

**CALHOUN COUNTY BOARD OF COUNTY COMMISSIONERS**  
**REGULAR MEETING MINUTES**  
**January 27, 2015**  
**6:06PM**

**PRESENT AND ACTING:**

**THOMAS G. FLOWERS, CHAIRMAN**  
**MARION "LEE LEE" BROWN, VICE-CHAIRMAN**  
**DENNIS JONES**  
**DARRELL MCDUGALD**  
**WOODROW "LEE" SHELTON**

**BO MCCORVEY, DEPUTY SHERIFF**  
**MATT FUQUA, ATTORNEY**  
**CARLA HAND, CLERK OF COURT AND COUNTY COMPROLLER**  
**BECKY BROWN, DEPUTY CLERK**

The meeting held in the Regular Meeting Room was called to order by Chairman Flowers at 6:06 p.m., CT. Commissioner Brown led the Prayer and Pledge of Allegiance to the Flag.

Chairman Flowers reminded everyone to silence their cell phones and reminded those on the agenda they will have three minutes to speak on their topic. The public will have an opportunity to speak on items before the Board votes on a motion.

**APPROVAL OF MINUTES**

❖ A motion to approve the January 13, 2015 Regular Meeting Minutes, vouchers for warrants: 1501-2G, 1501-2GS, 1501-2RD, 1501-2L, 1501-2E, 1501-2S, 1501-2W and payroll warrants PR15-B01 was made by Commissioner Brown and seconded by Commissioner Jones. Mr. Wood, Director of Operations, advised Faircloth Road needs to be changed to Martin Sewell Road. Chairman Flowers called for public comment. There were no comments from the public. The motion passed unanimously 5-0. (The minutes were amended to Martin Sewell Road.)

**BID OPENINGS**

**SHIP BIDS**

Attorney Fuqua opened and read aloud the SHIP (State Housing Incentive Partnership Program) bids. Attorney Fuqua noted the sealed bids from Ivey McClain Construction did not include the required proof of Workers' Compensation insurance or exemption. The Board agreed by consensus not to accept the bid from Ivey McClain Construction. The Attorney also noted the bid from Wallace & Sons, Inc. did not include their builder's license. Building Official Parrish stated he has the builder's license for Wallace & Sons, Inc. on file in his office.

| <b>Client Name</b> | <b>Ivey McClain Construction</b> | <b>Gulf Coast Home Solutions, LLC</b> | <b>Wallace &amp; Sons, Inc</b> |
|--------------------|----------------------------------|---------------------------------------|--------------------------------|
| W. Green           | No Bid                           | \$17,825.00                           | \$17,800.00                    |
| C. Bailey          | No Bid                           | \$16,950.00                           | \$22,400.00                    |

|            |            |        |             |
|------------|------------|--------|-------------|
| D. Earhart | \$7,938.00 | No Bid | \$12,000.00 |
|------------|------------|--------|-------------|

- ❖ Commissioner McDougald made a motion to accept the low bids except for the bid in excess of the County maximum (D. Earhart) from Gulf Coast Home Solutions, LLC and Wallace and Sons, Inc. The motion was seconded by Commissioner Jones. Chairman Flowers called for public comment. David Stone, Gulf Coast Home Solutions, LLC, asked the Board for the same courtesy given to Wallace & Sons, Inc. if in the future he omits certain documents from his bid. There was further discussion if the documents are on file then is it necessary to include in bid packet. The Building Official also stated he has proof Ivey McClain Construction is exempt from Workers Compensation. Mr. Stone, Gulf Coast Home Solutions, LLC further stated Ivey McClain's bid should be considered by the Board. The motion failed 2-3. ( Flowers, Brown and Shelton opposing)
- ❖ Commissioner Shelton made a motion to allow the bid from Ivey McClain Construction. The motion was seconded by Commissioner Brown. Chairman Flowers called for public comment. There were no comments from the public. The motion passed 4-1. Commissioner McDougald opposed. The bid from Ivey McClain was read by the attorney.
- ❖ Commissioner Shelton made a motion to award each SHIP project to the contractor with the low bid. The motion was seconded by Commissioner Brown. Chairman Flowers called for public comment. There were no comments from the public. The motion passed unanimously 5-0.

**SEPTIC TANK BIDS**

No septic tank bids were submitted.

