

**CALHOUN COUNTY BOARD OF COUNTY COMMISSIONERS
REGULAR MEETING MINUTES
March 10, 2015**

PRESENT AND ACTING:

**THOMAS G. FLOWERS, CHAIRMAN
MARION "LEE LEE" BROWN, VICE-CHAIRMAN
DENNIS JONES
DARRELL MCDUGALD
WOODROW "LEE" SHELTON**

**GENE MORRIS, DEPUTY SHERIFF
MATT FUQUA, ATTORNEY
CARLA HAND, CLERK OF COURT AND COUNTY COMPTROLLER
BECKY BROWN, DEPUTY CLERK**

The meeting held in the Regular Meeting Room was called to order by Chairman Flowers at 6:00 p.m., CT. Commissioner Jones led the Prayer and Pledge of Allegiance to the Flag.

Chairman Flowers reminded everyone to silence their cell phones and reminded those on the agenda they will have three minutes to speak on their topic. The public will have an opportunity to speak on items before the Board votes on a motion.

APPROVAL OF MINUTES

- ❖ A motion to approve the February 24, 2015 Regular Meeting Minutes, vouchers for warrants: 1503-GS, 1503-1GS, 1503-1G, 1503-1RD, 1503-1L, 1503-1E, 1503-1W, 1503-1S and payroll warrants PR15-B05, PR15-B06, PR022615 was made by Commissioner Brown and seconded by Commissioner Jones. Chairman Flowers called for public comment. There were no comments from the public. The motion passed unanimously 5-0.

DOWLING PARRISH – BUILDING OFFICIAL/STATE HOUSING INITIATIVES PARTNERSHIP PROGRAM (SHIP) COORDINATOR

Mr. Parrish advised the Board he reevaluated the C. Bailey septic tank bid which was tabled during the February 24, 2015 Board meeting. Mr. Parrish stated he had inadvertently left off the pump system and the revised cost estimate of \$6,000 puts the C. Bailey combined projects in excess of \$31,000.00. The maximum cost allowed per house is \$30,000. Mr. Parrish stated the C. Bailey home rehab and septic tank project will be rebid in the future.

BID OPENINGS

FEMA – DR 4177 BIDS

Donald Stanley, County Engineer, opened and read the FEMA bids aloud.

DR 4177 PW #181	
Jap Austin, Jim Durham, Lois Fowler Roads	
C.W. Roberts Contracting, Inc.	\$85,690.50
Roberts and Roberts, Inc.	\$72,392.30
Panhandle Construction, Inc.	No Bid
Glenn T. Warren and Co., Inc.	No Bid
I-C Contractors, Inc.	\$136,198.40
BKW, Inc.	\$88,413.03
GAC Contractors, Inc.	No Bid
Carter's Contracting Services, Inc.	\$126,829.32
North Florida Construction, Inc.	\$92,597.10

DR 4177 PW #294	
Willard Smith, John F. Bailey, Buzzard Bay Roads	
C.W. Roberts Contracting, Inc.	\$527,852.19
Roberts and Roberts, Inc.	\$507,335.45
Panhandle Construction, Inc.	No Bid
Glenn T. Warren and Co., Inc.	No Bid
I-C Contractors, Inc.	\$1,261,720.90
BKW, Inc.	\$707,055.72
GAC Contractors, Inc.	\$778,519.75
Carter's Contracting Services, Inc.	\$998,853.28
North Florida Construction, Inc.	\$597,206.20

DR 4177 PW #88	
Horse Arena, Chipola Heights, Gaston Spivey Roads	
C.W. Roberts Contracting, Inc.	\$96,931.50
Roberts and Roberts, Inc.	\$93,390.98
Panhandle Construction, Inc.	No Bid
Glenn T. Warren and Co., Inc.	No Bid
I-C Contractors, Inc.	\$202,394.38
BKW, Inc.	\$114,054.79
GAC Contractors, Inc.	No Bid
Carter's Contracting Services, Inc.	\$164,402.55
North Florida Construction, Inc.	\$137,964.12

