.

SHULER CLOSING/DECEMBER 2017 BOCC MEETING DATES

Mr. John Morgan Davis stated the closing date for the Shuler agreement would be next week, so permission to wire the funds is needed prior to the next Board meeting. Mr. Davis stated he received the closing documents today. Chairman Wise asked the Board if they felt the second meeting in December (12/26/17) is necessary. There was consensus to cancel the meeting due to the holidays.

- ❖ Commissioner Bailey made a motion to cancel the second meeting of December and pre-approve payment of all invoices with proper department authorization, of which would be approved after the fact at the first meeting in January, including the wire transfer for the Shuler closing. Commissioner Hall seconded the motion. The motion passed unanimously 4-0.

REQUEST FOR FOB KEY ENTRANCE FOR EMPLOYEES BY JUDGE SMILEY

Commissioner Jones stated fob keys have been discussed before, and asked how a building can be secure if entry is allowed through the back door. Commissioner Bailey stated if a fob key were installed, he would rather have the system placed on the other set of doors at the front of the courthouse so employees still have to go by security. Commissioner Bailey stated after talking with Judge Grover he found out key cards might be suggested to be used instead of fob keys by the Trial Courthouse Security Workgroup. Commissioner Bailey stated the rear door is also used to bring in prisoners for hearings, and no one needs to be going in the door while prisoners are being brought to the courthouse. Chairman Wise stated he would prefer for the protocol to stay as it is now. Mr. Tad Scott stated he is one of the bailiffs at the courthouse, and employees still go and come through doors other than the front doors. Mr. Scott stated he would like to see a fob key system in place, but as of now Judges, probationers, attorneys, public defenders, clerks, and others who make people upset on a daily basis are having to walk right by them on their way in and out of the courthouse, which is also unsafe. Mr. Scott stated if

someone wants to hurt someone else, they would find a way to do so regardless, but the more steps taken to prevent this the better. Mr. Scott stated he believed there has been talks also about installing security cameras in the courthouse. Commissioner Bailey stated the letter reads that they are working with Sheriff Kimbrel to install security cameras to enhance security. Mr. Scott stated nearly every other courthouse in the State has a fob key system for their employees. Mr. Scott suggested the Board go to other courthouses like Jackson and Bay County and see how they run their security. There was further discussion about the fob key system. Commissioner Bailey stated he would prefer the use of ID cards rather than the fob keys. Chairman Wise stated he would like to see security cameras installed in the courthouse and alarms installed on all the doors. Chairman Wise stated everyone needs to keep using the front doors for now. Chairman Wise stated employees can be disgruntled as well, and should also have to go through a metal detector. Commissioner Bailey suggested sending a letter to Judge Smiley and Judge Grover and suggest a workshop at their convenience with the Board and the Sheriff to discuss the fob keys. Commissioner Jones asked if any employees disagree with being required to enter and exit through the front door. Ms. Snowden stated she disagrees with the requirement of employees going through the front door, and that if someone really wanted to hurt someone else they could do it in the parking lot just as easily as inside the building. Mr. Wood stated if employees are allowed in and out of the courthouse before and after hours with a fob key, a weapon could be brought in then, so security would still not be iron clad. Mr. Jenks stated he has to be able to go in and out of the courthouse outside of operating hours. There was further discussion about security and a workshop.

- ❖ Commissioner Bailey made a motion to send a letter to Judge Smiley and set up a workshop if possible to discuss a fob key system for the courthouse. Commissioner Jones seconded the motion. The motion passed unanimously 4-0.

APPROVAL OF ADVERTISING DESIGN BUILD RFQ FOR NEW JAIL KITCHEN

Mr. Wood requested Board approval to advertise for design build services for the jail kitchen addition. Mr. Wood stated there is a time limit for the use of the funds to build the kitchen.

- ❖ Commissioner Bailey made a motion to approve the advertisement of the design build Request for Qualifications (RFQ) for the new jail kitchen, and appointed Mr. Wood to work with Sheriff Kimbrel through the course of the project. Commissioner Hall seconded the motion. The motion passed unanimously 4-0.

CAPITAL AREA COMMUNITY ACTION AGENCY – MEMORANDUM OF SUPPORT AND COMMITMENT FY 2017-2018

Chairman Wise stated this memorandum is agreeing to furnish the Capital Area Community Action Agency office space within the courthouse for fiscal year 2017-2018.

