

**CALHOUN COUNTY BOARD OF COUNTY COMMISSIONERS
REGULAR MEETING MINUTES
AUGUST 25, 2015**

PRESENT AND ACTING:

**THOMAS G. FLOWERS, CHAIRMAN
MARION "LEE LEE" BROWN, VICE-CHAIRMAN
DENNIS JONES
DARRELL MCDOUGALD
WOODROW "LEE" SHELTON**

**THAD SCOTT, DEPUTY SHERIFF
MATT FUQUA, ATTORNEY
CARLA HAND, CLERK OF COURT AND COUNTY COMPROLLER
BECKY BROWN, DEPUTY CLERK**

The meeting held in the Regular Meeting Room was called to order by Chairman Flowers at 6:00 p.m., CT. Commissioner Brown led the Prayer and Pledge of Allegiance to the Flag.

Chairman Flowers reminded everyone to silence their cell phones and reminded those on the agenda they will have three (3) minutes to speak on their topic. The public will have an opportunity to speak on items before the Board votes on a motion.

APPROVAL OF MINUTES

- ❖ A motion to approve the August 11, 2015 Workshop – TRANE Meeting Minutes, August 11, 2015, Regular BOCC Meeting Minutes, and August 14, 2015 Special BOCC Meeting Minutes; vouchers for warrants: 1508-2G, 1508-2GS, 1508-2FP, 1508-2RD, 1508-2L, 1508-2LS, 1508-2E and payroll warrants: PR15-B23, PR081315 was made by Commissioner Brown and seconded by Commissioner Jones. Chairman Flowers called for public comment. There were no comments from the public. The motion passed unanimously 5-0. (Vouchers and warrants are available in the Clerk's Office)

BID OPENING

CAIN ROAD SCOP PROJECT

Donald Stanley, County Engineer, opened and read the bids aloud.

SCOP Cain Road	
Contractor	Total Base Bid
Gulf Coast Utility Contractors	\$760,551.90
C.W. Roberts Contracting, Inc.	\$624,051.20
North Florida Construction, Inc.	\$656,924.78
Roberts & Roberts, Inc.	\$634,274.00
Capital Asphalt, Inc.	\$1,489,825.00
GAC Contractors, Inc.	\$803,615.00

Mr. Stanley asked the Board if he could review the bid documentation and report to the Board later during the meeting.

SCOP CR 287	
Contractor	Total Base Bid
C.W. Roberts Contracting, Inc.	\$1,756,585.68
Roberts & Roberts, Inc.	\$1,685,431.85
Capital Asphalt, Inc.	\$2,501,443.25
Anderson Columbia	\$1,699,757.73
GAC Contractors, Inc.	\$1,950,250.00

Mr. Stanley asked the Board if he could review the bid documentation and report to the Board later during the meeting.

KEVIN JACKSON – TAX & INEQUALITY

Not in attendance.

OPPORTUNITY FLORIDA – JIM BROOK, EXECUTIVE DIRECTOR

Mr. Brook presented the Board for their approval and execution Resolution 2015-17:

Resolution 2015-17

WHEREAS, the Calhoun County Board of County Commissioners is concerned about the economic health and well-being of residents in Florida’s rural counties; and

WHEREAS, we strongly believe in the need to be proactive and not reactive in order to maintain and create employment opportunities benefitting our citizens while still supporting the quality of life in our rural communities; and

WHEREAS, Florida’s urban counties have grown rapidly over the past forty years while Florida’s rural counties which represent thirty four of Florida’s sixty seven counties have not shared in this same growth and prosperity; and

WHEREAS, Florida’s rural counties offer unique and diverse economic development opportunities in the areas of manufacturing, logistics, warehousing, distribution, and agriculturally based jobs and industries; and

WHEREAS, current state economic development resources and investment targeting the needs of rural counties and communities are woefully insufficient; and

WHEREAS, we see it as our duty as elected officials to provide for responsible economic growth that will improve our local tax base in order to support the educational, business, and quality of life needs of rural Florida; and

