

**CALHOUN COUNTY BOARD OF COUNTY COMMISSIONERS
REGULAR MEETING MINUTES
JULY 28, 2015**

PRESENT AND ACTING:

**THOMAS G. FLOWERS, CHAIRMAN (ARRIVED LATE)
MARION "LEE LEE" BROWN, VICE-CHAIRMAN
DENNIS JONES
DARRELL MCDUGALD
WOODROW "LEE" SHELTON**

**THAD SCOTT, DEPUTY SHERIFF
MATT FUQUA, ATTORNEY
CARLA HAND, CLERK OF COURT AND COUNTY COMPTROLLER
BECKY BROWN, DEPUTY CLERK**

The meeting held in the Regular Meeting Room was called to order by Vice-Chairman Brown at 6:00 p.m., CT. Commissioner Jones led the Prayer and Pledge of Allegiance to the Flag.

Vice-Chairman Brown reminded everyone to silence their cell phones and reminded those on the agenda they will have three minutes to speak on their topic. The public will have an opportunity to speak on items before the Board votes on a motion.

APPROVAL OF MINUTES

- ❖ A motion to approve the July 14, 2015 Regular BOCC Meeting Minutes, July 21, 2015 Budget Workshop; vouchers for warrants: 1507-2G, 1507-2GS, 1507-2FP, 1507-2RD, 1507-2L, 1507-2E and payroll warrants: PR15-B20, PR15-B21, PR070215 and PR071615 was made by Commissioner Jones and seconded by Commissioner Shelton. Vice-Chairman Brown called for public comment. There were no comments from the public. The motion passed unanimously 4-0. (Vouchers and warrants are available in the Clerk's Office)

KEVIN JACKSON – BAILEY SUBDIVISION STAKEHOLDER AND ROBERTS RULES OF ORDER

Mr. Jackson asked the Board if he could come back before the Board once Chairman Flowers arrived. The Chairman was delayed due to checking on damage to a County guardrail. The Board agreed by consensus.

SHERIFF KIMBREL – REQUEST FOR ORDINANCE 2015-03

Sheriff Kimbrel presented the Board with proposed Ordinance 2015-03 regarding the "Dori Slosberg Driver Education Safety Act." Sheriff Kimbrel stated Ordinance 2015-03 will allow the Clerk of the Court to collect an additional \$3.00 with each civil traffic penalty to fund the Teen Driver Challenge traffic education program of the Calhoun County Sheriff's Office for students of all public and non-public schools in Calhoun County.

- ❖ A motion to proceed with the proposed Ordinance (amend, advertise, and schedule public hearing) was made by Commissioner McDougald and seconded by Commissioner Jones. Vice-

Chairman Brown called for public comment. There were no comments from the public. The motion passed unanimously 4-0.

BOB FLECK – IDA BOARD CHAIRMAN

Mr. Fleck presented the Board with a Joint Participation Agreement with Department of Transportation for the Taxiway A Development, South Extension and Runway Improvements in the amount of \$473,946.00 and Resolution 2015-16.

**RESOLUTION OF CALHOUN COUNTY, FLORIDA
RESOLUTION NO. 2015-16**

**A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF CALHOUN
COUNTY, FLORIDA AUTHORIZING THOMAS FLOWERS, CHAIRMAN OF THE
BOARD OF COUNTY COMMISSIONERS TO EXECUTE AND ENTER INTO THE
STATE OF FLORIDA, DEPARTMENT OF TRANSPORTATION JOINT
PARTICIPATION AGREEMENT.**

WHEREAS, the State of Florida, Department of Transportation has requested that Calhoun County enter into a “State of Florida, Department of Transportation, Joint Participation Agreement, Attached hereto; and

WHEREAS, the “State of Florida, Department of Transportation, requires that a Resolution be passed by the Board of County Commissioners of Calhoun County, Florida authorizing Thomas Flowers, Chairman of the Board of County Commissioners of Calhoun County, Florida to execute and enter into the “State of Florida, Department of Transportation, Joint Participation Agreement”, attached hereto:

1. Taxiway A Development, South Extension and Runway Improvements
Calhoun County Airport
FIN PROJ #42229869401

NOW THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Calhoun County, Florida, is authorized to enter into and execute the “State of Florida, Department of Transportation, Joint Participation Agreement attached hereto:

1. Taxiway A Development, South Extension and Runway Improvements
Calhoun County Airport
FIN PROJ #42229869401

DULY PASSED AND ADOPTED BY THE Board of County Commissioners, Calhoun County, Florida this 28th day of July, 2015.