DR 4177 PW #88	
Horse Arena	
DR 4177 PW #176	
Chipola Heights, Gaston Spivey Roads	
C.W. Roberts Contracting, Inc.	\$96,931.50
Roberts and Roberts, Inc.	\$93,390.98
Panhandle Construction, Inc.	No Bid

Glenn T. Warren and Co., Inc.	No Bid
I-C Contractors, Inc.	\$202,394.38
BKW, Inc.	\$114,054.79
GAC Contractors, Inc.	No Bid
Carter's Contracting Services, Inc.	\$164,402.55
North Florida Construction, Inc.	\$137,964.12

DR 4177 PW #182 Harry Neal, Upper Club Roads	
C.W. Roberts Contracting, Inc.	\$101,174.00
Roberts and Roberts, Inc.	\$97,399.50
Panhandle Construction, Inc.	No Bid
Glenn T. Warren and Co., Inc.	No Bid
I-C Contractors, Inc.	\$181,046.59
BKW, Inc.	\$127,491.57
GAC Contractors, Inc.	No Bid
Carter's Contracting Services, Inc.	\$178,767.40
North Florida Construction, Inc.	\$177,390.00

DR 4177 PW #162 Cox Fish Camp, Trud Patterson, Roy Bailey Roads	
C.W. Roberts Contracting, Inc.	\$75,940.75
Roberts and Roberts, Inc.	\$61,359.35
Panhandle Construction, Inc.	\$122,122.00
Glenn T. Warren and Co., Inc.	\$99,524.70
I-C Contractors, Inc.	\$149,142.41
BKW, Inc.	\$81,163.78
GAC Contractors, Inc.	No Bid
Carter's Contracting Services, Inc.	\$140,636.80
North Florida Construction, Inc.	\$120,602.50

DR 4177 PW #228 Anderson Road	
C.W. Roberts Contracting, Inc.	\$87,878.75
Roberts and Roberts, Inc.	\$89,254.87
Panhandle Construction, Inc.	\$141,034.60
Glenn T. Warren and Co., Inc.	No Bid
I-C Contractors, Inc.	\$166,921.11
BKW, Inc.	\$127,990.19
GAC Contractors, Inc.	No Bid
Carter's Contracting Services, Inc.	\$164,696.55
North Florida Construction, Inc.	\$138,858.00

Donald Stanley, County Engineer, opened and read the SCRAP bids aloud.

SCRAP CR 69 South Phase II	
C.W. Roberts Contracting, Inc.	\$929,907.09
Roberts and Roberts, Inc.	\$979,900.40

Mr. Stanley asked the Board if he could review the bid documentation and report to the Board later during the meeting.

KEVIN JACKSON

Mr. Jackson addressed the Board with comments regarding the Environmental Protection Agency (EPA) well testing.

DANIEL PENTON/DORIS ADAMS – WHITE EARTH TRIBAL VILLAGE

Mr. Penton advised the Board the White Earth Tribal Village was started in 1983 at Sam Atkins Park and is currently in a lease with Calhoun County. Mr. Penton stated it is his understanding that another tribe wants the lease. Mr. Penton stated he also was aware of a proposal to possibly resolve this issue by dividing the land as described in the current lease into two parcels so both tribes can be accommodated. Mr. Penton advised the Board he is bothered by the proposal due to the fact of not having time to discuss the matter with the White Earth Tribal Village Board.

BILLY JOE BRYANT – APALACHICOLA INDIANS

Mr. Bryant explained his intent if the Apalachicola Creek Indians are allowed to lease some of the land at Sam Atkins Park (Part of the 160 acres purchased with Florida Communities Trust Funds). Mr. Bryant stated he would like to build an Indian village which will be open to the public to learn about the Indian heritage in Calhoun County. Mr. Bryant stated he is willing to do whatever it takes to work things out for both tribes to be at Sam Atkins Park.

