

**CALHOUN COUNTY BOARD OF COUNTY COMMISSIONERS
REGULAR MEETING MINUTES
JULY 11, 2017**

PRESENT AND ACTING:

**DANNY RAY WISE, CHAIRMAN
DARRELL MCDUGALD
GENE BAILEY
JERAL HALL**

**MATT FUQUA, ATTORNEY
CARLA A. HAND, CLERK OF COURT AND COUNTY COMPTROLLER
SARAH WILLIAMS, CLERK ADMINISTRATIVE ASSISTANT**

Chairman Wise called the meeting held in the Regular Meeting room to order at 6:00 P.M.; CT. Commissioner Bailey led the Prayer and Pledge of Allegiance to the Flag.

APPROVAL OF MINUTES AND VOUCHERS

A motion to approve the minutes and vouchers as published on the agenda (the June 27, 2017 Regular Meeting Minutes; vouchers for warrants: accounts payable warrants – 1705-FPC, 1707-MED, 1707-GS, 1707-1G, 1707-1RD, 1707-1L, 1707-1E, 1706-EM, 1707-1W and payroll warrants - PR17-B17, PR17-18, PR17-19) was made by Commissioner McDougald and seconded by Commissioner Hall. The motion passed unanimously 4-0.

REQUEST FROM ALCO LIQUIDATING TRUST

Ms. Becky Smith, Calhoun County Tax Collector, stated a trustee for ALCO contacted her yesterday. Ms. Smith stated ALCO filed for bankruptcy in 2014 and the trustee would like to settle the ad valorem tax on tangible personal property. Ms. Smith stated the amount they would like to settle for is \$2,446.19; a reduction of \$1.74, the cost of advertising delinquent taxes. Ms. Smith requested the Board approve the settlement amount.

- ❖ Commissioner McDougald made a motion to approve the request from ALCO liquidating trust. Commissioner Hall seconded the motion. There was further discussion about the settlement amount. The motion passed unanimously 4-0.

Ms. Smith stated the law on reporting for the error and insolvencies report has changed, and the Board no longer has to sign the report. Ms. Smith stated the report has been submitted to the State, and she has supplied the document to the Clerk's office for public record. Commissioner Bailey asked what dollar amount the report listed. Ms. Smith stated the amount is on the report, and Clerk Hand stated she would email the report to Commissioner Bailey.

KEITH MADDOX, EMS – QUARTERLY FINANCIAL REPORT

Mr. Maddox presented the Board with the EMS quarterly financial report and reviewed it with them. Mr. Maddox outlined the expenses and income of EMS, and stated April was the first month they

showed a profit for the ambulance service. Mr. Maddox further explained the expenses of EMS listed on the handout. Mr. Maddox stated one of the ambulances that was still running at the last meeting has been taken out of service due with transmission failure. Mr. Maddox stated the ambulance has over 300,000 miles on it, and because of the high mileage will most likely be out of service indefinitely. Mr. Maddox stated the salaries reflect the additional day truck they have added. Mr. Maddox stated in an effort to save money he personally covers the truck as the paramedic two (2) to three (3) days a week since he has a salaried position. Mr. Maddox stated the truck operates on average 12 hours a day, sometimes a few hours more, to meet the daily high demand period when there are the most calls and transfers. Mr. Maddox stated the "Cash per Call" spreadsheet supplied to the Board represents the amount of cash collected per transport. Mr. Maddox stated this sheet quantifies how much money on average is collected per transport, and is a good way to keep up with how EMS is operating. Mr. Maddox stated EMS changed billing companies in January due to poor patient relations with the previous billing company. Mr. Maddox stated the new billing agency has been a success, and the cash per call numbers have been steadily improving. Mr. Maddox stated the only true source of income for EMS is the cash per call and the County subsidy. There was further discussion about cash per call. Commissioner Bailey asked how EMS bills their services, and if there is a certain billing schedule they follow. Mr. Maddox stated EMS follows healthcare Common Payer Codes, and transport patients will be billed according to services provided and the category into which they fall. Mr. Maddox stated the different categories are basic life support, emergency or non-emergency, advanced life support one (1), advanced life support two (2), and a critical care transport. Mr. Maddox stated there are clear-cut off points as to the difference in care provided between each different category, resulting in slight billing differences. Mr. Maddox stated there is a flat mileage rate that is charged per loaded mile in addition to the services provided. There was further discussion regarding the billing schedule. Commissioner Bailey stated a citizen from his district was transported from his home in Kinard to the baseball fields, and the bill from Calhoun-Liberty Hospital was \$10,222. Commissioner Bailey stated the distance between the home and the ballfield is only three (3) miles. Mr. Maddox stated the amount billed should have been much less for the ambulance service, unless there were other accumulated charges for the hospital previously. There was further discussion about the ambulance bill. Mr. Maddox stated he would be happy to speak with the citizen about the bill, and try to identify any issues. Mr. Maddox stated he could try to find ways to educate the public on the fee schedule for EMS.

Mr. Maddox stated EMS applied for a rural grant with a 10% match, but were awarded a grant with a 25% match. Mr. Maddox stated more money will have to be matched for the grant than anticipated, and would bring the information to the next Board meeting for discussion about assistance in matching funds.

RACHEL BRYANT – HEALTH DEPARTMENT BUDGET REQUEST FOR FISCAL YEAR 2017-2018

Ms. Bryant stated the Department of Health took a 1.6 million dollar cut statewide, and locally the Calhoun County Health Department was cut by \$12,288. Ms. Bryant stated this has affected the budget they prepared for their new fiscal year that started July 1. Ms. Bryant stated traditionally Calhoun County's contribution was \$30,000, but was reduced last year due to the mosquito control program transitioning to management by the County. Ms. Bryant stated the additional reduction from the state of \$12,288 has further affected their budget. Ms. Bryant stated the Affordable Care Act has also negatively affected their budget, where in the past they would receive \$140 for a visit they now receive

