

**CALHOUN COUNTY BOARD OF COUNTY COMMISSIONERS
REGULAR MEETING MINUTES
OCTOBER 13, 2015**

PRESENT AND ACTING:

**THOMAS G. FLOWERS, CHAIRMAN
MARION "LEE LEE" BROWN, VICE-CHAIRMAN
DENNIS JONES
DARRELL MCDOUGALD
WOODROW "LEE" SHELTON**

**CAPTAIN EMORY GODWIN
CARLA HAND, CLERK OF COURT AND COUNTY COMPTROLLER**

The meeting held in the Regular Meeting Room was called to order by Chairman Flowers at 6:00 p.m., CT. Commissioner Brown led the Prayer and Pledge of Allegiance to the Flag.

Chairman Flowers reminded everyone to silence their cell phones and reminded those on the agenda they will have three (3) minutes to speak on their topic. The public will have an opportunity to speak on items before the Board votes on a motion.

APPROVAL OF MINUTES AND VOUCHERS

- ❖ A motion was made by Commissioner Brown and seconded by Commissioner Jones to approve minutes for the September 21, 2015 Final Trim Budget Hearing, September 21, 2015 Regular Board Meeting, September 22, 2015 Regular Board Meeting, September 28, 2015 Emergency Board Meeting and October 5, 2015 Workshop – Ambulance Meeting; vouchers for warrants: accounts payable warrants – 1509-RDS, 1510-GS, 1510-1VP, 1510-1GP, 1510-1GC, 1510-FPP, 1510-1RP, 1510-1RC, 1510-RSC, 1510-1LP, 1510-1LC, 1510-1EP AND 1510-1EC and payroll warrants – PR092415, PR15-B26, PR15-B27, PR15-B28, MISC PR092815 AND PR100815. Chairman Flowers called for public comment. There were no comments and the motion passed unanimously 5-0. (A check register is on file in the clerk's department of finance and accounting to the board for all checks and warrants approved by the board at this meeting.)

AMY DATZ, ENVIRONMENTAL CAUCUS OF FLORIDA and DR RONALD SAFF, PHYSICIANS FOR SOCIAL RESPONSIBILITY

Ms. Datz and Dr. Saff addressed the Board with Health, Environment, and Economic issues related to "Fracking" and provided the Board with handouts and a Resolution for their consideration requesting a statewide ban on oil and gas extreme hydraulic fracturing, acid fracturing and any form of well stimulation for oil and gas in Florida.

- ❖ Commissioner McDougald made a motion to extend the presentation for an additional three (3) minutes. Commissioner Jones seconded the motion. The Chairman called for public comment, there was no comment, and the motion passed 4-1. (Commissioner Brown opposed)

Ms. Datz asked the Board to study the information provided and consider adopting the Resolution at a future date.

PAULINE STOKES, ABANDONMENT OF ROAD

Ms. Stokes was not in attendance.

STEVEN A. CUTSHAW, PARK MANAGER, TORREYA STATE PARK – PRESENTATION OF FLORIDA RECREATION DEVELOPMENT ASSISTANCE PROGRAM (FRDAP) GRANT

Mr. Cutshaw presented the Board with a "Presentation Check" signifying the award of a \$50,000 grant from the Florida Department of Environmental Protection for Phase VI upgrades to Sam Atkins Park.

KEVIN JACKSON, SHUMAN FERRY ROAD-WATER

Mr. Jackson addressed the Board with comments on the availability of accessible water in Calhoun County for sales across the County and the need for the County to process water and make ice in the event of a catastrophe. Mr. Jackson provided the Board with two (2) handouts:

1. Investors are Mining for Water, the Next Hot Commodity
2. Feds are returning to local crime fight

KRISTY TERRY, CHAMBER DIRECTOR, RIVERWAY SOUTH BOARD MEMBER

Ms. Terry asked the Board to adopt Resolution 2015-28, A Resolution of Calhoun County Recognizing October 2015 as "Explore our Florida" Month.