WHEREAS, unlike urban counties where tremendous amounts of funds are spent to develop infrastructure that supports growth and development, rural Florida counties are left lacking

infrastructure development that would enhance the economic, social and quality of life in rural Florida; and

WHEREAS, our strongest desire is to promote economic growth and prosperity in order that our county will experience economic growth substantial enough that our county will no longer need to be designated as a Rural Area of Opportunity by the State of Florida; and

WHEREAS, Florida's rural counties are ripe for state investment and financial support necessary to improve the economic health of Florida's rural regions; and

WHEREAS, in order to access the State's economic development resources, rural counties and rural economic development organizations face burdensome bureaucracy that exhausts their limited resources and hinders their ability to respond to economic opportunity in a timely fashion and

WHEREAS, the State of Florida lacks significant economic development incentives targeted to Florida's rural counties; and

WHEREAS, Florida's legislature has the ability to eliminate regulatory and programmatic barriers, enhance access to and increase level of funds for rural economic development opportunities, provide increased and targeted financial resources earmarked specifically for rural counties and communities; and direct state agencies to improve the quality of service and quantity of assistance to rural Florida; and

WHEREAS, improved economic conditions in rural Florida are beneficial to all of Florida;

NOW, THEREFORE, BE IT RESOLVED THAT THE CALHOUN COUNTY BOARD OF COUNTY COMMISSIONERS DO HEREBY RESOLVE THAT WE:

SUPPORT EFFORTS TO IMPLEMENT RURAL LEGISLATION DESIGNED TO INCREASE THE ABILITY OF RURAL FLORIDA TO COMPETE AT ALL LEVELS OF FLORIDA'S ECONOMY; AND

CALL UPON THE LEGISLATURE TO REQUIRE THE FLORIDA DEPARTMENT OF ECONOMIC OPPORTUNITY AND ALL OTHER APPLICABLE STATE AGENCIES TO PROCESS GRANT APPLICATIONS AND REQUESTS FOR REIMBURSEMENT WITHIN A DEFINED TIMEFRAME; AND

SUPPORT EFFORTS TO INCREASE INCENTIVES, RESOURCES, AND TECHNICAL ASSISTANCE AVAILABLE TO EXISTING AND PROSPECTIVE FLORIDA RURAL BUSINESSES FOR RETENTION, EXPANSION; AND ATTRACTION.

- ❖ A motion to adopt Resolution 2015-17 was made by Commissioner McDougald and seconded by Commissioner Brown. Chairman Flowers called for public comment. There were no comments from the public. The motion passed unanimously 5-0.

BOB FLECK – IDA BOARD CHAIRMAN

Mr. Fleck advised the Board during the July 28, 2015 Board meeting AVCON recommended Gulf Coast Utility Contractors (the apparent lowest bidder) be awarded the Taxiway "A" Development project. Mr. Fleck asked the Board to make a motion to award Gulf Coast Utility Contractors to the project.

- ❖ A motion to award Gulf Coast Utility Contractors the project was made by Commissioner McDougald and seconded by Commissioner Jones. Chairman Flowers called for public comment. There were no comments from the public. The motion passed unanimously 5-0.

Mr. Fleck asked the Board's permission to allow the Chairman to execute the Federal Aviation Administration (FAA) Grant Agreement in the amount of \$695,242.00.

- ❖ A motion to allow the Chairman to execute the FAA Grant Agreement was made by Commissioner McDougald and seconded by Commissioner Brown. Chairman Flowers called for public comment. There were no comments from the public. The motion passed unanimously 5-0.

Attorney Fuqua reminded the Board during the last Board meeting, August 11, 2015; he requested permission to have a Forensic Structural Engineer investigate hangars (not built by North Florida Construction, Inc.) at the Calhoun County Airport to ensure they meet the wind load requirements. The IDA Board voted no on this issue. Attorney Fuqua said he spoke with a representative from Cathey Construction who explained some of the hangars were built according to Zone B standards and the hangar built by North Florida Construction was in a Zone C. According to Cathey Construction buildings in Zone B have substantially less wind load requirements than Zone C. The Attorney questioned why similar buildings in the same proximity would have different wind load requirements. Attorney Fuqua sent an inquiry to URS regarding this issue and is awaiting a response. The Board agreed by consensus to wait for a response from URS.