**DAN CLEMONS – WEATHERIZATION BIDS**

Mr. Clemons brought back before the Board four (4) Weatherization bids which were tabled at the last Board meeting, January 13, 2015 and a \$90 deductive Change Order #1 from Gulf Coast Home Solutions, LLC for the Robin Stephens job correcting a mathematical error.

| Client Name    | Gulf Coast Home Solutions, LLC | Deduction    | Contract Amount | Explanation of Change          |
|----------------|--------------------------------|--------------|-----------------|--------------------------------|
| Peggy Frith    | \$5,600.00                     | \$400.00     | \$5,200.00      | Reduction in Scope of Services |
| Carrie Baker   | \$3,855.00                     | \$245.00     | \$3,610.00      | Contractor discount            |
| Barbara McGill | \$2,935.00                     | No Deduction | \$2,935.00      | No change                      |
| Annie Wise     | \$5,455.00                     | No Deduction | \$5,455.00      | No change                      |
| Robin Stephens | \$5,095.00                     | \$90.00      | \$5,005.00      | Correction of error            |

- ❖ Commissioner McDougald made a motion to award the tabled bids and approve Change Order #1 from Gulf Coast Home Solutions, LLC. The motion was seconded by Commissioner Brown. Chairman Flowers called for public comment. There were no comments from the public. The motion passed unanimously 5-0.

Mr. Clemons brought before the Board a Memorandum of Understanding with Low Income Home Energy Assistance Program (LIHEAP).

- ❖ Commissioner McDougald made the motion to allow the Chairman to sign the Memorandum of Understanding. Commissioner Shelton seconded the motion. Chairman Flowers called for public comment. There was no public comment. The motion passed unanimously 5-0.



**CURTIS LEWIS – CONTRACTOR TAKEN OFF CONTRACTOR LIST**

Mr. Lewis advised the Board he had worked on a SHIP job at Floyd Jemison's home. Mr. Lewis stated there had been a misunderstanding regarding some work which was being done. Mr. Lewis asked the Board to be placed back on the Contractors list to be able to bid on jobs. Commissioner Brown told Mr. Lewis he could have come to any of the Commissioners when there was an issue to try to resolve it. Mr. Lewis stated he was never notified he was removed from the Contractor's list. There was no action taken by the Commissioners.

**BILLY JOE BRYANT – WHITE EARTH TRIBAL TOWN**

Commissioner Brown advised the Board Mr. Billy Joe Bryant wants the County to void the lease with White Earth Tribal Town. Commissioner Brown stated he spoke with Andrew Ramsey (Mr. Ramsey was referred to in the March 2, 2004 regular meeting minutes regarding the lease.) Commissioner Brown stated he would like more time study the lease terms and contact a representative of White Earth Tribal Town.

Mr. Bryant stated the White Earth Tribal Town is not promoting Indian heritage within Calhoun County. Mr. Bryant further stated they come and use Sam Atkins Park two times a year and are denying the local Indians participation due to not being part of their tribe.

Chairman Flowers asked Mr. Bryant to allow Commissioner Brown more time to look into the lease.

The Clerk stated she found Andrew Ramsey listed on Sunbiz.org as a Director of EKVMV HVTKE Tribal Town, Inc. which is a Florida non-profit organization. (Other directors are Daniel Penton and Doris Adams.)

**KEVIN JACKSON – Concerned Citizen**

Mr. Jackson addressed the Board with comments on FEMA funds and maintenance of private roads.

**ALBERT JOHNSON – 5<sup>TH</sup> ANNUAL CAR SHOW AT COOPER PARK**

Not in attendance at this time.

Chairman Flowers called for a break at 7:05pm and reconvened at 7:19pm.

**BOB FLECK – IDA BOARD CHAIRMAN**

Mr. Fleck advised the Board he received the notice of substantial completion for North Florida Construction, Inc. on the two airport hangars. Mr. Fleck stated there are minor issues with the hangars and the contractor has 14 days to complete the punch list.

The Clerk advised Mr. Fleck and the Board she would ask the Florida League of Cities to add coverage for the two substantially completed hangars to the County property insurance policy.

Mr. Fleck advised the Board he was re-elected as the IDA Chairman, Gene Bailey was elected as the IDA Vice-Chairman and Kevin Parrish was elected as the IDA Secretary.

**DONALD STANLEY – PREBLE-RISH – COUNTY ENGINEER**

Mr. Stanley gave the Board an update on two (2) County projects:

1. CR 392 – The Contractor has completed placing surface course asphalt onto the roadway with the exception of box culvert areas. The Contractor has installed drainage systems along the concrete box culvert and is currently working on placing rip-rap. There are 40 days remaining on the contract.
2. Pine Island Water System – The Contractor is installing sod and starting to make connections and set meters. There are 14 days remaining on the contract. Mr. Stanley presented the Board with Change Order #4 in the amount of \$25,373.50 from North Florida Construction, Inc. for additional water meters, additional restoration, and 45 additional days.
  - ❖ A motion to approve Change Order #4 was made by Commissioner McDougald and seconded by Commissioner Brown. Chairman Flowers called for public comment. There were no comments from the public. The motion passed unanimously 5-0.