- ❖ Commissioner Bailey made a motion to approve the memorandum of support and commitment for Capital Area Community Action Agency for fiscal year 2017-2018. Commissioner Jones seconded the motion. The motion passed unanimously 4-0.

CLOSING OF JEHUE BOAT LANDING BY OWNER

Commissioner Bailey stated the Leonard's have expressed to Mr. Wood they would like to close their boat landing, Jehue Landing, to the public and would like terminate their lease with the County. Mr. Wood stated a letter was recorded today giving the County thirty (30) days' notice of termination of the lease with the County. Commissioner Bailey read the letter aloud to the Board. There was further discussion about the termination date of the lease agreement. Commissioner Jones asked if the Leonard's were closing the landing because of an issue with the County. Mr. Wood stated the family has had no issues with people launching their boats at the landing, but there have been issues with trespassing and people taking advantage of the property. Commissioner Bailey stated there was a big

meth drug bust at the landing and Ms. Leonard wanted no part of her property being used for illegal purposes. Attorney Fuqua stated the Board could opt to allow the family to close the landing at any time. Commissioner Bailey stated Judge Hentz McClellan ruled in August of 2005 that the property at the boat landing is the private property of the Leonard's, and they do have the right to close the boat landing. Commissioner Bailey suggested the County place a sign stating the landing is closed by the owner with an effective date so no one tries to drive down the road with a boat trailer. There was further discussion about who owns the road to the boat ramp, and where a gate could be put up. Attorney Fuqua stated he would have to look into his files and find out who owns the road.

NEAL LANDING BOAT RAMP IMPROVEMENTS

Ms. Snowden stated the Florida Fish and Wildlife Commissioner (FWC) awarded the County \$398,847 in funding for the reconstruction of Neal Boat Landing. Ms. Snowden stated the County has been applying for this grant for several years, and Commissioner Bailey, Mr. Justin Ford and Mr. Brandon Purvis of Dewberry, and herself worked hard on submitting the application again. Ms. Snowden stated the County was ranked number two (2) in the State at the FWC ranking selection for applications. Commissioner Bailey also thanked Ms. Kristy Terry with the Chamber of Commerce and the Panhandle Pioneer Settlement for their involvement with the application. Ms. Snowden stated no agreement has been received, and as soon as it is received, it would be brought before the Commission. Ms. Snowden stated FWC told her they are still working on agreements from the 2016-2017 funding cycle, but would be issuing agreements in order of ranking.

JAKE MATHIS, DAVID H. MELVIN, INC. – SCRAP RIVER STREET PROJECT

Mr. Mathis presented the Board with Pay Request One (1) for the SCRAP (Small County Road Assistance Program) River Street project. Mr. Mathis stated the project is about 80% complete. Commissioner Bailey stated there are some rough places in the concrete between the curb and the sidewalk. Mr. Mathis stated the area Commissioner Bailey is referencing was an area where traditional equipment was unable to be used and the work had to be done by hand, and he feels the contractor did the best they could when working the pavement. There was further discussion about the rough area. Commissioner Jones stated there are a few spots on the road that are holding water when it rains. Mr. Ford stated he knows the area Commissioner Jones is describing, and stated he is not sure if the area can be heated and reworked or not. Mr. Mathis stated patching the area might make the problem worse.

- ❖ Commissioner Bailey made a motion to approve payment of Pay Request One (1) for the SCRAP River Street project. Commissioner Jones seconded the motion. The motion passed unanimously 4-0.

ANGIE SMITH – HMGP AGREEMENTS

Ms. Smith presented to the Board for approval and execution the HMGP (Hazard Mitigation Grant Program) agreement for DR 4177-12 Troy McCroan Road. Ms. Smith stated the grant is a 75/25 match, so FEMA would participate in the amount of \$139,147 and the County would participate in the amount of \$46,383. The total amount of the grant for the project is \$185,530.

- ❖ Chairman Wise made a motion to approve the execution of the HMGP agreement for DR 4177-12 Troy McCroan Road. Commissioner Hall seconded the motion. Commissioner Bailey stated a funding source needs to be found for the County share of the grant. Chairman Wise stated he thought the work would be done in-kind. Ms. Smith stated the match could be reached through labor, materials, and equipment, or through money. Commissioner Bailey stated the County would have to show where they spent their total share of the grant funds. Mr. Clifford Edenfield stated he has looked into his budget and the funding could be found for all four projects and for

John F. Bailey Road in Transportation Fund II - contractual services or equipment. There was further discussion about the projects. The motion passed unanimously 4-0.

