

**CALHOUN COUNTY BOARD OF COUNTY COMMISSIONERS
REGULAR MEETING MINUTES
AUGUST 22, 2017**

PRESENT AND ACTING:

**DANNY RAY WISE, CHAIRMAN
GENE BAILEY, VICE-CHAIRMAN
DARRELL MCDUGALD
DENNIS JONES
JERAL HALL**

**MATT FUQUA, ATTORNEY
CARLA A. HAND, CLERK OF COURT AND COUNTY COMPTROLLER
SARAH WILLIAMS, CLERK ADMINISTRATIVE ASSISTANT**

Chairman Wise called the meeting held in the Regular Meeting room to order at 6:05 P.M.; CT. Commissioner Bailey led the Prayer and Pledge of Allegiance to the Flag.

APPROVAL OF MINUTES AND VOUCHERS

A motion to approve the minutes and vouchers as published on the agenda (the July 27, 2017 Regular Meeting Minutes, the August 3, 2017 Special Budget Meeting Minutes, and the August 8, 2017 Regular Meeting Minutes; vouchers for warrants: accounts payable warrants –1708-2G, 1708-2RD, 1708-2L, 1708-2E, 1708-2W, 1708-WS and payroll warrants - PR17-B22, PR17-B22, PR072717, PR081017) was made by Commissioner Bailey and seconded by Commissioner Hall. The motion passed unanimously 5-0.

OBY BORELLI HEALTHCARE – 2ND NEEDED ON MOTION FROM AUGUST 8 MEETING

Chairman Wise stated a second is needed on the motion from the August 8 Board meeting approving continued payment of healthcare insurance for Mr. Oby Borelli. Commissioner McDougald stated he would second the motion.

- ❖ A motion to approve the second by Commissioner McDougald was made by Commissioner Bailey. Commissioner Hall seconded the motion. The motion passed unanimously 5-0.

PUBLIC HEARING – CLOSURE OF AMOS LEE ROAD

Attorney Fuqua stated the Board was approached about closing a road (Amos Lee Road) that goes into one person's property. Attorney Fuqua stated the closure of the road has been advertised in the newspaper, and this is the public hearing to see if anyone is opposed to closing the road. Attorney Fuqua stated from the survey he and Mr. Frank Snowden looked at, the entire road is on the petitioner's property.

Chairman Wise opened the floor to public comment. There was no public comment.

- ❖ Commissioner Bailey made a motion to abandon the County's interest in Amos Lee Road. Commissioner Hall seconded the motion. The motion passed unanimously 5-0.

BID OPENING – RECYCLING CENTER BALERS

Mr. Joe Wood stated the bid requested prices on two (2) different size balers. Mr. Wood stated the bid specified the balers must be delivered, installed, and operational before September 30. Mr. Wood opened and read the bids aloud:

Small County Consolidated Solid Waste – Recycling Baler bid						
Company	48 in. Stroke/6 in. Cylinder	60 in. Stroke/7 in. Cylinder	60 in. Stroke/6 in. Cylinder	Delivery and Installation	Forklift Rental	TOTAL
Recycling Equipment Corporation	\$8,450.00	\$14,950.00	-	\$2,800.00		\$26,200.00
Recycling Equipment Inc.	\$8,900.00	\$11,150.00	-	\$6,070.00	\$1,500.00	\$27,620.00
International Baler Corporation	\$ -	\$18,600.00	\$11,640.00	\$5,642.00		\$35,882.00
Crigler Enterprises	\$8,975.00	\$15,555.00	-	\$1,900.00	-	\$26,430.00

Mr. Wood stated some of the bidders did not submit bids by the specifications; Crigler Enterprises did not bid a twenty (20)-horse model for the 60 in. stroke, they bid a ten (10)-horse model. Mr. Wood stated he would like to review the bids with a Commissioner and then make a recommendation to the Board. There was further discussion about the bids. Mr. Wood stated the forklift rental from Recycling Equipment Inc. could be removed from their bid because there is already a forklift at the Recycling Center. Attorney Fuqua suggested the Board allow Mr. Wood to determine which bid qualifies under the specifications and allow him to award to the lowest bidder who meets the specifications.