only \$22 for the same visit. Ms. Bryant stated in the past there were clinic funds and other programs that would buffer the deficit of the Environmental Health program, but now with the reduced clinic revenue the cash balance has dwindled down and more assistance is needed from the County to operate the Environmental Health program. Ms. Bryant stated the Health Department has looked internally and drastically cut their programs to operate as lean as possible, and have cut down on filling open positions within the Health Department if the position is not absolutely needed. Ms. Bryant stated they have looked at permit fees, and have contemplated implementing an additional county fee in addition to the current permit fees. Ms. Bryant stated these permits are already a burden on many citizens in the county, and they are hesitant to place additional fees on the already burdensome permit fees. Ms. Bryant stated they would like the guidance of the Commissioners on whether this is something they want to implement in the County to supplement the budget. Ms. Bryant stated these additional fees would not fill the deficit, but could in combination with other funding sources help to meet the needs of the Health Department Budget. Ms. Bryant stated the Health Department also monitors quarantined animals during rabies investigations. Ms. Bryant stated Health Department staff must monitor the animal weekly for several weeks, and then monthly after that. Ms. Bryant stated in some other counties Animal Control or the Sheriff's Office monitors the animals, which frees up the Environmental Health employees to do other tasks such as inspections. There was further discussion about permits and the budget. Ms. Bryant stated if a solution cannot be found to supplement the budget, the next step would be to go toward an Environmental Health Consortium, which means Calhoun County along with Liberty County would be covered by a larger Health Department from another county. Ms. Bryant stated she is hesitant to pursue this option, because citizens will have to wait on someone from out of town to provide those services. Ms. Bryant stated she is open to suggestions from the Board. Commissioner Bailey stated he is not opposed to increasing the fees some, but does not want to overburden the public. Commissioner Bailey stated he does not believe the County will be able to charge enough fees to make up for the deficit, and there are not enough funds in the budget to cover the deficit. Ms. Bryant stated this might be a process the Health Department and the County have to work on, but they are at a point where some changes have to be made. Ms. Bryant stated if the County could supplement the Health Department for \$35,000 and add the additional county fee of \$65 to the permits, this could be a start in increasing and balancing the budget. Chairman Wise asked what the worst-case scenario would be if the Board is unable to fund the request. Ms. Bryant stated the State Health Office would look strongly toward a consortium for Environmental Health. There was further discussion about a consortium. Ms. Bryant asked the Board if they would be interested in including a County fee on top of all permitting fees. Commissioner McDougald stated he does not believe increasing the permitting fees alone will be enough to offset the deficit, and asked if there are any other fees that could be increased as well. Ms. Bryant stated last year they updated their fee schedule for the clinic and increased the fees, but they could reevaluate the fee schedule. Commissioner McDougald asked if there were other services offered that could be scaled down to save money. Ms. Bryant stated they have already scaled back on staff and programs within the Health Department, and any programs that are not self-sustainable are no longer offered at this time. Ms. Bryant stated Environmental Health is the last deficit program in the Health Department. There was further discussion about fees. Commissioner Bailey stated he believes the Board should discuss the fees in the upcoming budget meetings. Chairman Wise stated he would also like to discuss the fees in the budget meetings, and for Ms. Bryant to attend as well to discuss the issues further. Ms. Bryant stated if

any of the Commissioners would like to stop by the Health Department, she would show them the budget and explain how the programs are operated.

VICKI MONTFORD – CAPITAL HEALTH PLAN RENEWAL

Ms. Montford provided the Board with a handout regarding the CHP insurance renewal. Ms. Montford introduced Mr. Mark Hicks, the sales director with CHP, and Deborah Sisk the account representative for Calhoun County. Ms. Montford stated there has been an 8.5% increase in premiums, which is less than last year's increase. Ms. Montford stated in the handout, along with the current plan, are several other plans that could be considered but have reduced benefits. Ms. Montford stated they have included a Group Experience Report to show what kind of claims have been filed.

Mr. Hicks stated CHP is a community rated plan, which is different than other insurance companies where the increase in premiums are based only on the claims experience of the group. CHP takes all of its large groups within the service area and blend the increase in premiums across all the large groups, which provides fairly consistent rate increases instead of dramatic increases. Mr. Hicks stated the Medical Loss Ratio for Calhoun County is around 127% for a five (5) year period, and because of this, the rate of increase would be significantly higher than 8.5% if the County chose to shop for another insurance carrier. Mr. Hicks stated there has been an increase in emergency room utilization within the Calhoun County group, as well as other large groups in the network, which drive up healthcare costs. Mr. Hicks stated CHP is spending on average an extra 13 million dollars in emergency room costs over the last couple of years that they have not seen in the past. Mr. Hicks stated some of these increases in emergency room visits are due to the freestanding emergency room in Tallahassee, and there is the possibility of two (2) more freestanding emergency rooms being constructed that may continue to drive up healthcare costs. Mr. Hicks stated there is a program Ms. Montford has promoted in the open enrollment meetings, which is called Amwell. Mr. Hicks stated the program is designed for urgent care services, which Calhoun County does not have access to like the Tallahassee locations. Mr. Hicks stated a video consult with a doctor is provided for a \$15 copay under the program. Mr. Hicks stated there has also been an increase in outpatient surgeries that increase costs. Mr. Hicks stated the Affordable Care Act has caused an increase in fees, along with specialty drugs. Mr. Hicks stated medical costs in general have been increasing, but by having the community rated plan they are able to keep the increases in premiums relatively small. Commissioner Bailey asked if Calhoun County members of the CHP plan are eligible to go to the CHP Urgent Care Centers in Tallahassee. Mr. Hicks responded any employee with CHP is eligible to use the CHP Urgent Care Centers. Mr. Hicks stated employees with CHP could also use Tallahassee Memorial Hospital's urgent care center. Ms. Montford stated she made sure employees were aware of the Amwell program that is available to use for urgent care purposes, and there was only one (1) employee who utilized the service last year. Ms. Montford stated she would be sure to encourage employees to use the program during the upcoming open enrollment. There was further discussion about the Amwell program. Commissioner Bailey asked what is the increase in employee premium. Ms. Montford stated the increase is \$44.92. Commissioner Bailey asked if the same increase was applied toward the family coverage. Ms. Montford stated the family coverage would also be going up by the percentage as well. Ms. Montford stated she has provided the Board with a quote from United Healthcare, and is waiting to hear back from Florida Blue. Ms. Montford stated to get the premium comparable to the premium with CHP there would be a \$4,000 deductible and a 90% co-insurance. Ms. Montford stated with CHP there is no deductible, no co-insurance, and the premium is cheaper than

United Healthcare. Ms. Montford stated employees have generally been satisfied with CHP; she has not been made aware of any problems or concerns with the company. There was further discussion about the renewal of the insurance plan.

- ❖ Commissioner Bailey made a motion to renew the current CHP insurance plan. Commissioner Hall seconded the motion. Commissioner McDougald stated he would like to wait and see what Blue Cross Blue Shield offers before renewing the current plan. Ms. Montford stated she would have the Blue Cross Blue Shield quote to provide to the Board by the next meeting, but she supplies these quotes to the Board to show they are not competitive with the CHP insurance costs. There was further discussion about CHP insurance. Commissioner McDougald asked if Ms. Montford anticipated the Blue Cross Blue Shield quote to be higher than the CHP quote. Ms. Montford stated the Blue Cross Blue Shield quote would not be competitive with the CHP quote. The motion passed unanimously 4-0.

BOARD'S DESIGNEE FOR SMALL COUNTY COALITION

Commissioner McDougald stated this issue had been tabled at the last meeting due to Commissioner Bailey's absence. Commissioner McDougald stated Commissioner Bailey is on a number of other Boards and Coalitions, but he wanted to ask if Commissioner Bailey would like to be included in the Small County Coalition. Commissioner Bailey stated he did not mind serving, he believes there are many advantages to being a part of the Small County Coalition. Commissioner Bailey stated he would like to see whoever serves attends the Coalition meetings. Commissioner McDougald stated he would not mind serving on the Small County Coalition again this year.

