

**CALHOUN COUNTY BOARD OF COUNTY COMMISSIONERS  
REGULAR MEETING MINUTES  
November 5, 2014**

**PRESENT AND ACTING:**

**THOMAS G. FLOWERS, CHAIRMAN  
WOODROW "LEE" SHELTON, VICE-CHAIRMAN  
WILLIE T. GRANT  
DARRELL MCDUGALD  
MARION "LEE LEE" BROWN**

**SHERIFF GLENN KIMBREL  
MATT FUQUA, ATTORNEY  
CARLA HAND, CLERK OF COURT AND COUNTY COMPTROLLER  
BECKY BROWN, DEPUTY CLERK**

The meeting held in the Regular Meeting Room was called to order by Chairman Flowers at 5:00 p.m., CT. Director of Operations, Joe Wood, led the Prayer and Pledge of Allegiance to the Flag.

Chairman Flowers reminded everyone to silence their cell phones and reminded those on the agenda they will have three minutes to speak on their topic. The public will have an opportunity to speak on items before the Board for a vote before any action is taken.

Chairman Flowers presented Commissioner Grant with a plaque for his 28 years of service to the County. Commissioner Grant stated it has been a blessing to have served for 28 years and it has been a pleasure to have served with over 20 different County Commissioners. Commissioner Grant congratulated Dennis Jones on his win and advised him he was there to help in any way he could.

**PUBLIC HEARING - ORDINANCE 2014-02**

The Chairman presented to the Board the recommendation by the Planning Commission to adopt Ordinance 2014-02.

**ORDINANCE 2014-02**

An ordinance of the Board of County Commissioners of Calhoun County, Florida, amending and updating the 5-Year Schedule of Capital Improvements of the 2012-2025 Comprehensive Plan, pursuant to the Local Government Comprehensive Planning and Land Development Regulation Act (Chapter 163, Part II, Florida Statutes); Providing for Purpose and Intent, Providing the addition of Specific Infrastructure Capital Improvements; Providing for Applicability and Effect, and Severability, and a Copy on File, and providing for an Effective Date;

**BE IT ORDAINED** by the Calhoun County, Florida Board of County Commissioners:

**WHEREAS**, Chapter 125, Florida Statutes empowers the County to prepare and enforce comprehensive plans for the development of the County; and

**WHEREAS**, Sections 163.3161 through 163.3215, Florida Statutes, empowers and requires the County Commission to (a) plan for the County's future development and growth; (b) adopt and amend comprehensive plans, or elements or portions thereof, to guide the future growth and development of the County; and

**WHEREAS**, pursuant to Section 163.3174(1), Florida Statutes, the Calhoun County Commission has designate themselves as the Local Planning Agency for the unincorporated area of Calhoun County; and

**WHEREAS**, supporting data and analysis documentation was prepared as background and justification for the revised Capital Improvements Schedule amendment; and

**WHEREAS**, the Local Planning Agency has prepared the proposed amendment and recommended approval of the amendment to the County Commission in a public hearing held on November 5, 2014, at 4:45p.m; and

**WHEREAS**, pursuant to Section 163.3177 (3) (b), Florida Statutes, the Board of County Commissioners of Calhoun County, Florida, held a public hearing on November 5, 2014, at 5:00p.m. on the proposed amendments to the Capital Improvements Schedule, with due public notice having been provided, to obtain public comment; and

**WHEREAS**, in exercise of its authority the County Commission of Calhoun County, Florida, has determined it necessary and desirable to adopt the amended Capital Improvements Schedule to encourage the most appropriate use of land, water and resources, consistent with the public interest; and deal effectively with future issues that may result from the use and development of land within Calhoun County.

**NOW, THEREFORE, BE IT ORDAINED** by the County Commission of Calhoun County, Florida, as follows:

Section 1. Purpose and Intent.

This Ordinance is enacted to carry out the purpose and intent of, and exercise the authority set out in, the Local Government Comprehensive Planning Act, Sections 163.3161 through 163.3215, Florida Statutes, and Chapter 125, Florida Statutes, as amended;

Section 2. The 5-Year Schedule of Capital Improvements of the 2012-2025 Calhoun County Comprehensive Plan is hereby amended and updated to include the following projects:

**5-YEAR SCHEDULE OF CAPITAL IMPROVEMENTS**

**Calhoun County hereby adopts by reference the 2014-15 to 2018-19 five year district facilities work plan as adopted by the Calhoun County School Board on September 11, 2014.**



### Section 3. Applicability and Effect.

The applicability and effect of the Comprehensive Plan shall be as provided by the Local Government Comprehensive Planning Act, Sections 163.3161 through 163.3215, Florida Statutes, and this Ordinance.