- ❖ Commissioner Bailey made a motion to allow Mr. Wood to determine which bid qualifies and award the bid to the lowest bidder who meets the specifications. Commissioner Hall seconded the motion. Chairman Wise asked if the bids would be brought back before the Board at the next meeting. Commissioner Bailey stated the bids would not be brought back to the next Board meeting because of the time frame; Mr. Wood would need to make a decision and award the bid as soon as possible. The motion passed unanimously 5-0.

Mr. Wood stated the annual rent for the Road Department antenna on Frink Tower is due soon. Mr. Wood stated he has spoken to Williams Communications, Inc., who has agreed to turn the system off to determine if it will affect anyone in the County using the tower, at no charge. Mr. Wood stated he is not sure when they will be coming out to test the system. Mr. Wood stated if there is a problem when the system is turned off, they will turn the system back on. Mr. Wood stated he received a quote from Williams Communications, Inc. of \$3,800.00 to remove the antenna from the tower. Mr. Wood stated EMS has already removed their antenna from the tower, and he is going to find out who removed theirs and the cost for removal to compare to the quote from Williams Communications, Inc. Mr. Wood stated time is of the essence, asked for the Board’s permission for him to obtain additional quotes, and if no one is affected by turning the system off, to have the antenna removed from the tower. Commissioner McDougald asked for the rental deadline. Mr. Wood stated the annual rent is due by September 1. There was further discussion about the antenna removal. Chairman Wise asked what would happen if someone in the county is affected by turning off the antenna. Mr. Wood stated the County would renew the contract for another year for half the price as offered by the antenna owner. There was further

discussion about the antenna. There was Board consensus for Mr. Wood to find the lowest quote for removal of the antenna, and if no one was affected when the antenna is turned off, to have the antenna removed.

Mr. Wood stated the weed eater that Mr. Fred Tanner uses is worn out and needs to be replaced. Mr. Wood asked Board permission to purchase a new weed eater out of the non-grant funds for the recycling center. There was further discussion about the purchase of a weed eater. There was Board consensus for Mr. Wood to purchase a new weed eater.

Commissioner Bailey asked if Mr. Tanner is able to do all his other duties, along with running the Recycling Center while Mr. Borelli is out. Mr. Wood stated instead of picking up cardboard every day, they pick up on Mondays, Thursdays, and Fridays. Mr. Wood stated Mr. Tanner generally mows the fire departments on Tuesday or Thursday depending on the weather. Mr. Wood stated they bale the recyclables whenever they are through with the other duties. Mr. Wood stated he brings the recycling trailers in on Wednesdays, and helps if there is any other additional needs. Mr. Wood stated as long as Mr. Tanner does not have to be out of work, they should be able to continue to run the recycling center in Mr. Borelli's absence.

Chairman Wise stated Mr. Jace Ford missed the training for checking out inmates. Mr. Wood stated Mr. Ford had a very good reason for not being able to attend the training. Chairman Wise requested Mr. Wood contact Mr. Scott Sewell for one on one training with Mr. Ford when he is back at work.

CARRIE COCHRAN – REQUEST FOR CHIPOLA HEIGHTS ROAD TO BECOME COUNTY MAINTAINED

Ms. Cochran stated her neighbors would like to know what requirements are needed to make a road county maintained. Ms. Cochran stated the road has a lot of potholes and is in bad shape. Ms. Cochran stated in the past all the residents on the road did not want the County to maintain the road, but those who opposed the County maintaining the road have since moved. Attorney Fuqua stated historically, the Board has not accepted any non-paved roads for twenty (20) years, and before that time before the County would accept a dirt road they required a sixty (60) foot right of way to be established and for the road to be brought up to specifications for a County maintained dirt road. Attorney Fuqua stated in the twenty-five (25) years he has been with the County, only one (1) dirt road has been accepted. Attorney Fuqua stated if the Board accepts this road, there would be many others who have been rejected in the past wanting to be approved as well. There was further discussion about a dirt road becoming county maintained. Commissioner McDougald stated there are many roads like this in the County, and thinks it would be a great project for this county if a program could be set up to designate roads for the County to work on and begin maintaining. Commissioner McDougald stated this would be very expensive and there are no grants available to do this type of work. Commissioner McDougald stated problems arise also when trying to obtain a right of way, and residents have to start giving up some of their land in order for a proper right of way to be established. Commissioner McDougald stated the residents who were in favor of the road becoming County maintained often change their minds because they do not want to give up any of their property. Attorney Fuqua stated the County couldn't work on a private road, so residents would be required to give up a portion of their property to make the road County property. There was further discussion about making a road County maintained. Chairman Wise asked Mr. Edenfield how much it would cost the County to grade the road periodically. Mr. Edenfield stated in the shape the road is in now, it would take two (2) days of grading to get it back into shape. Mr. Edenfield stated the road would need much more work than just grading to make it a stable road. Attorney Fuqua stated a special assessment on the resident's taxes who live on the road could be done to pay the road to be brought up to County specifications. Attorney Fuqua stated at the least, the items