VICTOR AYALA – US SPECIAL OPERATIONS COMMAND

Mr. Ayala came before the Board to ask for approval and a letter of invitation from the Board for the U.S. Military to execute a Realistic Military Training (RMT) concept within Calhoun County. The training will take place during April 18-30, 2015. Mr. Ayala introduced Mr. Todd Sowerby and Major Dave Allen. Commissioner Brown thanked Mr. Ayala, Mr. Sowerby and Major Allen for all they do by protecting our Country.

- ❖ A motion to provide a letter of invitation to the RMT was made by Commissioner McDougald and seconded by Commissioner Brown. Chairman Flowers called for public comments. There were no comments from the public. The motion passed unanimously 5-0.

Chairman Flowers called for a break at 7:06 pm and reconvened at 7:16 pm.

DONALD STANLEY – PREBLE-RISH – COUNTY ENGINEER

Mr. Stanley advised the Board his recommendations for the Small County Road Assistance Program (SCRAP) CR 69S Phase II be awarded to C. W. Roberts Contracting, Inc. for \$929,907.09. (Low Bidder)

- ❖ A motion to award the bid from C.W. Roberts Contracting, Inc. was made by Commissioner Shelton and seconded by Commissioner Brown. Chairman Flowers called for public comments. There were no comments from the public. The motion passed unanimously 5-0.

Mr. Stanley asked the Board what action they want to take on the FEMA Disaster Recovery DR 4177 Projects. There was further discussion of tabling the FEMA DR4177 bids or awarding the bids.

- ❖ A motion to table FEMA DR4177 bids was made by Commissioner McDougald and seconded by Commissioner Jones. Chairman Flowers called for public comments. There were no comments from the public. The motion passed unanimously 5-0.

Mr. Stanley gave the Board an update on three (3) County projects:

1. CR 392 – No work has been completed the past two weeks on this project.
2. CR 69S – No work has been completed the past two weeks on this project. There are 7 days remaining on the contract.
3. Pine Island Water System – The Contractor installed water meters and tied water lines to houses. There are 17 days remaining on the contract. Mr. Stanley advised the Board there have only been 87 houses connected to the water system as of today.

Mr. Stanley presented the Board with Change Order #6 from Roberts and Roberts, Inc. for the CR 392 SCOP Project adding an additional 19 days to the contract.

- ❖ A motion to approve Change Order #6 was made by Chairman Flowers and seconded by Commissioner Brown. Chairman Flowers called for public comment. There were no comments from the public. The motion passed unanimously 5-0.

Mr. Stanley presented the Board with Change Order #7 from Roberts and Roberts, Inc. for the CR 69 South CIGP Project adding an additional 10 days to the contract.

- ❖ A motion to approve Change Order #7 was made by Commissioner Jones and seconded by Commissioner Brown. Chairman Flowers called for public comment. There were no comments from the public. The motion passed unanimously 5-0.

Mr. Stanley presented the Board with Change Order #5 from North Florida Construction, Inc. for the Pine Island Water System for a deduction in the contract for the amount of \$21.23.

- ❖ A motion to approve Change Order #5 was made by Commissioner McDougald and seconded by Jones. Chairman Flowers called for public comment. There were no comments from the public. The motion passed unanimously 5-0.

Mr. Stanley advised the Board the SCRAP/SCOP/CIGP solicitations are coming up. Mr. Stanley requested each Commissioner prioritize which roads in their district they would like paved. Some of the grant criteria for the roads are: not a dead-end, relieves traffic off a state road and pavement is in poor condition.

Mr. Stanley updated the Board regarding the Florida Department of Transportation (FDOT) maintenance agreement for the project at Ocheesee crossroads (CR69, CR286 and CR274). Mr. Stanley stated the language in the maintenance agreement specifies "any project the County does with state funds and subcontracts out, the County will require any subcontractor to E-Verify their employees." Mr. Stanley stated the recommendation was to strike the language specified in the agreement and change it to be specific to this project. The Board agreed by consensus.

ANGIE SMITH – EMERGENCY MANAGEMENT DIRECTOR

Ms. Smith presented the Board for their approval and execution the North West Florida Water Management District (NFWFMD) Catalyst Site/Industrial Park Water Improvements Grant in the amount of \$182,232.00.

