

**CALHOUN COUNTY BOARD OF COUNTY COMMISSIONERS
REGULAR MEETING MINUTES
JULY 25, 2017**

PRESENT AND ACTING:

**DANNY RAY WISE, CHAIRMAN
GENE BAILEY, VICE-CHAIRMAN
DARRELL MCDUGALD
DENNIS JONES
JERAL HALL**

**MATT FUQUA, ATTORNEY
CARLA A. HAND, CLERK OF COURT AND COUNTY COMPTROLLER
SARAH WILLIAMS, CLERK ADMINISTRATIVE ASSISTANT**

Chairman Wise called the meeting held in the Regular Meeting room to order at 6:00 P.M.; CT.
Commissioner Bailey led the Prayer and Pledge of Allegiance to the Flag.

APPROVAL OF MINUTES AND VOUCHERS

A motion to approve the minutes and vouchers as published on the agenda (the July 11, 2017 Regular Meeting Minutes and the July 19, 2017 Special Meeting Minutes; vouchers for warrants: accounts payable warrants –1707-2G, 1707-2GS, 1707-UTL, 1707-2RD, 1707-2L, 1707-2E, 1707-ES, 1707-2W and payroll warrants - PR17-B20) was made by Commissioner Bailey and seconded by Commissioner Hall. The motion passed unanimously 5-0.

HOWARD JOHNSON – PROPERTY ENCROACHMENT, RIVER ROAD/LAMB EDDY

Mr. Johnson stated that on the west side of the Chipola River off Lamb Eddy Road, he owns six (6) parcels of land. Mr. Johnson stated many years ago the County Road Department made a mistake and moved the road over in front of the lots about eight feet on his lots. Mr. Johnson stated he hired Mr. Frank Snowden to look for the original survey markers placed when the lots were surveyed in 1982, but he was unable to locate them with his metal detector. Mr. Johnson stated Mr. Snowden resurveyed the lots and his opinion is that each lot is about 4% smaller than the original lot size. Mr. Johnson stated he would give the County the land taken from him by encroachment, but requests the Board reimburse him for the second survey, and place t-posts by the survey markers. Mr. Johnson stated it would take about ten (10) t-posts to mark the survey marks.

- ❖ Commissioner Bailey made a motion to pay Mr. Johnson for the survey and for the County to place t-posts beside the survey markers. Commissioner Hall seconded the motion. Commissioner Jones asked how much the survey cost. Mr. Johnson stated the survey cost \$2,100 for all six (6) lots. The motion passed unanimously 5-0.

Mr. Johnson stated the dirt road to Phippen Cemetery off State Road 20 in Clarksville is trenched from rains, and the road is now sloped instead of flat. Mr. Johnson stated there is also a culvert in need of replacement closer to the cemetery, the sand is deep causing vehicles to get stuck. Mr. Johnson stated

he has been the caretaker for the cemetery for about sixty (60) years, so when people get stuck they call him. Mr. Johnson stated some of the sand needs to be drug out and the road fixed where the sand does not wash down toward the cemetery. Mr. Johnson stated he has spoken with Commissioner Hall and Commissioner Bailey, and commended the Board for recognizing they serve all the people of Calhoun County, not just their individual district, and are willing to help in districts other than their own. Mr. Johnson stated he is proud to see the Commissioners willing to work with one another. Mr. Johnson asked the Board to look at the road and see if there is anything that could be done to improve the road.

PLANNING COMMISSION, COMPREHENSIVE PLAN/BUILDING DEPARTMENT FEE SCHEDULE ADOPTION

Attorney Fuqua stated there is a recommendation from the Planning Commission to approve the conditional use permit filed by Mr. Jason Bryant with the conditions he obtain his Federal Firearm License and there not be a shooting range on the property. Ms. Mary Robinson stated she missed the first meeting, and she wanted to know where the firearms being constructed would be fired. Mr. Bryant informed Ms. Robinson the firearms will only be test fired at close range into a mound of sand on the ground, that no projectiles will leave his property. Ms. Robinson stated she had no problem with Mr. Bryant's request, as long as no one will be shooting toward her property.

- ❖ Commissioner Hall made a motion to approve the conditional use permit filed by Mr. Bryant, with the conditions Mr. Bryant will obtain his Federal Firearms License, there not be a firing range on the property, and any test rounds will be fired into the ground toward the rear of his property. Commissioner McDougald seconded the motion. The motion passed unanimously 5-0.