DONALD STANLEY – PREBLE-RISH – COUNTY ENGINEER

Mr. Stanley advised the Board he recommends the CR 287 project be awarded to Roberts and Roberts, Inc. for \$1,685,431.85. (Low bidder) Mr. Stanley asked the Board to award the project contingent upon a deductive Change Order to get within the grant budget.

- ❖ A motion to award the project to Roberts and Roberts, Inc. contingent upon a deductive change order to get within the grant budget was made by Commissioner Shelton and seconded by Commissioner Jones. Chairman Flowers called for public comment. There were no comments from the public. The motion passed unanimously 5-0.

Mr. Stanley advised the Board his recommendation is the Cain Road SCOP project be awarded to C.W. Roberts Contracting, Inc. for \$624,051.20. (Low bidder)

- ❖ A motion to award the project to C.W. Roberts Contracting, Inc. subject to negotiation under the grant budget was made by Commissioner Shelton and seconded by Commissioner Jones. Chairman Flowers called for public comment. There were no comments from the public. The motion passed unanimously 5-0.

Mr. Stanley gave the Board an update on two (2) County projects:

1. CR 69S Phase II – The Sub-Contractor has completed the cross drain extensions and headwall construction. There are 39 days remaining on the contract. Mr. Stanley recommended taking the Calhoun Correctional Institution entrance turnout all the way to the right of way due to available funds in the Department of Transportation (FDOT) contract and placing sod in ditches where the citizens mow the right of way. The Board agreed by consensus.
2. Historic Courthouse Brick Repointing – The Contractor is working on removing the existing grout in preparation for new mortar. There are 6 days remaining on the contract. Mr. Stanley advised the Board the closeout paperwork will be completed by September 7, 2015. The Clerk asked the

Board for permission to issue a check to Williams Industrial & Marine prior to the next Board meeting, September 8, 2015 once the project is complete.

- ❖ A motion authorizing the issuance of a check to Williams Industrial & Marine upon completion of the project was made by Commissioner Jones and seconded by Commissioner Shelton. Chairman Flowers called for public comment. There were no comments from the public. The motion passed unanimously 5-0.

Mr. Stanley presented the Board with a handout of all ongoing FEMA DR4177 projects. Mr. Stanley stated the only projects currently being worked on are Baggett Loop, Pendarvis Road, Cook Road, Kelly Hill Road and John Daniels Road. Mr. Stanley asked the Board to award the DR4177 projects tabled during the August 11, 2015 Board meeting to the apparent lowest bidder. (table below)

August 11, 2015 DR 4177 Tabled Bids		
Project	Contractor	Low Bid
DR 4177 PW #247 Camp Head Road	North Florida Construction, Inc.	\$110,407.81
DR 4177 PW #296 County Road 8	North Florida Construction, Inc.	\$142,407.24
DR 4177 PW #289 County Road 19	Roberts and Roberts, Inc.	\$197,452.39
DR 4177 PW #244 Flanders Grade Road	North Florida Construction, Inc.	\$105,673.71
DR 4177 PW #187 Fred Tyre, Wiley Hutto, Eads, Bush Dawson & Lenzy Reeds Roads	Roberts and Roberts, Inc.	\$200,713.30
DR 4177 PW #291 Frink Baptist, McClellan Cemetery & Segers Road	North Florida Construction, Inc.	\$89,905.70
DR 4177 PW #192 Furnier, Loyed, Womble, White Pond Circle, Janney, Tommy Tucker & NW Indian Pass Road	Roberts and Roberts, Inc.	\$195,930.60
DR 4177 PW #185 Ira Fowler, Autumn Lane and Jack Strickland Roads	D.B.M. Contracting	\$88,567.50
DR 4177 PW #212 Jesse Stone Road	North Florida Construction, Inc.	\$244,268.75
DR 4177 PW #186 Jimmy Branton, JW Alexander, Buddy Johnson & Red Level Roads	D.B.M. Contracting	\$79,481.42
DR 4177 PW #297 Kelly Capps, Coley O'Bryan, Cain Fornter & Bob Davis Roads	North Florida Construction, Inc.	\$88,222.16
DR 4177 PW #177 Leonard Varnum West, Leonard Varnum East, Parrish Lake West, Hiton & Van Leirop Roads	Roberts and Roberts, Inc.	\$170,177.40