Ms. Smith presented to the Board for approval and execution the HMGP agreement for DR 4177-17 Sam Duncan Road for the FEMA agreement amount of \$35,120.

- ❖ Commissioner Bailey made a motion to approve the execution of the HMGP agreement for DR 4177-17 Sam Duncan Road. Commissioner Hall seconded the motion. The motion passed unanimously 4-0.

Ms. Smith presented to the Board for approval and execution the HMGP agreement for DR 4177-13 Bears Head Road for the FEMA agreement amount of \$226,583.

- ❖ Commissioner Hall made a motion to approve the execution of the HMGP agreement for DR 4177-13 Bears Head Road. Commissioner Bailey seconded the motion. The motion passed unanimously 4-0.

Ms. Smith stated the completion deadline for all the HMGP projects would be November 2, 2018.

SANDY KELLY – USDA REGIONAL OFFICE MONTHLY VISIT REQUEST

Ms. Kelly asked the Board for permission for employees from the USDA regional office in Marianna to come to the Emergency Management Office once a month to take USDA program service applications for citizens in the County. Ms. Kelly stated the USDA office has more programs (multifamily and single family grants and loans) than Calhoun County provides, and could benefit the citizens of the County. Chairman Wise asked if the USDA offers any emergency repair grants. Ms. Kelly stated they fund rehabilitation and other loans, but she is not sure about emergency repairs. Commissioner Jones asked Ms. Kelly if she would be advertising when USDA would be in the Emergency Management office. Ms. Kelly stated she would advertise to the public.

- ❖ Commissioner Bailey made a motion to allow USDA to use the Emergency Management office once per month to take applications from citizens. Commissioner Hall seconded the motion. Commissioner Jones stated he would like for the County to help their citizens where they can first through the programs offered through the County, then refer the citizens to USDA. Ms. Kelly stated the County would be working together with USDA to provide programs for the citizens. The motion passed unanimously 4-0.

TIM JENKS – MAINTENANCE DEPARTMENT SUPERVISOR

Mr. Jenks stated the Maintenance Department has been working on general maintenance, park and boat ramp clean-up, and has been pressure washing the 4-H Youth Camp off and on for the past couple weeks.

Mr. Jenks stated the lighting project at the courthouse is about 85% complete.

Mr. Jenks requested leave three (3) days during Christmas week and four (4) days the week of Martin Luther King Day in January. Mr. Jenks stated he would not be leaving town and would be available in the event of an emergency.

Chairman Wise stated when Mr. Oby Borelli was out on medical leave, the Maintenance Department helped by picking up the Monday trash run. Chairman Wise asked Mr. Wood if Mr. Borelli could start making the trash run on Monday again since he is back at work. Mr. Wood stated Mr. Fred Tanner was doing the Monday trash run before Mr. Borelli was out of work. Mr. Wood stated if the Board wished he

could let Mr. Tanner know to take over the Monday trash run again. Chairman Wise stated he would like Mr. Tanner to take over the Monday trash run starting the next Monday.

CLIFFORD EDENFIELD – ROAD DEPARTMENT SUPERINTENDENT

Mr. Edenfield stated from January to August the Road Department would be busy working on the four (4) upcoming HMGP projects. Mr. Edenfield stated the Road Department cannot start on any of the projects until contracts have been received from the State.

Mr. Edenfield stated there are some drainage pipes that will need to be replaced in the near future. Mr. Edenfield stated some funding would need to be budgeted within the next two (2) years for the project.

Mr. Edenfield stated there are some funds left in the County-wide paving fund, and he would like to spend some of the money resurfacing the basketball court at Hugh Creek Park. Mr. Edenfield stated the court is in bad shape, and he has two (2) quotes for the project. Mr. Edenfield stated one quote was for \$14,000 and the other was for \$6,800. Mr. Edenfield stated with Board permission he would like to proceed with the \$6,800 quote. Mr. Edenfield stated there is \$42,860 left in the County-wide paving fund presently. Mr. Edenfield stated District 4 is the only district that has not gotten a road paved, and thought each community could benefit from the funds. Mr. Edenfield stated there are many children who play at the park and it would be a good place to spend the money and help the community.

- ❖ Commissioner Jones made a motion to approve the use of the County-wide paving fund to resurface the basketball court at Hugh Creek Park, and for funds to be moved within the budget if needed. Commissioner Bailey seconded the motion. (Expenditures from the countywide fund are restricted to a Transportation purpose another funding source will be determined as included in the motion.) The motion passed unanimously 4-0.