### Section 4. Severability.

If any provision or portion of this Ordinance is declared by any court of competent jurisdiction to be void, unconstitutional, or unenforceable, then all remaining provisions and portions of this Ordinance shall remain in full force and effect.

### Section 5. Copy on File.

A certified copy of the enacting ordinance, as well as certified copies of the 2012-2025 Calhoun County Comprehensive Plan as amended shall be filed with the Calhoun County Clerk of Court, and copies shall be made available to the public for a reasonable publication charge.

### Section 6. Effective Date.

Pursuant to Section 163.3184, Florida Statutes, this Ordinance and the amended version of the Calhoun County 2012-2025 Comprehensive Plan shall not become effective until; the period for affected parties to file a petition has expired, and the Ordinance has been officially filed with the Secretary of State.

- ❖ A motion to adopt Ordinance 2014-02 was made by Commissioner Shelton and seconded by Commissioner McDougald. Chairman Flowers called for public comment. There were no comments from the public. The motion passed unanimously 5-0.

### **APPROVAL OF MINUTES**

- ❖ A motion to approve the October 21, 2014 Regular Meeting Minutes and vouchers for warrants: 1410-GS1, 1411-GS, 1411-1GS, 1411-1GP, 1411-1GC, 1411-1RC, 1411-1LC, 1411-1EP, 1411-1EC and payroll warrants 102314 and AP-PR14-B18 was made by Commissioner McDougald and seconded by Commissioner Brown. Chairman Flowers called for public comment. There were no comments from the public. The motion passed unanimously 5-0.

### **BID OPENINGS**

#### **AIRPORT ENTRANCE ROAD**

Roberts & Roberts, Inc.	\$55,708.00
C.W. Roberts Contracting, Inc.	\$55,503.00

The sealed bids were opened and read aloud by Donald Stanley, County Engineer. Mr. Stanley asked the Board to table the bids until the next BOCC meeting, November 18, 2014, allowing him to take the bids to the IDA Board for their recommendation. Mr. Stanley read several added alternates from C.W.

Roberts Contracting, Inc. which included: Alternate #1 for \$5,775.00, Alternate #2 for \$7,077.50, Alternate #3 for \$11,550.00, Alternate #4 for \$9,887.50 and Alternate #5 for \$2,000.00. Mr. Stanley read several added alternates from Roberts & Roberts, Inc. which included: Alternate #1 for \$4,600.00, Alternate #2 for \$8,215.25, Alternate #3 for \$9,200.00, Alternate #4 for \$11,476.25 and Alternate #5 for \$4,840.00. Mr. Stanley stated the project would be awarded on the base bid.

#### **JOHN F. BAILEY/ROY GOLDEN ROAD ASPHALT PAVING**

Roberts & Roberts, Inc.	\$33,125.00
C.W. Roberts Contracting, Inc.	\$36,215.00

The sealed bids were opened and read aloud by Donald Stanley. Mr. Stanley stated he will review the bid documentation and report to the Board later during the meeting.

#### **KEVIN JACKSON – CITIZEN COMMENTS**

Mr. Jackson addressed the Board with comments on the importance of emergency preparedness.

#### **BOB FLECK – IDA BOARD CHAIRMAN**

Mr. Fleck discussed with the Board the claim from North Florida Construction on the Calhoun County North Storage and Commercial Hangar project for additional costs for foundation changes to both buildings. The IDA Board and URS, project engineers on the project both recommend the Board deny this claim. Attorney Fuqua suggested the Board request further information from North Florida Construction and have a representative from the Board, a member from the IDA Board and a representative from URS meet with North Florida Construction to discuss this claim and the discrepancies with the foundation plans.

Mr. Fleck presented the Board with Task Order #1 from AVCON for the planning and designing phase for the taxiway for the Airport runway in the amount of \$99,750.00.

- ❖ A motion to approve Task Order #1 from AVCON in the amount of \$99,750.00 was made by Commissioner McDougald and seconded by Commissioner Shelton. Chairman Flowers called for public comment. There were no comments from the public. The motion passed 5-0.

#### **DONALD STANLEY – PREBLE-RISH – COUNTY ENGINEER**

Mr. Stanley advised the Board his recommendation for the John F. Bailey/Roy Golden Road Asphalt Paving be awarded to Roberts & Roberts, Inc. for \$33,125.00. (Low Bidder)

- ❖ A motion to award the bid from Roberts & Roberts, Inc. was made by Commissioner Brown, seconded by Commissioner McDougald. Chairman Flowers called for public comment. There were no comments from the public. The motion passed unanimously 5-0.