DR 4177 PW #184 Woody Road	North Florida Construction, Inc.	\$121,298.10
DR 4177 PW #292 Miller Road	North Florida Construction, Inc.	\$126,903.68

- ❖ A motion to accept the apparent lowest bidder for the DR 4177 projects was made by Commissioner McDougald and seconded by Commissioner Shelton. Chairman Flowers called for public comment. Commissioner Jones asked Mr. Stanley if there will be enough inspectors to inspect these projects. Mr. Stanley stated yes. There were no comments from the public. The motion passed unanimously 5-0.

Chairman Flowers asked Mr. Stanley when more of the FEMA DR4177 Notices to Proceed will go out to the awarded contractors. Mr. Stanley stated once the Board instructs him to send them. There was discussion of staggering the Notices to Proceed as to when the projects are completed. The Board agreed by consensus to allow Mr. Stanley to monitor and send out Notices to Proceed as needed.

ANGIE SMITH – EMERGENCY MANAGEMENT DIRECTOR

Not in attendance.

JOE WOOD – DIRECTOR OF OPERATIONS

Mr. Wood advised the Board Mr. Jody Daniels will be handling the Title VI requirements and administrating the Department of Transportation (FDOT) LAP Grants under the supervision of Ms. Angie Smith, Emergency Management Director, who is the “responsible charge.” Mr. Wood presented the Board for their adoption the Title VI/Nondiscrimination Policy and Plan, and adoption and permission for the Chairman to execute the Title VI/Nondiscrimination Assurance and the Disadvantaged Business Enterprise (DBE) Statement.

- ❖ A motion to adopt the Title VI/Nondiscrimination Policy and Plan, and adoption and permission for the Chairman to execute the Title VI/Nondiscrimination Assurance and the Disadvantaged Business Enterprise (DBE) Statement was made by Commissioner McDougald and seconded by Commissioner Jones. Chairman Flowers called for public comment. There were no comments from the public. The motion passed unanimously 5-0.

Mr. Wood presented the Board with an Interlocal Agreement with the City of Blountstown, Town of Altha and Calhoun County School Board. Mr. Wood stated the Interlocal Agreement allows the Force Main project to be built between the Town of Altha and the City of Blountstown Wastewater Treatment Facility.

- ❖ A motion to authorize the Chairman to execute the Interlocal Agreement was made by Commissioner McDougald and seconded by Commissioner Shelton. Chairman Flowers called for public comment. There were no comments from the public. The motion passed unanimously 5-0.

Mr. Wood advised the Board he spoke with Mr. Greg Burkett with Nettle Ridge Volunteer Fire Department and Mr. Burkett stated if the Fire Department received a grant for a new pumper by September 30, 2015 the match wouldn’t be needed until the new fiscal year. Wood stated in a previous meeting there was a Board decision to reallocate \$9,000 from unspent match money and fund \$1,000 to each Fire Department prior to September 30, 2015. Mr. Wood further explained this leaves \$6,000 and asked the Board to purchase each Fire Department a chainsaw in the amount of \$650/each.

- ❖ A motion to purchase chainsaws for each Fire Department was made by Commissioner Jones and seconded by Commissioner Shelton. Chairman Flowers called for public comment. Mr. Kevin Parrish, Magnolia VFD Fire Chief, asked the Board if he could get funds in lieu of a chainsaw to help with the Magnolia VFD building loan payment. There was further discussion of purchasing chainsaws for each Volunteer Fire Department. There were no further comments. The motion was amended by Commissioner Jones and seconded by Commissioner Shelton to purchase eight (8) chainsaws and give Magnolia VFD \$650 in lieu of a chainsaw as requested. The motion passed 4-1. Commissioner McDougald opposed.
- ❖ A motion to release payment of \$1,000 (was originally set for 2nd Meeting in September) to each Fire Department was made by Commissioner Jones and seconded by Commissioner Shelton. Chairman Flowers called for public comment. There were no comments from the public. The motion passed unanimously 5-0.