needed would be surveys, deeds, and mortgage releases from each resident on the road so the County could be sure they have a right to be on the road. There was further discussion about Chipola Heights Road. Ms. Cochran thanked the Board for the information given.

SHERIFF OFFICE TEEN DRIVER REIMBURSEMENT

Clerk Hand stated the Teen Driver invoices were in the Commissioner's agenda packets, and there are special funds available from traffic fines that can be used for this purpose.

- ❖ Commissioner Bailey made a motion to approve the Sheriff's Office Teen Driver Reimbursement request. Commissioner Hall seconded the motion. The motion passed unanimously 5-0.

EMERGENCY MANAGEMENT DISPOSAL OF ASSETS

Clerk Hand stated two items were brought up at the last meeting, asset #1313 and asset #419, but were not on the agenda. Ms. Smith stated she does not know where asset #327 is located, and did not ask for it to be removed from inventory. Clerk Hand stated this item was marked "purge" on the annual inventory list. Ms. Smith stated this asset was purchased before she began working for the County, and she has never been able to locate its whereabouts.

- ❖ Commissioner Jones made a motion to approve of the disposal of asset #1313 and asset #419. Commissioner Bailey seconded the motion. Commissioner Bailey stated asset #327 is a generator. Commissioner McDougald asked if Ms. Smith has a generator. Ms. Smith stated she did not have a generator. There was further discussion about the asset. The motion passed unanimously 5-0.

SANDY KELLY – WEATHERIZATION

Ms. Kelly requested the Board approve the Woodrow Creamer Weatherization job that was tabled at the July 25 Board meeting. Ms. Kelly stated the bid had a \$50 math error, and the contractor has stated he will accept the lesser amount and do the job for \$7,550.

Ms. Kelly stated the contractor is William Manning with Chariot Construction. Commissioner McDougald asked if there would be time to complete the project before the QCI contractor's last day of work with the County. Ms. Kelly stated if approved tonight, the contractor would start work on the job tomorrow.

- ❖ Commissioner McDougald made a motion to approve the low bid for the Woodrow Creamer Weatherization job. Commissioner Jones seconded the motion. The motion passed unanimously 5-0.

Ms. Kelly stated the County needs to send a notice to Mr. Eddie Franklin, the Weatherization QCI Inspector, canceling his contract effective September 30, 2017. Commissioner McDougald asked if this would be enough time for all Weatherization jobs to be completed. Ms. Kelly stated no further work could be completed on the Weatherization contract after September 30.

- ❖ Commissioner McDougald made a motion to send a notice to Mr. Franklin canceling his contract effective September 30, 2017. Commissioner Hall seconded the motion. The motion passed unanimously 5-0.

Ms. Kelly presented the Board with a letter of corrective action in response to the Weatherization monitoring report, and needs approval for the Chairman to sign the letter when it is totally complete. Ms. Kelly stated they answered all the corrective measures except one, where they requested cost comparison data from three (3) different vendors for each WAP measure. Ms. Kelly stated since the County will no longer be performing the program, Clerk Hand requested the County be excused from completing this corrective measure. Ms. Kelly stated she is waiting on a response from Tallahassee.

Clerk Hand stated the County's response is due back next week. There was further discussion about the letter.

- ❖ Commissioner McDougald made a motion to approve the Chairman's signature on the letter. Commissioner Hall seconded the motion. The motion passed unanimously 5-0.

PERSONNEL POLICY ADDITION – TRANSFER POLICY

- ❖ Commissioner Bailey made a motion to amend the Personnel Policy to include the Transfer Policy, with the removal of the probation period language from the Transfer Policy. Chairman Wise seconded the motion. The motion passed unanimously 5-0.

