

**CALHOUN COUNTY BOARD OF COUNTY COMMISSIONERS
REGULAR MEETING MINUTES
DECEMBER 8, 2015**

PRESENT AND ACTING:

**MARION "LEE LEE" BROWN, CHAIRMAN
WOODROW "LEE" SHELTON, VICE-CHAIRMAN
DENNIS JONES
DARRELL MCDUGALD**

**MATT FUQUA, ATTORNEY
CARLA HAND, CLERK OF COURT AND COUNTY COMPTROLLER
BECKY BROWN, DEPUTY CLERK
THAD SCOTT, DEPUTY SHERIFF**

The meeting held in the Regular Meeting Room was called to order by Chairman Brown at 6:00 p.m., CT. Commissioner Jones led the Prayer and Pledge of Allegiance to the Flag.

Chairman Brown reminded everyone to silence their cell phones and reminded those on the agenda they will have three (3) minutes to speak on their topic. The public will have an opportunity to speak on items before the Board votes on a motion.

APPROVAL OF VOUCHER

- ❖ A motion to approve the November 24, 2015 Regular BOCC Meeting Minutes; vouchers for warrants: 1512-GS, 1512-1G, 1512-1RD, 1512-RDS, 1512-RS, 1512-1L, 1512-1E, 1512-1S, 1512-FPC; payroll warrants: PR15-B32 and PR120315 was made by Commissioner McDougald and seconded by Commissioner Jones. Chairman Brown called for public comment. There were no comments from the public. The motion passed unanimously 4-0. (Vouchers are available in the Clerk's Office)

PHILIP MCMILLIAN – OIL EXPLORATION

Mr. Philip McMillian, Vice-President and General Manager of Neal Land and Timber Company, advised the Board the company owns property along the Apalachicola River. Mr. McMillian stated he has worked with State agencies in developing the best management practice to develop timber. Mr. McMillian expressed some concerns he has regarding the "No Fracking" Resolution and how it would hamper production not today but in the future when methods improve. Mr. McMillian stated this Resolution is based on fears and if passed it could prevent Calhoun County citizens from any benefits that might be derived from oil and gas production.

AMY DATZ – ADOPT "NO FRACKING" RESOLUTION

Ms. Datz asked the Board to pass Resolution 2015-36 regarding "No Fracking" within Calhoun County. Ms. Datz stated some concerned citizens would like to speak regarding the "no fracking" issue. Commissioner McDougald stated he would like to hear from the citizens prior to making a motion. The Board agreed by consensus to allow citizens to speak. Ms. Datz advised the Board the concern is with fracking and the affect it has on the ground water. Ms. Datz stated there is no safe way to dispose of the materials used with fracking. Ms. Peggy Fritz read an overview of the "Fracking" process and some

OR BOOK 15 PAGE 525

concerns regarding storage for the waste water. Mr. Kevin Jackson advised the Board "Fracking" is not a good way to develop oil and gas. Mr. Jimmy Hand advised the Board to look into each opportunity that comes into Calhoun County, evaluate it and go forward from there. Mr. David Terry expressed to the Board his concerns regarding "Fracking." Commissioner Brown stated he has been in contact with several State agencies regarding "Fracking" and still doesn't know enough about it. Commissioner Jones asked the Board to table this issue and hold a workshop to allow the citizens to voice their opinions before any Board action is taken. Commissioner McDougald stated there are very strict State regulations on water and testing is done on a regular basis within Calhoun County through the Health Department.

- ❖ A motion to table the adoption of the "No Fracking" Resolution and hold a Workshop was made by Commissioner Jones and seconded by Commissioner Shelton. Chairman Brown called for public comment. Ms. Datz stated the Board should act with urgency because of bills moving through Legislature which would preempt to the State the regulation of all oil and gas exploration and production. Dr. Ronald Saff advised the Board of potential health risks from fracking. Ms. Linda Young expressed to the Board her concerns regarding contamination from oil exploration. Mr. Kevin Jackson expressed to the Board his concerns regarding oil exploration. Mr. David Terry expressed to the Board his concern regarding his well going dry as a result of "fracking." Mr. Travis McClendon stated he doesn't see any benefits for the residents of Calhoun County if there was "fracking" in Calhoun County. There were no further comments from the public. The motion passed unanimously 4-0.

Mr. Wood asked the Board for their direction as to when to hold the workshop regarding "No Fracking." There was further discussion of holding a workshop to include the "No Fracking" issue and Calhoun-Liberty Hospital regarding the ambulance services. Attorney Fuqua advised the Board a workshop is just informational purposes whereas a meeting an action can be taken if necessary. There was further discussion of holding a Special Board meeting on December 17, 2015 at 5:30 pm.