Resolution 2015-28

**A RESOLUTION OF CALHOUN COUNTY
RECOGNIZING OCTOBER 2015 AS
"EXPLORE OUR FLORIDA" MONTH**

WHEREAS, the RiverWay South Apalachicola Choctawhatchee Organization is a team of Northwest Florida Counties bordering the Apalachicola and Choctawhatchee Rivers formed to promote rural tourism and create a regional tourism destination; and

WHEREAS, the RiverWay South Apalachicola Choctawhatchee mission is to encourage sustainable economic development through the preservation and promotion of the natural, cultural, recreational, scenic, and historical resources within the Apalachicola and Choctawhatchee River basins; and

WHEREAS, RiverWay South Apalachicola Choctawhatchee has developed the "Explore OUR Florida" Marketing Campaign to increase public awareness of the region as a tourism destination and increase awareness within the region of the organization's activities to enhance tourism/economic development; and

WHEREAS, Calhoun County is a Partner in good standing with RiverWay South Apalachicola Choctawhatchee;

NOW, THEREFORE, BE IT RESOLVED that the Calhoun County Board of County Commissioners do hereby declare the month of October 2015 as "**Explore OUR Florida**" month.

IN WITNESS WHEREOF, I have set my hand and caused the seal of this County to be affixed.

OR BOOK 15 PAGE 498

DULY PASSED AND ADOPTED by the Board of County Commissioners of Calhoun County, Florida this 13th date of October, 2015.

- ❖ Commissioner McDougald made the motions to adopt Resolution 2015-28. The motion was seconded by Commissioner Brown. The Chairman called for public comment; there was no public comment. The motion passed unanimously 5-0.

Ms. Terry reported on the Florida Department of Economic Opportunity Executive Director Jesse Panuccio roundtable discussion with local leaders, followed by a meeting with students in the economics class at Blountstown High School. The roundtable discussion included challenges in rural counties.

DAN CLEMONS, IDA, SHIP, & WEATHERIZATION

Mr. Clemons presented the Board with Task Order #3 with AVCON Engineering Services for two (2) years of monitoring the Sam Atkins Park Mitigation Site in the amount of \$7,150; this was agreed upon by the IDA Board and will be paid from IDA Board funds (non-grant).

- ❖ Commissioner Brown made the motion to accept Task Order #3 with AVCON Engineering Services. Commissioner McDougald seconded the motion. Commissioner Brown asked for clarification of why this was necessary. Mr. Clemons responded invasive species are in excess of the acceptable percentage thereby requiring a longer period of monitoring. The Chairman called for public comment. There was no public comment. The motion passed unanimously 5-0.

Mr. Clemons explained the Taxi-way Design Project is complete and a letter from the Board accepting the design must accompany the closeout package.

- ❖ Commissioner Shelton made the motion to approve a letter accepting the taxi-way design. Commissioner McDougald seconded the motion. The Chairman called for public comment. There was no public comment. The motion passed unanimously 5-0.

Chairman Flowers inquired regarding a "no drinking" Ordinance and whether or not this Ordinance excludes the airport. The Attorney stated the Ordinance was by specific locations (river landings) and did not include the airport. The Attorney also noted the Ordinance could be changed to include additional County properties but not those leased to other entities.

Mr. Clemons provided the Board with a recommended policy for the State Housing Initiative Program (SHIP), Weatherization, and Residential Construction Mitigation Projects (RCMP) "waiting" lists.

Implementation of New Waiting List Process:

1. Close the current application intake process with advertised notice (The County Record 10/21/2015 edition) and stop taking applications on October 30, 2015.
2. Eliminate the expiration date for applications on the waiting lists. An applicant will remain on list until funding is available. Verification of eligibility will be determined at the time an applicant moves to the top of the list and funding is available.
3. The County will advertise the availability of funding each year as funding becomes available. The County will wait 30 days after advertising the availability of funding before spending funds. The application intake process will be open during the 30 day period; the waiting list(s) will be updated during this time. The 30 day period will be extended if necessary to achieve an adequate waiting list. The County will not be required to advertise if the waiting list is adequate to expend all of the funds.

- ❖ Commissioner Brown made a motion to accept the recommendations of Mr. Clemons. Commissioner McDougald seconded the motion. The Chairman called for public comment. Ms. Carrie Baker stated there should be a system to make sure people do not stay on the list forever without getting needed help. Mr. Clemons stated this “waiting” list process will fix the problem. There was no additional public comment. The motion passed unanimously 5-0.

Mr. Clemons asked the Board if Chariot Construction, LLC. is eligible to bid on the upcoming Weatherization projects as Chariot Construction, LLC. did not perform on the (RCMP) Residential Construction Mitigation Projects they were awarded. Mr. William Manning, Chariot Construction, addressed the Board concerning his daughter’s recent health issues and explained this is the reason he was unable to complete the RCMP jobs. The Board agreed by consensus to allow Chariot Construction to bid on the upcoming Weatherization projects.