- ❖ A motion to approve the Joint Participation Agreement and Resolution 2015-16 authorizing the Chairman to execute the Joint Participation Agreement was made by Commissioner McDougald and seconded by Commissioner Jones. Vice-Chairman Brown called for public comment. There were no comments from the public. The motion passed unanimously 4-0.

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Mr. Fleck presented the Board with a request from the IDA Board to lease IDA property for growing Bahia grass on the north side of AgriPark Road to Silas Whitfield Road. (Approximately 15 acres) (To be advertised for solitation.)

- ❖ A motion to lease IDA property for growing Bahia grass was made by Commissioner McDougald and seconded by Commissioner Jones. Vice-Chairman Brown called for public comment. There were no comments from the public. The motion passed unanimously 4-0.

Mr. Fleck advised the Board the IDA Board approved transferring by deed a 50'x50' lot to the City of Blountstown for the Blountstown/Altha Sewer project for a lift station. Mr. Fleck stated the lift station would be in close proximity to the water tower. There was further discussion of the placement of the lift station and who will maintain the lift station. Mr. Gene Bailey advised the Board the IDA Board would like to see the lift station placed by the water tower for better access by the City.

- ❖ A motion to deed a 50'x50' lot to the City of Blountstown by the water tower close to Hwy 71 was made by Commissioner McDougald and seconded by Commissioner Jones. Vice-Chairman Brown called for public comment. There were no comments from the public. The motion passed unanimously 4-0.

Mr. John Collins, AVCON Representative, advised the Board bids for the Taxiway "A" Development project were opened during the last Board meeting. Mr. Collins stated based on the bids which were received the funds were a little short to award the project on the base bid. There are two options which they can take: reduce the scope of work and tailor the project down within the funds available or request additional funds from the Federal Aviation Administration (FAA). Mr. Collins presented the Board with a Federal Aviation Administration Application in the amount of \$695,241.50 and Task Order #2 from AVCON, Inc. for the Professional Airport Consulting Services in the amount of \$134,470.00. (Included in the application submittal are Task Order #2, Bid Tabulation and Recommendation of Award, and four (4) County Certifications: Drug Free Workplace, Equipment/Construction Contracts, Project Plans and Specifications, and Selection of Consultants.)

- ❖ A motion to approve and allow the Chairman to execute the Federal Aviation Administration Application, Certifications and Task Order #2 was made by Commissioner McDougald and seconded by Commissioner Jones. Vice-Chairman Brown called for public comment. There were no comments from the public. The motion passed unanimously 4-0.

Mr. Collins advised the Board AVCON, Inc. reviewed the bids for the Taxiway "A" Development project and Gulf Coast Utility Contractors was the apparent lowest bidder and there is no reason why they should not be awarded the project. (Project was not awarded; the base bid is good for 120 days.)

ANGIE SMITH – EMERGENCY MANAGEMENT DIRECTOR

Ms. Smith had nothing to report.

JOE WOOD – DIRECTOR OF OPERATIONS

Mr. Wood asked the Board for direction on how to proceed with the 2009 County-held tax certificates with a current fair market value below \$5,000. Mr. Wood stated there are 27 County held Certificates and the cost of the tax deed application exceeds the benefit to the County/Taxing Authorities.

- ❖ A motion not to apply for tax deeds on the County-held tax certificates with a current fair market value below \$5,000 was made by Commissioner Shelton and seconded by Commissioner McDougald. Vice-Chairman Brown called for public comment. Mr. Gene Bailey asked the Board what happens to the tax certificates if the Board does not apply for them. Ms. Becky Smith

advised the tax certificates are null and void after seven (7) years. There were no further comments. The motion passed unanimously 4-0.

Mr. Wood asked the Board for permission to increase Mr. Jerry Guilford's salary, Building Official, retroactive to July 1, 2015 due to Mr. Guilford receiving his provisional licenses. (The Board approved the budget amendment at the July 14th meeting providing for the increase in pay.)

- ❖ A motion to increase Mr. Guilford's salary effective July 1, 2015 was made by Commissioner McDougald and seconded by Commissioner Shelton. Vice-Chairman Brown called for public comment. There were no comments from the public. The motion passed unanimously 4-0.