Commissioner Brown asked if the recent rains damaged the box culvert area on CR 392. Mr. Stanley stated the high waters caused a vortex and due to a lack of rip-rap it started undermining the box culvert which left a large cavity. Mr. Stanley stated Florida Department of Transportation (FDOT) inspects anything over a 20 foot span and FDOT is the one that discovered the erosion. Commissioner Shelton asked how many meters is North Florida Construction, Inc. setting for the Pine Island Water System project. Mr. Stanley stated North Florida Construction, Inc. is only setting water meters as residents go to City Hall and pay the deposit to get connected to the system. There are approximately 125 water meters to be installed.

- ❖ Commissioner Jones made a motion to rescind the motion which was made at the January 13, 2015 Board meeting regarding what kind of lime rock the Board wanted contractors to utilize for road repairs. The motion was seconded by Commissioner Shelton. Chairman Flowers called for public comment. There was further discussion between the Commissioners with varied opinions as to which lime rock is more durable and would have less maintenance.
  - Commissioner McDougald made a motion to allow each Commissioner to specify which type of lime rock will be used on FEMA projects in their district with the provision if a road falls in multiple districts the Commissioner who has the most lineal feet makes the decision. Chairman Flowers seconded the amended motion. Chairman Flowers called for public comment. There were no comments from the public. The motion passed 4-1. Commissioner Shelton opposed.
- ❖ Attorney Fuqua advised the Board they must now vote on the main motion to rescind the requirement that hi-cal lime rock be used on all FEMA projects. (Motion by Commissioner Jones and seconded by Commissioner Shelton.) Chairman Flowers called for public comment. There were no comments from the public. The motion passed 4-1. Commissioner McDougald opposed.

#### **ANGIE SMITH – EMERGENCY MANAGEMENT DIRECTOR**

Ms. Smith presented the Board for their approval and execution a change order with Wind-Tech Products, Inc. for the Hurricane Shelter Blountstown High School Retrofit project for a deduction of \$102,973.16. This is to remove Building 10, which is the Maintenance building and meets the structural requirements of the grant and to remove the louvers from Buildings 2, 5, 7 and 8 which meet hurricane provision storm shelter standards.

- ❖ A motion to approve and execute change order #1 with Wind-Tech Products, Inc. was made by Commissioner Brown and seconded by Commissioner Jones. Chairman Flowers called for public comment. There were no comments from the public. The motion passed unanimously 5-0.



Ms. Smith presented the Board for their approval a Letter of Support for the Blountstown Wastewater Improvement Expansion project.

- ❖ A motion to approve the Letter of Support was made by Commissioner Brown and seconded by Commissioner Shelton. Chairman Flowers called for public comment. There were no comments from the public. The motion passed unanimously 5-0.

Ms. Smith advised the Board they have started receiving the Residential Construction Mitigation Program applications.

Ms. Smith presented the Board with a handout of a life jacket board to be installed at Neal Landing. The life jackets at the landing will be donated by Big Bend Bait and Tackle.

**JOE WOOD – DIRECTOR OF OPERATIONS**

Mr. Wood advised the Board the signs for the County vehicles have been ordered.

Mr. Wood invited the Board to the Altha Public School ground breaking which will be held on February 20, 2015.

**CARLA A. HAND – CLERK OF COURT AND COUNTY COMPTROLLER**

The Clerk presented the Board with Budget Amendment #2 reallocating expenditures between line items within General Fund – Department/State Attorney Administration.

**Calhoun County  
Board of County Commissioners  
Budget Amendment  
Fiscal Year 2014-2015**

**Amendment to 2014-2015 budget, reallocating expenditures between line items within General Fund – Department/State Attorney Administration.**

**General Fund  
State Attorney Administration**

| Account #                | Description         | Original Budget | Increase        | Decrease          | Revised Budget  |
|--------------------------|---------------------|-----------------|-----------------|-------------------|-----------------|
| <b>Expenditures</b>      |                     |                 |                 |                   |                 |
| 01602055-51000           | Office Supplies     | \$ 1,000        | \$              | \$ (298)          | \$ 702          |
| 01602055-52064           | Equipment < \$1,000 | \$ 900          | \$              | \$ (900)          | \$              |
| 01602055-64000           | Equipment           | \$              | \$ 1,198        | \$                | \$ 1,198        |
| <b>Expenditure Total</b> |                     | <b>\$ 1,900</b> | <b>\$ 1,198</b> | <b>\$ (1,198)</b> | <b>\$ 1,900</b> |

This Budget Amendment duly approved and adopted by the Calhoun County Board of County Commissioners at their regular meeting on this 27<sup>th</sup> day of January, 2015.