DONALD STANLEY – PREBLE-RISH – COUNTY ENGINEER

Mr. Stanley provided the Board with an update on the current projects as follows (handout)

1. CR 69 South Phase II – The contractor has completed all of the paving and is currently installing guardrail and working on punch list items. Mr. Stanley will bring a change order to the next meeting extending the contract days due to a backorder on the guardrail.
2. Catalyst Site/Industrial Park Water Improvements – The contractor has completed tank repairs and has installed all of the water lines and hydrants.
3. FEMA DR 4177 Projects – The projects performed by North Florida Construction, Inc. are moving well. No other contractor has started DR 4177 projects. Mr. Stanley asked the Board if they would like to bid additional approved projects. It was the consensus of the Board to bid 6-8 additional projects. The Board asked Mr. Stanley to reach out to the other contractors who were awarded DR4177 projects and inform them the executed contracts, bonds, and proof of insurance need to be returned to the County.

Mr. Stanley provided the Board with an update on the Walter Potts project. It will be advertised for the next two weeks for bids to be opened at the next meeting.

Mr. Stanley updated the Board on future DOT Projects, Live Oak/Frank Williams and River Street.

The Chairman asked if there has been any response from the insurance company regarding the damaged guardrail on HWY 392. Mr. Wood responded he just received an email and will have a definitive answer by the next Board Meeting.

ANGIE SMITH, EMERGENCY MANAGEMENT DIRECTOR

Ms. Smith presented to the Board for approval and execution the FDOT Small County Road Assistance Program (SCRAP) Grant Agreement for the resurfacing of Roy Golden Road in the amount of \$549,000.00.

- ❖ A motion to approve and execute the FDOT SCRAP Grant Agreement for the resurfacing of Roy Golden Road was made by Commissioner Brown and seconded by Commissioner McDougald. The Chairman called for comment. There was no public comment. The motion passed unanimously 5-0.

Ms. Smith presented to the Board for approval and execution Resolution 2015-29 authorizing the Chairman to execute and enter into the FDOT SCRAP Agreement.

**RESOLUTION OF CALHOUN COUNTY, FLORIDA
RESOLUTION NO. 2015-29**

**A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF
CALHOUN COUNTY, FLORIDA, AUTHORIZING THE CHAIRMAN OF THE
BOARD OF COUNTY COMMISSIONERS TO EXECUTE AND ENTER INTO
THE "STATE OF FLORIDA, DEPARTMENT OF TRANSPORTATION SMALL
COUNTY ROAD ASSISTANCE PROGRAM AGREEMENT".**

WHEREAS, Calhoun County, Florida, has requested the State of Florida, Department of Transportation, for financial assistance for costs directly related to the resurfacing or reconstruction of NE Roy Golden Road from State Road 71 to NE Finley Avenue; and,

WHEREAS, the State of Florida, Department of Transportation, has agreed to participate in the design, construction, construction engineering, and inspection services up to the amount of Five Hundred Forty-Nine Thousand Dollars (\$549,000.00); and,

WHEREAS, the "State of Florida, Department of Transportation, Small County Road Assistance Program Agreement" requires that a Resolution be passed by the Board of County Commissioners of Calhoun County, Florida authorizing the Chairman of the Board of County Commissioners of Calhoun County, Florida, to execute and enter into the "State of Florida, Department of Transportation, Small County Road Assistance Program Agreement", attached hereto.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Calhoun County, Florida, as follows:

1. The Chairman of the Board of County Commissioners of Calhoun County, Florida, is authorized to enter into and execute the "State of Florida, Department of Transportation, Small County Road Assistance Program Agreement" attached hereto as EXHIBIT "A".

DULY PASSED AND ADOPTED by the Board of County Commissioners of Calhoun County, Florida, this 13th day of October, 2015.

- ❖ A motion to approve and execute the Resolution 2015-29 was made by Commissioner Brown and seconded by Commissioner Shelton. The Chairman called for comment. There was no public comment. The motion passed unanimously 5-0.

Ms. Smith presented to the Board for approval and execution the FDOT Small County Road Assistance Program (SCRAP) Grant Agreement for the resurfacing of McDaniel/Sheard Road Loop in the amount of \$99,984.00.

