

**CALHOUN COUNTY BOARD OF COUNTY COMMISSIONERS
REGULAR MEETING MINUTES
JUNE 9, 2015**

PRESENT AND ACTING:

**THOMAS G. FLOWERS, CHAIRMAN
MARION "LEE LEE" BROWN, VICE-CHAIRMAN
DENNIS JONES
DARRELL MCDUGALD
WOODROW "LEE" SHELTON**

**GENE MORRIS, DEPUTY SHERIFF
MATT FUQUA, ATTORNEY
CARLA HAND, CLERK OF COURT AND COUNTY COMPTROLLER
BECKY BROWN, DEPUTY CLERK**

The meeting held in the Regular Meeting Room was called to order by Chairman Flowers at 6:00 p.m., CT. Commissioner McDougald led the Prayer and Pledge of Allegiance to the Flag.

Chairman Flowers reminded everyone to silence their cell phones and reminded those on the agenda they will have three minutes to speak on their topic. The public will have an opportunity to speak on items before the Board votes on a motion.

APPROVAL OF MINUTES

- ❖ A motion to approve the May 26, 2015 Planning Commission – Technical Assistance Grant Workshop and May 26, 2015 Regular BOCC Meeting Minutes; vouchers for warrants: 1506-GS, 1506-1G, 1506-1RD, 1506-1L, 1506-1E, 1506-1S and payroll warrants: PR15-B16, PR052115 was made by Commissioner Brown and seconded by Commissioner Jones. Chairman Flowers called for public comment. There were no comments from the public. The motion passed unanimously 5-0.

PUBLIC HEARING – CDBG GRANT APPLICATION

Ms. Belcher advised the Board the total amount for the CDBG application is \$750,000.00 which will include road paving and a drainage project. Ms. Belcher stated there are 10 different project locations: five (5) committed to the grant application and five (5) are in the unmet needs category. The roads to be paved are SW Big Mac Road, NW Suggs Attaway Raod, NW Baggett Loop, NE J.W. Alexander Road and one drainage project, SW Faircloth Road, in the amount of \$7,500.00. Ms. Belcher stated the CDBG grant application is due June 22, 2015. Ms. Belcher advised the Board the County will contribute \$50,000.00 or more in available FEMA funds to the CDBG road paving project (construction and engineering) after the CDBG grant application site visit by Department of Economic Opportunity and prior to the CDBG grant administrative closeout, and will supplement with County road funds if necessary to meet the \$50,000.00 leverage amount. Chairman Flowers called for public comment. Alex Quintana, Congresswoman Gwen Graham's Field Representative, stated they would provide a letter of support if requested by the County and advised the Board to contact the Panama City Office with the request. There were no further public comments. Ms. Belcher presented the Board for their approval and execution Resolution 2015-12 to authorize submission of the CDBG grant application.

RESOLUTION 2015-12

A RESOLUTION OF THE CALHOUN COUNTY, FLORIDA, BOARD OF COUNTY COMMISSIONERS, AUTHORIZING SUBMISSION OF A COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATION, FINDING THE APPLICATION CONSISTENT/NOT INCONSISTENT WITH THE LOCAL COMPREHENSIVE PLAN AND DESIGNATING THE LOCAL COMPREHENSIVE PLAN AS THE LOCAL COMMUNITY DEVELOPMENT PLAN, COMMITTING FUNDS TO THE PROJECT, AUTHORIZING THE COUNTY EMERGENCY MANAGEMENT/GRANTS DIRECTOR TO EXECUTE CERTAIN DOCUMENTS PERTAINING TO THE GRANT, AND PROVIDING FOR SEVERABILITY AND EFFECTIVE DATE.

WHEREAS, the Calhoun County Board of County Commissioners (hereinafter referred to as the County) desires to improve the welfare of its citizens by providing adequate and safe roads, and

WHEREAS, the County has decided to apply for a Community Development Block Grant (CDBG) to fund road paving and drainage, and

WHEREAS, the local comprehensive plan encourages the provision of adequate and safe roads and appropriate drainage,

IT IS THEREFORE RESOLVED by the County that:

1. A Neighborhood Revitalization Community Development Block Grant application will be submitted to the Florida Department of Economic Opportunity (DEO) on or before June 22, 2015,
2. The CDBG application is consistent or not inconsistent with the local comprehensive plan, and the local comprehensive plan will serve as the community development plan,
3. The County will contribute \$50,000 or more in available FEMA funds to the CDBG road paving project (construction and engineering) after the CDBG grant application site visit by DEO and prior to the CDBG grant administrative closeout, and will supplement with County road funds if necessary to meet the \$50,000 leverage amount,
4. The County Emergency Management/Grants Director, in addition to the Board Chairman, is authorized to execute documents pertaining to the grant, including the application, environmental and other certifications, grant award agreement, grant modifications (if any), grant completion/close out documents, and other responses and reports to DEO, subject to appropriate action by the Board and public participation, if applicable.
5. If any portion of this Resolution is found to be invalid, the remainder shall continue to be in full force and effect.