Mr. Wood advised the Board he met with Robert Thompson, official for PanCare Healthcare. Mr. Wood stated PanCare Healthcare is occupying County property (Old Health Department) providing healthcare to citizens and County inmates. Mr. Wood asked the Board permission to allow PanCare to remodel the inside of the office at no cost to the County. The Board agreed by consensus.

Mr. Wood stated TRANE Company has a proposal for funding the new HVAC system for the Courthouse through savings on County electrical consumption. Mr. Wood requested the Board schedule a workshop to allow a TRANE representative to address the Board with their proposal. The Board agreed to schedule a Workshop with TRANE at 5:00 pm on August 11, 2015.

Mr. Wood presented the Board with some concerns for the Local Assistance Program (LAP) Grants. Mr. Wood stated there are some requirements the County has not met. One of the requirements for the LAP grants is to have a Title VI/Nondiscrimination Policy and Plan in place. (This is a new Federal Requirement.) Mr. Wood stated Debbie Belcher has submitted a proposal to perform the services for Calhoun County for the amount of \$1,200.00 to write the Policy and Plan and the County assign a full-time County employee (Responsible Charge) to implement the program. (The Responsible Charge will be designated at the next Board Meeting) (Chairman Flowers arrived at this time to the meeting) Mr. Wood will notify the Florida Department of Transportation of the Board's decision.

- ❖ A motion to hire Debbie Belcher to write the Title VI/Nondiscrimination Policy and Plan was made by Commissioner McDougald and seconded by Commissioner Shelton. Vice-Chairman Brown called for public comment. There were no comments from the public. The motion passed 4-1. Commissioner Jones opposed.

Vice-Chairman Brown called for a break at 6:42 pm and Chairman Flowers reconvened the meeting at 6:53 pm.

KEVIN JACKSON – BAILEY SUBDIVISION STAKEHOLDERS AND ROBERTS RULES OF ORDER

Mr. Jackson addressed the Board with comments regarding a road in Bailey Subdivision and Roberts Rules of Order.

DONALD STANLEY – PREBLE-RISH – COUNTY ENGINEER

Mr. Stanley gave the Board an update on one (1) County project:

1. CR 69S Phase II – The Contractor has completed approximately 90% of the shoulder work along the north bound lane and is 100% completed with the shoulder work along the south bound lane, all in preparation for sod installation. There are 67 days remaining on the contract. The project is on schedule (substantially complete within three (3) weeks) and should be completed within the days remaining.

Mr. Stanley advised the Board the FEMA match waiver has been approved. Mr. Stanley asked the Board to award the DR 4177 projects, tabled at earlier Board meetings, to the apparent lowest bidder. (table below)

March 10, 2015 DR 4177 Tabled Bids		
Project	Contractor	Low Bid
DR 4177 PW #181 Jap Austin, Jim Durham, Lois Fowler Roads	Roberts and Roberts, Inc.	\$72,392.30
DR 4177 PW #294 Willard Smith, John F. Bailey, Buzzard Bay Roads	Roberts and Roberts, Inc.	\$507,335.45
DR 4177 PW #88 Horse Arena DR 4177 PW #176 Chipola Heights, Gaston Spivey Roads	Roberts and Roberts, Inc.	\$93,390.98
DR 4177 PW #182 Harry Neal, Upper Club Roads	Roberts and Roberts, Inc.	\$97,399.50
DR 4177 PW #162 Cox Fish Camp, Trud Patterson, Roy Bailey Roads	Roberts and Roberts, Inc.	\$61,359.35
DR 4177 PW #228 Anderson Road	C.W. Roberts Contracting, Inc.	\$87,878.75

April 28, 2015 DR 4177 Tabled Bids		
Project	Contractor	Apparent Lowest Bid Amount
DR 4177 PW #168 Parrish Lake Road East	C.W. Roberts Contracting, Inc.	\$94,462.88
DR 4177 PW #172 Charles Pippin Road	C.W. Roberts Contracting, Inc.	\$177,405.12
DR 4177 PW #287 Davis Peacock & McClellan/Traylor Roads	North Florida Construction, Inc.	\$118,022.11
DR 4177 PW #245 Pike Price Road	C.W. Roberts Contracting, Inc.	\$68,633.39
DR 4177 PW #136 Pendarvis, Cook & Baggett Loop Roads	North Florida Construction, Inc.	\$130,163.90
DR 4177 PW #178 Mark Burke Road	C.W. Roberts Contracting, Inc.	\$95,397.06
DR 4177 PW #173 Jody Fields Road	C.W. Roberts Contracting, Inc.	\$110,905.60
DR 4177 PW #175 Hanna Tower East, Barfield, Grady Burkett, Bill Baggett & Leonard McCroan Roads	C.W. Roberts Contracting, Inc.	\$228,619.80
DR 4177 PW #170 KB Jones Road	C.W. Roberts Contracting, Inc.	\$81,366.56
DR 4177 PW #169	C.W. Roberts Contracting, Inc.	\$95,963.52