- ❖ A motion to approve and execute the FDOT SCRAP Grant Agreement for the resurfacing of McDaniel/Sheard Road Loop was made by Commissioner Jones and seconded by Commissioner Shelton. The Chairman called for comment. There was no public comment. The motion passed unanimously 5-0.

Ms. Smith presented to the Board for approval and execution Resolution 2015-30 authorizing the Chairman to execute and enter into the FDOT SCRAP Agreement.

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**RESOLUTION OF CALHOUN COUNTY, FLORIDA
RESOLUTION NO. 2015-30**

**A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF
CALHOUN COUNTY, FLORIDA, AUTHORIZING THE CHAIRMAN OF THE
BOARD OF COUNTY COMMISSIONERS TO EXECUTE AND ENTER INTO
THE "STATE OF FLORIDA, DEPARTMENT OF TRANSPORTATION SMALL
COUNTY ROAD ASSISTANCE PROGRAM AGREEMENT".**

WHEREAS, Calhoun County, Florida, has requested the State of Florida, Department of Transportation, for financial assistance for costs directly related to the resurfacing or reconstruction of McDaniel/Sheard Road Loop; and,

WHEREAS, the State of Florida, Department of Transportation, has agreed to participate in the design, construction, construction engineering, and inspection services up to the amount of Ninety Nine Thousand Nine Hundred Eighty Four Dollars (\$99,984.00); and,

WHEREAS, the "State of Florida, Department of Transportation, Small County Road Assistance Program Agreement" requires that a Resolution be passed by the Board of County Commissioners of Calhoun County, Florida authorizing the Chairman of the Board of County Commissioners of Calhoun County, Florida, to execute and enter into the "State of Florida, Department of Transportation, Small County Road Assistance Program Agreement", attached hereto.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Calhoun County, Florida, as follows:

1. The Chairman of the Board of County Commissioners of Calhoun County, Florida, is authorized to enter into and execute the "State of Florida, Department of Transportation, Small County Road Assistance Program Agreement" attached hereto as EXHIBIT "A".

DULY PASSED AND ADOPTED by the Board of County Commissioners of Calhoun County, Florida, this 13th day of October, 2015.

- ❖ A motion to approve and execute the Resolution 2015-30 was made by Commissioner Jones and seconded by Commissioner McDougald. The Chairman called for comment. There was no public comment. The motion passed unanimously 5-0.

Ms. Smith presented to the Board for approval and execution the FDOT Small County Road Assistance Program (SCRAP) Grant Agreement for the resurfacing of Carlos Peavy Road in the amount of \$792,406.00.

- ❖ A motion to approve and execute the FDOT SCRAP Grant Agreement for the resurfacing of Carlos Peavy Road was made by Commissioner Flowers and seconded by Commissioner Brown. The Chairman called for comment. There was no public comment. The motion passed unanimously 5-0.

Ms. Smith presented to the Board for approval and execution Resolution 2015-31 authorizing the Chairman to execute and enter into the FDOT SCRAP Agreement.

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**RESOLUTION OF CALHOUN COUNTY, FLORIDA
RESOLUTION NO. 2015-31**

**A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF
CALHOUN COUNTY, FLORIDA, AUTHORIZING THE CHAIRMAN OF THE
BOARD OF COUNTY COMMISSIONERS TO EXECUTE AND ENTER INTO
THE "STATE OF FLORIDA, DEPARTMENT OF TRANSPORTATION SMALL
COUNTY ROAD ASSISTANCE PROGRAM AGREEMENT".**

WHEREAS, Calhoun County, Florida, has requested the State of Florida, Department of Transportation, for financial assistance for costs directly related to the resurfacing or reconstruction of Carlos Peavy Road from County Road 275 to State Road 71; and,

WHEREAS, the State of Florida, Department of Transportation, has agreed to participate in the design, construction, construction engineering, and inspection services up to the amount of Seven Hundred Ninety Two Thousand Four Hundred Six Dollars (\$792,406.00); and,

WHEREAS, the "State of Florida, Department of Transportation, Small County Road Assistance Program Agreement" requires that a Resolution be passed by the Board of County Commissioners of Calhoun County, Florida authorizing the Chairman of the Board of County Commissioners of Calhoun County, Florida, to execute and enter into the "State of Florida, Department of Transportation, Small County Road Assistance Program Agreement", attached hereto.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Calhoun County, Florida, as follows:

1. The Chairman of the Board of County Commissioners of Calhoun County, Florida, is authorized to enter into and execute the "State of Florida, Department of Transportation, Small County Road Assistance Program Agreement" attached hereto as EXHIBIT "A".