JOHN MORGAN DAVIS – IDA BOARD CHAIRMAN

Mr. Davis stated the IDA Board met yesterday afternoon with the AVCON engineer finalizing some changes to the north taxiway extension. Mr. Davis stated the new plans should be finalized by the next meeting and will be able to go to bid.

Mr. Davis stated he has met with Mr. Gary Shuler several times about the property to the north of the airport. Mr. Davis stated AVCON brought a diagram of the footprint needed to establish an instant approach from the north, and the FAA has changed their position and is now requiring more width, which would include the area where Mr. Shuler's house sits. Mr. Davis stated this is something that will have to go into long term planning, and will likely not be accomplished unless the State of Florida or US Government decide to step in and try to purchase the land and complete the project. Mr. Davis stated the County also needs an easement over a certain amount of the property to avoid an issue with the tree height again. Mr. Davis stated if the IDA Board were highly encouraged to buy the land from Mr. Shuler, this would have to bring new negotiations with Mr. Shuler. Mr. Davis stated he plans to meet with Mr. Shuler again next week, and will talk about what can be done.

Commissioner Bailey asked about the letter that was emailed to the Commissioners today from the FAA. Mr. Davis stated the letter informs the County the grant amount for the South Taxiway Extension was reduced by \$18,741.00, as the funding was not used during the project.

CHELSEA SNOWDEN – PROJECTS AND GRANTS COORDINATOR

Ms. Snowden stated Mr. Keith Maddox sends his regrets that he was not able to make tonight's meeting. Ms. Snowden stated there was some discussion at the last Board meeting about the hospital possibly funding the match on the ambulance grant. Ms. Snowden stated Mr. Maddox stated the possible funding fell through but they are looking into other options. Ms. Snowden stated Mr. Maddox would be at the next Board meeting for the bid openings and would hopefully have more information at that time.

Ms. Snowden presented to the Board for approval and execution the LAP (Local Agency Program) Altha Sidewalk project grant. Ms. Snowden stated the grant amount is \$87,379.00 for the design portion of the project. Commissioner Bailey inquired what the construction amount would be for the project. Ms. Snowden stated the construction amount would be \$650,000.

- ❖ Commissioner McDougald made a motion to approve the LAP Altha Sidewalk Project grant. Commissioner Hall seconded the motion. The motion passed unanimously 5-0.

Ms. Snowden presented to the Board for approval and execution Resolution 2017-15 allowing the Chairman to enter and execute the LAP agreement for the Altha Sidewalk Project.

**RESOLUTION OF CALHOUN COUNTY, FLORIDA
RESOLUTION NO. 2017-15**

**A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF CALHOUN COUNTY, FLORIDA,
AUTHORIZING THE CHAIRMAN OF THE BOARD OF COUNTY COMMISSIONERS TO EXECUTE AND ENTER
INTO THE "LOCAL AGENCY PROGRAM AGREEMENT".**

WHEREAS, Calhoun County, Florida, has requested the State of Florida, Department of Transportation, for financial assistance for costs directly related to the design of the Altha Elementary School Sidewalk project; and,

WHEREAS, the State of Florida, Department of Transportation, has agreed to participate in the design up to the amount of Eighty-Seven Thousand Three Hundred Seventy-Nine Dollars (\$87,379); and,

WHEREAS, the "State of Florida, Department of Transportation, Local Agency Program Agreement" requires that a Resolution be passed by the Board of County Commissioners of Calhoun County, Florida authorizing the Chairman of the Board of County Commissioners of Calhoun County, Florida, to execute and enter into the "State of Florida, Department of Transportation, Local Agency Program Agreement attached hereto.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Calhoun County, Florida, as follows:

1. The Chairman of the Board of County Commissioners of Calhoun County, Florida, is authorized to enter into and execute the "State of Florida, Department of Transportation, Local Agency Program Agreement" attached hereto as EXHIBIT "A".

DULY PASSED AND ADOPTED by the Board of County Commissioners of Calhoun County, Florida, this **22nd** day of **August**, 2017.

- ❖ Commissioner McDougald made a motion to approve Resolution 2017-15. Commissioner Hall seconded the motion. The motion passed unanimously 5-0.