Bailey Cemetery Road		
DR 4177 PW #286 McGill, McCoy, Mac's Nursery, Miles & Coley Roads	North Florida Construction, Inc.	\$94,245.21
DR 4177 PW #283 Kelly Hill & John Daniels Road	North Florida Construction, Inc.	\$71,832.71
DR 4177 PW #284 McClellan Street, Chester Pickron, RL Leath, Mack Shiver & Land Roads	North Florida Construction, Inc.	\$61,035.90
DR 4177 PW #171 Jim Green Road	C.W. Roberts Contracting, Inc.	\$94,638.76

- ❖ A motion to accept the apparent lowest bidder for the DR 4177 projects was made by Commissioner Shelton and seconded by Commissioner Brown. Chairman Flowers called for public comment. There were no comments from the public. The motion passed unanimously 5-0.

Mr. Stanley stated he will advertise additional FEMA DR 4177 projects to be opened during the Regular BOCC meeting on August 11, 2015.

CARLA A. HAND – CLERK OF COURT AND COUNTY COMPTROLLER

The Clerk advised the Board it is time for the Capital Health Plan renewal and the rate is \$482.92 per employee/per month. The plan includes all County and Constitutional Officer Employees with the exception of the Sheriff. The Clerk stated the County provides life insurance through MetLife with a rate of \$6.75 per employee/per month; there is no increase in the County provided life insurance premium.

- ❖ A motion to accept proposals from Capital Health Plan and MetLife for 2015-2016 was made by Commissioner Shelton and seconded by Commissioner Brown. Chairman Flowers called for public comment. There were no comments from the public. The motion passed unanimously 5-0.

The Clerk advised the Board Open Enrollment is scheduled for August 12-13, 2015 and a letter will be provided to each County Employee/Constitutional Officer with the dates and location.

The Clerk advised the Board an insurance claim is being processed for the 911 system which was damaged by a lightning storm on June 30, 2015. Captain Emory Godwin advised the Board the 911 system at the Sheriff's Office was struck by lightning during a storm on June 30, 2015 and was inoperable for several hours. Captain Godwin stated two quotes have been received: Williams Communications in the amount of \$85,636 and Precision Communications System in the amount of \$34,500. The Clerk stated the County's content limit is \$31,200 with a \$5,000 deductible and the Sheriff Department has content coverage of \$24,000 through the Sheriff's Association. Captain Godwin stated Gulf County Sheriff's Department utilizes Precision Communications System and will contact Gulf County to see if it is adequate.

- ❖ A motion to accept Precision Communication System's proposal subject to Gulf County's confirmation was made by Commissioner Jones and seconded by Commissioner Brown. Chairman Flowers called for public comment. There were no comments from the public. The motion passed unanimously 5-0.

The Clerk presented the Board for their approval and execution Resolution 2015-15 allowing the Clerk's office to retain any unspent fees from processing child support cases as contracted with Department of Revenue.

RESOLUTION 2015-15

CLERK OF COURT CHILD SUPPORT FUND RESOLUTION

WHEREAS, pursuant to Section 61.181(1), Florida Statutes, the Clerk of the Court operates the County's child support depository; and

WHEREAS, pursuant to 42 U.S.C. 8658.48 C.F.R. 8302.52, the Federal Government will provide to the State of Florida, Department of Revenue, as the State's Title IV-D agency, incentive payments received from and in connection with operation of the State's Title IV-D child support program; and

WHEREAS, pursuant to 42 U.S.C. 8658.45 C.F.R. 8302.5 and 45 C.F.R. 8302.52, the State of Florida, Department of Revenue, is to provide to the local governmental entity, i.e. the County, the local governmental entity's share of such incentive payments; and

WHEREAS, the Clerk of the Court, as the operator of the child support depository for the County, is entitled to receive the incentive payments made to the County as well as the federal reimbursements for child support expenditures,

NOW, THEREFORE BE IT RESOLVED by the Board of County Commissioners of Calhoun County, Florida, that all federal financial participation payments received by the Clerk of Court and any incentive payments received by the County from the State of Florida, Department of Revenue (or any subsequent State Title IV-D agency) relative to the operation of the County's child support collection and enforcement shall be passed through to the Clerk of the Court as the County Support Depository and such support incentive payments shall be exempted from Section 218.36(2), Florida Statutes.