Mr. Wood advised the Board the Personnel Policy is complete with the exception of the Drug Free Workplace Policy. Mr. Wood asked the Board to extend the deadline until Wednesday, August 26, 2015 to work on the Drug Free Workplace Policy. Mr. Wood stated after completion the Board will receive a copy of the Personnel Policy one week prior to the next Board meeting, September 8, 2015. The Board set a Workshop for 5:00 PM on September 8, 2015 to review the Personnel Policy.

Mr. Wood asked the Board for permission on behalf of Mr. Tim Jenks to purchase a zero turn mower in the amount of \$10,000.00 under an approved purchasing program.

- ❖ A motion to purchase a zero turn mower for the Maintenance Department was made by Commissioner McDougald and seconded by Commissioner Shelton. Chairman Flowers called for public comment. There were no comments from the public. The motion passed unanimously 5-0.

CARLA A. HAND – CLERK OF COURT AND COUNTY COMPTROLLER

The Clerk asked the Board for permission to remove from the fixed asset inventory the following assets with a cost below the capitalization threshold (asset 1065, asset 669, asset 670, asset 671, asset 672, asset 788, asset 963 and asset 432) and to declare obsolete and junk items (asset 1329 and asset 1389).

- ❖ A motion to remove assets and declare assets obsolete was made by Commissioner Shelton and seconded by Commissioner Jones. Chairman Flowers called for public comment. There were no comments from the public. The motion passed unanimously 5-0.

The Clerk reminded the Board the Value Adjustment Board (VAB) meeting will be held on Thursday, August 27, 2015 at 9:00 a.m. in the Regular Board Room. The Clerk stated Commissioner McDougald and Commissioner Shelton are the County Commissioner's VAB appointees. The Clerk asked Commissioner Jones if he had a VAB homeowner alternate. Commissioner Jones asked the Board to consider Mr. Edward Brigham as the VAB homeowner alternate.

- ❖ A motion to accept Mr. Brigham as the VAB homeowner alternate was made by Commissioner Jones and seconded by Commissioner McDougald. Chairman Flowers called for public comment. There were no comments from the public. The motion passed unanimously 5-0.

The Clerk presented the price quote from ACS Enterprise Solutions, LLC for preparing the 2015 TRIM documents in the amount of \$3,243.80 and asked them for approval and permission for the Chairman to execute the price quotation, also noting there will be additional charges for postage approximating \$4,000.

- ❖ A motion to approve the TRIM price quote and allow the Chairman to execute the price quotation was made by Commissioner McDougald and seconded by Commissioner Brown. Chairman Flowers called for public comment. There were no comments from the public. The motion passed unanimously 5-0.

The Clerk reminded the Board Representative Beshears will be at Connie’s Kitchen on Thursday, August 27, 2015 at 7:00 a.m. and the Annual Legislative Hearing with Senator Montford and Representative Beshears will be held Thursday, August 27, 2015 at 6:00 p.m. in the Regular Board Room.

The Clerk presented the Resolution 2015-18 for adoption by the Board. The Clerk read Resolution 2015-18:

**RESOLUTION 2105-18
OF THE BOARD OF COUNTY COMMISSIONERS
OF CALHOUN COUNTY, FLORIDA**

WHEREAS, the Calhoun County Board of County Commissioners of Calhoun County, Florida has unanticipated revenue in the General Fund, County Transportation Trust Fund I, County Transportation Fund II, Weatherization Fund, and Industrial Development Authority Fund; and is reallocating expenditures between line items within the County Transportation Fund I for fiscal year 2014-2015.

WHEREAS, said revenue is needed to help pay certain expenditures incurred in fiscal year 2014-2015.