Ms. Snowden stated she and Ms. Kristy Terry have been working on the grant proposal with the Department of Economic Opportunity for the infrastructure improvements to the Mowrey Elevator Site along with the purchase of the site, and have finalized the grant proposal, which was placed in the agenda packets. Ms. Snowden stated the amount requested to cover the project, including acquisition, construction, engineering, and inspection is \$2,383,409.66. Ms. Snowden presented to the Board for approval and execution Resolution 2017-16 allowing the Chairman to enter and execute the grant proposal to be submitted tomorrow on behalf of the Calhoun County Board of County Commissioners.

**RESOLUTION OF CALHOUN COUNTY, FLORIDA
RESOLUTION NO. 2017-16**

**A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF CALHOUN COUNTY, FLORIDA,
AUTHORIZING THE CHAIRMAN OF THE BOARD OF COUNTY COMMISSIONERS TO EXECUTE AND SIGN
FOR THE FLORIDA JOB GROWTH GRANT FUND PUBLIC INFRASTRUCTURE GRANT PROPOSAL".**

WHEREAS, Calhoun County, Florida, has requested the State of Florida, Department of Economic Opportunity, for financial assistance for costs directly related to the Calhoun County public infrastructure extensions on State Road 20 West; and,

WHEREAS, the “State of Florida, Department of Economic Opportunity, Florida Job Growth Grant Fund Public Infrastructure Grant Proposal” requires evidence that the Chairman of the Board of County Commissioners of Calhoun County, Florida has all necessary authority to execute this proposal on behalf of the Board of County Commissioners.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Calhoun County, Florida, as follows:

1. The Chairman of the Board of County Commissioners of Calhoun County, Florida, is authorized to enter into and execute the “State of Florida, Department of Economic Opportunity, Florida Job Growth Grant Fund Public Infrastructure Grant Proposal” attached hereto as EXHIBIT “A”.

DULY PASSED AND ADOPTED by the Board of County Commissioners of Calhoun County, Florida, this **22nd** day of **August**, 2017.

- ❖ Commissioner Bailey made a motion to approve Resolution 2017-16. Commissioner Hall seconded the motion. Commissioner Bailey asked if the infrastructure extension would be water and sewer. Ms. Snowden stated the water, sewer, and gas lines would be extended. Commissioner McDougald asked if the City of Blountstown is on board with the project. Ms. Snowden stated they have been involved with and support the project. Commissioner Bailey asked if site acquisition was included in the grant. Ms. Snowden stated the acquisition has been included in the grant proposal. Ms. Snowden stated they spoke with Mr. Richard Williams with Opportunity Florida, who told them to include the acquisition and infrastructure extensions into the same proposal. Ms. Snowden stated Mr. Williams also wrote a letter in support of the project, which has been added into the proposal packet. The motion passed unanimously 5-0.

Ms. Snowden stated she is on the agenda to discuss the Calhoun County Historic Courthouse Renovation Grant Agreement, but currently she only has the draft agreement. Ms. Snowden stated she hopes to have the final agreement by the next Board meeting to present to the Board.

Ms. Snowden stated she would like some direction from the Board on the 2017-2018 Solid Waste Grant. Ms. Snowden stated the County has a total grant allocation of \$90,909.00. Ms. Snowden stated in the past they have charged Mr. Borelli’s salary and 5% of the Emergency Management Assistant salary, but this year they have proposed for 5% of the Projects and Grants Coordinator salary be charged to the grant, and also Mr. Borelli’s salary. Ms. Snowden stated the current projection is \$34,170.00 for both 5% of her salary and Mr. Borelli’s salary. Ms. Snowden stated there have been comments about Mr. Fred Tanner’s salary allocation that usually comes from the non-grant side of the Solid Waste fund, coming from the grant portion as well. Ms. Snowden stated she reached out to the grant administrator in Tallahassee who stated this would be an allowable cost. Ms. Snowden stated she included in the agenda packet the grant work plan, and asked the Board’s direction and ideas on what type of recycling services they would like to see in the county. There was further discussion about the Solid Waste Grant. Commissioner Bailey stated he would like to see several tasks added to the budget. Commissioner Bailey stated he would like to see funding for tire disposal for junk tires found on the roadside, funding for

Recycling Center building maintenance, and funding for a dumpster to be placed in each Commissioner's district for an advertised time for the residents to throw out household items (mattresses, carpet, furniture, limbs, ect.) except household trash and electronics. There was Board consensus of these items. There was further discussion about the Solid Waste Management Grant. Ms. Snowden asked if the Board would like the Solid Waste Management Grant to include the portion of Mr. Tanner's salary that is usually allocated in the non-grant funds. Commissioner Bailey stated he would like to see Mr. Tanner's salary taken from the grant portion. There was Board consensus to include Mr. Tanner's salary into the grant. Ms. Snowden stated she would have a final budget prepared for the Board at the first meeting in September to submit to the Department of Environmental Protection (DEP).