DULY PASSED AND ADOPTED by the Board of County Commissioners of Calhoun County, Florida this 28th day of July, 2015.

- ❖ A motion to adopt Resolution 2015-15 was made by Commissioner Jones and seconded by Commissioner McDougald. Chairman Flowers called for public comment. There were no comments from the public. The motion passed unanimously 5-0.

The Clerk asked the Board permission to remove from the fixed asset inventory the following assets with a cost below the capitalization threshold (asset 43, asset 133, asset 536, asset 637, asset 184, asset 831, asset 832 and asset 4) and to declare obsolete and junk items (asset 1384 and asset 238).

- ❖ A motion to remove assets and declare assets obsolete was made by Commissioner McDougald and seconded by Commissioner Brown. Chairman Flowers called for public comment. There were no comments from the public. The motion passed unanimously 5-0.

The Clerk presented the Board with Amendment to Proposed Budget #1 for their consideration modifying revenue for changes in estimates and inclusion of the FEMA waiver funding, recording revised expenditures and transfers between funds.

**Calhoun County
Board of County Commissioners
Amendment to Proposed Budget
Fiscal Year 2015/2016**

Amendment to 2015-2016 proposed budget, modifying revenue for changes in estimates and inclusion of the FEMA waiver funding, recording revised expenditures and transfers between funds.

General Fund

<u>Account #</u>	<u>Description</u>	<u>Original Budget</u>	<u>Increase</u>	<u>Decrease</u>	<u>Revised Budget</u>
Revenue:					
01311-00000	Ad Valorem Taxes	\$ 3,893,734	\$ 119,850	\$ -	\$ 4,013,584
01312003-06000	Local Discretionary Sales Surtax	\$ 702,826	\$ 1,387	\$ -	\$ 704,213
01315CST-00000	Communication Services Tax	\$ 65,000	\$ -	\$ (1,966)	\$ 63,034
01335-01200	State Revenue Sharing	\$ 243,414	\$ 15,508	\$ -	\$ 258,922
01335-01800	1/2 Cent Sales Tax	\$ 287,749	\$ 15,481	\$ -	\$ 303,230
01335-01820	1/2 Cent Emergency Revenue	\$ 541,894	\$ 39,198	\$ -	\$ 581,092
01335-01830	1/2 Cent Inmate Revenue	\$ 18,314	\$ -	\$ (635)	\$ 17,679
01335-01840	Fiscally Constrained Revenue	\$ 626,888	\$ 62,965	\$ -	\$ 689,853
01370-00000	Less 5%	\$ (377,935)	\$ (12,589)	\$ -	\$ (390,524)
	Revenue total	\$ 6,001,884	\$ 241,800	\$ (2,601)	\$ 6,241,083

Expenditures

Legislative:

01511-46000	Repairs & Maintenance-District 1	\$ -	\$ 20,000	\$ -	\$ 20,000
01511-46000	Repairs & Maintenance-District 2	\$ -	\$ 20,000	\$ -	\$ 20,000
01511-46000	Repairs & Maintenance-District 3	\$ -	\$ 20,000	\$ -	\$ 20,000
01511-46000	Repairs & Maintenance-District 4	\$ -	\$ 20,000	\$ -	\$ 20,000
01511-46000	Repairs & Maintenance-District 5	\$ -	\$ 20,000	\$ -	\$ 20,000

Financial & Administrative:

01513-51349	Other Current Charges	\$ 30,000	\$ 37,926	\$ -	\$ 67,926
01515-51532	Professional Services	\$ 12,500	\$ 8,000	\$ -	\$ 20,500

Other Financing Uses

Interfund Transfers:

01581-91011	Transfer-County Transportation Fund	\$ 2,529,566	\$ -	\$ (2,529,566)	\$ -
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Reserves:

01984-96000	Reserve for Working Capital	\$ -	\$ 2,622,839	\$ -	\$ 2,622,839
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	Expenditure total	\$ 2,572,066	\$ 2,768,765	\$ (2,529,566)	\$ 2,811,265
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County Transportation Trust Fund (CTTF I)

<u>Account #</u>	<u>Description</u>	<u>Original Budget</u>	<u>Increase</u>	<u>Decrease</u>	<u>Revised Budget</u>
Revenue:					
11311-31230	9 th Cent Gas Tax	\$ 23,601	\$ -	\$ (1,841)	\$ 21,760
11311-33542	Constitutional Fuel Tax	\$ 579,417	\$ 15,496	\$ -	\$ 594,913
11311-33549	County Fuel Tax/Fuel Tax Refund	\$ 260,184	\$ 3,719	\$ -	\$ 263,903

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11334417-04900	FEMA-DR4177 – State	\$ 2,529,566	\$ 2,529,566	\$ -	\$ 5,059,132
11381-00000	Transfer from General Fund (2015-2016 for FEMA match)	\$ 2,529,566	\$ -	\$ (2,529,566)	\$ -
11311-36999	Less 5%	\$ (43,160)	\$ (869)	\$ -	\$ (44,029)
	Revenue total	\$ 5,879,174	\$ 2,547,912	\$ (2,531,407)	\$ 5,895,679

Expenditures

Road & Street

11541-64000	Equipment	\$ 100,000	\$ 16,505	\$ -	\$ 116,505
	Expenditure total	\$ 100,000	\$ 16,505	\$ -	\$ 116,505

County Transportation Trust Fund II (CTTF II)

<u>Account #</u>	<u>Description</u>	<u>Original Budget</u>	<u>Increase</u>	<u>Decrease</u>	<u>Revised Budget</u>
Revenue:					
12312-31241	Local Option Gas Tax	\$ 228,000	\$ 36,300	\$ -	\$ 264,300
12312-36999	Less 5%	\$ (11,400)	\$ (1,815)	\$ -	\$ (13,215)
	Revenue total	\$ 216,600	\$ 34,485	\$ -	\$ 251,085

Expenditures

Road & Street:

12541-34000	Contractual Services	\$ 100,278	\$ 34,485	\$ -	\$ 134,763
	Expenditure total	\$ 100,278	\$ 34,485	\$ -	\$ 134,763

This Amendment to the Proposed Budget duly approved and adopted by the Calhoun County Board of County Commissioners at their regular meeting on this 28th day of July, 2015.

- ❖ A motion to approve Amendment to Proposed Budget #1 was made by Commissioner Brown and seconded by Commissioner Shelton. Chairman Flowers called for public comment. There were no comments from the public. The motion passed unanimously 5-0.

The Clerk advised the Board the Budget after the modification to the Amendment Proposed Budget #1 is balanced without using reserves, with no HVAC system included in the budget and at the millage rate proposed is 9.90.

The Clerk reminded the Board that on page 27 in the Budget book there is a detail listing of specific expenditures for dues, membership and support to outside agencies and pages 28-30 include budget requests from the Constitutional Officers, equipment requested by each department, and budgeted salaries by department.

The Clerk presented to the Board for their approval and permission to execute DR420 and DR420MMP forms with the proposed millage rate of 9.90. The millage rate and hearing date will be publicized on the TRIM notice and will be mailed out by the Property Appraiser’s Office.

- ❖ A motion to approve and execute DR420 and DR420MMP was made by Commissioner McDougald and seconded by Commissioner Jones. Chairman Flowers called for public comment. There were no comments from the public. The motion passed unanimously 5-0.

The Clerk advised the Board TRIM Hearing dates are set as September 3, 2015 and September 21, 2015 at 5:01pm in the Board Room. The Clerk asked the Board if they wish to schedule additional workshops/meetings in preparation of the final budget. The Board agreed by consensus to add the 2015-2016 budget to the agenda for the next Board meeting, August 11, 2015.

The Clerk notified the Board an attorney who qualifies to be Value Adjustment Board (VAB) Attorney has been located and will be presented to the VAB for approval.

The Clerk advised the Board there are (11) eleven County employees who exceed or are close to the maximum annual leave balance of 240 hours. The Clerk recommended the Chairman send a reminder letter to employees with annual leave balances close to or exceeding 240 hours so leave can be scheduled during August and September so no one will lose annual leave, excess hours will lapse September 30th. The Board agreed by consensus.