Mr. Edenfield stated the extra section of paving on John F. Bailey Road would help the Road Department, and he would be very appreciative of the Board finding funding to complete the paving.

Mr. Edenfield stated he would be attending a meeting with ARCADIS on December 28 to discuss the HMGP projects and what funding could be used for the County's in-kind portion of the project. Mr. Edenfield invited any of the Commissioners interested to attend the meeting.

RITA MAUPIN

Ms. Maupin thanked the following county leaders for acting as Santa Claus at the library branches: Dowling Parrish: Blountstown and Mossy Pond; Wes Johnston: Altha; Bleu Mullins: Shelton's Corner; Justin Richter: Kinard; and Ms. Debra Abner-Jones as Mrs. Santa at Hugh Creek.

Ms. Maupin gave the Board a status report for the month of November for the six (6) libraries.

Ms. Maupin stated Ms. Bryanne White spoke to the Board about the status of the technology update for all the libraries last month, and the updates are now complete. Ms. Maupin stated Altha, Shelton's, Kinard, and Hugh Creek branches are providing increased bandwidth and speed at 20/20 megabytes per second up and down. Mossy Pond is at 30/30 but could be increased to 50/50 megabytes per second if required to do so by the County Commission, and Blountstown maintains an average of 30/30 megabytes per second.

Ms. Maupin stated she has included in her report the Calhoun County demographics extrapolated statistics from the 2010 census.

DOWLING PARRISH – BUILDING INSPECTOR

Mr. Parrish stated he has been busy over the past month issuing permits, and has generated \$6,900 in permits for the County.

Attorney Fuqua asked Mr. Parrish if the new fees were working well. Mr. Parrish stated there have been no issues with the new fees. Mr. Parrish stated some contractors might have an issue with a new law that requires all new construction must have a Blower Door certification test done before they can get a Certificate of Occupancy (CO) Mr. Parrish stated contractors have to be certified to do the testing, and the cheapest certification one contractor found is \$800.

JUDY BISS – COUNTY EXTENSION OFFICE

Ms. Biss thanked Mr. Jenks for his work pressure washing at the Youth Camp.

Ms. Biss stated the Extension Office is busy this time of year with end of year reporting, and beginning to plan next year's programs. Ms. Biss stated she has provided the Board with a calendar that shows a summary of the State-wide reports and 2017 reports for the Calhoun County Office.

Ms. Biss stated Ms. Whitney Cherry continues to work in the County school system. Ms. Biss stated Ms. Cherry works with over 1300 youth, and has 77 adult and 20 youth volunteers who assist her.

Ms. Biss stated in 2017 over 14,000 individuals were helped in areas of agriculture, horticulture, natural resources and other questions that have come in to the office through field, office, phone, email, or workshop consultations and educational programming.

Ms. Biss stated Calhoun County was chosen for a customer satisfaction survey this past year, and provided the Board with the results of the survey. Ms. Biss stated citizens seemed overall satisfied with the services and information they received from the Extension Office. Ms. Biss stated there were also general comments and good suggestions made on the survey that will be used to continue to improve the services offered and to assist clients with fact-based answers on a wide range of topics.

Ms. Biss stated the Extension Office participated in a Peanut Butter Challenge food drive, and between Liberty County and Calhoun County 162 jars of peanut butter were donated to the offices, which was matched by the Florida Peanut Producers Association for 438 jars of peanut butter. Ms. Biss stated the peanut butter would be delivered to the Calhoun-Liberty Ministry Center in the coming weeks.

ADAM JOHNSON – INTERIM EMERGENCY MANAGEMENT DIRECTOR

Mr. Johnson updated the Board on the activities of the Emergency Management Office over the past month.

Mr. Johnson stated they have made several trips to Quincy with the Emergency Management truck and trailer to pick up and distribute hundreds of blankets and snack packs to local volunteer fire departments, EMS, police department, sheriff's office, and schools for use with individuals who are most in need.

Mr. Johnson stated they have also been working with ARCADIS in reviewing and updating the County Comprehensive Emergency Management Plan, which has been submitted to the State for review. Mr.

Johnson stated a reply is anticipated within sixty (60) days, after which a resolution for formal adoption would be presented for the Board.