Attorney Fuqua read the Comprehensive Plan and Building Department fee schedule Ordinance by title:

CALHOUN COUNTY
ORDINANCE NO. 2017 - 03

AN ORDINANCE OF CALHOUN COUNTY, FLORIDA, AMENDING THE COMPREHENSIVE PLAN FEE SCHEDULE; AMENDING THE SCHEDULE FOR THE BUILDING DEPARTMENT; PROVIDING FOR TITLE; REQUIRING PRE LOCATION INSPECTION OF CERTAIN MOBILE HOMES, PROVIDING FOR FUTURE AMENDMENT OF FEE SCHEDULE BY RESOLUTION; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Calhoun County Board of County Commissioners, by and through the provisions of Florida law, has the authority to, from time to time, adopt ordinances that it deems to be in the public interest; and

WHEREAS, as a result of the comprehensive planning process and building inspection processes the County has incurred substantial expenses in the receipt, review and approval of development activity within the County; and

WHEREAS, the County wishes to insure safe living conditions for its citizens and the control the location of unsafe homes within the County; and

WHEREAS, the County has determine that the developer/property owner, as the beneficiary of

the bargain of the development review application process, should bear the expense of this process, and, in order to recoup these costs and to uniformly apply a cost schedule to all citizens of Calhoun County,

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF COUNTY COMMISSIONERS OF CALHOUN COUNTY, FLORIDA, THAT:

SECTION 1. This Ordinance shall be cited as the "2017 COMPREHENSIVE PLAN FEE SCHEDULE ORDINANCE".

SECTION 2. This Ordinance shall replace and repeals Calhoun County Ordinance 2006-3, and any other ordinance in conflict with the terms hereof.

SECTION 3. The base fees listed below shall be paid to the Calhoun County Planning/Building Department at the time the application is submitted. Such fees shall not be refundable.

SECTION 4. The following fee schedule shall apply to development activity within Calhoun County.

1. **Plan Amendments:**

See Exhibit "A" annexed hereto

2. **Building Department:**

See Exhibit "B" annexed hereto

SECTION 5. Inspection of certain mobile homes

Any mobile which is ten years or older and is brought/moved into the County from an area outside of the unincorporated jurisdiction of Calhoun County shall require a pre-inspection by the County building inspection prior to its location on a parcel of property in the unincorporated areas of Calhoun County.

SECTION 6. SEVERABILITY

If any section, sentence, clause or phrase of this Ordinance is held to be invalid or unconstitutional by any court of competent jurisdiction, then said holding shall in no way effect the validity of the remaining portions of this Ordinance.

SECTION 7. EFFECTIVE DATES

This Ordinance shall take effect upon its passage by a majority vote of the Board of County Commissioners in and for Calhoun County, after due notice and publication, in the regular meeting on the 25th day of July 2017, and upon being filed with the Secretary of State.

ADOPTED THIS 25th DAY OF JULY 2017, BY A VOTE OF 5 TO 0.

Attorney Fuqua stated the Planning Commission recommended a cap of \$10,000 on the maximum fee for conditional use permits and small-scale map amendments.

- ❖ Commissioner Bailey made a motion to approve Ordinance #2017-03 with the amendment of a cap of \$10,000 on the maximum fee for conditional use permits and small-scale map amendments. Commissioner McDougald seconded the motion. The motion passed unanimously 5-0.

REPRESENTATIVE EMILY SLOSBERG'S OFFICE – TEXTING AND DRIVING INITIATIVE

Mr. Demetrius Branca addressed the Board about texting and driving, and stated this is a topic that is near and dear to him because in November of 2014 his son, a 19-year-old college student, was run over and killed by a man who was not paying attention to the road. Mr. Branca stated the State of Florida considers texting and driving a secondary offense, which means law enforcement is not allowed to pull someone over for texting on his or her phone while driving. Mr. Branca stated he did some research, and in Calhoun County, there were 20 people in 2016 who were seriously injured due to distracted driving. Mr. Branca stated 47 other states have made distracted driving a primary offense so their law enforcement officers can stop anyone they see behaving dangerously on the road due to distracted driving. Mr. Branca requested the Board adopt a resolution urging the Florida legislature to enact legislation that would make texting and driving a primary offense. Chairman Wise stated the Board received a resolution passed by Miami-Dade County. Attorney Fuqua stated he could edit the Miami-Dade resolution for Calhoun County. Chairman Wise stated he agrees that texting and driving should be a primary offense.