Mr. Stanley gave the Board an update on three (3) County projects:

1. CR 392 – The Contractor has started the road widening. There are 48 days remaining on the contract.
2. Pine Island Water System – The Contractor has completed the directional bores, the installation of the 8" PVC water main and currently is working on installing the 4" PVC water main. There are 37 days remaining on the contract. Mr. Stanley advised the Board Change Order #2 will be presented to the Board for approval after the grantor, North Florida Water Management District, grants a time extension.



3. CR 69 South – No work has been completed on this project in the past 2 weeks. There are 27 days remaining on the contract.

Mr. Stanley presented the Board with a Task Order from Preble-Rish for professional engineering services for 8% of the construction cost of FEMA Disaster Recovery DR 4177 Large Projects. (Currently approved for \$5.9 million – list not yet complete) Chairman Flowers asked the Board to wait approval until all large projects have been approved by FEMA. Angie Smith, Emergency Management Director, advised the Board she will have a list of the approved small and large projects by the next Board meeting, November 18, 2014.

#### **ANGIE SMITH – EMERGENCY MANAGEMENT DIRECTOR**

Ms. Smith presented the Board for their approval and execution Modification #1 to the Hurricane Shelter Retrofit Blountstown High School Project for a deduction of \$87,009.00 amending the grant funding to \$1,215,324.00 and extending the project completion date to March 31, 2015. Ms. Smith advised the Board the deduction was for the deletion of the mechanical building that houses the generators. Once the mechanical building was inspected it was found to be within code regulations and no construction needs to be completed on the building.

- ❖ A motion to approve and execute Modification #1 was made by Commissioner Brown and seconded by Commissioner McDougald. Chairman Flowers called for public comment. There were no comments from the public. The motion passed unanimously 5-0.

Ms. Smith presented the Board for their approval and execution the Small County Outreach Program (SCOP) Grant Agreement for paving Cain Road from CR287 to SR73 in the amount of \$571,972.00.

- ❖ A motion to approve and execute SCOP Grant Agreement for paving Cain Road from CR287 to SR73 was made by Commissioner Shelton and seconded by Commissioner Brown. Chairman Flowers called for public comment. There were no comments from the public. The motion passed unanimously 5-0.

Ms. Smith presented the Resolution 2014-25 for adoption by the Board. Ms. Smith read Resolution #2014-25:

#### **RESOLUTION NO. 2014-25**

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF CALHOUN COUNTY, FLORIDA, AUTHORIZING THE CHAIRMAN OF THE BOARD OF COUNTY COMMISSIONERS TO EXECUTE AND ENTER INTO THE "STATE OF FLORIDA, DEPARTMENT OF TRANSPORTATION SMALL COUNTY OUTREACH PROGRAM AGREEMENT".

**WHEREAS**, Calhoun County, Florida, has requested the State of Florida, Department of Transportation, for financial assistance for costs directly related to the paving of Cain Road from County Road 287 to State Road 73; and,

**WHEREAS**, the State of Florida, Department of Transportation, has agreed to participate in the design, construction, construction engineering, and inspection services up to the amount of Five Hundred Seventy One Thousand Nine Hundred Seventy Two Dollars (\$571,972.00); and,

**WHEREAS**, the State of Florida, Department of Transportation, requested that Calhoun County enter into a “State of Florida, Department of Transportation, Small County Outreach Program”, attached hereto; and,

**WHEREAS**, the State of Florida, Department of Transportation, Small County Outreach Program Agreement” requires that a Resolution be passed by the Board of County Commissioners of Calhoun County, Florida, authorizing the Chairman of the Board of County Commissioners of Calhoun County, Florida, to execute and enter into the “State of Florida, Department of Transportation, Small County Outreach Program Agreement”, attached hereto.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of County Commissioners of Calhoun County, Florida, as follows:

1. The Chairman of the Board of County Commissioners of Calhoun County, Florida, is authorized to enter into and execute the “State of Florida, Department of Transportation, Small County Outreach Program Agreement.

**DULY PASSED AND ADOPTED** by the Board of County Commissioners of Calhoun County, Florida, this 5th day of November, 2014.

- ❖ A motion to adopt Resolution 2014-25 was made by Commissioner Grant and seconded by Commissioner Shelton. Chairman Flowers called for public comment. There was no public comment. The motion passed 5-0.