- ❖ Chairman Wise made a motion to appoint Commissioner Bailey to serve on the Small County Coalition. Commissioner Hall seconded the motion. The motion passed 3-0. Commissioner Bailey abstained.
- ❖

JACE FORD – MOSQUITO CONTROL BUDGET

Mr. Ford stated there is a tentative budget required by the State for Mosquito Control, which is due on July 15. Mr. Ford stated the budget voted on tonight will not be final, and will have to be voted on again in September to finalize any adjustments that need to be made. Commissioner McDougald stated he has spoken to Mr. Ford about the budget; there were some increases in the chemicals used for mosquitos, and the dollar amount is higher than last year so it can be adjusted if needed during the budget process. Mr. Ford stated last year's budget was \$62,045, and on the tentative budget for the next fiscal year he is asking for \$64,101.58, which is an increase of \$2,056.58.

- ❖ Commissioner McDougald made a motion to approve the tentative Mosquito Control budget. Commissioner Hall seconded the motion. The motion passed unanimously 4-0.

Commissioner Bailey stated he has had some complaints about the potency of the mosquito spray, and has been told it does not seem to be working as well as it did several years ago. Commissioner Bailey stated he has done research and spoken with Mr. Michael DeVuyst at the Health Department and believes the spraying is being done correctly, but would like for Mr. Ford to check the spray meter to be sure it is spraying the correct amount of chemicals into the air. There was further discussion about the chemicals sprayed. Chairman Wise asked if the spray is harmful to honey bees. Mr. Ford stated there are mixed opinions on whether the spray is harmful or not, but there was a study done in 2010 at Louisiana

State University with the University of Texas that stated when the chemical is applied within the specifications on the label that it is not harmful to bees. There was further discussion on the effect of the chemicals on bees. Mr. Ford assured Commissioner Bailey the spray now is more effective than the spray in the past because it is stronger, but he would check the meter.

JOE CROZIER, APALACHEE REGIONAL PLANNING COUNCIL – COUNTY LETTER OF SUPPORT REQUEST

Mr. Crozier stated a staff member from the USDA (United States Department of Agriculture), Mary Gavin, is retiring and wants the Apalachee Regional Planning Council to take over her responsibility as the Community Facilities Technical Assistant and Trainer to the counties within the region. The grants associated with this, such as funding for hospitals, public facilities, and childcare centers, are very complicated and hard to apply for so the Apalachee Regional Planning Council would now be able to help the counties in the area apply for these grants. Mr. Crozier stated this does not cost the county anything, but only gives the Apalachee Regional Planning Council the further ability to assist the counties.

- ❖ Commissioner McDougald made a motion to approve the Letter of Support to the USDA. Commissioner Bailey seconded the motion. The motion passed unanimously 4-0.

Mr. Crozier stated for the past few years Calhoun County has been the only county unable to contribute funding to the Riparian County Stakeholders Coalition. Mr. Crozier stated through the funding of the other surrounding counties they were able to publish the Sustainable Water Management Plan, which was heavily referenced in the Florida v. Georgia case. Mr. Crozier stated they are now working with the Federal government in Alabama, Georgia, and Florida to put together a drought pilot study. They are working with many other stakeholder groups in each state to find a better solution to drought and have more cooperation between the states. Mr. Crozier stated he hopes Calhoun County considers giving the Riparian Stakeholders Coalition some kind of funding so they can continue to work towards these goals.

SHERIFF DEPARTMENT – CRIME PREVENTION INVOICES, RETURN OF OLD DEPUTY CAR

Clerk Hand stated she needs a motion to pay the two (2) crime prevention invoices that were supplied to the Commissioners in their agenda packets.

- ❖ Commissioner Bailey made a motion to approve payment of the invoices. Commissioner Hall seconded the motion. The motion passed unanimously 4-0.

Clerk Hand stated there is an old Sheriff Deputy car that was donated several years ago for use at the courthouse, but is no longer being used. Clerk Hand recommended the Board give the car back to the Sheriff so he can dispose of the vehicle and it can be removed from the County insurance.

- ❖ Commissioner Bailey made a motion to return the car to the Sheriff. Commissioner McDougald seconded the motion. The motion passed unanimously 4-0.

TIM JENKS – MAINTENANCE DEPARTMENT

Mr. Jenks stated the Maintenance Department has been very busy lately. Mr. Jenks stated they have been mowing, doing some work at Four Mile Creek Park, installing the flagpole at the Mossy Pond Library, and they have helped the prison with mowing.

Mr. Jenks stated he has to move some tables out of the courtroom for the Judge on Thursday, and asked the Board if they would like the tables stored in the scout house or at the canning center. Chairman Wise asked if the scout house was in good shape and if it is used for anything currently. Mr. Jenks stated the house is in good shape and is not being used. Commissioner McDougald stated he thought the building had termite damage. Mr. Jenks stated the building does not have any termite damage. There was further discussion about the scout house. The Board directed Mr. Jenks to store the tables wherever was best for him.

Mr. Jenks stated he mowed the grass between the Civic Center and Mason Road that had been getting high; neither the State nor the City of Blountstown maintain the strip of road.

Mr. Jenks stated TRANE sent a packet of information for the option the Board selected on the HVAC system, which he has provided for the Board. Clerk Hand stated she was asked if there would still be three (3) million dollars in reserves if the HVAC system was updated, and she said yes. Commissioner Bailey stated he would like an itemized equipment list with part numbers and performance schedules before the Board signs the contract, and the public entity addendum Attorney Fuqua provided would need to be added to the contract as well.

- ❖ Commissioner Bailey made a motion to add the public entity addendum to the contract. Chairman Wise seconded the motion. The motion passed unanimously 4-0.

Mr. Jenks stated Mr. Thomas Graves is suing the County for cutting down some brush on his property line beside the park in Kinard.

CLIFFORD EDENFIELD – ROAD DEPARTMENT SUPERINTENDENT

Mr. Edenfield stated the Road Department has had a busy month with mowing and keeping roads graded. Mr. Edenfield stated paving on Parrish Lake Road would begin on Thursday, July 20, Hugh Comerford Road paving would begin on July 21, and Cain Fortner/Godwin Road would begin in the coming weeks.

Mr. Edenfield stated clearing on Suggs Attaway Road has been completed, and when the road is dry enough they will complete the last touches on the edges of the road.

Mr. Edenfield stated Coy Lindsey Road is complete on the County's part, and has been bid out for completion.

Mr. Edenfield stated there is one mowing tractor that had to be sent to John Deere for repairs, but they should have the tractor back by the end of the week. Mr. Edenfield stated the issue was with the electronics in the transmission and the Road Department does not have the software to fix those issues.

Commissioner Bailey stated the Board has agreed to increase Mr. Edenfield's salary, and has looked at the budget to make a decision on the increase.

- ❖ Commissioner Bailey made a motion to increase Mr. Edenfield's salary by \$100 per month. Chairman Wise seconded the motion. The motion passed unanimously 4-0.

Commissioner McDougald asked if Mr. Edenfield would be advertising for any additional employees. Mr. Edenfield stated the Road Department needs to hire another employee, but with the retirements and the payouts that have had to be paid this year, the Road Department's budget will be tight on salaries until the next budget cycle. Mr. Edenfield stated he would discuss this with Clerk Hand and see if it is possible to hire someone before the end of this fiscal year. There was further discussion about hiring an employee.