- ❖ Commissioner McDougald made a motion for Attorney Fuqua to edit the resolution for Calhoun County for adoption at the next regular Board meeting. Commissioner Hall seconded the motion. Commissioner Bailey stated the legislature has already passed a bill to ban texting while driving, but this resolution would ask the legislature to provide a criminal penalty if caught texting and driving. Mr. Branca stated just for informational purposes, the man who killed his son was charged with careless driving, which is a traffic infraction not a criminal offense, lost his driver's license for six (6) months, and paid a \$1,100 fine. Mr. Branca stated in his mind this is not justice, and does not act as a deterrent to other drivers to put their phones down and pay attention to what they are doing. The motion passed unanimously 5-0.

KEITH MADDOX – EMS DIRECTOR

Mr. Maddox stated Mr. Branca is correct about texting and driving. Mr. Maddox stated he has read several studies that have found distracted driving is even more dangerous than driving under the influence.

Mr. Maddox stated at the last meeting he mentioned briefly there is another ambulance that needs to be added to the surplus list. Mr. Maddox stated the 2011 Chevrolet ambulance, asset #1504, has an excess of 300,000 miles on it and has a failed transmission. Mr. Maddox stated it is not fiscally reasonable to repair the unit, and the box on this ambulance is not worth remounting. Mr. Maddox recommended the ambulance be auctioned off with the other ambulances previously designated for auction.

- ❖ Commissioner McDougald made a motion to add the 2011 Chevrolet ambulance to the surplus list for auction. Commissioner Hall seconded the motion. The motion passed unanimously 5-0.

Mr. Maddox stated in the last meeting he also briefly discussed the Calhoun County EMS grant awarded for the purchase of a new ambulance, refurbishing, and remounting of a Frazier box onto the new chassis. Mr. Maddox asked the Board for assistance with the grant match. Mr. Maddox stated he has been trying to rebuild the ambulance service, which was in bad shape, since he has been hired as the chief of EMS. Mr. Maddox stated they have put a significant amount of money into rebuilding the service, and the hospital has purchased an ambulance from Liberty County. Mr. Maddox stated if it were not for the ambulance the hospital purchased, they would not have enough ambulances running currently to support the calls in the County. Mr. Maddox stated they were anticipating receiving a 90/10 percentage-matching grant, but they were awarded a grant with a higher grant match. Mr. Maddox stated they were awarded \$100,000, with a match of \$33,333. Mr. Maddox stated he budgeted based on quotes for a new chassis, the remount fee, and a refurbished stretcher for \$133,333. Mr. Maddox stated he is requesting assistance from the County to help with the \$33,333 match. Mr. Maddox suggested utilizing the money from the ambulance auction, and further assistance from the Board to cover the remainder. Ms. Snowden stated she met with Mr. Maddox yesterday and wanted to make sure the Board was aware the grant was awarded at a lower amount than anticipated, and she and Mr. Maddox would be contacting the state to confirm the grant match is \$33,333. Mr. Maddox stated it is possible the cost of the ambulance could be reduced which would lessen the grant match. Commissioner McDougald stated that typically EMS uses the annual County budget (\$240,000) for any required grant match, and asked if Mr. Maddox was asking for assistance in addition to the annual budget. Mr. Maddox stated this is correct, and he is struggling hard to make EMS a service that pays for itself so they can get to a place where they do not have to ask the County for as much money each year. Mr. Maddox stated he wanted the Board to be aware they are down to only three (3) functioning ambulances, one of which has spent six (6) months in the shop with less than 30,000 miles on it. Mr. Maddox stated they have had continuous issues with the truck to the point they have discussed legal action if they continue to have issues. Mr. Maddox stated this leaves EMS with only two (2) ambulances when the third ambulance is down, leaving EMS without a reserve truck. Mr. Maddox stated financially they are struggling to keep moving forward each day. Mr. Maddox discussed the shortage of paramedics regionally and the struggle to recruit paramedics. Mr. Maddox stated if they lose the third ambulance to mechanical issues EMS will be down to two (2) ambulances; this is the minimum number of ambulances the hospital contracted to provide the County. Mr. Maddox stated he is a hospital employee, but his job is to make sure this County is protected. Mr. Maddox stated EMS can barely protect the County with three (3) ambulances much less two (2), and if something happens to one of the two (2) ambulances, the County will have major issues. Mr. Maddox stated he would try to save money in any way he can, and has discussed going with a different company than Frazier to remount the Frazier box onto the new chassis in order to reduce the cost. Commissioner Bailey asked if Mr. Maddox has checked to see if Calhoun County qualifies for a grant match waiver as a fiscally constrained County (REDI – Rural and Economic Development Initiative). Ms. Snowden stated she did not see a REDI waiver listed in the grant. There was further discussion about the grant. Commissioner McDougald inquired of the grant expiration. Mr. Maddox stated the final report date for the grant would be July 2018. Commissioner Bailey asked if the hospital is willing to reduce the \$20,000 monthly payment from the County if the Board agrees to help with the grant match. Mr. Maddox stated he would have to speak with the hospital CEO, but it is possible he would be open to this idea and would speak with him as soon as possible. Commissioner McDougald stated the ambulances could be auctioned now so the County will know the balance of the grant match. There was further discussion about auctioning the ambulances.