RESOLVED and effective on the 9th day of **June, 2015**.

- ❖ A motion to adopt Resolution 2015-12 was made by Commissioner Shelton and seconded by Commissioner Brown. Chairman Flowers called for public comment. There were no comments from the public. The motion passed unanimously 5-0.

PUBLIC HEARING – ORDINANCE 2015-02 (PRE-TRIAL RELEASE ADMINISTRATIVE FEE)

Attorney Fuqua presented the Board with Ordinance 2015-02 regarding the Pre-Trial Release Administrative Fee. Attorney Fuqua stated offenders will pay a monthly pretrial release administrative service fee of \$50.00 per month while in the county pre-trial release program.

ORDINANCE 2015-02

AN ORDINANCE OF THE BOARD OF COUNTY COMMISSIONERS OF CALHOUN COUNTY, FLORIDA; ESTABLISHING A PRE-TRIAL RELEASE ADMINISTRATIVE FEE; PROVIDING FOR REPEALER, CONFLICTS, AND MODIFICATIONS THAT MAY ARISE FROM CONSIDERATION AT PUBLIC HEARING; SEVERABILITY AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Board of County Commissioners of Calhoun County, Florida (hereinafter “Commissioners”), found and determined at its regular meeting of June 9, 2015 that Calhoun County Probation Office shall serve as the permissible and appropriate entity to supervise and perform the daily oversight and administration of its own pretrial release program;

WHEREAS, the Commissioners duly authorized, mentioned, and properly voted for the Calhoun County Probation Office to assume the administration of pretrial release program effective June 9, 2015; and

WHEREAS, pursuant to Florida Statute 125.01 the County shall have the power to carry on county government inclusive of the power to adopt its own rules that which are not inconsistent with general or special law; and

WHEREAS, pursuant to Florida Statute 125.01 the County shall reserve the powers to adopt ordinances necessary for the exercise of its powers and perform act which in the common interest of the people of Calhoun County and exercise all powers and privileges not specifically prohibited by law; and

WHEREAS, pursuant to Florida Constitution Article VIII Section 1(f) the County shall have such power of self-government as is provided by general or special law and this Commission may enact, in a manner prescribed by general law, county ordinances not inconsistent with general or specific law.

NOW THEREFORE, BE IT ORDAINED by the Board of County Commissioners of Calhoun County, Florida, that:

Section 1. Pretrial Release Administrative Service Fees

1. Offenders required by the County Court in Calhoun County shall pay a monthly pretrial release administrative service fee of (\$50.00) per month while in the county pre-trial release program. The fee is due upon the first date of entering the pretrial release program and the one month anniversary of the date of each month thereafter.
2. All fees are due to and shall be paid to the Calhoun County Clerk of Court office located at the Calhoun County Courthouse at 20859 Central Avenue East, Room 130, Blountstown, Calhoun County, Florida.

Section 2. Repeater

Any and all ordinances in conflict herewith are hereby repealed to the extent of any conflict.

Section 3. Conflicts

All ordinances or part of the ordinances in conflict with the provision of this ordinance are hereby repealed to the extent of such conflict, except to the extent of any conflicts with any conflicting state general or special law controlling the Calhoun County Pretrial Services program, which provisions shall prevail over any parts of this ordinance which are inconsistent, either in whole or in part.

Section 4. Modification

It is the intent of the Board of County Commissioners that the provisions of this Ordinance may be modified as a result of considerations that may arise during public hearings. Such modifications shall be incorporated into the final version of the Ordinance adopted by the Board and filed by the Clerk of the Board pursuant to Section 6.

Section 5. Severability

If any provisions or portion of this Ordinance is declared by any court of competent jurisdiction to be void, unconstitutional, or unenforceable, then all remaining provisions and portions of this Ordinance shall remain in full force and effect.