RITA MAUPIN – DIRECTOR OF LIBRARY SERVICES

Ms. Maupin stated there have been 7,880 patron visits and 5,521 titles circulated. Ms. Maupin stated 83 patrons were helped with Social Security, and 75 families were helped with food stamps.

Ms. Maupin stated the library is on the second month of their FLYP (Florida Library Youth Program), and the program has been going well.

Ms. Maupin introduced Mr. JK Newsome, who has been with the library since September of 2014. Ms. Maupin stated Mr. Newsome was primarily hired for maintenance, but has been charged with many other duties since then due to his expertise in many other areas. Ms. Maupin stated Mr. Newsome can work on computers, write public service announcements for the library, supervises their adult adjudicated probationary placements and the Black Caucus employees, along with several other duties. Mr. Newsome stated he has many responsibilities, but all library employees have many different responsibilities and do whatever is necessary to get the job done. Mr. Newsome stated it is a pleasure to be able to go to work and help the public, and it has been a pleasure to work for Ms. Maupin. Mr. Newsome thanked the Board for their willingness to help when it has been needed.

Ms. Maupin stated she has some additional information about the nutrition program the library is running in conjunction with the school district. Ms. Maupin stated the national average for children who are eligible for free and reduced lunches is 50%, and Calhoun County is at 87%. Ms. Maupin stated this shows how important this program is for the children of Calhoun County.

DOWLING PARRISH – BUILDING OFFICIAL

Mr. Parrish stated he has been busy with inspections and selling permits over the past month.

Commissioner Bailey asked Mr. Parrish to have more permit information before the next meeting for discussion before the new fee ordinance is passed.

Chairman Wise asked if there were older mobile homes being brought into the County. Mr. Parrish stated there are some mobile homes over 10 years old brought in that are not habitable. Chairman Wise asked if other counties have ordinances and regulations regarding mobile homes over 10 years old. Mr. Parrish stated other counties have ordinances and regulations for inspecting mobile homes being moved inside the county and being moved into the county from another county. Mr. Parrish stated in other counties a mobile home outside the county must be inspected to be sure it is habitable before it is brought into the county. Mr. Parrish stated he believes Calhoun County should have these type regulations as well. Attorney Fuqua stated this has been included in the new building department fee ordinance that will be voted on at the next meeting. Chairman Wise stated he has had some calls about

Crop Production Services	
2 4 D Amine	\$16/gallon
Triclopyr	\$53/gallon
Glyphosate	\$15/gallon
Escort	\$6/ounce
Arsenal	\$69/gallon
Crop Oil	\$10/gallon
Drift Control	\$13.50/gallon
Oust XP	\$41/lb

mobile homes that are not safe for anyone to live in due to spiders and mold. Mr. Parrish stated he has had many complaints about rental homes with spiders, other bugs, and mold as well.

❖ Commissioner Bailey made a motion to hold a workshop before the next meeting on July 25, 2017 at 4:00 to discuss the proposed ordinance for Building Department Fees. Commissioner Bailey requested the new fee schedule be emailed to the Commissioners so they can review it before discussion at

the workshop. There was a consensus of the Board to hold the workshop.

JUDY BISS – COUNTY EXTENSION OFFICE

Ms. Biss stated despite the rain and storms, 29 Calhoun County youth joined 90 other youth from Jackson and Liberty Counties for the week (annual event) at Camp Timpooshee in Niceville. The camp provides opportunities for the youth to participate in many different activities and gives the young teens a chance to develop leadership skills as camp counselors.

Ms. Biss stated Ms. Whitney Cherry has coordinated with each of the public libraries in Calhoun County with curriculum from 4-H that they have been using for parts of their summer programs.

Ms. Biss stated some other Extension activities have included preparing for Master Gardener educational events, administrative training classes, annual reports, and working with the local Girl Scout troop on plans to repair and enhance the County Youth Camp at Sam Atkins Park. Ms. Biss stated the cabins at the camp are the original cabins from Camp Timpooshee that Mr. Logan Barbee had brought in many years ago. Ms. Biss stated the Sheriff office has been working with the Extension Office to renovate the camp, and they are working on grants to help enhance the camp.

JOE WOOD – DIRECTOR OF OPERATIONS

Mr. Wood stated one of the Recycling Center employees, Mr. Oby Borelli, is on leave without pay due to a medical condition. Mr. Wood stated Mr. Borelli is covered under FMLA (Family Medical Leave Act). Mr. Wood stated he is not sure when Mr. Borelli will be able to come back to work, but he has several more weeks left under FMLA. Mr. Wood stated he would keep the Board posted on the situation.

Mr. Wood stated the Board has received three (3) bids for the right of way herbicide sprays. Mr. Wood stated he would read the bids aloud, and would like the Board’s permission to buy from each of the three (3) vendors depending on who bid the cheapest price for each item. Mr. Wood opened and read aloud each bid:

Helena Chemical Company	
2 4 D Amine	\$10.75/gallon
Glyphosate	\$12/gallon
Roundup Custom	\$18.50/gallon
Rodeo (Aquatic Glyphosate)	\$19/gallon
Garlon 3A (Triclopyr)	\$65/gallon
Garlon 4 (Triclopyr)	\$75/gallon
Escort XP	\$4.50/ounce
Polaris	\$56/gallon
Crop Oil	\$10/gallon
Clasp (Drift Control)	\$18/gallon
Oust XP	\$40/lb

Altha Agronomy		
2 4 D Amine	\$24.50 – 2 ½ gallons	\$9.80/gallon
Cornerstone Plus	\$327 – 30 gallons	\$10.90/gallon
Rodeo (Aquatic Glyphosate)	\$600 – 30 gallons	\$20/gallon
Remedy	\$1,768.50 – 30 gallons	\$58.95/gallon
Escort	\$65.60 – 16 ounces	-
Arsenal	\$182.50 – 2 ½ gallons	\$73/gallon
Prime Oil	\$35 – 2 ½ gallons	\$14/gallon
Interlock	\$100 – 2 ½ gallons	\$40/gallon
Oust	\$109.50 – 3 lb bag	-

Mr. Wood asked the Board's permission to buy from the cheapest vendor on each product.

- ❖ Commissioner McDougald made a motion for Mr. Wood to buy from the cheapest vendor on each product. Commissioner Hall seconded the motion. The motion passed unanimously 4-0.

CHELSEA SNOWDEN – PROJECTS AND GRANTS COORDINATOR

Ms. Snowden stated she met with Southeastern Consulting Engineers and Roberts & Roberts, Inc. this afternoon for a preconstruction meeting on the SCRAP (Small County Road Assistance Program) Roy Golden Road project. Ms. Snowden stated the notice to proceed is set for July 24.

Ms. Snowden stated she met with Southeastern Consulting Engineers and CW Roberts Contracting, Inc. this afternoon for a preconstruction meeting on the SCOP (Small County Outreach Program) Musgrove/Buddy Johnson Road project. Ms. Snowden stated the notice to proceed is set for July 24.

Ms. Snowden stated Ms. Virgie Bowen from FDOT (Florida Department of Transportation) attended the last regular Board meeting, and Commissioner McDougald had a question about Phase III of the County Road 69A project. Ms. Snowden stated Ms. Bowen returned her phone call, and stated the project may

become a state funded project instead of a federally funded project. Ms. Snowden stated she should have more information on the project at the next meeting.