DULY PASSED AND ADOPTED by the Board of County Commissioners of Calhoun County, Florida, this 13th day of October, 2015.

- ❖ A motion to approve and execute the Resolution 2015-31 was made by Commissioner Jones and seconded by Commissioner Brown. The Chairman called for comment. There was no public comment. The motion passed unanimously 5-0.

Ms. Smith presented to the Board for approval and execution the FDOT Small County Outreach Program (SCOP) Grant Agreement for the resurfacing of SW Woods Road in the amount of \$513,342.00.

- ❖ A motion to approve and execute the FDOT SCOP Grant Agreement for the resurfacing of SW Woods Road was made by Commissioner Brown and seconded by Commissioner Jones. The Chairman called for comment. There was no public comment. The motion passed unanimously 5-0.

Ms. Smith presented to the Board for approval and execution Resolution 2015-32 authorizing the Chairman to execute and enter into the FDOT SCOP Agreement.

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RESOLUTION NO. 2015-32

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF CALHOUN COUNTY, FLORIDA, AUTHORIZING THE CHAIRMAN OF THE BOARD OF COUNTY COMMISSIONERS TO EXECUTE AND ENTER INTO THE "STATE OF FLORIDA, DEPARTMENT OF TRANSPORTATION SMALL COUNTY OUTREACH PROGRAM AGREEMENT".

WHEREAS, Calhoun County, Florida, has requested the State of Florida, Department of Transportation, for financial assistance for costs directly related to the widening and resurfacing of SW Woods Road from SW Faircloth Road to State Road 20; and,

WHEREAS, the State of Florida, Department of Transportation, has agreed to participate in the design, construction, construction engineering, and inspection services up to the amount of Five Hundred Thirteen Thousand Three Hundred Forty Two Dollars (\$513,342.00); and,

WHEREAS, the State of Florida, Department of Transportation, requested that Calhoun County enter into a "State of Florida, Department of Transportation, requested that Calhoun County enter into a "State of Florida, Department of Transportation, Small County Outreach Program", attached hereto; and,

WHEREAS, the State of Florida, Department of Transportation, Small County Outreach Program Agreement" requires that a Resolution be passed by the Board of County Commissioners of Calhoun County, Florida, authorizing the Chairman of the Board of County Commissioners of Calhoun County, Florida, to execute and enter into the "State of Florida, Department of Transportation, Small County Outreach Program Agreement", attached hereto.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Calhoun County, Florida as follows:

1. The Chairman of the Board of County Commissioners of Calhoun County, Florida, is authorized to enter into and execute the "State of Florida, Department of Transportation, Small County Outreach Program Agreement.

DULY PASSED AND ADOPTED by the Board of County Commissioners of Calhoun County, Florida, this 13th day of October, 2015.

- ❖ A motion to approve and execute Resolution 2015-32 was made by Commissioner Brown and seconded by Commissioner Jones. The Chairman called for comment. There was no public comment. The motion passed unanimously 5-0.

Ms. Smith presented to the Board for approval and execution the FDOT Small County Outreach Program (SCOP) Grant Agreement for the paving of Musgrove/Buddy Johnson Roads in the amount of \$478,929.

- ❖ A motion to approve and execute the FDOT SCOP Grant Agreement for the paving of Musgrove/Buddy Johnson Roads was made by Commissioner McDougald and seconded by Commissioner Jones. The Chairman called for comment. There was no public comment. The motion passed unanimously 5-0.

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Ms. Smith presented to the Board for approval and execution Resolution 2015-33 authorizing the Chairman to execute and enter into the FDOT SCOP Agreement.

RESOLUTION 2015-33

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF CALHOUN COUNTY, FLORIDA, AUTHORIZING THE CHAIRMAN OF THE BOARD OF COUNTY COMMISSIONERS TO EXECUTE AND ENTER INTO THE "STATE OF FLORIDA, DEPARTMENT OF TRANSPORTATION SMALL COUNTY OUTREACH PROGRAM AGREEMENT".