Mr. Johnson stated a FEMA Recovery Scoping Meeting was held on November 29 with a FEMA representative and we have until January 28 to make any claims for reimbursement for damages from Hurricane Irma. Mr. Johnson stated they are still receiving fiscal impact reports and compiling the information into one damage inventory. Mr. Johnson stated so far, the County would be claiming approximately \$43,000 for reimbursement from FEMA.

Mr. Johnson stated he had invited Mr. Zack Dunlap with Inspired Technologies to address the Board about technology updates for the County, but he called and regrettably was unable to attend due to sickness. Mr. Johnson asked the Board to consider holding a workshop to discuss the technology upgrades and IT support for the County.

- ❖ Commissioner Bailey made a motion to schedule a workshop for the January 23 Board meeting at 5:00. Commissioner Hall seconded the motion. The motion passed unanimously 4-0.

JOE WOOD – DIRECTOR OF OPERATIONS

Mr. Wood stated the cost to repair the Board's sound system would be a little less than \$400. Mr. Wood stated the parts for the system are not made anymore, but parts have been located that would work with the speakers. Mr. Wood asked the Board if they would like to repair or upgrade the system.

- ❖ Chairman Wise made a motion for the current system to be repaired. Commissioner Bailey seconded the motion. The motion passed unanimously 4-0.

CHELSEA SNOWDEN – PROJECTS AND GRANTS COORDINATOR

Ms. Snowden stated she and Mr. Keith Maddox have been working on the re-advertisement for the ambulance repair and remount. Ms. Snowden stated the new chassis has been delivered to Marianna, and would be picked up this week. Ms. Snowden stated they are working on a contract to send to Attorney Fuqua for his approval before entering into a contract with the lowest bidder on the project. Ms. Snowden stated the advertisement was included in the agenda packets, but she has not filled in a date yet for opening bids. Ms. Snowden asked the Board when they would like bids to be advertised and opened. There was further discussion about the advertisement. Ms. Snowden recommended the Board advertise the project starting next week and open bids at the January 9 Board meeting. Ms. Snowden stated Mr. Maddox has worked on a new specifications sheet so there will be no questions about what work needs to be done, and they would be reaching out to companies who do this type of work in order to receive the bids needed. Mr. Maddox stated there are three (3) companies he would be reaching out to, two (2) major companies and one (1) smaller company.

- ❖ Commissioner Bailey made a motion for the project to be advertised in the newspaper starting next week and for bids to be opened at the January 9 Board meeting. Commissioner Jones seconded the motion. The motion passed unanimously 4-0.

Ms. Snowden stated the number one (1) ranked CEI firm for the SCOP (Small County Outreach Program) CR 392 project has been determined to be David H. Melvin, Inc. Consulting Engineers.

- ❖ Commissioner Bailey made a motion to accept David H. Melvin, Inc. for CEI services for SCOP CR 392 and to begin negotiations. Commissioner Jones seconded the motion. The motion passed unanimously 4-0.

Ms. Snowden stated construction has not been awarded for the SCOP CR 392 project. Ms. Snowden stated she and Mr. Ford have looked at the detailed bid tabulations, and recommend awarding the project to Roberts and Roberts, Inc.

- ❖ Commissioner Bailey made a motion to award the SCOP CR 392 project to Roberts and Roberts, Inc. Commissioner Hall seconded the motion. The motion passed unanimously 4-0.

Ms. Snowden stated she has been working with FDOT on the CEI LAP Chipola Road Agreement, and should begin the project by the end of January or early February.

Ms. Snowden stated March 15, 2018 is the deadline to submit applications for SCRAP, SCOP, and CIGP (County Incentive Grant Program) projects, and the County would be allowed one (1) application per category. Ms. Snowden asked the Board to keep this in mind, and give Dewberry and herself suggestions for areas of greatest need in the County. Commissioner Bailey suggested holding a workshop before the first Board meeting in February at 5:00 to discuss the projects. There was Board consensus to hold the workshop.

Ms. Snowden stated CDBG (Community Development Block Grant) projects have been advertised, and bids would be opened at the January 23 Board meeting.

Ms. Snowden stated the SCOP Suggs Attaway project is moving on schedule, and utility poles have been moved.

JUSTIN FORD, DEWBERRY ENGINEERS, INC. /PREBLE-RISH – COUNTY ENGINEER

Mr. Ford stated John G. Bryant Road plans have been submitted to FDOT for final approval.