NOW, THEREFORE, BE IT RESOLVED as follows:

1. The fiscal year 2014-2015 budget be amended as follows:

		<u>Original Budget</u>	<u>Increase (Decrease)</u>	<u>Amended Budget</u>
General Fund				
<u>Department of Economic Opportunity – Community Planning Technical Assistance Grant</u>				
Revenues				
0133400-010TA	Technical Assistance Planning Grant	\$ -	\$ 30,000	\$ 30,000
Expenditures				
01559-31TECH	Technical Assistance	\$ -	\$ 30,000	\$ 30,000
<u>State Homeland Security Grant (15-DS-L5-02-17-01-194)</u>				
Revenues				
01331-0215DS	Homeland Security Grant	\$ -	\$ 14,200	\$ 14,200
Expenditures				
0152515D-3415DS	Contractual Services	\$ -	\$ 14,200	\$ 14,200
<u>State Homeland Security Grant (15-DS-L5-02-17-01-194)</u>				
Revenues				
01331-0216DS	Homeland Security Grant	\$ -	\$ 16,000	\$ 16,000
Expenditures				
0152516D-3416DS	Training Exercise	\$ -	\$ 16,000	\$ 16,000
<u>Florida Recreational Development Assistance Program (FRDAP) Neal Landing Park</u>				
Revenues				
0133400-07200	FRDAP Grant	\$ -	\$ 32,755	\$ 32,755
Expenditures				
01572-62000G	Neal Landing Park	\$ -	\$ 32,755	\$ 32,755
<u>Residential Construction Mitigation Program (RCMP)</u>				
Revenues				

01334RC-0215RC	RCMP Grant	\$ -	\$ 233,000	\$ 233,000
Expenditures				
01525RC-3115RC	Professional Services	\$ -	\$ 4,000	\$ 4,000
01525RC-3415RC	Contractual Services	\$ -	\$ 212,690	\$ 212,690
01525RC-51112	Salaries	\$ -	\$ 12,510	\$ 12,510
01525RC-51121	FICA/Medicare Payroll Taxes	\$ -	\$ 950	\$ 950
01525RC-51122	Retirement	\$ -	\$ 950	\$ 950
01525RC-51123	Health Insurance	\$ -	\$ 1,900	\$ 1,900
		\$ -	\$ 233,000	\$ 233,000

County Transportation Trust Fund (CTTF I)

Expenditures				
11541-51121	Salaries	\$ 475,616	\$ (26,100)	\$ 449,516
11541-51121	FICA/Medicare Payroll Taxes	\$ 37,283	\$ (2,000)	\$ 35,283
11541-51122	Retirement	\$ 43,449	\$ (1,900)	\$ 41,549
11541-54125	Unemployment	\$ 15,000	\$ (10,000)	\$ 5,000
11541-64000	Equipment	\$ 89,517	\$ 40,000	\$ 129,517
		\$ 660,865	\$ -	\$ 660,865

County Transportation Trust Fund II (CTTF II)

Small County Outreach Program Agreement (SCOP-CR287)

Revenues				
12334-49287	SCOP – CR287 Grant	\$ -	\$ 1,852,582	\$ 1,852,582
Expenditures				
12541-63287	SCOP – CR287 Infrastructure	\$ -	\$ 1,852,582	\$ 1,852,582

Small County Road Assistance Program Agreement (SCRAP) CR69S

Revenues				
12334-49C69S	SCRAP – CR69S	\$ -	\$ 1,651,893	\$ 1,651,893
Expenditures				
12541SCR-63C69S	SCRAP – CR69S Infrastructure	\$ -	\$ 1,651,893	\$ 1,651,893

Small County Outreach Program Agreement (SCOP-Cain Road)

Revenues				
12334-49CAIN	SCOP – Cain Road	\$ -	\$ 571,972	\$ 571,972
Expenditures				
12541-63CAIN	SCOP – Cain Road Infrastructure	\$ -	\$ 571,972	\$ 571,972

Local Agency Program Agreement (LAP-Chipola Road)

Revenues				
12331LAP-049CHI	LAP-Chipola Road Sidewalk Design, Grant	\$ -	\$ 63,000	\$ 63,000
Expenditures				
12541LAP-6369A	LAP-Chipola Road Sidewalk Design, Infrastructure	\$ -	\$ 63,000	\$ 63,000