Ms. Snowden presented to the Board for approval and execution Resolution 2017-11 for an amendment to the SCOP agreement on the Musgrove/Buddy Johnson Road project. Ms. Snowden stated the total project cost remains \$478,929, but in order to pay the CEI services consultant \$7,271 will be reallocated from the construction phase of the agreement to the CEI phase. Ms. Snowden stated \$5 would also be taken from the construction phase to the design phase of the project.

RESOLUTION NO. 2017-11

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF CALHOUN COUNTY, FLORIDA, AUTHORIZING THE CHAIRMAN OF THE BOARD OF COUNTY COMMISSIONERS TO EXECUTE AND ENTER INTO THE "FIRST AMENDMENT TO THE SMALL COUNTY OUTREACH PROGRAM AGREEMENT"

WHEREAS, On November 20, 2015 the State of Florida Department of Transportation and Calhoun County entered into the Small County Outreach Program Agreement, contract number G0291 (the "Agreement"), whereby the Department agreed to provide financial assistance for the paving and improving of Musgrove/Buddy Johnson Road from CR 274 to Oglesby Bodiford Road.

WHEREAS, the State of Florida, Department of Transportation and the County mutually agree to amend the Agreement by reallocating Seven Thousand Two Hundred Seventy-One Dollars (\$7,271) from the construction phase to the CEI phase and Five Dollars (\$5.00) from the construction phase to the design phase.

WHEREAS, the "First Amendment to the State of Florida, Department of Transportation, Small County Outreach Program requires that a Resolution be passed by the Board of County Commissioners of Calhoun County, Florida authorizing the Chairman of the Board of County Commissioners of Calhoun County, Florida, to execute and enter into the "First Amendment State of Florida, Department of Transportation, Small County Outreach Program Agreement attached hereto.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Calhoun County, Florida, as follows:

1. The Chairman of the Board of County Commissioners of Calhoun County, Florida, is authorized to enter into and execute the "First Amendment to State of Florida, Department of Transportation, Small County Outreach Program Agreement" attached hereto as EXHIBIT "A".

DULY PASSED AND ADOPTED by the Board of County Commissioners of Calhoun County, Florida, this **11th** day of **July**, 2017.

- ❖ Commissioner McDougald made a motion to approve Resolution 2017-11. Commissioner Hall seconded the motion. The motion passed unanimously 4-0.

Ms. Snowden presented to the Board for approval and execution the first amendment to the SCOP Musgrove/Buddy Johnson Road project.

- ❖ Commissioner McDougald made a motion to approve the first amendment to the SCOP Musgrove/Buddy Johnson Road project. Commissioner Hall seconded the motion. The motion passed unanimously 4-0.

Ms. Snowden stated she met with Panhandle Engineers, Inc. and Roberts & Roberts, Inc. last week on the closeout of the SCRAP Carlos Peavy Road project. Ms. Snowden presented to the Board change order two (2) on the project for a 30-day time extension due to two (2) days of weather delays during the construction of the road.

- ❖ Commissioner Bailey made a motion to approve the change order. Commissioner McDougald seconded the motion. The motion passed unanimously 4-0.

Ms. Snowden stated the last two (2) pay requests to Roberts & Roberts, Inc. were contingent upon the change order for the time extension being approved. Ms. Snowden presented to the Board pay request five (5) for \$26,226.45 and pay request six (6) for \$61,280.98.

- ❖ Commissioner Bailey made a motion to pay the two (2) pay requests. Commissioner McDougald seconded the motion. The motion passed unanimously 4-0.

Mr. Dewayne Capps from Panhandle Engineering, Inc. presented the Board with a handout containing closeout information for the SCRAP Carlos Peavy Road project. Mr. Capps stated everyone worked together as a team, and the road turned out great.

Ms. Snowden stated bids for construction and CEI services would be opened for the Chipola Road Sidewalk project at the next regular Board meeting.

JUSTIN FORD, DEWBERRY ENGINEERS, INC/PREBLE-RISH – COUNTY ENGINEER

Mr. Ford stated comments from FDOT were received on the SCRAP River Street project, and were minimal. Mr. Ford stated the comments will be responded to this week, and should get clearance to advertise within a day or two of the response. Mr. Ford stated he anticipates advertising for the project before the next regular Board meeting. Mr. Ford stated John F. Bailey and Suggs Attaway Roads will be submitted to FDOT for comments this week. Mr. Ford stated they are waiting on some structural design on CR 392, but the road should be ready to be submitted soon as well.

Mr. Ford stated there will be bid openings at the next regular Board meeting for Coy Lindsey Road and the coating of the interior of the elevated water tank at the Catalyst Site.

Mr. Ford stated the only ongoing FEMA project under construction is Ocheese Landing Road. Mr. Ford stated the road is progressing well.

Commissioner Bailey asked if there were any contractor warranties on the roads that have been constructed. Mr. Ford stated there is a warranty period on workmanship, unless there is an act of God, such as a flood. Commissioner McDougald stated he has received some calls about some washouts on CR 69A. Mr. Ford stated he would be happy to ride with Commissioner McDougald, look at the road, and reach out to the contractor about fixing the issues.

CARLA HAND, CLERK OF COURT AND COUNTY COMPTROLLER

Clerk Hand stated two (2) members of the Board must be appointed to serve on the Value Adjustment Board. Clerk Hand stated in the past, Commissioner McDougald and Commissioner Jones have served. Clerk Hand stated a homestead property owner must also be selected to serve on the Board. Clerk Hand stated last year Ms. Annie Dawson was selected to serve, with an alternate of Edward Brigham. Clerk Hand stated the homestead property owner cannot be an employee of any taxing authority or represent property owners in any administrative or judicial review of property taxes. Clerk Hand stated a homestead property owner can be appointed tonight contingent upon their ability to serve. Commissioner McDougald asked if Ms. Dawson would like to serve again. Clerk Hand stated she could contact Ms. Dawson if it is the Board's wishes for her to serve again. Commissioner McDougald stated he did not mind serving on the Value Adjustment Board again. Chairman Wise asked if Mr. Brigham had agreed to serve. Clerk Hand stated Mr. Brigham was an alternate to Ms. Dawson in the event she would not be able to attend the meeting.

- ❖ Commissioner Bailey made a motion to appoint Commissioner McDougald and Commissioner Jones as Board representatives for the Value Adjustment Board, and Ms. Annie Dawson as the homestead property owner with Mr. Edward Brigham as an alternate. Commissioner Hall seconded the motion. The motion passed unanimously 4-0.

Clerk Hand stated the next year proposed millage rate, and the date, time, and meeting place of the tentative budget hearing must be provided to the Property Appraiser's office prior to the deadline of August 4 so these items can be included on the TRIM notice provided to property owners. Clerk Hand stated the School Board has first priority of hearing dates, and the Board of County Commissioners has second priority. Clerk Hand stated the School Board has determined their final hearing date is September 7. Clerk Hand recommended setting the tentative budget hearing for Tuesday, September 5 at 5:01 pm and the final TRIM Hearing for Monday, September 18 at 5:01 pm. Clerk Hand stated the current millage rate is 9.9 mils, and asked the Board if they would like this amount included in the TRIM notice and in the tentative budget.