- ❖ Commissioner McDougald made a motion to auction the surplus ambulances, excluding the Frazier box, which will be remounted on the new chassis, and use the proceeds for the ambulance grant match. Commissioner Bailey seconded the motion. The motion passed unanimously 5-0.

Ms. Snowden asked how the Board would like Mr. Maddox to proceed with getting bids for the grant expenditures. There was further discussion about the procurement of the services needed for the ambulance grant.

- ❖ Commissioner Bailey made a motion for Mr. Maddox to advertise for bids for the Frazier box remount. Chairman Wise seconded the motion. Commissioner McDougald stated he was not sure how many suppliers would look in the local newspaper for this type of work. Commissioner McDougald asked if EMS could notify suppliers of the bid. Ms. Snowden stated there are data collection agencies the ad could be circulated with. Commissioner Bailey stated he would send an invitation to bid to all the surrounding companies who do this work. Ms. Snowden asked who should pay for the advertisements. Ms. Snowden stated larger data collection agencies, such as the Tallahassee Democrat, charge about \$300 per ad and the County Record costs \$81. Commissioner Bailey stated he did not mind if the bid was placed in the County Record as long as Mr. Maddox reaches out to other surrounding companies as well for legitimate bids. There was further discussion about bids. Mr. Maddox stated EMS could cover the cost of the ad in the County Record. The motion passed unanimously 5-0.

ANDREW LEE – AMOS LEE ROAD

Mr. Lee stated he lives on Amos Lee Road and requested the County close the road for private use. Mr. Lee stated he recently purchased the land the road dead ends into, and stated his family owns most of the property except for a strip of land in the front. Commissioner McDougald asked if there were any other property owners on the road. Mr. Lee stated there are no other property owners. Commissioner McDougald asked about the procedure for petition to close a road. Attorney Fuqua stated there would have to be an advertisement in the newspaper and a public hearing. Attorney Fuqua stated this usually costs about \$500.00. Commissioner Bailey stated Mr. Lee would have to pay the cost of the advertisement fees. There was further discussion about closing the road.

- ❖ Commissioner Bailey made a motion for Mr. Lee to start the process of closing Amos Lee Road. Commissioner Hall seconded the motion. The motion passed unanimously 5-0.

SANDY KELLY – WEATHERIZATION AND SHIP BID OPENINGS

Commissioner McDougald asked for the scope of work on the Weatherization job. Ms. Kelly stated they would be installing smoke alarms, carbon dioxide detectors, door replacement, range hood, vent fans in the bathroom, and caulking the home. Commissioner McDougald asked if there would be any insulation installed, or any work on the ceiling or roof. Ms. Kelly stated other than the insulation in the bathroom wall there would be no further insulation installed or any work on the ceiling or roof.

Attorney Fuqua opened and read the SHIP and Weatherization bids aloud.

SHIP Jobs					
Client Names	County Estimate	50% Value Of home	Gulf Coast Home Solutions, LLC	Chariot Construction	Mainstreet Property Services
John O'Bryan	\$16,650.00 20% cap \$3,330.00 \$19,980.00	\$24,939.00	\$18,850.00	\$20,180.00	\$23,900.00
William Timmons	\$8,950.00 20% cap \$1,790.00 \$10,740.00	\$53,088.00	\$9,900.00	\$10,800.00	\$10,100.00
Pace Wood	\$11,000.00 20% cap \$2,200.00 \$13,200.00	\$21,078.00	\$12,650.00	\$11,800.00	\$12,900.00

Weatherization Jobs		
Client Names	County Estimate	Chariot Construction
Woodrow Creamer	\$6,230.00 3,000.00 H&S \$9,230.00 Total	\$7,550.00

Commissioner McDougald asked about the \$3,000.00 Health and Safety category on the Weatherization bid. Ms. Kelly stated this amount is for health and safety, they have decided to separate this category from the regular Weatherization amount. Attorney Fuqua asked if this is an additional amount to the bid. Ms. Kelly stated this is correct. Attorney Fuqua stated the bid document listed an additional amount of \$1,850.00 for the health and safety portion of the bid. Ms. Kelly looked at the bid sheet and stated it looks like there are some columns that were not added right. There was further discussion about the Weatherization bid.