Section 6. Effective Date

This ordinance shall take effect as provided by law.

The foregoing ordinance was adopted by a vote of 5 to 0 by the Board of County Commissioners, Calhoun County, Florida, after due notice and publication and on motion, second and discussion at the regular meeting of June 9, 2015.

- ❖ A motion to approve Ordinance 2015-02 establishing a Pre-Trial Release Administrative Fee was made by Commissioner McDougald and seconded by Commissioner Brown. Chairman Flowers called for public comment. There were no comments from the public. The motion passed unanimously 5-0.

KEVIN JACKSON – BAILEY SUBDIVISION

Not in attendance.

BILLY JOE BRYANT – FUNDRAISER FOR BLOUNTSTOWN VOCATIONAL SCHOOL

Mr. Bryant asked the Board permission to hold a Texas Hold 'Em tournament to raise money for the Blountstown Vocational school to be held on July 25, 2015. Mr. Bryant stated 50% of the proceeds would go to the vocational school, 30% of the proceeds would be paid out to the winner of the tournament and 20% of the proceeds would be used to pay for the cost of the tournament. Mr. Bryant stated he was considering the Civic Center or gymnasium at the High School for the tournament location. Attorney Fuqua recommended Mr. Bryant ask the Calhoun County School Board for their permission first noting he would have to determine whether or not this was a legal venture.

DAN CLEMONS - RESIDENTIAL CONSTRUCTION MITIGATION PROGRAM (RCMP) BIDS

Mr. Clemons advised the Board he received the benefit cost analysis (BCA) from the State Emergency Management office. Mr. Clemons stated the State approved six (6) houses and placed two (2) houses

on hold. Two (2) of the six (6) houses approved are on pilings with an open foundation: Roberts and Castleberry. Mr. Clemons stated he is waiting to find out if these foundations must be enclosed to meet the wind mitigation requirement. The attorney suggested the Board award all six houses approved by the State to the apparent low bidder; conditionally for the homes on pilings until final determination from the State regarding the open foundation.

Client Name	Gulf Coast Home Solutions, LLC	Chariot Construction, LLC
Amelia Garver	\$12,758.00 (awarded)	No Bid
Barry Roberts	\$23,658.55 (awarded contingent)	No Bid
Vivian Goodman	\$14,990.00 (On Hold)	No Bid
Inell Williams	\$10,380.00	\$9,855.70 (awarded)
Carrie Baker	\$9,870.00	\$9,368.68 (awarded)
Carolyn Yon	\$8,495.00 (awarded)	No Bid
Debbie Larkins	\$15,062.16 (On Hold)	No Bid
William Castleberry	\$15,789.50 (awarded contingent)	No Bid

- ❖ A motion to award the project to the apparent low bidder for all six houses approved by the State; conditionally for the homes on pilings until final determination from the State regarding the open foundation was made by Commissioner McDougald and seconded by Commissioner Shelton. Chairman Flowers called for public comment. There were no comments from the public. The motion passed unanimously 5-0.

Mr. Clemons presented the Board with two (2) certificates of final completion: one (1) for the two (2) Airport Hangars and one (1) for the Airport Entrance Road.

- ❖ A motion to authorize the Chairman to sign the two (2) certificates of final completion was made by Commissioner Shelton and seconded by Commissioner Brown. Chairman Flowers called for public comment. There were no comments from the public. The motion passed unanimously 5-0.

Mr. Clemons advised the Board there would be additional cost to Ms. Baker’s RCMP house project in the amount of \$500.00. The Board agreed by consensus to approve the change order for \$500.00 when presented to the Board.

BID OPENING

RECYCLABLE ITEMS

Attorney Fuqua opened and read the bids aloud.

Caraustar Recycling	Cardboard Per Ton
	\$95.00
	Newspaper Per Ton
	\$60.00

- ❖ A motion to accept and award the bid to Caraustar Recycling (sole bidder) was made by Commissioner Shelton and seconded by Commissioner Brown. Chairman Flowers called for

public comment. There were no comments from the public. The motion passed unanimously 5-0.

DONALD STANLEY – PREBLE-RISH – COUNTY ENGINEER

Mr. Stanley gave the Board an update on one (1) County project:

1. CR 69S Phase II – The Contractor has finished the roadway base widening and completed reclamation of existing roadway and placed the first lift of structural course asphalt on reclaimed area. There are 56 days remaining on the contract.