WHEREAS, Calhoun County, Florida, has requested the State of Florida, Department of Transportation, for financial assistance for costs directly related to the paving of Musgrove Road/Buddy Johnson Road from County Road 274 to Oglesby Bodiford Road; and,

WHEREAS, the State of Florida, Department of Transportation, has agreed to participate in the design, construction, construction engineering, and inspection services up to the amount of Four Hundred Seventy Eight Thousand Nine Hundred Twenty Nine Dollars (\$478,929.00); and,

WHEREAS, the State of Florida, Department of Transportation, requested that Calhoun County enter into a "State of Florida, Department of Transportation, Small County Outreach Program", attached hereto; and,

WHEREAS, the State of Florida, Department of Transportation, Small County Outreach Program Agreement" requires that a Resolution be passed by the Board of County Commissioners of Calhoun County, Florida, authorizing the Chairman of the Board of County Commissioners of Calhoun County, Florida, to execute and enter into the "State of Florida, Department of Transportation, Small County Outreach Program Agreement", attached hereto.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Calhoun County, Florida, as follows:

1. The Chairman of the Board of County Commissioners of Calhoun County, Florida, is authorized to enter into and execute the "State of Florida, Department of Transportation, Small County Outreach Program Agreement".

DULY PASSED AND ADOPTED by the Board of County Commissioners of Calhoun County, Florida, this 13th day of October, 2015.

- ❖ A motion to approve and execute Resolution 2015-33 was made by Commissioner McDougald and seconded by Commissioner Jones. The Chairman called for comment. There was no public comment. The motion passed unanimously 5-0.

Ms. Smith presented to the Board for approval and execution Change Order #2 to Arcadis for a time extension and the addition of appropriate position with rates for administrative services. This will allow time for closeout of the Hurricane Retrofit BHS project. This is a no cost change order.

- ❖ A motion to approve and execute Change Order #2 was made by Commissioner Jones and seconded by Commissioner Shelton. The Chairman called for comment. There was no public comment. The motion passed unanimously 5-0

Ms. Smith presented to the Board for approval and execution FDEM HMGP DR 4177-17-R (31) Grant Agreement for Phase 1 Engineering for drainage improvements on Black Bottom Road. (\$48,183) This grant requires a 25% local match. In-kind engineering/surveying can be used as the match. The engineer agreed to provide in-kind services to meet the match.

- ❖ A motion to approve and execute FDEM HMGP DR 4177-17-R (31) Grant Agreement for Phase 1 Engineering was made by Commissioner McDougald and seconded by Commissioner Jones. The Chairman called for comment. There was no public comment. The motion passed unanimously 5-0.

Ms. Smith presented to the Board for approval and execution FDEM HMGP DR 4177-17-R (32) Grant Agreement for Phase 1 Engineering for drainage improvements on Sam Duncan Road. (\$47,527) This grant requires a 25% local match. In-kind engineering/surveying can be used as the match. The engineer agreed to provide in-kind services to meet the match.

- ❖ A motion to approve and execute FDEM HMGP DR 4177-17-R (32) Grant Agreement for Phase 1 Engineering was made by Commissioner McDougald and seconded by Commissioner Shelton. The Chairman called for comment. There was no public comment. The motion passed unanimously 5-0.

Ms. Smith presented to the Board for approval and execution FDEM HMGP DR 4177-17-R (33) Grant Agreement for Phase 1 Engineering for drainage improvements on Troy McCroan Road. (\$39,353) This grant requires a 25% local match. In-kind engineering/surveying can be used as the match. The engineer agreed to provide in-kind services to meet the match.

- ❖ A motion to approve and execute FDEM HMGP DR 4177-17-R (33) Grant Agreement for Phase 1 Engineering was made by Commissioner McDougald and seconded by Commissioner Brown. The Chairman called for comment. There was no public comment. The motion passed unanimously 5-0.

Ms. Smith presented to the Board for approval and execution FDEM HMGP DR 4177-17-R (34) Grant Agreement for Phase 1 Engineering for drainage improvements on Bears Head Road. (\$49,968) This grant requires a 25% local match. In-kind engineering/surveying can be used as the match. The engineer agreed to provide in-kind services to meet the match.

- ❖ A motion to approve and execute FDEM HMGP DR 4177-17-R (34) Grant Agreement for Phase 1 Engineering was made by Commissioner Shelton and seconded by Commissioner Brown. The Chairman called for comment. There was no public comment. The motion passed unanimously 5-0.

JOE WOOD, DIRECTOR OF OPERATIONS

Mr. Wood had nothing to discuss.