Ms. Kelly stated Ms. June Holley, the project manager of Weatherization for the County's district, is requesting a letter stating the reason for the delay in signing the 2017 Weatherization contract and would like to know when it would be executed. There was further discussion about the Weatherization contract. Attorney Fuqua stated he spoke with the Liberty County attorney, and he explained they got in a lawsuit over Weatherization through negligent selection of a contractor, which means not determining whether the contractor was qualified to do the job. Attorney Fuqua stated Liberty County's attorney stated they are thinking about getting rid of SHIP and Weatherization, because of the liability to the County. Commissioner Bailey stated the Capital Area Action agency could possibly handle the Weatherization jobs for the County if the County decides not to sign the Weatherization contract. Commissioner McDougald stated he believes it will be best if the County does not sign the contract and allow Capital Area Action Agency to administer the program. There was further discussion about Weatherization.

Attorney Fuqua stated they could not make the amounts on the Weatherization bid add up correctly to equal the total bid.

- ❖ Commissioner Bailey made a motion to accept the low bids on the SHIP jobs, and table the Weatherization bid for the contractor to verify the amounts listed on the bid to bring back at the

next regular meeting. Commissioner Jones seconded the motion. The motion passed unanimously 5-0.

Ms. Kelly stated Mr. Manning finished the other outstanding Weatherization jobs a couple weeks ago, and the inspection is scheduled for tomorrow. Ms. Kelly requested the Board allow Mr. Manning to receive his check upon completion of the QCI inspections.

- ❖ Commissioner McDougald made a motion to allow Mr. Manning to be paid upon completion of the QCI inspections. Commissioner Hall seconded the motion. The motion passed unanimously 5-0.

Ms. Kelly asked the Board what they would like to do with the 2017 Weatherization contract. Commissioner Bailey stated he would like the Chairman to call the Weatherization office in Tallahassee and ask what they will do with the contract if the County does not sign it, and how they would handle keeping the service available to Calhoun County possibly through the Capital Area Action Agency. There was further discussion about the contract. Chairman Wise stated he would call and get more information.

MAINTENANCE / STATE ATTORNEY ASSET DISPOSAL

Clerk Hand stated that during annual inventory the Clerk's office was notified asset #1181, #486, #233, and #1495 need to be declared obsolete and disposed. Clerk Hand stated most of the items are junk, but she believes the prison may have been donated one of the mowers.

- ❖ Commissioner Bailey made a motion to declare the assets obsolete and approve disposal. Commissioner Hall seconded the motion. The motion passed unanimously 5-0.

JOHN M. DAVIS – IDA BOARD CHAIRMAN

Mr. Davis presented to the Board for approval and execution Resolution #2017-12 for the FDOT five (5) year capital improvement budget for the airport. Mr. Davis explained for the Board the five (5) year plan for the airport.

- ❖ Commissioner McDougald made a motion to approve Resolution #2017-12. Commissioner Bailey seconded the motion. The motion passed unanimously 5-0.

Mr. Davis presented to the Board for approval and execution Avcon, Inc. (Engineering) Task Order #4 for the North Taxiway Extension. Mr. Davis stated the total for the North Taxiway Extension would be \$168,000.

- ❖ Commissioner McDougald made a motion to approve Task Order #4. Commissioner Bailey seconded the motion. The motion passed unanimously 5-0.

Mr. Davis stated he did some research to answer Chairman Wise's question from a previous meeting regarding the number of Calhoun County citizens owning airplanes, and there are seven. Mr. Davis stated the airport generates approximately \$130,000.00 in hangar rentals annually.

Mr. Davis stated once the Board completes the budget process that he would like to have a gathering at the airport, tour the airport, and serve them dinner to show the airport's appreciation for the Board's support.

CHELSEA SNOWDEN, PROJECTS AND GRANTS COORDINATOR

Ms. Snowden stated Ms. Angie Smith has a few items for the Board's approval to present tonight.

Ms. Smith presented to the Board for approval and execution the EMPA (Emergency Management Preparedness Assistance) grant, which is the State funding for Emergency Management, for \$105,806.00.