- ❖ Commissioner McDougald made a motion to accept the recommended dates and times for the budget hearings, and to approve the millage of 9.9 mils. Commissioner Bailey seconded the motion. The motion passed unanimously 4-0.

Clerk Hand stated a tentative budget would be emailed by Monday, July 17 and a hard copy would be available in the Clerk's Office by Tuesday, July 18. Clerk Hand recommended scheduling a Special Meeting to discuss the budget on Monday, July 24 at 4:00 pm. Clerk Hand stated the Board should also specify who they would like to attend this meeting. Commissioner McDougald stated he would like to see all department heads attend the meeting.

- ❖ Commissioner McDougald made a motion to schedule the Special Budget Meeting for Monday, July 24 at 4:00 pm. Commissioner Bailey seconded the motion. The motion passed unanimously 4-0.

Clerk Hand presented to the Board for approval Budget Amendment 6 reallocating excess funds in the Medicaid Contribution line item. Clerk Hand stated there are several line items in organizational code 01511, which are Board expenditures that need additional budget funds. This will also provide funds for the Chairman's travel to the Florida County Commissioner's Whitehouse Conference.

**Calhoun County
Board of County Commissioners
Budget Amendment
Fiscal Year 2016/2017**

Amendment to 2016-2017 budget, reallocating expenditures between line items within General Fund.

General Fund

<u>account #</u>	<u>Description</u>	<u>Original Budget</u>	<u>Increase</u>	<u>Decrease</u>	<u>Revised Budget</u>
Expenditures:					
Legislative					
01511-46003	Repairs & Maint - Dist 3	-	1,155	-	1,155
01511-51140	Travel	2,300	4,103	-	6,403
01511-51149	Other Current Charges	200	100	-	300
01511-62004	Building - Dist 4	-	1,921	-	1,921
01511-64001	Equipment - Dist 1	-	8,275	-	8,275
01564003-56470	Medicaid	\$261,955		15,554	246,401
	Expenditure total	264,455	15,554	15,554	264,455

This Budget Amendment duly approved and adopted by the Calhoun County Board of County Commissioners at their regular meeting this 11th day of July 2017.

- ❖ Commissioner McDougald made a motion to approve Budget Amendment 6. Commissioner Bailey seconded the motion. The motion passed unanimously 4-0.

ATTORNEY FUQUA

Attorney Fuqua stated Clerk Hand prepared a Purchasing Policy Amendment that allows the Board to purchase from a government-bidding source that is competitively bid, which will allow the county to purchase the new HVAC system from TRANE.

- ❖ Commissioner Bailey made a motion to amend the procurement policy. Commissioner McDougald seconded the motion. The motion passed unanimously 4-0.

Attorney Fuqua stated Mr. Jenks accidentally got on private property by Kinard Park and trimmed some brush. Attorney Fuqua stated he believes the proper measure of damage is how much the property has been diminished in value due to the cutting of the brush, if any. Attorney Fuqua stated the property owner's lawyer sent a demand letter for \$10,000. Attorney Fuqua stated the lawyer sent some case law that was distinguishable to what has happened in this instance. The case law sent referenced shade trees that destroyed shade on a property or orange trees that were removed, as opposed to the scrub oaks removed in this case. Attorney Fuqua suggested the Board not respond to the demand. Commissioner Bailey asked if by not responding, the Board was assuming liability. Attorney Fuqua stated this would not mean the Board is assuming liability; this is just a demand letter that was received. The case has been turned over to the County's insurance carrier in case a suit is filed.

Attorney Fuqua stated at the last Board meeting the airport ordinance was tabled. Attorney Fuqua stated he sent an explanation letter to Mr. Gary Shuler's lawyer regarding the new ordinance, but he has not heard back from them yet. Attorney Fuqua stated the letter pointed out the difference between the current ordinance in effect and the proposed ordinance. Attorney Fuqua stated the proposed ordinance is more lenient to the property owners than the current ordinance. Commissioner McDougald stated he would like to wait and hear back from the lawyer before proceeding with voting on the ordinance. Commissioner Bailey stated he was absent at the last Board meeting, and is for leaving the ordinance tabled. Commissioner Bailey stated he would like to refer the ordinance to the IDA Board for further review also before a vote is taken. Commissioner Bailey stated he is not for adopting an ordinance that is less effective than the current ordinance, because the current ordinance was not effective enough because it cost the County \$10,000. Commissioner Bailey stated in the minutes from the last Board meeting it was stated an ordinance was not mandatory. Attorney Fuqua stated the State says an ordinance must be adopted, but does not say what will happen if one is not adopted.

COMMISSIONER TIME

COMMISSIONER MCDUGALD

Nothing to report.

COMMISSIONER BAILEY

Commissioner Bailey asked if there were trees cut on Bears Head Road (property owner to sell) were left lying on the ground. Mr. Wood stated this was done on all the right of way on the north side of the road where the road will be expanded. Mr. Wood stated he thought the property owner had brought in someone to cut the timber for firewood. Commissioner Bailey asked if the property owner is happy with the situation. Mr. Wood stated the property owner is not necessarily overjoyed about the timber being left on the ground, but he understood the situation as the County has to earn the grant match and can't perform any additional work prior to the grant period. Mr. Wood stated he has been in contact with the property owner and all three (3) property owners are still okay with the agreement made last year.

Commissioner Bailey inquired about a proposed cell tower. Attorney Fuqua stated this is just a notice stating the company is considering the placement of a tower in Calhoun County. Attorney Fuqua stated they have not applied for a conditional use permit, and this will be covered in the new county fee ordinance. Mr. Wood stated the company wants some additional information as to whether the Board

would have any issues with a tower being placed in the county, other than permitting issues, and if it will affect any historical landmarks or buildings. There was further discussion about the notice.

Commissioner Bailey stated he would like for the Chairman to send a letter of support to the individual interested in placing a solar farm on the Scott property, and also for the IDA Board to send a letter of support. Commissioner Bailey stated he wanted the individual to know the Board encourages the placement of the solar farm.

- ❖ Commissioner Bailey made a motion for the Chairman to send a letter of support to the individual interested in placing a solar farm on the Scott property. Commissioner McDougald seconded the motion. The motion passed unanimously 4-0.

COMMISSIONER HALL

Nothing to report.

