

**CALHOUN COUNTY BOARD OF COUNTY COMMISSIONERS
REGULAR MEETING MINUTES
October 21, 2014**

PRESENT AND ACTING:

**THOMAS G. FLOWERS, CHAIRMAN
WOODROW "LEE" SHELTON, VICE-CHAIRMAN
WILLIE T. GRANT
DARRELL MCDOUGALD
MARION "LEE LEE" BROWN**

**PATRICK CRAWFORD, DEPUTY
MATT FUQUA, ATTORNEY
CARLA HAND, CLERK OF COURT AND COUNTY COMPROLLER
BECKY BROWN, DEPUTY CLERK**

The meeting held in the Regular Meeting Room was called to order by Chairman Flowers at 6:00 p.m., CT. Commissioner McDougald led the Prayer and Pledge of Allegiance to the Flag.

Chairman Flowers reminded everyone to silence their cell phones and those on the agenda will have three minutes to speak on their topic. The public will have an opportunity to speak on items before the Board for a vote before any action is taken.

APPROVAL OF MINUTES

- ❖ A motion to approve the October 7, 2014 Regular Meeting Minutes and vouchers for warrants: 1410-GS, 1410-2GP, 1410-2GC, 1410-2RP, 1410-2RC, 1410-2LP, 1410-2LC, 1410-2EP, 1410-2EC, 1410-2WP, 1410-2WC and payroll warrants 100914 and AP-PR14-B17 was made by Commissioner McDougald and seconded by Commissioner Grant. Chairman Flowers called for public comment. There were no comments from the public. The motion passed unanimously 5-0.

BID AWARD – BLOUNTSTOWN HIGH SCHOOL HURRICANE SHELTER RETROFIT

Ms. Smith gave the Board a bid evaluation worksheet which was utilized to evaluate the bids submitted by Wind-Tech Products, Inc. and Culpepper Construction. Ms. Smith advised the Board the contractors were to include the manufacturer, name and model of the product being proposed to determine if the bid met specifications. These items were not included in Culpepper Construction's bid packet. Ms. Smith advised the Board to award the project to Wind-Tech Products, Inc. contingent on a deductive change order deleting the louvers, the louvers in place meet specifications and do not need replacing. There was discussion regarding the huge difference in the bid amounts by Wind-Tech Products, Inc. and Culpepper Construction. The bid from Culpepper Construction did not include replacing the existing frames; however, it has not been determined whether the existing frames meet proposed standards. Brooks Hayes, representative of Culpepper Construction, advised the Board Culpepper Construction will conduct a structural analysis of the existing frames to determine whether the windows can be installed without replacing the window frames if the Board will hold off awarding the bid. Attorney Fuqua advised the Board they have several options; however, advised them due to Culpepper Construction not meeting the bid specifications there could be an issue if the project is not awarded to Wind-Tech Products.

- ❖ A motion to award the Blountstown High School Hurricane Shelter Retrofit to Wind-Tech Products, Inc. was made by Commissioner Shelton and seconded by Commissioner Brown. Chairman Flowers called for public comment. There were no further comments from the public. The motion passed unanimously 5-0.

KEVIN JACKSON – WATER PURIFICATION SYSTEM

Mr. Jackson addressed the Board with information on a water purification system using ultraviolet light instead of chlorine. Mr. Jackson advised the Board he would like to see the County invest in its own water treatment system.

BOB FLECK – IDA BOARD CHAIRMAN

Mr. Fleck advised the Board on Monday, October 13, 2014 there was tornado damage to the maintenance hangar leased by Sunset Eagle at the airport. Several airplanes in the maintenance hangar received damage as well as the pole barn/office area, approximately 300 feet of chain-link fence and the entrance gate to the airport.

Mr. Fleck advised the Board the invitation to bid for the Entrance Road Repaving is advertised and bids received will be opened at the next Board meeting on November 5, 2014. Mr. Fleck advised the Board he discussed with AVCON the taxi way design. The Engineers will begin the taxi way design on November 1, 2014 and the design should be completed by March 2015. Mr. Fleck stated the construction on the Hangar project is proceeding well.

Attorney Fuqua stated Kathy Herman, Property Appraiser's office, determined there were some problems with the legal description on the deed to the property purchased from Mr. Snyder; a strip of land purchased was omitted from the deed. Attorney Fuqua advised Mr. Fleck to obtain the legal description of the parcel of land that was omitted from the deed so a new deed can be prepared correcting the description.