- ❖ Commissioner McDougald made a motion to approve the EMPA grant. Commissioner Hall seconded the motion. The motion passed unanimously 5-0.

Ms. Smith presented to the Board for approval and execution the EMPG (Emergency Management Performance Grant) grant, which is the Federal funding for Emergency Management, for \$43,704.00.

- ❖ Commissioner McDougald made a motion to approve the EMPG grant. Commissioner Hall seconded the motion. The motion passed unanimously 5-0.

Ms. Smith stated she requested an update of the progress on the CDBG (Community Development Block Grant) program. Ms. Smith stated she received the update today, and provided each of the Board members with a copy of the summary. Ms. Smith stated Ms. Debbie Belcher is planning to attend the first Board meeting in August to address any questions or concerns from the Board.

Ms. Smith stated she received a call today from the Bureau of Historic Preservation notifying Calhoun County of the \$50,000.00 grant award to continue repointing the historic courthouse. This project initiated two (2) years ago with a \$50,000.00 grant, but because it is so expensive, this amount did not cover repointing the entire historic courthouse. Ms. Smith stated she anticipates having the grant agreement for the August 8 Board meeting.

Ms. Smith stated the Emergency Management office has to update their Comprehensive Emergency Management Plan every four (4) years through new FEMA guidelines. Ms. Smith stated she estimated her office could have this done for less than \$10,000.00, and she has received three (3) sealed quotes for this service. Ms. Smith opened and read aloud the three (3) sealed quotes.

1. Manchac Consulting Group, Lake Charles, LA - \$25,000.00
2. Arcadis - \$9,800.00
3. Dewberry Consulting Engineers - \$16,750.00

Ms. Smith asked permission of the Board to award the project to Arcadis, not to exceed \$9,800.00. Ms. Smith stated this amount is in the Emergency Management budget for their fiscal year, which started on July 1.

- ❖ Commissioner McDougald made a motion to award the project to Arcadis not to exceed \$9,800.00. Commissioner Jones seconded the motion. The motion passed unanimously 5-0.

Ms. Snowden opened and passed out proposals and scoring sheets to the Board for Construction Engineering and Inspection (CEI) services for the Local Agency Program (LAP) Chipola Road Sidewalk project. There were three (3) proposers: David H. Melvin, Inc. Consulting Engineers, Panhandle

Engineering, Inc., and Southeastern Consulting Engineers, Inc. Ms. Snowden requested the Board score the proposals and bring the score sheets back to the next regular Board meeting on August 8, 2017.

Mr. Justin Ford opened and read aloud the bids for the LAP Chipola Road Sidewalk project.

LAP Chipola Road Sidewalk Project	
Contractor	Total Base Bid
Gulf Coast Utility Contractors, Inc.	\$593,353.50
North Florida Construction	\$579,657.92
Roberts & Roberts, Inc.	\$602,801.00
Panhandle Construction	\$547,444.50
Capital Asphalt	\$468,383.70

- ❖ Commissioner Bailey made a motion to table the award of the bids until the next regular Board meeting so the bids can be reviewed. Commissioner Hall seconded the motion. The motion passed unanimously 5-0.

JUSTIN FORD, DEWBERRY ENGINEERS, INC. / PREBLE-RISH – COUNTY ENGINEER

Mr. Ford stated a notice to proceed was issued yesterday for Roy Golden Road, Musgrove/Buddy Johnson Road, and Matthew Wood/Charlie Wood Road. Mr. Ford stated the Roy Golden Road project has been started already, and he anticipates the other two (2) roads to be started soon.

Mr. Ford brought before the Board for approval a no cost construction change order for Roy Golden Road. Mr. Ford stated the method the contractor is choosing to proceed with differs from the way the project was designed, but the County would be getting an equitable product. Mr. Ford stated the contractor is proposing to remove some of the asphalt milling, and instead thicken the asphalt on the road. Mr. Ford stated the road is very cracked as it is now, and they had proposed for the contractor to use open grade asphalt, which helps prevent those cracks from coming back. The original plan was to mill the existing asphalt to a more consistent surface, and then pour the new asphalt. The contractor expressed some concern with the open grade asphalt because it tends to be more susceptible to damage from equipment, and was worried the asphalt would be damaged when they come back and widen the road after the first layer of asphalt is laid. Mr. Ford stated the contractor's solution was not to mill the road, thicken the asphalt, and add a polymer, which makes the asphalt tougher and will provide the crack relief needed on the road.