Mr. Stanley advised the Board there are a couple of bad areas on CR 69S in need of repairs. Mr. Stanley stated there is \$132,000 reserved for contingencies to help with this issue. Mr. Stanley stated he will present a change order once a quantity determination is made.

Mr. Stanley advised the Board the FEMA match waiver has not yet been approved.

Mr. Stanley advised the Board the grant from the State Historical Preservation office regarding the restoration of the Old Courthouse expires on August 17, 2015. Mr. Stanley stated the project will be advertised in the Tallahassee Democrat on Thursday, June 11, 2015 and the County Record on Wednesday, June 17, 2015 and bids will be opened at the next Board meeting, June 23, 2015.

- ❖ A motion to advertise and waive any additional advertising requirement of the procurement policy was made by Commissioner Shelton and seconded by Commissioner Brown. Chairman Flowers called for public comment. There were no comments from the public. The motion passed unanimously 5-0.

ANGIE SMITH – EMERGENCY MANAGEMENT DIRECTOR

Ms. Smith presented the Board for approval and execution the 2015-2016 Emergency Management Preparedness and Assistance Grant Agreement (State funded) for \$105,806.00. The funding period is July 1, 2015 until June 30, 2016.

- ❖ A motion to approve and execute the 2015-2016 Emergency Management Preparedness and Assistance Grant Agreement was made by Commissioner McDougald and seconded by Commissioner Brown. Chairman Flowers called for public comment. There were no comments from the public. The motion passed unanimously 5-0.

Ms. Smith presented the Board for approval and execution the 2015-2016 Emergency Management Performance Grant Agreement (Federal funded) for \$43,667.00, which is required to be matched by Local funds for the same amount. The funding period is July 1, 2015 until June 30, 2016.

- ❖ A motion to approve and execute the 2015-2016 Emergency Management Performance Grant Agreement was made by Commissioner McDougald and seconded by Commissioner Jones. Chairman Flowers called for public comment. There were no comments from the public. The motion passed unanimously 5-0.

Ms. Smith presented the Board with a letter for their approval and permission for the Chairman to sign requesting a Technical Assistance Grant to address critical issues with the County's Comprehensive Plan (COMP) to the Department of Economic Opportunity. This request is for \$30,000.00 to address the discrepancies between the Land Use Categories and the Future Land Use Map to provide clear guidance for future growth and economic development in the community.

- ❖ A motion to approve the letter of request for a Technical Assistance Grant to address critical issues with the County's Comprehensive Plan was made by Commissioner McDougald and

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seconded by Commissioner Brown. Chairman Flowers called for public comment. There were no comments from the public. The motion passed unanimously 5-0.

Ms. Smith presented the Board for approval and execution of grant Modification #3 for the Blountstown High School Hurricane Shelter Retrofit Project. This modification is for a 90 day time extension with a new completion date of September 30, 2015.

- ❖ A motion to approve and execute Modification #3 was made by Commissioner McDougald and seconded by Commissioner Brown. Chairman Flowers called for public comment. There were no comments from the public. The motion passed unanimously 5-0.

JOE WOOD – DIRECTOR OF OPERATIONS

Mr. Wood advised the Board there are four (4) tax deeds on County-held certificates on property valued at \$5,000 or more and eleven (11) tax deeds on County-held certificates on property valued at \$5,000 but reassessed and are now valued at \$5,000 or less and several others below the \$5,000 valuation . There was further discussion of how to handle the County-held certificates on property valued at \$5,000 or less. Attorney Fuqua advised the County apply for the four (4) County-held tax certificates with property values in excess of \$5,000 and table their decision on the others until the next Board Meeting.

- ❖ A motion to apply for tax deeds on the four (4) County-held tax certificates with property values in excess of \$5,000 or more and table the other County-held tax certificates with property valued at \$5,000 or less was made by Commissioner McDougald and seconded by Commissioner Jones. Chairman Flowers called for public comment. There were no comments from the public. The motion passed unanimously 5-0.

CARLA A. HAND – CLERK OF COURT AND COUNTY COMPTROLLER

The Clerk advised the Board OneBlood is requesting permission to hold a blood drive at the Courthouse on July 24, 2015. The Board agreed by consensus to allow OneBlood to hold a blood drive at the Courthouse.

The Clerk advised the Board the Health Department is requesting permission to surplus and dispose of three (3) automated external defibrillator (AED) (asset 791, asset 1150 and asset 1151).