DONALD STANLEY – PREBLE-RISH – COUNTY ENGINEER

Mr. Stanley gave the Board an update on five (5) County projects:

1. CR 69 South – No work has been completed on this project in the past 2 weeks.
2. CR 392 – No work has been completed on this project in the past 2 weeks.
3. Silas Green Street – The Contractor has installed the asphalt leveling and friction courses.
4. Roy Golden/J F Bailey Road – Mr. Stanley presented Change Order #4 with Panhandle Construction, Inc. for bedding stone to be placed underneath the footers for the pipes.
 - ❖ A motion to approve Change Order #4 (\$1,702.40) for bedding stone to be placed underneath the footers for the pipes was made by Commissioner Brown and seconded by Commissioner McDougald. Chairman Flowers called for public comment. There were no comments from the public. The motion passed 5-0.
5. Pine Island Water System – The Contractor has installed the 8" Bore pipes, all the 8" water main and working on the 4" distribution lines.

There was further discussion of the undermining development on CR 69S. Mr. Stanley asked the Board which direction to take regarding the project worksheet with FEMA as far as negotiating the contract price.

- ❖ A motion to authorize Mr. Stanley to negotiate a price with Contractor and report back to the Board was made by Commissioner Grant and seconded by Commissioner

McDougald. Chairman Flowers called for public comment. There were no comments from the public. The motion passed 5-0.

Mr. Stanley notified the Board of the Florida Recreation Development Assistance Program (FRDAP) Public Hearing being held October 27, 2014 at 10:00 in the Emergency Operation Center (EOC) for Sam Atkins Park and Mossy Pond Community Center.

ANGIE SMITH – EMERGENCY MANAGEMENT DIRECTOR

Ms. Smith presented to the Board for their approval and execution the Historic Preservation Grant for the Old Courthouse in the amount of \$49,000.00.

- ❖ A motion to approve and execute the Historic Preservation Grant for the Old Courthouse was made by Commissioner McDougald and seconded by Commissioner Grant. Chairman Flowers called for public comment. There were no comments from the public. The motion passed unanimously 5-0.

Chairman Flowers presented the Resolution 2014-22 for adoption by the Board. Chairman Flowers read Resolution #2014-22:

RESOLUTION NO. 2014-22

A RESOLUTION OF CALHOUN COUNTY, FLORIDA TO APPLY FOR A GRANT FROM THE STATE OF FLORIDA, FLORIDA RECREATION DEVELOPMENT ASSISTANCE PROGRAM FOR PRIMARY AND SUPPORT RECREATION AREAS AND FACILITIES AT SAM ATKINS PARK.

WHEREAS, CALHOUN COUNTY desires to apply for a grant for primary and secondary recreation areas and facilities at Sam Atkins Park, Blountstown, Florida; and

WHEREAS, this grant will enable the County to provide better recreational facilities; and

WHEREAS, there is an intense public demand for recreation and support facilities located at Sam Atkins Park,

NOW THEREFORE BE IT RESOLVED BY THE CALHOUN COUNTY BOARD OF COUNTY COMMISSIONERS that the Board does support the grant application to the Florida Recreation Development Assistance Program for recreation areas and facilities at Sam Atkins Park and agrees to amend the currently adopted five year Capital Improvement Plan to include \$50,000 of recreational facilities at Sam Atkins Park for fiscal year 2014. The Board also authorizes Angie Smith, Grants Coordinator, to act as Project Manager for this project, and he has the authority to apply for and administer the grant on behalf of the Calhoun County Board of County Commissioners.

- ❖ A motion to adopt Resolution 2014-22 was made by Commissioner Shelton and seconded by Commissioner Brown. Chairman Flowers called for public comment. There was no public comment. The motion passed 5-0.

Chairman Flowers presented the Resolution 2014-23 for adoption by the Board. Chairman Flowers read Resolution #2014-23:

RESOLUTION NO. 2014-23

A RESOLUTION OF CALHOUN COUNTY, FLORIDA TO APPLY FOR A GRANT FROM THE STATE OF FLORIDA, FLORIDA RECREATION DEVELOPMENT ASSISTANCE PROGRAM FOR PRIMARY AND SUPPORT RECREATION AREAS AND FACILITIES AT MOSSY POND COMMUNITY CENTER.