Ms. Smith presented the Board for their approval and execution the Small County Outreach Program (SCOP) Grant Agreement for resurfacing CR287 from SR20 to CR274 in the amount of \$1,852,582.00.

- ❖ A motion to approve and execute SCOP Grant Agreement for resurfacing CR287 from SR20 to CR274 was made by Commissioner Shelton and seconded by Commissioner Brown. Chairman Flowers called for public comment. There were no comments from the public. The motion passed unanimously 5-0.

Ms. Smith presented the Resolution 2014-24 for adoption by the Board. Ms. Smith read Resolution #2014-24:

#### **RESOLUTION NO. 2014-24**

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF CALHOUN COUNTY, FLORIDA, AUTHORIZING THE CHAIRMAN OF THE BOARD OF COUNTY COMMISSIONERS TO EXECUTE AND ENTER INTO THE “STATE OF FLORIDA, DEPARTMENT OF TRANSPORTATION SMALL COUNTY OUTREACH PROGRAM AGREEMENT”.

**WHEREAS**, Calhoun County, Florida, has requested the State of Florida, Department of Transportation, for financial assistance for costs directly related to the resurfacing of County Road 287 from State Road 20 to County Road 274; and,

**WHEREAS**, the State of Florida, Department of Transportation, has agreed to participate in the design, construction, construction engineering, and inspection services up to the amount of One



Million Eight Hundred Fifty Two Thousand Five Hundred Eighty Two Dollars (\$1,852,582.00); and,

**WHEREAS**, the State of Florida, Department of Transportation, requested that Calhoun County enter into a "State of Florida, Department of Transportation, Small County Outreach Program", attached hereto; and,

**WHEREAS**, the State of Florida, Department of Transportation, Small County Outreach Program Agreement" requires that a Resolution be passed by the Board of County Commissioners of Calhoun County, Florida, authorizing the Chairman of the Board of County Commissioners of Calhoun County, Florida, to execute and enter into the "State of Florida, Department of Transportation, Small County Outreach Program Agreement", attached hereto.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of County Commissioners of Calhoun County, Florida, as follows:

1. The Chairman of the Board of County Commissioners of Calhoun County, Florida, is authorized to enter into and execute the "State of Florida, Department of Transportation, Small County Outreach Program Agreement.

**DULY PASSED AND ADOPTED** by the Board of County Commissioners of Calhoun County, Florida, this 5th day of November, 2014.

- ❖ A motion to adopt Resolution 2014-24 was made by Commissioner Grant and seconded by Commissioner Brown. Chairman Flowers called for public comment. There was no public comment. The motion passed 5-0.

**JOE WOOD – DIRECTOR OF OPERATIONS**

Mr. Wood requested the Board expedite the repairs to the airport building leased by Sunset Eagle and damaged by severe winds several weeks ago. Mr. Wood asked the Board to set aside the procurement policy due to the emergency nature of the event and the necessity to secure the building. Mr. Wood advised the Board North Florida Construction has a Sub-Contractor at the airport site ready to make the repairs for \$15,730.09. Mr. Wood also stated the repairs should be reimbursed by the Property Insurer less the \$5,000.00 deductible. Mr. Fleck advised the Board that the IDA Board is in favor of setting the procurement policy aside so repairs can be made to the building leased by Sunset Eagle.

- ❖ A motion to allow the procurement policy to be set aside for repairs to the airport building leased by Sunset Eagle and authorize the repairs as quoted at \$15,730.09 was made by Commissioner Shelton and seconded by Commissioner Brown. Chairman Flowers called for public comment. There were no comments from the public. The motion passed unanimously 5-0.

**CARLA A. HAND – CLERK OF COURT AND COUNTY COMPTROLLER**

The Clerk asked the Board on behalf of "Keep Calhoun County Beautiful" for approval for "Keep Calhoun County Beautiful" to change the "Torreya Garden Club" Welcome sign. The Board agreed by consensus to allow "Keep Calhoun County Beautiful" to make changes to the sign as the "Torreya Garden Club" has been dissolved.

The Clerk requested the Board surplus and donate to Nettle Ridge VFD a 1995 GMC pickup (asset 1334). (Nettle Ridge requested the transfer.)

- ❖ A motion to surplus and donate to Nettle Ridge VFD asset 1334 was made by Commissioner McDougald and seconded by Commissioner Brown. Chairman Flowers called for public comment. There were no comments from the public. The motion passed unanimously 5-0.