CHAIRMAN WISE

Chairman Wise provided the Board with a letter and some pictures involving Mr. Buddy Kyle. Chairman Wise stated Mr. Kyle applied for and received assistance through the Weatherization program in 2012, and over a year later his roof started leaking. Chairman Wise stated he was contacted by Mr. Kyle shortly after he was elected, and he was appalled that no one has done anything to help him with his roof. Chairman Wise stated he contacted Mr. Wood who has told him everything was done that was supposed to be done. Chairman Wise stated insulation was blown into Mr. Kyle's attic, and asked Ms. Kelly what procedure was used to blow the insulation into the attic. Ms. Kelly stated the insulation was installed according to the Weatherization manual, which is through the roof. Chairman Wise asked if the insulation could have been installed through the ceiling instead of the roof. Ms. Kelly stated according to the Weatherization manual insulation must be installed through the roof, or depending on the mobile home through the siding on the home. Mr. Gene Rollins, local citizen, stated he had insulation blown into his attic and it was installed through the two ends of his home, not through the roof. Chairman Wise stated he visited Mr. Kyle in January and stated there are over ten (10) holes cut in the roof of his house. Chairman Wise stated there is no way for there to not be any leakage at some point if that many holes have been cut in the roof. Chairman Wise stated this is not the first time Mr. Kyle has contacted the County for help with the leaks in his home due to the holes that were cut in the ceiling. Ms. Kelly stated Mr. Kyle contacted her in July of 2016, but he also contacted June Holley, the projects manager for the region, and told her the roof did not start leaking until 2014. Chairman Wise asked Mr. Wood when he was contacted about the issue. Mr. Wood stated the last Board had him check into the issue, and they were following policy and procedures as directed by the Weatherization program. Mr. Wood stated the contractor warranties the job for one year, and the procedure the contractor used at the time was accepted and recommended. Mr. Wood stated the problem the last Board had was Weatherization does not allow the County to work on roofs. Mr. Wood stated there are no program to replace a roof on a mobile home. Mr. Wood stated there were no complaints within the first year of the contractor's warranty, and the County had no avenue to help him with his roof. Mr. Wood stated they tried to get a community organization to help Mr. Kyle, but were unsuccessful in finding an organization willing to help. Chairman Wise stated because of these leaks, there is water damage to the ceiling of the mobile home, light fixtures, and floor. Chairman Wise stated Mr. Kyle, at 80 years old, has to move around pots to catch the water when it rains. Chairman Wise asked Mr. Parrish if he had recommended any solutions

to Mr. Kyle's problem to the previous Board. Mr. Parrish stated he told them the best thing to do would be to put a pole barn roof over the mobile home. Chairman Wise stated Mr. Jerry Guilford told him and Mr. Tim Jenks told the Board a roof needed to be placed on the mobile home. Chairman Wise stated he asked Ms. Hand if anything had ever been brought before the Board regarding Mr. Kyle. Clerk Hand stated she did not find anything in the minutes. Chairman Wise stated he has called Ms. Holley with the Weatherization program in Tallahassee and asked them to come to Mr. Kyle's home. Chairman Wise stated Ms. Holley and the QCI inspector came and went on the roof, and stated the insulation was installed incorrectly. Chairman Wise stated Mr. Clemons, who was over Weatherization at the time, did not get on the roof to inspect what the contractor had done when the job was completed. Chairman Wise asked Ms. Kelly if there were any pictures Mr. Clemons took of the roof after the completion of the project. There was further discussion about Mr. Kyle's roof. Commissioner McDougald stated Mr. Kyle also contacted him and he went over to see what he could do to help him. Commissioner McDougald stated he went on the roof and saw where the holes were cut, and checked with Dan Clemons and others who assured him that was the procedure used and was the protocol. Commissioner McDougald stated he went inside and inspected the water damage in the home, and most of the damage was where a front porch had been attached to the home at one time. Commissioner McDougald stated there are some places around light fixtures that may very well correspond with the roof leaking, but there was a lot of other water damage that was caused by more than a leaking roof. Commissioner McDougald stated there is no program that pays for roof repair on a mobile home, and that is what Mr. Kyle needed. Chairman Wise stated Mr. Kyle told him that prior to the Weatherization work on his home, the roof did not leak. Ms. Kelly stated the mobile home was leaking previous to the Weatherization project and she has pictures where water was coming into the home around windows and ceilings. Ms. Kelly stated Mr. Eddie Franklin, the current QCI inspector, has also stated there is an issue on the seam where the two parts of the doublewide mobile home come together. Ms. Kelly provided pictures to the Board of Mr. Kyle's home before the Weatherization project was completed that Mr. Clemons took and pictures where she has visited Mr. Kyle's home recently. Chairman Wise asked if Mr. Clemons took any pictures of the roof after the project was complete. Ms. Kelly stated she did not find any pictures of the roof. There was further discussion about Mr. Kyle's home. Chairman Wise stated he believes the County needs to help Mr. Kyle and repair the roof, because the inspection was not made to be sure the job was done correctly. Chairman Wise stated in Liberty County, the same contractor did the same thing to another individual's home, and the homeowner sued and won. Chairman Wise stated he does not know where the Board will get the money to fix the roof, but some emergency measure needs to be taken to help repair the roof. Commissioner McDougald stated this is a difficult problem. Commissioner McDougald stated he does not doubt there is damage from where the holes were cut in the roof to install the insulation, but there are other places where there is water damage that is not related to the roof. Chairman Wise stated Mr. Kyle is under the impression the county would do the honorable thing and help him fix his roof since it was not leaking prior to the work Weatherization did. Chairman Wise stated this is what he would like to see happen, as he feels the County is liable for the damage that has been done. Commissioner McDougald stated he does not believe the access points for the insulation caused all the problems. Commissioner McDougald stated Mr. Kyle asked for a program to fix his roof but there was none, and there is still no program to help replace the roof. There was further discussion about Mr. Kyle's roof.

Chairman Wise called a recess at 9:05 p.m., CT.

The meeting reconvened at 9:10 p.m., CT.

Chairman Wise stated he knows there is not a program that will help Mr. Kyle, but if the County would have done the inspection properly and saw the installation of the insulation was done wrong the major leaks Mr. Kyle is having now could have been prevented. Chairman Wise stated he would like for the Board to fix Mr. Kyle's home, and the funding to fix the home could come from the reserves.

Commissioner McDougald stated he does not believe all the problems the home has were solely from the Weatherization project. Commissioner McDougald stated the roof needs to be repaired, but there are many other individuals that need their homes repaired as well. Commissioner McDougald stated if this door is opened to pay for repairs on Mr. Kyle's home, then that door will have to be opened for everyone. Chairman Wise stated if it is the right thing to do he will open every door that needs to be opened. Commissioner McDougald stated he does not believe the County is liable. There was further discussion about fixing Mr. Kyle's roof.

- ❖ Chairman Wise made a motion to purchase a FEMA tarp to put on Mr. Kyle's home as an emergency measure. Commissioner Hall seconded the motion. The motion passed 3-1. Commissioner McDougald opposed.

Commissioner Bailey stated Mr. John Morgan Davis received a letter from Ms. Fran Snyder giving the County permission to go on her property for the next ten (10) years to repair beaver damage to drainage ditches on her property adjacent to the airport. Commissioner Bailey stated he would like Clerk Hand to record the letter in the official records. There was further discussion about the letter.

Commissioner Bailey stated he would like the County to start a Capital Improvement Program. Commissioner Bailey stated projects such as paving a County owned parking lot, or other projects Commissioner's see need to be done, could be placed on a list so that if there is any money ever available these projects could be completed.

- ❖ Commissioner Bailey made a motion to discuss a Capital Improvement Program during the upcoming budget meetings. Commissioner Hall seconded the motion. The motion passed unanimously 4-0.