Ms. Snowden stated she received an email from DEP about the Florida Recreational Development Assistance Program (FRDAP) grant. Ms. Snowden stated none of the projects in the State of Florida was funded, including unique abilities and regular applications. Ms. Snowden stated she was told the County is eligible to take their regular FRDAP application for Mossy Pond Library and roll it over into next year's application cycle. Ms. Snowden stated it is not known if the County will be eligible for funding yet, and will have to keep the application as scored. Ms. Snowden stated the County submitted a unique abilities application for Hugh Creek Park, but this application is not eligible to be rolled over into next year's application cycle. Ms. Snowden stated the County is ready to apply for and submit Hugh Creek Park again whenever the regular applications open. There was further discussion about the FRDAP grant.

JUSTIN FORD, DEWBERRY ENGINEERS, INC. /PREBLE-RISH – COUNTY ENGINEER

Mr. Ford reported to the Board updates on the five (5) SCRAP (Small County Road Assistance Program) and SCOP (Small County Outreach Program) projects in the County. Mr. Ford stated the SCRAP River Street project bids will be opened at the next Board meeting, Suggs Attaway Road (SCOP) and John F. Bailey Road County Incentive Grant Program (CIGP) designs are at 100% and will be advertised for bid in next week's paper, Highway 392 (SCOP) structural drawings are complete and the submittal will be sent to FDOT this week, and the John G. Bryant Road (SCRAP) design is about 80% complete.

Mr. Ford stated there are currently no ongoing FEMA projects under construction. Mr. Ford stated the Ocheessee Landing Road project has been completed, and Ms. Smith is in the process of doing the closeout for the road.

Mr. Ford stated at the last meeting Coy Lindsey Road bids were opened, and a change order is required on the project. Mr. Ford stated record drawings were included in the bid, which were not allowable items per FEMA, so a change order is needed for a decrease of \$200.00 from the contract.

- ❖ Commissioner McDougald made a motion to approve the change order. Commissioner Jones seconded the motion. The motion passed unanimously 5-0.

Mr. Ford presented the Board with a change order for the Catalyst Site Water Main Improvement project. Mr. Ford stated after bidding the water line extensions and repairs to the elevated tank, there was a little over \$24,000 remaining in the construction budget line item. Mr. Ford stated he has had some preliminary talks with the Water Management District about using the remainder of the money to expand the system in some way, and they are agreeable in concept but would like to see specific direction. Mr. Ford stated he has talked to North Florida Construction about their willingness to complete extra work since they have already completed all work under the original contract, and they have agreed to do some additional work. Mr. Ford stated a valve at the base of the tank has not been located, and if there is not one, there one will need to be installed. Commissioner Bailey stated he and Mr. Paul Laramore found two (2) valves in the ground at the base of the tank and think one (1) might

work. Mr. Ford stated he would go out with Mr. Laramore and check on the valves. Mr. Ford stated if the Board approves this change order, and they find there is an existing valve, then the amount for the valve could be brought back before the Board. Mr. Ford stated there has also been some discussion about extending the water line further. Mr. Ford gave the Board several ideas for extending the water line. Mr. Ford stated the extensions exceed the 500 feet budgeted for in the change order, but North Florida Construction has agreed to install the line further even though it exceeds the amount of funds in the budget. Mr. Ford stated if for some reason the valves that have been found work and the money budgeted for a valve is not needed, this money could go toward the water line extension and compensate North Florida Construction at least partially for the extra water line they would be placing. Commissioner Bailey asked if North Florida Construction is willing to extend the water line further than the budget allows. Mr. Ford stated he knew the Board would ask this question, so he brought Mr. Jamie Miller with North Florida Construction to the meeting so the Commissioners could hear it from him. Mr. Jamie Miller from North Florida Construction informed the Board they are willing to complete this work as Mr. Ford stated. There was further discussion about the water line extension. Commissioner Bailey stated he would like to see the water line extended south toward Magnolia Church Road to provide more fire protection in that direction since the runway will be extended in that direction in the future. Commissioner McDougald asked about extending the water line to the west. Mr. Ford stated a line has already been run in a metal casing under the runway to the west.