The Clerk presented the Board for their consideration a policy to provide Life Insurance to County employees with greater than or equal to 30 regularly scheduled hours weekly. (\$81 annual cost per employee) The Clerk noted the County is required to provide access to Group Health Insurance for employees working greater than or equal to 30 hours per week.

- ❖ A motion to provide Life Insurance to County employees with greater than or equal to 30 regularly scheduled hours was made by Commissioner Brown and seconded by Commissioner Shelton. Chairman Flowers called for public comment. There were no comments from the public. The motion passed unanimously 5-0.

#### **ATTORNEY FUQUA**

Attorney Fuqua advised the Board a decertification petition for abandonment of the Union was filed and the Union has indicated they no longer want to represent the local Union; a recommended order has been issued by the Hearing Officer to decertify the Union.

Attorney Fuqua advised the Board of a County owned parcel of property acquired through the FEMA buyout program with an error in the legal description. Attorney Fuqua stated a lawsuit has been filed as a means of clearing the title and he will respond to the lawsuit stating the Board is in agreement with the error in the legal description.

Attorney Fuqua advised the Board of their Ethics training requirement which must be completed by December 31, 2014. The Attorney asked the Clerk to provide the Board with online training information.

#### **COMMISSION TIME**

##### **COMMISSIONER MCDOUGALD**

Commissioner McDougald had nothing to report.

##### **COMMISSIONER GRANT**

Commissioner Grant had nothing to report.

##### **COMMISSIONER SHELTON**

Commissioners Shelton had nothing to report.

##### **COMMISSIONER BROWN**

Commissioner Brown asked how an event could be brought into the County by way of the Tri-Ag Park. Mr. Wood stated to contact Ken Shepard who is over the Tri-Ag Park.

##### **CHAIRMAN FLOWERS**

Chairman Flowers presented the Resolution 2014-26 for adoption by the Board. Chairman Flowers read Resolution #2014-26:



## RESOLUTION 2014-26

### A RESOLUTION SUPPORTING THE HEALTHIEST WEIGHT FLORIDA INITIATIVE

**WHEREAS, Calhoun County** supports policies that focus on healthy weight, health and wellness, and healthier lifestyles in all communities; and

**WHEREAS,** the Florida Department of Health has launched a healthy weight campaign known as "Healthiest Weight Florida", a public-private collaboration to help Florida's children and adults make informed, consistent choices about healthy eating and active living; this program has been embraced by individuals and businesses in many cities, counties, and communities; and

**WHEREAS,** the State Surgeon General has launched the 2015 Healthy Weight Community Champion Recognition Program that will recognize local governments and active municipalities (cities, towns and villages) and 67 counties that implement policies to help people become more physically active and improve nutrition; Best practice policies implemented by communities will be recognized on January 5, 2015; and

**WHEREAS,** poor nutritional choices and a lack of physical activity are linked to overweight and obesity which increase the risk of diabetes, cancer, heart disease, liver disease, hypertension and other health conditions; and

**WHEREAS,** more than 70% of residents in Calhoun County are estimated to be overweight or obese and more than 18 % of high school students are obese; and

**WHEREAS,** more than 78% of Calhoun County adults do not consume at least 5 servings of fruits and vegetables daily and less than 34 % of adults in Calhoun County meet moderate physical activity recommendations; and

**WHEREAS,** Calhoun County elected officials believe there are important, long-term community benefits to be gained by encouraging healthy lifestyles, including a decrease in overweight and obesity in Florida's adults and children and the associated negative health related impacts; and

**WHEREAS,** community partners can work together to ensure that there are safe places for residents to be active, such as in parks, ball fields, pools, gyms, and recreation centers; and

**WHEREAS,** access to healthy foods has a direct impact on the overall health of our community and planning for fresh food, open space, sidewalks, and parks should be a priority.

- ❖ A motion to adopt Resolution 2014-26 was made by Commissioner McDougald and seconded by Commissioner Brown. Chairman Flowers called for public comment. There was no public comment. The motion passed 5-0

The Chairman opened discussion about Board provided Christmas gift certificates for Board employees. There was discussion regarding other options available including payment through payroll. After some discussion, the matter was tabled until next Board meeting, November 18, 2014.

The Chairman advised the Board the County's insurance carrier requires Volunteer Fire Departments (and others) to have event insurance if fundraising events are held on County property. The Chairman

requested the Board have further discussion of this issue at the next Board meeting, November 18, 2014.

There being no further business, the Chairman adjourned the meeting at 6:14 pm.

  
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THOMAS G. FLOWERS, CHAIRMAN

ATTEST:   
\_\_\_\_\_  
CARLA A. HAND, CLERK