- ❖ Commissioner McDougald made a motion to approve the no cost change order. Commissioner Hall seconded the motion. The motion passed unanimously 5-0.

Mr. Ford updated the Board on the progress of the River Street project, Suggs Attaway Road project, John F. Bailey Road project, the County Road 392 project, and the John G. Bryant Road project. Mr. Ford stated Ocheessee Landing Road is nearing completion, possibly this week or next week depending on the weather.

Mr. Ford stated at the last meeting Commissioner McDougald asked him to check on some erosion of County Road 69A, and they have identified a couple of places that need to be looked into. Mr. Ford

stated the grass was tall, so they will go back when the grass has been mowed to be sure there are no other areas that need to be addressed. Mr. Ford stated he has spoken with the contractor, and believes he will be agreeable to addressing the areas of erosion. Commissioner McDougald stated his main concern was the first cross drain when you turn onto 69A. There was further discussion about the erosion on County Road 69A.

Mr. Ford opened and read aloud the bids for the Catalyst Site Elevated Tank Improvements.

Catalyst Site Elevated Tank Improvements	
Contractor	Total Base Bid
TMI Coatings	\$98,500.00
U.S. Tank	\$42,750.00
Southern Road and Bridge	\$290,000.00

- ❖ Commissioner Bailey made a motion to accept the low bid from U.S. Tank contingent upon the bid documents being in order. Commissioner Hall seconded the motion. The motion passed unanimously 5-0.

Mr. Ford opened and read aloud the bids for Coy Lindsey Road.

Coy Lindsey Road	
Contractor	Total Base Bid
North Florida Construction, Inc.	\$129,080.56
Roberts & Roberts, Inc.	\$135,270.52
C.W. Roberts Contracting, Inc.	\$89,236.30
Capital Asphalt	Bid Rejected

Mr. Ford stated Capital Asphalt failed to place the bid form in their bid package.

- ❖ Commissioner McDougald made a motion to accept the low bidder on Coy Lindsey Road contingent on their bid package being in order. Commissioner Jones seconded the motion. The motion passed unanimously 5-0.

Mr. Ford stated Amaziah Peacock Road and Sam Duncan Road would both be advertised in the newspaper next week.

Commissioner Bailey asked Mr. Ford when County Road 392 would be ready to bid. Mr. Ford stated they are waiting on further geotechnical data for the box culverts, and the data should be returned in the next couple of days. Mr. Ford stated assuming he gets the geotechnical data this week, it will be about two (2) to three (3) weeks before the plans are submitted to DOT, and another three (3) to four (4) weeks for review by DOT. Mr. Ford stated it would be about six (6) to eight (8) weeks until the project is ready to be bid. There was further discussion about the project.

CARLA A. HAND, CLERK OF COURT AND COUNTY COMPTROLLER

Clerk Hand stated at the Special Budget Meeting last night the Board indicated they would like to hold another Special Budget Meeting. Clerk Hand suggested holding the next meeting on Thursday, August 3 at 4:00 p.m., CT in the regular Board meeting room. There was Board consensus to hold the budget meeting on the suggested date, time, and location.

Clerk Hand stated Ms. Dawson graciously declined to serve on the Value Adjustment Board this year, so another homestead property owner will need to be chosen to serve on the Value Adjustment Board. Clerk Hand stated Commissioner Jones would be checking with Mr. Brigham to see if he is willing to be the alternate.

- ❖ Commissioner Bailey nominated Mr. Phillip McMillan to serve on the Value Adjustment Board. Commissioner McDougald seconded the motion. Mr. McMillan accepted the nomination to serve on the Board. The motion passed unanimously 5-0.

Clerk Hand stated Centennial Bank contacted her today, and they informed her the Board’s line of credit expires in a few days. Clerk Hand stated the line of credit was secured to help advance funding of the DR4177 FEMA projects if necessary, but the line of credit has not used and the FEMA jobs are almost complete. Clerk Hand stated the cost of renewing the line of credit is \$500.00

- ❖ Commissioner Bailey made a motion not to renew the line of credit. Chairman Wise seconded the motion. Commissioner Jones asked if the line of credit was only for FEMA. Clerk Hand stated this was correct; the money was only to be used for DR 4177 in case there were cash flow issues. There was further discussion about the line of credit. The motion passed unanimously 5-0.

Clerk Hand stated an attorney who is not affiliated with any governmental entity must be chosen for the Value Adjustment Board. Clerk Hand stated Attorney Martha Eskuchen served as the Value Adjustment Board attorney last year, and Attorney Eskuchen could check and see what dates she has available this year and determine if she would be willing to serve as the attorney for the Board this year.