- ❖ Commissioner Bailey made a motion to approve the change order and extend the water line south toward Magnolia Church Road, and for the money budgeted for a valve to go to North Florida Construction for the water line extension if the valve is not needed, contingent on the Water Management Districts final approval of the change order. Chairman Wise seconded the motion. The motion passed unanimously 5-0.

Mr. Ford stated a few months ago a contract was approved with Dewberry Engineers, Inc. /Preble-Rish for CDBG engineering for the grant that had to go to DEO (Department of Economic Opportunity) for approval. Mr. Ford stated the contract has already been voted on, and presented the contract to the Board for official signature.

Mr. Ford opened and read aloud the bids for DR 4177 PW #450 Amaziah Peacock Road:

DR 4177 PW #450 Amaziah Peacock Road	
Contractor	Total Base Bid
C.W. Roberts Contracting, Inc.	\$58,697.65
Capital Asphalt	\$55,391.10
North Florida Construction, Inc.	\$48,142.00
Roberts & Roberts, Inc.	\$45,753.60

Mr. Ford stated these bid amounts are significantly over the funding allocated by FEMA for this project, which was anticipated. Mr. Ford requested the Board allow him and Mr. Edenfield to analyze the bids and see what the County is capable of performing, and then speak with the apparent low bidder to see how the work the County can complete would offset their bid.

- ❖ Commissioner McDougald made a motion to table the bid award until the next Board meeting. Commissioner Bailey seconded the motion. The motion passed unanimously 5-0.

There was further discussion about the Amaziah Peacock Road project.

CARLA A. HAND, CLERK OF COURT AND COUNTY COMPTROLLER

Clerk Hand presented to the Board for approval and execution Budget Amendment #8 for an anticipated revenue from the sale of scrap metal.

BA # 8

**Calhoun County
Board of County Commissioners
Budget Amendment
Fiscal Year 2016/2017**

Amendment to 2016-2017 budget, for unanticipated revenue in the County Transportation Trust Fund I (CTTF I) and allocation to various expenditures in the CTTF I Fund.

County Transportation Trust Fund

<u>account #</u>	<u>Description</u>	<u>Original Budget</u>	<u>Increase</u>	<u>Decrease</u>	<u>Revised Budget</u>
Revenues:					
Miscellaneous revenue:					
1136900-01000	Miscellaneous - scrap metal sale	\$ -	3,530		3,530
	Revenue total	\$ -	\$ 3,530	\$ -	\$ 3,530
Expenditures:					
Transportation:					
11541-54149	Other current charges	\$ 26,000	3,530		29,530
	Expenditure total	\$ 26,000	\$ 3,530	\$ -	\$ 29,530

This Budget Amendment duly approved and adopted by the Calhoun County Board of County Commissioners at their regular meeting this 22nd day of August 2017.

- ❖ Commissioner Bailey made a motion to approve Budget Amendment #8. Commissioner Hall seconded the motion. The motion passed unanimously 5-0.

Clerk Hand stated the final approved budget for the Property Appraiser was received from the Florida Department of Revenue, and there is a small edit needed to the 2017-2018 budget. Clerk Hand stated \$892 would need to be added to the Property Appraiser’s budget with a reduction to account #01513-51349, “other current charges”.

- ❖ Commissioner Bailey made a motion to approve the edit to the 2017-2018 budget. Commissioner Jones seconded the motion. The motion passed unanimously 5-0.

ATTORNEY TIME

Nothing to report.

COMMISSIONER TIME

COMMISSIONER MCDUGALD

Nothing to report.

COMMISSIONER JONES

Nothing to report.

COMMISSIONER BAILEY

Commissioner Bailey asked Mr. Dowling Parrish if he received a letter about the ISO Rating, and asked if there was anything that could be done to improve the rating. Mr. Parrish stated he had received the letter and there were measures that can be taken to improve the rating.

COMMISSIONER HALL

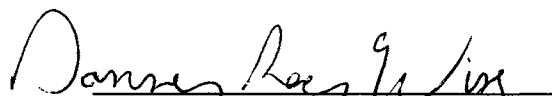
Nothing to report.

