

**CALHOUN COUNTY BOARD OF COUNTY COMMISSIONERS
SPECIAL MEETING MINUTES
SEPTEMBER 19, 2016**

PRESENT AND ACTING:

**MARION "LEE LEE" BROWN, CHAIRMAN
DARRELL MCDUGALD
DENNIS JONES**

**CARLA HAND, CLERK OF COURT AND COUNTY COMPROLLER
JOE WOOD, DIRECTOR OF OPERATIONS
SARAH WILLIAMS, CLERK ADMINISTRATIVE ASSISTANT**

The meeting held in the Regular Meeting room was called to order by Chairman Brown at 4:45 p.m., CT. Chairman Brown led the Prayer and Pledge of Allegiance to the Flag.

DONALD STANLEY, DEWBERRY ENGINEERS, INC. / PREBLE-RISH – COUNTY ENGINEER

Mr. Stanley presented the Board with payment requests for North Florida Construction, Inc. and BKW, Inc. There are four (4) pay requests for North Florida Construction, Inc. and two (2) for BKW, Inc. These are regular pay requests for FEMA projects. Chairman Brown asked if there were any changes on any of the requests. Mr. Stanley responded there are no changes, these are just their regular invoices. Commissioner McDougald asked if the jobs were completed. Mr. Stanley responded the jobs have been completed.

- ❖ Commissioner McDougald made a motion to approve the pay requests for North Florida Construction, Inc. and BKW, Inc. The motion was seconded by Commissioner Jones. The motion passed unanimously 3-0.

JOE WOOD – DIRECTOR OF OPERATIONS

Mr. Wood informed the Board there was a guardrail damaged on top of a box culvert on Highway 274 between Johnny Boy Landing Road and Musgrove Road. The damage was very extensive, normally guardrail repairs cost \$2,000 to \$3,000, this repair will cost approximately \$9,000. There is a traffic report and the insured's insurance will pay for the damages. Mr. Wood stated the amount of the guardrail repair is above \$5,000 and the Board policy states quotes must be acquired for all projects between \$5,000 and \$10,000. Mr. Wood stated he has checked with several contractors about repairing the guardrail and they have all referred him to ACME Barricades, not many companies do these kind of repairs in our area. Mr. Wood asked if the Board would set aside their procurement policy and allow him to hire ACME Barricades (Sole Source) to repair the guardrail.

- ❖ Commissioner McDougald made a motion to set aside the procurement policy and allow Mr. Wood to hire ACME Barricades (Sole Source) to repair the guardrail damage. Commissioner Jones seconded the motion. The motion passed unanimously 3-0.

Mr. Wood stated he has received a letter of request from the Kinard Volunteer Fire Department to use the Kinard Park for their annual fund raiser event at Halloween. Mr. Wood stated he has all the

necessary paperwork for the event, a letter stating they are a not for profit organization, and they will provide event insurance, parking, security, and bathroom facilities.

- ❖ Commissioner McDougald made a motion to approve the Kinard Volunteer Fire Department's request contingent on all the proper requirements being met. Commissioner Jones seconded the motion. The motion passed unanimously 3-0.

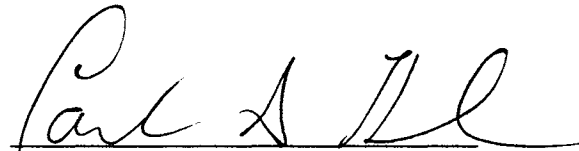
CLERK HAND – CLERK OF COURT AND COUNTY COMPTROLLER

Clerk Hand stated at the last Regular Board Meeting there was a motion made by Commissioner Shelton to approve the Health Department Core Contract, but the motion was not seconded. Commissioner McDougald stated he would second the motion.

There being no further business the meeting adjourned at 4:50 p.m.


MARION "LEE LEE" BROWN, CHAIRMAN

ATTEST:


CARLA A. HAND, CLERK