- ❖ A motion to approve Budget amendment #2 was made by Commissioner Shelton and seconded by Commissioner Brown. Chairman Flowers called for public comment. There were no comments from the public. The motion passed unanimously 5-0

#### **ATTORNEY FUQUA**

Attorney Fuqua advised the Board he did not submit the offer of \$1.75/month per customer to Waste Pro. Attorney Fuqua asked Waste Pro to make an offer before the Board submits for bids.

Attorney Fuqua suggested to the Board that once the 3 minute timeframe is up for the public topics a motion needs to be made to allow the public to continue if needed.

Attorney Fuqua suggested to the Board when the public wants to be added to the agenda they be specific about the topic they want to talk about.

- ❖ Commissioner McDougald made the motion to accept both suggestions made by Attorney Fuqua and seconded by Commissioner Brown. Chairman Flowers called for public comment. There were no comments from the public. The motion passed unanimously 5-0.

Attorney Fuqua advised the Board he is trying to set up a meeting with North Florida Construction, Inc. and Florida Department of Transportation (FDOT) to see if FDOT will approve funding for North Florida Construction, Inc.'s change order request for extra steel which was used during construction of the foundation of the Airport Hangars.

#### **COMMISSION TIME**

##### **COMMISSIONER MCDUGALD**

Commissioner McDougald had nothing to report.

##### **COMMISSIONER JONES**

Commissioner Jones stated he attended the Commissioner training in Gainesville. The training was very good and one of the topics covered during the sessions was the Sunshine Law. He noted, the Commissioners can talk to the public but the Commissioners can't discuss issues amongst themselves outside of the "Sunshine".

##### **COMMISSIONER SHELTON**

Commissioners Shelton had nothing to report.

##### **COMMISSIONER BROWN**

Commissioner Brown stated that when it comes down to issues with the County, the Commissioners have the County and the citizens at heart.

##### **CHAIRMAN FLOWERS**

Chairman Flowers asked the Board to take a look at the listing of County properties currently insured and their recommended coverage before the next Board meeting, February 10, 2015. Attorney Fuqua explained the 80% co-insurance clause.

Chairman Flowers mentioned the necessity for a Line of Credit and there was discussion regarding the amount needed based on the upcoming FEMA DR4177 projects. There was a general consensus for the Chairman to get proposals from the local financial institutions.

Chairman Flowers reminded the Board the Biking community will be coming through in March and they have asked to use the Kinard Community Center Park as a rest stop while the cyclists travel through Calhoun County.

Chairman Flowers asked Mr. Wood if the gate at Sam Atkins Park has been installed. Mr. Wood advised the gate /automatic opener is in the process of being installed.

There being no further business, the Chairman adjourned the meeting at 8:45 pm.

  
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THOMAS G. FLOWERS, CHAIRMAN

ATTEST:  
  
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CARLA A. HAND, CLERK

Calhoun County  
Board of County Commissioners  
Budget Amendment  
Fiscal Year 2014/2015

Amendment to 2014-2015 budget, reallocating expenditures between line items within General Fund - Department/ State Attorney Administration.

**General Fund**  
**State Attorney Administration**

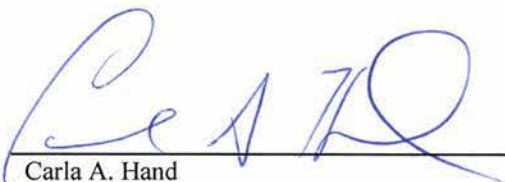
| <u>account #</u>    | <u>Description</u>  | <u>Original Budget</u> | <u>Increase</u> | <u>Decrease</u>   | <u>Revised Budget</u> |
|---------------------|---------------------|------------------------|-----------------|-------------------|-----------------------|
| <b>Expenditures</b> |                     |                        |                 |                   |                       |
| 01602055-51000      | Office Supplies     | \$ 1,000               | \$ -            | \$ (298)          | \$ 702                |
| 01602055-52064      | Equipment < \$1,000 | \$ 900                 | \$ -            | \$ (900)          | \$ -                  |
| 01602055-64000      | Equipment           | \$ -                   | \$ 1,198        | \$ -              | \$ 1,198              |
|                     | Expenditure total   | <u>\$ 1,900</u>        | <u>\$ 1,198</u> | <u>\$ (1,198)</u> | <u>\$ 1,900</u>       |

This Budget Amendment duly approved and adopted by the Calhoun County Board of County Commissioners at their regular meeting on this 27th day of January 2015.

Board of County Commissioners  
Calhoun County, Florida:

  
\_\_\_\_\_  
Thomas G. Flowers  
Chairman

ATTEST:

  
\_\_\_\_\_  
Carla A. Hand  
Clerk to the Board of County Commissioners  
Calhoun County, Florida