Weatherization Fund

Weatherization Grant #14WX-OG-02-17-01-006

Revenues				
21331W14-06200	Weatherization 14WX Grant	\$ -	\$ 46,757	\$ 46,757
21366-00000	Contribution from owner	\$ -	\$ 1,198	\$ 1,198
Expenditures				
21554W14-31300	Training	\$ -	\$ 1,128	\$ 1,128
21554W14-31400	Program Support	\$ -	\$ 9,683	\$ 9,683
21554W14-31500	Administration	\$ -	\$ 2,541	\$ 2,541
21554W14-32000	Audit	\$ -	\$ 491	\$ 491
21554W14-45000	Insurance	\$ -	\$ 1,841	\$ 1,841
21554W14-52064	Supplies	\$ -	\$ 549	\$ 549
21554W14-55000	Materials	\$ -	\$ 17,070	\$ 17,070
21554W14-56000	Labor	\$ -	\$ 14,652	\$ 14,652
		\$ -	\$ 47,955	\$ 47,955

Weatherization Grant #15WX-OG-02-17-01-006

Revenues				
21331W15-06200	Weatherization 15WX Grant	\$ -	\$ 22,760	\$ 22,760
Expenditures				
21554W15-31300	Training	\$ -	\$ 3,000	\$ 3,000
21554W15-31500	Program Support	\$ -	\$ 2,890	\$ 2,890

21554W15-31500	Administration	\$	-	\$	1,138	\$	1,138
21554W15-32000	Audit	\$	-	\$	228	\$	228
21554W15-45000	Insurance	\$	-	\$	500	\$	500
21554W15-52000	Supplies	\$	-	\$	1,115	\$	1,115
21554W15-55000	Materials	\$	-	\$	6,465	\$	6,465
21554W15-56000	Labor	\$	-	\$	4,539	\$	4,539
21554W15-64000	Equipment	\$	-	\$	2,885	\$	2,885
		\$	-	\$	22,760	\$	22,760

Industrial Development Authority Fund (IDA)

NWFWMD – Catalyst Site/Industrial Park Water Improvements (Contract #15-045)

Revenues							
57337-05000	NWFWMD – Water Tank Repair & Lines	\$	-	\$	182,232	\$	182,232
Expenditures							
Water Tank Repairs & Lines:							
57552-31000	Engineering	\$	-	\$	21,500	\$	21,500
57552-46000	Repairs & Maintenance	\$	-	\$	160,732	\$	160,732
		\$	-	\$	364,464	\$	364,464

THIS RESOLUTION ADOPTED by the Calhoun County Board of County Commissioners at their regular meeting on this 25th day of August, 2015.

- ❖ A motion to adopt Resolution 2015-18 was made by Commissioner McDougald and seconded by Commissioner Brown. Chairman Flowers called for public comment. There were no comments from the public. The motion passed unanimously 5-0.

The Clerk presented the Board with Amendment to Proposed Budget #2 for their consideration reallocating expenditures between line items of General Fund and County Transportation Trust Fund II.

**Calhoun County
Board of County Commissioners
Amendment to Proposed Budget
Fiscal Year 2015/2016**

Amendment to 2015-2016 proposed budget, reallocating expenditures between line items of General Fund and County Transportation Trust Fund II.

General Fund

<u>Account #</u>	<u>Description</u>	<u>Original Budget</u>	<u>Increase</u>	<u>Decrease</u>	<u>Revised Budget</u>
Expenditures					
Legislative:					
01511-51154	Books, Subs and Memberships	\$ 18,000	\$ -	\$ (5,000)	\$ 13,000
Financial & Administrative:					
01513-51349	Other Current Charges	\$ 67,926	\$ 3,000	\$ -	\$ 70,926
Comprehensive Planning:					
01515-51532	Professional Services	\$ 20,500	\$ 4,500	\$ -	\$ 25,000
Culture and Recreation:					
01572-82002	Aid to Keep Calhoun County Beautiful	\$ 5,000	\$ -	\$ (2,500)	\$ 2,500
	Expenditure Total	\$ 93,426	\$ 7,500	\$ (7,500)	\$ 98,426