SHERIFF KIMBREL

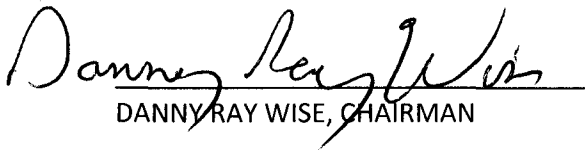
Sheriff Kimbrel stated the Sheriff's Office received \$145,000 from the legislature for a new kitchen for the jail. Sheriff Kimbrel stated the County would need to decide what to do with the old jail, and what to do with the \$145,000. Sheriff Kimbrel stated a decision does not have to be made tonight, but he would like the Board to think about what they would like done. Commissioner McDougald asked if the funding could be used toward the asbestos abatement. Sheriff Kimbrel stated he thought the funding may be able to be used toward the asbestos abatement. Sheriff Kimbrel stated he has some ideas and would be happy to speak with any of the Commissioners if they were interested in hearing the ideas.

Commissioner McDougald stated the old jail is structurally sound, and if the building could be saved, it could be used for additional storage, and the existing kitchen could be renovated.

SANDY KELLY, WEATHERIZATION

Ms. Kelly stated she provided the Board with an email of more instructions for the 2017 Weatherization program contract. Ms. Kelly asked the Board to very carefully read the instructions, and really consider the contract before agreeing to sign.

There being no further business, the meeting adjourned at 9:26 p.m., CT.


DANNY RAY WISE, CHAIRMAN

ATTEST:


CARLA A. HAND, CLERK

Calhoun County
Board of County Commissioners
Budget Amendment
Fiscal Year 2016/2017


Amendment to 2016-2017 budget, reallocating expenditures between line items within General Fund.

General Fund

<u>account #</u>	<u>Description</u>	<u>Original Budget</u>	<u>Increase</u>	<u>Decrease</u>	<u>Revised Budget</u>
Expenditures:					
Legislative					
01511-46003	Repairs & Maint - Dist 3	-	1,155	-	1,155
01511-51140	Travel	2,300	4,103	-	6,403
01511-51149	Other Current Charges	200	100	-	300
01511-62004	Building - Dist 4	-	1,921	-	1,921
01511-64001	Equipment - Dist 1	-	8,275	-	8,275
01564003-56470	Medicaid	\$261,955		15,554	246,401
	Expenditure total	\$ 264,455	\$ 15,554	\$ 15,554	\$ 264,455


This Budget Amendment duly approved and adopted by the Calhoun County Board of County Commissioners at their regular meeting this 11th day of July 2017.

Board of County Commissioners
Calhoun County, Florida:



Danny Ray Wise
Chairman

ATTEST:



Carla A. Hand
Clerk to the Board of County Commissioners
Calhoun County, Florida

FORM 8B MEMORANDUM OF VOTING CONFLICT FOR COUNTY, MUNICIPAL, AND OTHER LOCAL PUBLIC OFFICERS

LAST NAME—FIRST NAME—MIDDLE NAME <i>Dailey Gene</i>	NAME OF BOARD, COUNCIL, COMMISSION, AUTHORITY, OR COMMITTEE <i>Board of County Commissioners</i>
MAILING ADDRESS <i>19906 S.W. South St</i>	THE BOARD, COUNCIL, COMMISSION, AUTHORITY OR COMMITTEE ON WHICH I SERVE IS A UNIT OF: <input type="checkbox"/> CITY <input checked="" type="checkbox"/> COUNTY <input type="checkbox"/> OTHER LOCAL AGENCY
CITY <i>Blountstown</i>	COUNTY <i>Calhoun</i>
DATE ON WHICH VOTE OCCURRED <i>7-11-17</i>	NAME OF POLITICAL SUBDIVISION: <i>Calhoun County</i>
	MY POSITION IS: <input checked="" type="checkbox"/> ELECTIVE <input type="checkbox"/> APPOINTIVE

WHO MUST FILE FORM 8B

This form is for use by any person serving at the county, city, or other local level of government on an appointed or elected board, council, commission, authority, or committee. It applies equally to members of advisory and non-advisory bodies who are presented with a voting conflict of interest under Section 112.3143, Florida Statutes.

Your responsibilities under the law when faced with voting on a measure in which you have a conflict of interest will vary greatly depending on whether you hold an elective or appointive position. For this reason, please pay close attention to the instructions on this form before completing the reverse side and filing the form.

INSTRUCTIONS FOR COMPLIANCE WITH SECTION 112.3143, FLORIDA STATUTES

A person holding elective or appointive county, municipal, or other local public office **MUST ABSTAIN** from voting on a measure which inures to his or her special private gain or loss. Each elected or appointed local officer also is prohibited from knowingly voting on a measure which inures to the special gain or loss of a principal (other than a government agency) by whom he or she is retained (including the parent organization or subsidiary of a corporate principal by which he or she is retained); to the special private gain or loss of a relative; or to the special private gain or loss of a business associate. Commissioners of community redevelopment agencies under Sec. 163.356 or 163.357, F.S., and officers of independent special tax districts elected on a one-acre, one-vote basis are not prohibited from voting in that capacity.

For purposes of this law, a "relative" includes only the officer's father, mother, son, daughter, husband, wife, brother, sister, father-in-law, mother-in-law, son-in-law, and daughter-in-law. A "business associate" means any person or entity engaged in or carrying on a business enterprise with the officer as a partner, joint venturer, coowner of property, or corporate shareholder (where the shares of the corporation are not listed on any national or regional stock exchange).

ELECTED OFFICERS:

In addition to abstaining from voting in the situations described above, you must disclose the conflict:

PRIOR TO THE VOTE BEING TAKEN by publicly stating to the assembly the nature of your interest in the measure on which you are abstaining from voting; *and*

WITHIN 15 DAYS AFTER THE VOTE OCCURS by completing and filing this form with the person responsible for recording the minutes of the meeting, who should incorporate the form in the minutes.

APPOINTED OFFICERS:

Although you must abstain from voting in the situations described above, you otherwise may participate in these matters. However, you must disclose the nature of the conflict before making any attempt to influence the decision, whether orally or in writing and whether made by you or at your direction.

IF YOU INTEND TO MAKE ANY ATTEMPT TO INFLUENCE THE DECISION PRIOR TO THE MEETING AT WHICH THE VOTE WILL BE TAKEN:

- You must complete and file this form (before making any attempt to influence the decision) with the person responsible for recording the minutes of the meeting, who will incorporate the form in the minutes. (Continued on other side)

APPOINTED OFFICERS (continued)

- A copy of the form must be provided immediately to the other members of the agency.
- The form must be read publicly at the next meeting after the form is filed.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:

- You must disclose orally the nature of your conflict in the measure before participating.
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed.

DISCLOSURE OF LOCAL OFFICER'S INTEREST

I, Gene Bailey, hereby disclose that on 7-11, 2017

(a) A measure came or will come before my agency which (check one)

- inured to my special private gain or loss;
- inured to the special gain or loss of my business associate, _____;
- inured to the special gain or loss of my relative, _____;
- inured to the special gain or loss of _____, by whom I am retained; or
- inured to the special gain or loss of _____, which is the parent organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

Vote on my appointment to the Small County Coalition

7-14-17
Date Filed

Gene Bailey
Signature

NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$10,000.