CARLA A. HAND – CLERK OF COURT AND COUNTY COMPTROLLER

The Clerk asked for permission to coordinate with the Director of Operations, Supervisor of Elections, and the Tax Collector for joint use of rooms 312/313 recently vacated by the building department. There was some discussion between the Commissioners and the Clerk regarding record retention

requirements. The Board agreed by consensus for the Clerk, Director of Operations, Supervisor of Elections, and the Tax Collector on how to best utilize this space as all have the need for storage.

The Clerk asked for permission to remove from the fixed asset inventory the following assets with a cost below the capitalization threshold: 939, 940, 941, 942, 943, 944, 946, and 947.

- ❖ Commissioner Jones made the motion to remove the fixed assets from inventory. Commissioner McDougald seconded the motion. The Chairman called for public comment. There was no public comment. The motion passed unanimously 5-0.

The Clerk asked for permission to destroy Board documents which have met the records retention timeframe: boxes 139, 268, 269, 271, 272, 273, 276, 279, 281, 293, 294, 391, 478, 485, and 486.

- ❖ Commissioner Brown made the motion to destroy Board documents. Commissioner Shelton seconded the motion. The Chairman called for public comment. There was no public comment. The motion passed unanimously 5-0.

The Clerk asked to the Board for approval of the Florida Association Counties Trust 2015-2016 general liability renewal premium of \$57,137. Adequate funds are available in the budget.

- ❖ Commissioner McDougald made the motion to approve the general liability renewal premium. Commissioner Jones seconded the motion. The Chairman called for public comment. There was no public comment. The motion passed unanimously 5-0.

The Clerk asked the Board for approval and permission for the Chairman to sign the application for funding assistance from the Florida Department of Law Enforcement for residential substance abuse treatment. The required match will be provided by the Sheriff from inmate welfare funds and in-kind space.

- ❖ Commissioner Jones made the motion to approve and allow the Chairman to sign the grant application. Commissioner Shelton seconded the motion. The Chairman called for public comment. There was no public comment. The motion passed unanimously 5-0.

The Clerk asked the Board for appointment of Debra Peterson to the Capital Area Community Action Board of Directors and permission to send a letter reconfirming the appointment as requested by the Director, Tim Center.

- ❖ Commissioner Jones made the motion to appoint Debra Peterson to the Capital Area Community Action Board of Directors and for a letter to be sent reconfirming the appointment. Commissioner Brown seconded the motion. The Chairman called for public comment. There was no public comment. The motion passed unanimously 5-0.

The Clerk asked the Board for permission to write a letter to Jackson Hospital/Chipola Surgical & Medical Specialties – Medical Oncology/Hematology stating the County will pay for oncology services for a current inmate at Medicare rates as directed by the hospital administrator, Larry Meese.

- ❖ Commissioner Jones made the motion for the Clerk to send the letter. Commissioner Shelton seconded the motion. The Board asked what the Medicare rate is and the Attorney stated it is likely comparable to the rate given to Blue Cross/Blue Shield; this is significantly less than the full charge for services. There was discussion regarding the County policy for excess inmate care; the County is responsible for a \$10,000 deductible for each inmate and there is an annual maximum of benefits for each inmate of \$240,000. The Chairman called for public comment. There was no public comment. The motion passed unanimously 5-0. (Subsequently the Hospital Administrator contacted the Clerk and stated they would honor the agreement

between Jackson Hospital and Calhoun County for these charges. The Administrator stated a letter would not be necessary.)

The Clerk asked the Board for approval of 2015-2016 Budget Amendment #1 reallocating expenditures between line items within the Waste Management Grant Fund.

**Calhoun County
Board of County Commissioners
Budget Amendment
Fiscal Year 2015/2016**

Amendment to 2015-2016 budget, reallocating expenditures between line items within Waste Management Grants Fund.