- ❖ A motion to surplus and dispose assets 791, 1150 and 1151 was made by Commissioner Shelton and seconded by Commissioner Brown. Chairman Flowers called for public comment. There were no comments from the public. The motion passed unanimously 5-0.

The Clerk presented the Board a request from the Calhoun County Children's Coalition for \$1,000 for the 17th Annual Family Affair to provide school supplies for Calhoun County children.

- ❖ A motion to approve \$1,000 for the Calhoun County Children's Coalition was made by Commissioner Jones and seconded by Commissioner Shelton. Chairman Flowers called for public comment. There were no comments from the public. The motion passed unanimously 5-0.

The Clerk advised the Board all County employees are paid bi-weekly with the exception of the Commissioners and two others. The Clerk asked the Board permission to pay all County employees bi-weekly. The Board agreed by consensus.

ATTORNEY FUQUA

Attorney Fuqua presented the Board for their approval and execution Resolution 2015-13 approving a memorandum of agreement between the Florida Department of Transportation and Calhoun County to continue to maintain the traffic signals.

RESOLUTION 2015-13

**A RESOLUTION APPROVING A MEMORANDUM OF AGREEMENT BETWEEN THE
FLORIDA DEPARTMENT OF TRANSPORTATION AND CALHOUN COUNTY,
FLORIDA**

WHEREAS, it is determined to be in the public’s interest for Calhoun County, Florida to continue to maintain the traffic signal intersections in the corporate limits; and

WHEREAS, the proper maintenance of the traffic signals under the Florida Department of Transportation jurisdiction within the corporate limits of Calhoun County, Florida enhances community safety.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF CALHOUN COUNTY, FLORIDA, THAT;

1. An Agreement (see attached agreement) a.k.a., Traffic Signal Maintenance and Compensation Agreement for FY 2015-2016 between Calhoun County, Florida and the Florida Department of Transportation is hereby approved for a period of one (1) year beginning on July 1, 2015 and ending on June 30, 2016.
2. The Agreement to include Exhibit “A” is in the amount of \$5,472.00 and is for varying intersection locations throughout Calhoun County, Florida.
3. That Thomas Flowers, Chairman, be hereby authorized and directed to execute and deliver the Agreement to FDOT.
4. A certified copy of this Resolution be forwarded to the FDOT along with the executed Agreement.

PASSED AND ADOPTED THIS 9TH DAY OF JUNE, 2015.

- ❖ A motion to adopt Resolution 2015-13 was made by Commissioner McDougald and seconded by Commissioner Brown. Chairman Flowers called for public comment. There were no comments from the public. The motion passed unanimously 5-0.

Attorney Fuqua presented the Board with a Quit Claim Document to transfer the Pine Island Water System from Calhoun County to the City of Blountstown.

- ❖ A motion for approval and execution of the Quit Claim Document transferring the Pine Island Water System to the City of Blountstown was made by Commissioner McDougald and seconded by Commissioner Jones. Chairman Flowers called for public comment. There were no comments from the public. The motion passed unanimously 5-0.

COMMISSION TIME

COMMISSIONER MCDOUGALD

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Commissioner McDougald advised the Board he spoke with Chief Financial Officer Jeff Atwater's office and they are continuing to check into the status of the FEMA waiver.

Commissioner McDougald advised the Board Economic Development Council is having an annual conference in Orlando on July 13-15, 2015. The Board agreed by consensus to allow Commissioner McDougald to attend the annual conference.

COMMISSIONER JONES

Commissioner Jones had nothing to report.

COMMISSIONER SHELTON

Commissioner Shelton had nothing to report.

COMMISSIONER BROWN

Commissioner Brown asked about the procedure for having speed bumps placed on County roads and general discussion regarding the procedure.

CHAIRMAN FLOWERS

The Chairman advised the Board Janice Sumner has been a representative on the CareerSource Chipola Board, formerly the Chipola Regional Workforce Development Board, and her term expires June 30, 2015. Ms. has agreed to serve another term.

- ❖ A motion to appoint Janice Sumner as Calhoun County's CareerSource Chipola Board representative was made by Commissioner McDougald and seconded by Commissioner Brown. Chairman Flowers called for public comments. There were no comments from the public. The motion passed unanimously 5-0.

There being no further business, the Chairman adjourned the meeting at 6:45 pm.



THOMAS G. FLOWERS, CHAIRMAN

ATTEST:



CARLA A. HAND, CLERK