- ❖ Commissioner Bailey made a motion for Clerk Hand to check dates and availability with Attorney Eskuchen. Commissioner Hall seconded the motion. The motion passed unanimously 5-0.

ATTORNEY FUQUA

Nothing to report.

COMMISSIONER TIME

COMMISSIONER BAILEY

Commissioner Bailey stated he would like to discuss Mr. Clifford Edenfield’s recent raise. Commissioner Bailey asked the Board their thoughts about increasing Mr. Edenfield’s salary. Chairman Wise asked how much Commissioner Bailey would propose to increase the salary. Commissioner Bailey stated he proposes increasing his salary by \$316.67 per month, which would make the total salary \$55,000 per year. There was further discussion about the salary increase.

- ❖ Commissioner Bailey made a motion to give Mr. Edenfield a \$316.67 per month raise, withholding the 2% increase given the other Board employees in the next budget year. Commissioner McDougald seconded the motion. The motion passed unanimously 5-0.

- ❖ Commissioner Bailey made a motion for the Board give Mr. Jenks the same salary increase given to Mr. Edenfield, withholding the 2% increase given to the other Board employees in the next budget year. Commissioner McDougald seconded the motion. The motion passed unanimously 5-0.

COMMISSIONER HALL

Nothing to report.

COMMISSIONER JONES

Nothing to report.

COMMISSIONER MCDUGALD

Commissioner McDougald yielded some of his time to Mr. Troy Bishop with Nettle Ridge Volunteer Fire Department.

Mr. Bishop provided the Board with a handout (not provided to the Clerk) and stated Nettle Ridge Volunteer Fire Department is trying to purchase a pumper engine for their station as theirs is broken down and they are unable to find parts. Mr. Bishop stated the ISO auditor would be coming on August 14 to inspect their station, and without a pumper engine, their ISO rating would go up causing an increase in homeowners insurance for their area. Mr. Bishop stated they have found a pumper on auction, and the owner has agreed to extend the bid until Friday. Mr. Bishop asked the Board if they would be willing to fund the purchase of the engine. There was further discussion about the purchase of the pumper engine. Commissioner Bailey asked if the engine would qualify as a Class A pumper. Mr. Bishop stated he looked up ISO ratings, and if the hose on the engine does not qualify, they can get a 50/50 grant with forestry to purchase a new hose for the engine. Mr. Bishop stated this engine would help them greatly with their ISO rating. Mr. Bishop stated the truck has been pump tested through May 2018, which costs \$1,500 to \$3,000 per year, and there are service maintenance records. Commissioner Bailey stated the minimum bid for the engine is \$10,000. Commissioner Bailey stated he would like to be sure the engine will pass as a Class A pumper. Clerk Hand stated an insurance refund (unanticipated revenue) of \$13,000.00 was received which could be budgeted and used to pay for the pumper. Mr. Bishop stated he did not anticipate anyone else bidding on the truck at this point, but the possibility of a bidding war is still there. Commissioner Bailey asked how much money Nettle Ridge VFD would have to put toward the purchase of the truck. Mr. Bishop stated the department has about \$8,000.00 left in their account.

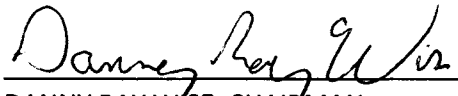
- ❖ Commissioner McDougald made a motion to allow Nettle Ridge Volunteer Fire Department \$10,000.00 for the minimum bid on the engine. Commissioner Bailey seconded the motion. Commissioner Jones stated he noticed Magnolia VFD and Blountstown Fire Department were on the list to be inspected by ISO this year. Mr. Bishop stated they were trying to delay the inspection for Blountstown Fire Department until next year, because they will not have three (3) years of pump testing done until next year. Mr. Bishop stated Magnolia has a pumper engine, so

they should pass their inspection. There was further discussion about the purchase of the pumper engine. Commissioner McDougald asked if Mr. Bishop could verify the engine would be considered a Class A pumper before bidding. Mr. Bishop said he would do that first thing tomorrow and let Clerk Hand know so she could email the Board. The motion passed unanimously 5-0.

CHAIRMAN WISE

Nothing to report.

There being no further business, the meeting adjourned at 8:41 p.m., CT.


DANNY RAY WISE, CHAIRMAN

ATTEST:


CARLA A. HAND, CLERK