County Transportation Trust Fund II (CTTF II)

<u>Account #</u>	<u>Description</u>	<u>Original</u>	<u>Increase</u>	<u>Decrease</u>	<u>Revised</u>
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		<u>Budget</u>		<u>Budget</u>	
Expenditures					
Road & Street:					
12541-34000	Contractual Services	\$ 134,763	\$ -	\$ (90,000)	\$ 44,763
12541-72000	Interest Expense	\$ 5,784	\$ 90,000	\$ -	\$ 95,784
Expenditure Total		\$ 140,547	\$ 90,000	\$ (90,000)	\$ 140,547

This Amendment to the Proposed Budget duly approved and adopted by the Calhoun County Board of County Commissioners at their regular meeting on this **25th** day of **August**, 2015.

- ❖ A motion to approve Amendment to Proposed Budget #2 was made by Commissioner Brown and seconded by Commissioner Shelton. Chairman Flowers called for public comment. There were no comments from the public. The motion passed 4-1. Chairman Flowers opposed.

The Clerk asked the Board permission for the Chairman to sign the State Aid to Libraries Grant Agreement for the Fiscal Year 2015-2016.

- ❖ A motion to authorize the Chairman to sign the State Aid to Libraries Grant Agreement was made by Commissioner Jones and seconded by Commissioner Shelton. Chairman Flowers called for public comment. There were no comments from the public. The motion passed unanimously 5-0.

The Clerk asked the Board for their direction regarding 3% raises for the County employees. There was discussion of allowing Department Heads to give employees a merit raise or allow 3% raises for all County employees. Mr. Wood asked the Board for clarification regarding the pool of money that is equal to 3% of salaries that Department Heads have the discretion to give employees.

- ❖ A motion to allow Department Heads to give merit raises was made by Commissioner Shelton and seconded by Commissioner McDougald. Chairman Flowers called for public comment. There were no comments from the public. The motion passed 4-1. Commissioner Jones opposed.

Mr. Wood advised the Board there are two (2) exempt status positions that are below the earnings threshold when the Fair Labor Standards Act (FLSA) rules are adopted in January 2016. Mr. Wood asked the Board for their direction regarding increasing the two (2) exempt status positions to the anticipated exempt status effective October 1, 2015 in the amount of \$50,440.

- ❖ A motion to increase two (2) Department Heads salaries to the anticipated exempt status and all other Department Heads receiving 3% raise was made by Commissioner McDougald and seconded by Commissioner Brown. Chairman Flowers called for public comment. There were no comments from the public. The motion passed unanimously 5-0.

The Clerk asked the Board for their direction regarding the Court Administration salary request for the County Probation Officer which is more than 3%. The Board agreed by consensus to bring back for discussion at the next Board meeting, Tuesday, September 8, 2015.

ATTORNEY FUQUA

Attorney Fuqua had nothing to report.

COMMISSION TIME

COMMISSIONER MCDUGALD

Commissioner McDougald had nothing to report.

COMMISSIONER JONES

Commissioner Jones asked the Board permission to meet with the SHIP/Weatherization department and the Department Heads to go over their responsibilities. The Board agreed by consensus.

COMMISSIONER SHELTON

Commissioner Shelton discussed the two (2) potential position openings at the Road Department. Commissioner Shelton asked if the Road Department was going to hire someone for these positions. There was further discussion of placing someone in a position to handle the road signs to maintain the Florida Department of Transportation (FDOT) standards. The Board agreed by consensus to advertise for at least one of the positions.

COMMISSIONER BROWN

Commissioner Brown had nothing to report.

CHAIRMAN FLOWERS

Chairman Flowers reminded the Board the First TRIM Budget Hearing is set for Thursday, September 3, 2015 at 5:01pm.

Chairman Flowers advised the Board the Chief Circuit Judge is inquiring about the Courthouse Security.

There being no further business, the Chairman adjourned the meeting at 7:23 pm.



THOMAS G. FLOWERS, CHAIRMAN

ATTEST:



CARLA A. HAND, CLERK