General Fund

<u>Account #</u>	<u>Description</u>	<u>Original Budget</u>	<u>Increase</u>	<u>Decrease</u>	<u>Revised Budget</u>
Expenditures					
Grant Related Expenditures:					
51539-51112	Salaries	\$ 30,380	\$ 1,817	\$ -	\$ 32,197
51539-51121	FICA/Medicare Payroll Taxes	\$ 2,325	\$ 138	\$ -	\$ 2,463
51539-51122	Retirement	\$ 2,206	\$ 140	\$ -	\$ 2,346
51539-51123	Health Insurance	\$ 7,601	\$ -	\$ (1,480)	\$ 6,121
51539-34000	Other Contractual Services	\$ 2,500	\$ -	\$ (173)	\$ 2,327
51539-52000	Operating Supplies	\$ 4,012	\$ -	\$ (4,012)	\$ -
Non-Grant Expenditures:					
5153900-51112	Salaries	\$ 1,564	\$ -	\$ (1,564)	\$ -
5153900-51121	FICA/Medicare Payroll Taxes	\$ 120	\$ -	\$ (120)	\$ -
5153900-51122	Retirement	\$ 114	\$ -	\$ (114)	\$ -
5153900-51123	Health Insurance	\$ 304	\$ -	\$ (304)	\$ -
5153900-34000	Other Contractual Services	\$ -	\$ 273	\$ -	\$ 273
5153900-52000	Operating Supplies	\$ -	\$ 4,012	\$ -	\$ 4,012
51984-95000	Reserve for Contingencies	\$ 47,243	\$ 1,387	\$ -	\$ 48,630
	Expenditure total	\$ 98,369	\$ 7,767	\$ (7,767)	\$ 98,369

This Budget Amendment duly approved and adopted by the Calhoun County Board of County Commissioners at their regular meeting on this 13th day of October, 2015.

- ❖ Commissioner Jones made the motion to approve 2015-2016 Budget Amendment #1. Commissioner Shelton seconded the motion. The Chairman called for public comment. There was no public comment. The motion passed unanimously 5-0.

ATTORNEY FUQUA

Attorney Fuqua had nothing to discuss.

COMMISSION TIME

COMMISSIONER MCDUGALD

Commissioner McDougald had nothing to discuss.

COMMISSIONER JONES

Commissioner Jones had nothing to discuss.

COMMISSIONER BROWN

Commissioner Brown had nothing to discuss.

COMMISSIONER SHELTON

Commissioner Shelton had nothing to discuss.

CHAIRMAN FLOWERS

Chairman Flowers presented to the Board for approval and execution Resolution 2015-27 requesting the EMS Grant of \$1,488.

RESOLUTION 2015-27

**THE BOARD OF COUNTY COMMISSIONERS
OF CALHOUN COUNTY, FLORIDA**

WHEREAS, the Board of County Commissioners of Calhoun County, Florida, having met in regular session; and

WHEREAS, the Board of County Commissioners of Calhoun County, Florida, is cognizant of the fact that the Emergency Medical Services (EMS) is beneficial to the citizens and residents of Calhoun County, Florida, and the surrounding counties; and

WHEREAS, the Board of County Commissioners of Calhoun County, Florida, has been aware of the fact that there are grant monies available through the State of Florida, Department of Health and Rehabilitative Services, Bureau of Emergency Medical Services (EMS) to improve and expand the county's pre-hospital EMS and the Board of County Commissioners of Calhoun County, Florida, is also aware that these funds will not be used to supplant the existing County's budget allocations.

BE IT THEREFORE RESOLVED by the Board of County Commissioners of Calhoun County, Florida, that said Board requests the State of Florida, Department of Health and Rehabilitative Services, Bureau of Emergency Medical Services, to award the Board of County Commissioners of Calhoun County, Florida the EMS Grant of \$1,488.00

BE IT FURTHER RESOLVED by the Board of County Commissioners of Calhoun County, Florida, that these funds will improve and expand the county's pre-hospital EMS and the funds will not be used to supplant the existing County's budget allocations.

DULY PASSED AND ADOPTED by the Board of County Commissioners of Calhoun County, Florida this 13th day of October, 2015.


- ❖ A motion to approve and execute the Resolution 2015-27 was made by Commissioner Jones and seconded by Commissioner Brown. The Chairman called for comment. There was no public comment. The motion passed unanimously 5-0.

Chairman Flowers presented to the Board for approval and execution a Proclamation declaring November 13th "World Pancreatic Cancer Day" in Calhoun County.

- ❖ A motion to approve and execute the Proclamation was made by Commissioner Jones and seconded by Commissioner Brown. The Chairman called for comment. There was no public comment. The motion passed unanimously 5-0.

Chairman Flowers asked the Board to reschedule the 1st meeting in November to Monday November 9th. The Board agreed by consensus.

There being no further business, the Chairman adjourned the meeting at 7:25 pm.



THOMAS G. FLOWERS, CHAIRMAN

ATTEST:



CARLA A. HAND, CLERK