CHAIRMAN WISE

Chairman Wise asked Clerk Hand about the budget for the courthouse, and asked where the funding to replace the locks on the courthouse would come from. Clark Hand stated the funding would come from the maintenance budget. Chairman Wise stated he has been getting complaints that the courthouse is not secure, and there are people going in and out doors other than the front door. Chairman Wise stated he wants the courthouse to be secure, as intended. Clerk Hand stated the doors have been rekeyed before, and the keys were very expensive. Chairman Wise also requested alarms on the doors so no one could go out an unauthorized door without detection. Clerk Hand stated Sheriff Kimbrel is looking into having cameras installed in the courthouse, so he could get pricing on the alarms as well, and the funding for both those items could possibly be funded through the Courthouse Facilities Fund. Ms. Smith asked the Board to keep in mind there will be some weekends and nights where there are emergencies, and the courthouse will need to be accessible. Clerk Hand stated she does not know how many people are coming in or going out the wrong doors, but she has already spoken to her employees about only coming through the front door. Clerk Hand stated keys to the courthouse could be taken from the employees. Chairman Wise asked if the Board could request all the keys be turned over except for Mr. Jenks. Clerk Hand stated they could, but there are times some employees must enter the courthouse early, after hours, or on weekends. Mr. Parrish asked about the employees who get to work before the deputies, and asked how they would get in to their office if they no longer have a key. Chairman Wise stated the deputies would have to be requested to come earlier. Clerk Hand stated she agrees that if the employees are told to enter and exit out of one door they should comply, but the cameras and alarms would prevent anyone from entering a door other than the front door. Chairman Wise stated even on weekends employees should enter through the front door. There was further discussion about courthouse security. Clerk Hand stated in Gulf County employees have key fobs to enter and exit the courthouse through the back door, and the system tells who entered and what time. Chairman Wise stated the public has to go through the front door, and it makes the employees seem better than the public if they are allowed to enter through the back door. Chairman Wise stated it would be close to being secure if everyone enters and exits through the front and do not have keys to enter the courthouse. Commissioner McDougald noted employees have been requested to park in the back of the courthouse, but have to enter at the front. Chairman Wise stated this is just part of working

at the courthouse, and he expects everyone to go in the front door. Chairman Wise asked Clerk Hand to request Sheriff Kimbrel look into alarms for the doors along with the cameras, and rekeying the courthouse entrance doors.

There being no further business, the meeting adjourned at 7:52 p.m., CT.


DANNY RAY WISE, CHAIRMAN

ATTEST:


CARLA A. HAND, CLERK

**Calhoun County
Board of County Commissioners
Budget Amendment
Fiscal Year 2016/2017**

Amendment to 2016-2017 budget, for unanticipated revenue in the County Transportation Trust Fund I (CTTF I) and allocation to various expenditures in the CTTF I Fund.

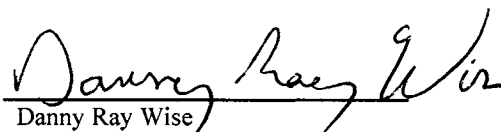
County Transportation Trust Fund

<u>account #</u>	<u>Description</u>	<u>Original Budget</u>	<u>Increase</u>	<u>Decrease</u>	<u>Revised Budget</u>
Revenues:					
Miscellaneous revenue:					
1136900-01000	Miscellaneous - scrap metal sale	\$ -	3,530		3,530
	Revenue total	<u>\$ -</u>	<u>\$ 3,530</u>	<u>\$ -</u>	<u>\$ 3,530</u>
Expenditures:					
Transportation:					
11541-54149	Other current charges	\$ 26,000	3,530		29,530
	Expenditure total	<u>\$ 26,000</u>	<u>\$ 3,530</u>	<u>\$ -</u>	<u>\$ 29,530</u>

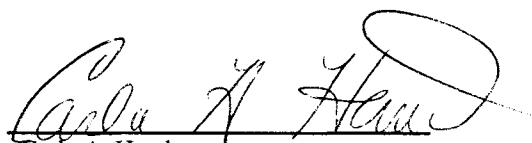
This Budget Amendment duly approved and adopted by the Calhoun County Board of County Commissioners at their regular meeting this 22nd day of August 2017.

Board of County Commissioners
Calhoun County, Florida:

ATTEST:



Danny Ray Wise
Chairman



Carla A. Hand
Clerk to the Board of County Commissioners
Calhoun County, Florida