Mr. Ford stated he received the 90% plans today, and would have them complete by the end of the week and ready to turn in with the Safe Routes grant applications at the end of the year.

Mr. Ford stated he had prepared a deductive change order for the CIGP John F. Bailey Road project, but as discussed earlier in the meeting it is the desire of Mr. Edenfield for the remainder of the funding for completing the paving of the road be found and construct the project as bid. Mr. Ford stated Mr. Edenfield has found funding for the remainder of the road that needs to be paved, and the Board would need to make a motion to this effect. Mr. Ford recommended the Board accept the deductive alternates of the bid, and bring in the additional segments to be paved; the total portion of the funds the County would contribute to the project would be \$63,672.40.

- ❖ Commissioner Wise made a motion to accept the deductive alternates and bring in the additional segments of road that need to be paved for the CIGP John F. Bailey Road project, with funding for the project to come from County Trans II, contractual services. Commissioner Bailey seconded the motion. The motion passed unanimously 4-0.

ATTORNEY TIME

Attorney Fuqua provided Chairman Wise with the Conditional Use Permits for execution for the two (2) cell tower Conditional Use Applications that were approved at the November 28 Board meeting.

Attorney Fuqua stated on January 9, 2018 the second adoption hearing for the Comprehensive Plan Amendment for oil drilling requirements would be held. Attorney Fuqua stated the State had no comments, and proposed a 5:00 meeting for a Planning Commission Meeting and hearing at the beginning of the Board meeting at 6:00.

- ❖ Commissioner Bailey made a motion to schedule a Planning Commission Meeting at 5:00 on January 9, 2018 and hold a public hearing at the beginning of the regular Board meeting at 6:00. Chairman Wise seconded the motion. The motion passed unanimously 4-0.

Chairman Wise stated he spoke with Attorney Fuqua and got confirmation it was not illegal for the Board to repair the damage done to Mr. Buddy Kyle's home because of a negligent contractor as long as Mr. Kyle is not related to anyone on the Board. Chairman Wise directed Mr. Parrish to visit Mr. Kyle's home and prepare a bid for the work that needs to be done on the home and bring the specifications to the next regular Board meeting.

COMMISSIONER TIME

COMMISSIONER JONES

Commissioner Jones wished everyone Happy Holidays.

COMMISSIONER BAILEY

Commissioner Bailey stated a meeting was held with Mr. Chris Killingsberg a couple weeks ago about a Solar Farm Initiative in Commissioner Hall's district. Commissioner Bailey stated the solar farm would be approximately 500 acres. Commissioner Bailey stated Mr. Killingsberg would come before the Board on the January 9 Board meeting to discuss the project.

- ❖ Commissioner Bailey made a motion to adopt a Public Records Request Policy, which the Board received in their agenda packets, regarding how public records requests are handled. Chairman Wise seconded the motion. The motion passed unanimously 4-0.

Commissioner Bailey stated Ms. Pam Skinner worked hard on the Personnel Policy and the Personnel Policy audit with the Krisner Group, who wrote a very accommodating letter about her actions and stated he would like to acknowledge in the minutes the outstanding job she has done.

Attorney Fuqua stated he read the Jehue Summary Judgment, and as it relates to the Leonard's property, the County does not own any land inside their legal description of the property. Attorney Fuqua stated he believes the same ruling would apply now if it were to go to court; that the Leonard's own the land from the beginning of the road to the back of the property. There was further discussion about the property. Chairman Wise stated he appreciated the Leonard's allowing the County to use the boat ramp for as long as they have.

COMMISSIONER HALL

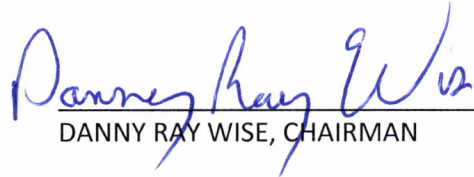
Commissioner Hall stated it is time for another IDA Board member to be appointed for District 3, and stated Mr. John Morgan Davis has been doing a great job.

- ❖ Commissioner Hall made a motion to re-appoint Mr. John Morgan Davis as the IDA Board member for District 3. Commissioner Bailey seconded the motion. The motion passed unanimously 4-0.

CHAIRMAN WISE

Chairman Wise wished everyone a Merry Christmas and a Happy New Year.

There being no further business the meeting adjourned at 7:42 p.m., CT.


DANNY RAY WISE, CHAIRMAN

ATTEST:


CARLA A. HAND, CLERK