- ❖ A motion to hold a Special Board meeting on December 17, 2015 at 5:30 pm was made by Commissioner Jones and seconded by Commissioner Shelton. Chairman Brown called for public comment. There were no comments from the public. The motion passed unanimously 4-0.

Chairman Brown called for break at 7:03 p.m. to reconvene at 7:24 p.m.

DAN CLEMONS – SHIP/WEATHERIZATION/RCMP UPDATES

Mr. Clemons gave the Board an RCMP project update for the bids awarded during the June 9, 2015 Board meeting:

1. The Baker and Williams RCMP projects were waiting for windows to be ordered and they have been received. Gulf Coast Home Solutions, Inc. will move forward with the projects.
2. The Goodman and Larkins RCMP projects were not able to be leveraged with S.H.I.P. grant funds. Mr. Clemons advised the Board S.H.I.P. grant funds have been received and asked the Board to split the projects between RCMP and S.H.I.P.
 - a. Ms. Larkins RCMP project would be split in the amount of \$6,600 from RCMP funds and \$8,462.16 from S.H.I.P. funds for a total amount of \$15,062.16.
 - b. Ms. Goodman's house sits off of the ground and would be required to close in the foundation to meet the RCMP requirements. Mr. Clemons stated the roofing portion could be paid for with S.H.I.P. grant funds in the amount of \$5,460 and reject the RCMP portion due to not being able to get the amount within budget.
 - c. Mr. Castleberry RCMP project is within budget (\$15,789.50) and no changes were necessary.

OR BOOK 15 PAGE 526

- ❖ A motion splitting the bids which were awarded during the June 9, 2015 Board meeting between RCMP/S.H.I.P. was made by Commissioner McDougald and seconded by Commissioner Shelton. Chairman Brown called for public comment. There were no comments from the public. The motion passed unanimously 4-0.

Mr. Clemons gave the Board a Weatherization update for the bids awarded contingent upon coming within budget during the October 27, 2015 Board meeting.

Client Name	Original Bid Amount	Contract Amount
K. Robinson	\$6,560.00	\$5,360.00
A. Garver	\$4,720.00	\$4,470.00

Mr. Clemons gave the Board a State Housing Initiatives Partnership (SHIP) update for the bids awarded contingent upon coming within budget during the November 24, 2015 Board meeting.

Client Name	Gulf Coast Home Solutions, LLC	Chariot Construction, Inc.	County Calculated Maximum	Contract Amount
S. LaBlanc	\$11,400.00	\$10,600.00	\$9,116.40	\$9,100.00
W. Castleberry	\$27,200.00	\$28,775.00	\$25,748.00	\$25,700.00
D. Yon	\$34,950.00	\$40,350.00	\$28,800.00	\$28,150.00

BID OPENINGS

Donald Stanley, County Engineer, opened and read the FEMA bids aloud.

DR 4177 PW #365 NW Boggs Grade Road	
Contractor	Total Base Bid
Roberts and Roberts, Inc.	\$105,484.46
North Florida Construction, Inc.	\$98,762.50
Gulf Coast Utility Contractors	\$126,168.74
C.W. Roberts Contracting, Inc.	\$85,692.73
Brake Development, Inc.	No Bid

DR 4177 PW #213 Black Bottom Road	
Contractor	Total Base Bid
Roberts and Roberts, Inc.	\$109,496.05
North Florida Construction, Inc.	\$94,620.75
Gulf Coast Utility Contractors	\$126,633.50
C.W. Roberts Contracting, Inc.	\$93,573.70

DR 4177 PW #350 Dogwood Lane and Shelton Road	
Contractor	Total Base Bid

Roberts and Roberts, Inc.	\$135,341.95
North Florida Construction, Inc.	\$131,462.14
Gulf Coast Utility Contractors	\$166,662.53
C.W. Roberts Contracting, Inc.	\$111,241.46

DR 4177 PW #317 County Road 13	
Contractor	Total Base Bid
Roberts and Roberts, Inc.	\$171,900.40
North Florida Construction, Inc.	\$140,899.83
Gulf Coast Utility Contractors	\$210,748.25
C.W. Roberts Contracting, Inc.	\$151,914.36

DR 4177 PW #241 Grady Tew Lane	
Contractor	Total Base Bid
Roberts and Roberts, Inc.	\$135,161.28
North Florida Construction, Inc.	\$109,350.64
Gulf Coast Utility Contractors	\$157,311.20
C.W. Roberts Contracting, Inc.	\$115,604.88

DR 4177 PW #320 J.A. Daniels Road	
Contractor	Total Base Bid
Roberts and Roberts, Inc.	\$135,410.38
North Florida Construction, Inc.	\$112,028.27
Gulf Coast Utility Contractors	\$164,629.78
C.W. Roberts Contracting, Inc.	\$122,021.78

Mr. Stanley asked the Board if he could review the bid documentation and report to the Board later during the meeting.