- ❖ A motion to approve and execute the grant agreement in the amount of \$182,232.00 was made by Commissioner Brown and seconded by Commissioner McDougald. Chairman Flowers called for public comment. There were no comments from the public. The motion passed unanimously 5-0.

Ms. Smith presented the Board for their approval and execution the Natural Resources Conservation Service (NRCS) Emergency Watershed Protection Program Grant agreement in the amount of \$126,850.00 with \$97,350.00 being the federal eligible share (\$29,500.00 local share). This agreement is for a drainage project on Gray Road which was damaged in the 2014 Spring Flood.

- ❖ A motion to approve and execute the grant agreement in the amount of \$126,850.00 was made by Commissioner Shelton and seconded by Commissioner Brown. Chairman Flowers called for public comment. There were no comments from the public. The motion passed unanimously 5-0.

Ms. Smith advised the Board the HMGP Hazard Mitigation Grant applications have been submitted to the State for Bears Head Road, Blackbottom Road, Sam Duncan Road and Troy McCroan Road.

JOE WOOD – DIRECTOR OF OPERATIONS

Mr. Wood stated there was discussion of getting quotes on the materials and utilizing an inmate work squad from Calhoun Correctional Institution. Mr. Wood read the quotes aloud.

Bracewell’s Flooring	Lowe’s
\$3,498.00	\$5,210.00

There was further discussion of whose budget would be utilized. The Board agreed by consensus to table this issue until closer to the end of the budget cycle.

Mr. Wood advised the Board Rita Maupin, Kathy Stewart and I have met regarding the Personnel Policy. Mr. Wood stated when the Personnel Policy is brought before the Board any major changes will be highlighted.

Mr. Wood requested permission from the Board to allow County employees to observe Good Friday, April 3, 2015, as a holiday. The Board agreed by consensus.

CARLA A. HAND – CLERK OF COURT AND COUNTY COMPTROLLER

The Clerk advised the Board it is time to start preparing for the 2015-2016 Budget. The Clerk recommended the Board schedule a Planning Workshop in early April to discuss the 2015-2016 Budget further noting budget requests are due in the Clerk’s office June 1, 2015. The Board agreed by consensus to hold a Budget Planning Workshop prior to BOCC meeting on April 14, 2015 at 5:00 pm.

ATTORNEY FUQUA

Attorney Fuqua advised the Board on Wednesday, March 25, 2015 there will be a mediation on an appeal for the Pace Wood workers compensation claim.

COMMISSION TIME

COMMISSIONER MCDUGALD

Commissioner McDougald had nothing to report.

COMMISSIONER JONES

Commissioner Jones advised the Board a garden has been planted by the Wellness Initiative Program at Hugh Creek Library. Commissioner Jones asked the Board permission to allow Raymond Sherrod to run a water line from Hugh Creek Library to the garden. The Board agreed by consensus.

COMMISSIONER SHELTON

Commissioners Shelton had nothing to report.

COMMISSIONER BROWN

Commissioner Brown advised the Board he was approached by some individuals at Sam Atkins Park regarding the excess money left over from the Dixie Youth Organization. Commissioner Brown asked the Board for permission invite the Dixie Youth Organization committee to a Board Meeting for discussion.

CHAIRMAN FLOWERS

Chairman Flowers thanked Ms. Rita Maupin and her staff for keeping the Library safe during a dangerous situation which occurred earlier in the day.

Chairman Flowers advised the Board there are a few contracts that are still operating on a month to month basis such as the Ambulance contract, WastePro contract and the Dirt Pit contract. Chairman Flowers stated the Board needs to review these contracts in the upcoming meetings to make final decisions.

Chairman Flowers thanked Congresswomen Gwen Graham and Field Representative Alex Quintana for being available on the 2nd Tuesday of each month at the Blountstown Public Library, Heritage Room.

There being no further business, the Chairman adjourned the meeting at 8:05 pm.



THOMAS G. FLOWERS, CHAIRMAN

ATTEST:


CARLA A. HAND, CLERK