The Clerk advised the Board Franklin County Sheriff's Department picked up an inmate on a Calhoun County warrant and the inmate was taken to Weems Memorial Hospital in Apalachicola while in the custody of Franklin County. Calhoun County does not have a contractual agreement with Weems Memorial Hospital. The Clerk stated the amount for the inmate care is \$8,248 and the Clerk's office is in the process of negotiating a reduction of the charge. There was discussion and consensus by the Board for the Clerk to negotiate with Weems Memorial Hospital.

The Clerk advised the Board she and Dan Clemons are in the process of gathering information for adding a page for the IDA on the County website and the deadline is October 1, 2015. (Mandated requirement)

The Clerk advised the Board the Clerk's Office is currently assessing the new reporting requirements of the Affordable Health Care Act for implementation purposes.

ATTORNEY FUQUA

Attorney Fuqua advised the Board Mr. Snowden received a request from someone who wants to put a bee handling facility on property that is zoned for agriculture. (Formerly Tri-State location) Attorney Fuqua stated he doesn't see a problem with this request since the property is already zoned for agriculture. The Board agreed by consensus the bee handling facility is allowable at this location.

Attorney Fuqua advised the Board of the meeting between Chairman Flowers, Preble-Rish, Inc., Attorney David House and Clifford Newsome-North Florida Construction, Inc. to discuss the increased change order (#6) for the North Storage and Commercial Hangar Project for foundation changes in the amount of \$70,461.08. Attorney Fuqua's recommendation to the Board is payment of \$60,000 for the change order, payment of retainage, and close-out of the project upon release from North Florida Construction, Inc. Mr. Fleck, IDA Chairman, agreed to call a Special Meeting of the IDA Board and Attorney Fuqua to discuss Change Order #6.

Attorney Fuqua advised the Board the current Personnel Policy is vague in identifying which Department Heads are exempt or non-exempt employees from earning compensatory time. Attorney Fuqua stated the Labor Laws Attorney has drafted some language for inclusion in the new policy to determine who is eligible to earn compensatory time. Attorney Fuqua recommended the Board to continue with the current practice of allowing compensatory time until the new Personnel Policy is adopted.

- ❖ A motion to allow compensatory time as recommended by Attorney Fuqua until the new Personnel Policy is adopted was made by Commissioner McDougald and seconded by

Commissioner Brown. Chairman Flowers called for public comment. There were no comments from the public. The motion passed unanimously 5-0.

COMMISSION TIME

COMMISSIONER MCDUGALD

Commissioner McDougald advised the Board he attended the Florida Economic Development Conference on July 13-15, 2015 in Orlando. Commissioner McDougald stated there is an Economic Development team which includes: Richard Williams, Career Force Chipola; Jim Brook, Opportunity Florida; Bruce Ballister, Apalachee Regional Planning Council; Kristy Terry, Chamber of Commerce and Vicki Montford.

Commissioner McDougald asked the Board to continue to be in support of the sewer line between Blountstown and Altha. The Board agreed by consensus.

COMMISSIONER JONES

Commissioner Jones stated he doesn't see the necessity to hire Debbie Belcher to handle the scope of work if the County has the in-house ability to complete the project.

COMMISSIONER SHELTON

Commissioner Shelton advised the Board he received a request for signs to be installed on County Roads to identify creeks. Commissioner Shelton asked the Board if they were in agreement with placement of these signs. There was no Board action.

COMMISSIONER BROWN

Commissioner Brown stated he agrees with Commissioner Jones, if there is someone on staff capable to handle the scope of work it should not be outsourced.

Commissioner Brown advised the Board Peggy Sue Hall, Capital Area Community Action Agency, Inc. offers skill building classes to citizens who are on government assistance.

CHAIRMAN FLOWERS

Chairman Flowers asked the Board's permission to approve and execute an FDLE grant application for the Drug Investigator's salary in the amount of \$33,133.

- ❖ A motion for the Chairman to approve and execute the FDLE grant application was made by Commissioner Shelton and seconded by Commissioner Brown. Chairman Flowers called for public comment. There were no comments from the public. The motion passed unanimously 5-0.

There being no further business, the Chairman adjourned the meeting at 8:02 pm.



THOMAS G. FLOWERS, CHAIRMAN

ATTEST:


CARLA A. HAND, CLERK

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