ANGIE SMITH – EMERGENCY MANAGEMENT DIRECTOR

Ms. Smith advised the Board there will be Local Mitigation Strategy (LMS) meeting on Wednesday, January 13, 2016 in the Emergency Operations Center. The LMS will elect a new Chairman and Vice-Chairman and present any new projects for consideration to be included in the LMS list.

Ms. Smith asked the Board for their permission to allow Jody Daniels, Amy Hall and herself to attend the annual Florida Emergency Preparedness Association (FEPA) conference in Daytona Beach, Florida on February 1-5, 2016.

- ❖ A motion to allow Jody Daniels, Amy Hall and Ms. Smith to attend the FEPA conference was made by Commissioner McDougald and seconded by Commissioner Shelton. Chairman Brown called for public comment. There were no comments from the public. The motion passed unanimously 4-0.

Ms. Smith asked the Board for their permission to take annual leave on December 21-31, 2015.

- ❖ A motion to allow Ms. Smith to take annual leave on December 21-31, 2015 was made by Commissioner McDougald and seconded by Commissioner Shelton. Chairman Brown called for public comment. There were no comments from the public. The motion passed unanimously 4-0.

JOE WOOD – DIRECTOR OF OPERATIONS

Mr. Wood advised the Board the Scott family wants to start the abandonment process for the East side of Glory Hill Road which runs through their property. Mr. Wood stated the road easement was given to the County in 1978 with the stipulation if the County didn't utilize the road it would revert back to the property owners. There was further discussion of the process to begin the abandonment of the East side of Glory Hill Road.

- ❖ A motion to begin the abandonment process of the East side of Glory Hill Road was made by Commissioner Shelton and seconded by Commissioner Jones. Chairman Brown called for public comment. There were no comments from the public. The motion passed unanimously 4-0.

Mr. Wood advised the Board Tim Jenks, Maintenance Supervisor, is requesting annual leave on January 19-22, 2016.

- ❖ A motion to allow Tim Jenks to take annual leave was made by Commissioner McDougald and seconded by Commissioner Jones. Chairman Brown called for public comment. There were no comments from the public. The motion passed unanimously 4-0.

Mr. Wood advised the Board the Grants Administration position has been advertised and two (2) applications were received. Mr. Wood asked the Board to table the hiring process until all County Commissioners are present.

- ❖ A motion to table the hiring process until the next Regular Board meeting, January 12, 2016 was made by Commissioner Shelton and seconded by Commissioner Jones. Commissioner McDougald asked if they will interview the applicants at that time. Mr. Wood stated at that time the Board will decide on the hiring procedure to be followed. Chairman Brown called for public comment. Ms. Carrie Baker asked the Board what the process will be and how long will the process take to fill the position. Commissioner McDougald stated he would like to see the applicants at the January 12, 2016 meeting to interview during the meeting. Commissioner Shelton suggested to have a Workshop prior to the January 12, 2016 Board meeting to interview the applicants. There were no further comments. The motion passed unanimously 4-0.
- ❖ A motion to hold a Workshop for applicant interviews on January 12, 2016 at 5:00 pm (Prior to the 6:00 Regular Meeting) was made by Commissioner Shelton and seconded by Commissioner McDougald. Chairman Brown called for public comment. There were no comments from the public. The motion passed unanimously 4-0.

DONALD STANLEY – PREBLE-RISH – COUNTY ENGINEER

Mr. Stanley asked the Board to award the DR 4177 projects opened earlier during the meeting to the apparent lowest bidder. (table below)

Project	Contractor	Low Bid
DR 4177 PW #365 NW Boggs Grade Road	C.W. Roberts Contracting, Inc.	\$85,692.73
DR 4177 PW #213 Black Bottom Road	C.W. Roberts Contracting, Inc.	\$93,573.70
DR 4177 PW #350	C.W. Roberts Contracting, Inc.	\$111,241.46

Dogwood Lane		
DR 4177 PW #317 County Road 13	North Florida Construction, Inc.	\$140,899.83
DR 4177 PW #241 Grady Tew Lane	North Florida Construction, Inc.	\$109,350.64
DR 4177 PW #320 J.A. Daniels Road	North Florida Construction, Inc.	\$112,028.27

- ❖ A motion to accept the apparent lowest bidder for the DR 4177 projects was made by Commissioner McDougald and seconded by Commissioner Jones. Chairman Brown called for public comment. There were no comments from the public. The motion passed unanimously 4-0.

Mr. Stanley gave the Board an update on County projects:

1. CR 69S Phase II – The contractor is currently working on the punch list items.
2. Catalyst Site/Industrial Park Water Improvements – The project has been completed. Mr. Stanley stated there has been an issue passing the bacteriological test on the water line due to the system not being chlorinated. The water system is regulated by the Health Department.
3. CR 287 SCOP – The contractor has started milling drive entrances in preparation for the roadway widening portion of the project. There are 74 days remaining on the contract.

Mr. Stanley presented the Board with a handout of all ongoing FEMA DR 4177 projects noting several of the projects are almost complete. Mr. Stanley advised the Board there are several projects that will not meet the contract completion date. Mr. Stanley presented the Board with a Change Order for a time extension on several projects to extend through the end of February 2016. (DR 4177 PW #136, DR 4177 PW #287, DR 4177 PW #283, DR 4177 PW #178, DR 4177 PW #284, DR 4177 PW #286, DR 4177 PW #247, DR 4177 PW #212 and DR 4177 PW #292)

- ❖ A motion to approve the Change Order for several FEMA DR 4177 projects was made by Commissioner McDougald and seconded by Commissioner Shelton. Chairman Brown called for public comment. There were no comments from the public. The motion passed unanimously 4-0.

CARLA A. HAND – CLERK OF COURT AND COUNTY COMPTROLLER

The Clerk advised the Board Frank Snowden, County Planner, had an item to bring before the Board for their consideration.

Mr. Snowden advised the Board he received a phone call from the Panhandle Pioneer Settlement for assistance in preparing an outdoor advertisement sign application. The sign is located on private property on Highway 20 (across from Westside Volunteer Fire Department). Mr. Snowden stated the State application requires the signature of the County Planner and the Board Chairman.

- ❖ A motion to authorize the County Planner and the Board Chairman to execute the permit application was made by Commissioner McDougald and seconded by Commissioner Shelton. Chairman Brown called for public comment. There were no comments from the public. The motion passed unanimously 4-0.

The Clerk asked the Board for their permission to make payment by certified check to Altec, Inc. for the bucket truck upon delivery. (The purchase was approved by the Board in an earlier meeting.)

- ❖ A motion to make payment to Altec, Inc. by certified check upon delivery was made by Commissioner McDougald and seconded by Commissioner Shelton. Chairman Brown called for public comment. There were no comments from the public. The motion passed unanimously 4-0.

The Clerk advised the Board OneBlood is requesting permission to hold a blood drive at the Courthouse on January 5, 2016. The Board agreed by consensus to allow OneBlood to hold a blood drive at the Courthouse.

The Clerk asked the Board for their permission to pay invoices outside of the next Board meeting, as the December 22, 2015 was cancelled and approve all invoices paid at the January 12, 2016 Board meeting.

- ❖ A motion to pay invoices outside of the next Board meeting was made by Commissioner Shelton and seconded by Commissioner McDougald. Chairman Brown called for public comment. There were no comments from the public. The motion passed unanimously 4-0.

ATTORNEY FUQUA

Attorney Fuqua advised the Board they can make a motion to approve warrants and vouchers as set forth on the agenda in lieu of reading each individual warrant.

COMMISSION TIME

COMMISSIONER MCDOUGALD

Commissioner McDougald had nothing to report.

COMMISSIONER JONES

Commissioner Jones had a comment regarding the sign permit application.

COMMISSIONER SHELTON

Commissioner Shelton asked Mr. Wood to request Ms. Attaway, Administrator and Mr. Andy Waldorff, Ambulance Service Director, with Calhoun Liberty Hospital to attend the Workshop on December 17, 2015 and give a report regarding the Ambulance Financial Report.

COMMISSIONER FLOWERS

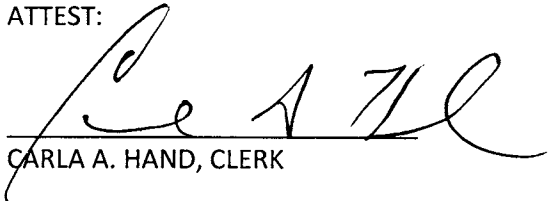
Not in attendance.

CHAIRMAN BROWN

Chairman Brown had nothing to report.

There being no further business, the Chairman adjourned the meeting at 8:30 pm.


MARION "LEE LEE" BROWN, CHAIRMAN

ATTEST:

CARLA A. HAND, CLERK