WHEREAS, CALHOUN COUNTY desires to apply for a grant for primary and secondary recreation areas and facilities at the Mossy Pond Community Center, Altha, Florida; and

WHEREAS, this grant will enable the County to provide better recreational facilities; and

WHEREAS, there is an intense public demand for recreation and support facilities located at the Mossy Pond Community Center,

NOW THEREFORE BE IT RESOLVED BY THE CALHOUN COUNTY BOARD OF COUNTY COMMISSIONERS that the Board does support the grant application to the Florida Recreation Development Assistance Program for recreation areas and facilities at Mossy Pond Community Center and agrees to amend the currently adopted five year Capital Improvement Plan to include \$200,000 of recreational facilities at the Mossy Pond Community Center for fiscal year 2015. The Board also authorizes Angie Smith, Grants Coordinator, to act as Project Manager for this project, and he has the authority to apply for and administer the grant on behalf of the Calhoun County Board of County Commissioners.

- ❖ A motion to adopt Resolution 2014-23 was made by Commissioner Shelton and seconded by Commissioner Brown. Chairman Flowers called for public comment. There was no public comment. The motion passed 5-0.

JOE WOOD – DIRECTOR OF OPERATIONS

Mr. Wood advised the Board the purchasing policy doesn't allow for the purchase of equipment at auctions. Mr. Wood stated they are looking for a mechanic's truck and an asphalt trailer for the Road Department and an auction would be a good source for purchasing these items. Mr. Wood asked the Board for permission to go to an auction and purchase a mechanic's truck and asphalt trailer. Commissioner Grant asked Mr. Wood if he has contacted the State for items that have been surplus. Mr. Wood advised a majority of the State's items have been utilized thoroughly and the items at auctions are utilized for a shorter period of time. Attorney Fuqua advised the Board to allow Mr. Wood to go to the auction and purchase items with the money set aside from the Road Department's equipment auction to purchase these two items.

- ❖ A motion to allow Mr. Wood to expend up to the amount budgeted in FY 2014-2015 (approximately \$80,000.00) was made by Commissioner McDougald and seconded by Commissioner Brown. Chairman Flowers called for public comment. There were no comments from the public. The motion passed unanimously 5-0.

CARLA A. HAND – CLERK OF COURT AND COUNTY COMPTROLLER

The Clerk asked the Board for permission to pay the quarterly interest due Centennial Bank prior to the next BOCC meeting on November 5, 2014 in the amount of \$4,361.00.

- ❖ A motion to pay the quarterly interest due Centennial Bank was made by Commissioner Grant and seconded by Commissioner Shelton. Chairman Flowers called for public comment. There was no public comment. The motion passed 4-1. Chairman Flowers opposed.

ATTORNEY FUQUA

Attorney Fuqua advised the Board next Friday, October 31, 2014, there will be a mediation in the Pace Wood workers compensation claim in Tallahassee and there needs to be a representative from the Board.

Attorney Fuqua advised the Board after January 1, 2015 he will begin to cover the City of Marianna and the Jackson County School Board meetings due to his law firm partner leaving the firm. Attorney Fuqua asked the Board to consider moving the County Commissioner meeting to the first and third Monday of each month beginning January 1, 2015 so he will be able to continue to represent Calhoun County.

Attorney Fuqua advised Clay Milton will be joining the law firm.

- ❖ A motion to move the County Commissioner meetings to the first and third Monday starting January 1, 2015 was made by Commissioner McDougald and seconded by Commissioner Brown. Chairman Flowers called for public comment. There was no public comment. The motion passed 5-0.

COMMISSION TIME

COMMISSIONER MCDUGALD

Commissioner McDougald attended the Rivertrek meeting the Florida Department of Environmental Protection held regarding Florida Greenways and Trails month. Commissioner McDougald stated Calhoun County's economic growth may include tourism.

Commissioner McDougald attended a Mega Team Campaign luncheon held at the Welcome Center in Campbellton, Florida. Commissioner McDougald stated Jackson County has the lead way of luring an automobile manufacturing company and this will be a good economic opportunity for Calhoun County as well. Commissioner McDougald stated Gulf County is still looking at developing a Deep Sea Port which will also be a good economic opportunity for Calhoun County.

COMMISSIONER GRANT

Commissioner Grant had nothing to report.

COMMISSIONER SHELTON

Commissioners Shelton had nothing to report.

COMMISSIONER BROWN

Commissioner Brown had nothing to report.

CHAIRMAN FLOWERS

The Chairman stated the Annual Legislative Delegation Hearings with Senator Montford and Representative Beshears will be held November 20, 2014 at 6:00pm in the Calhoun County Board Room.

The Chairman advised the Board the Department of Environmental Protection presented Calhoun County with a Florida Paddling Trails Blueway Community sign to be placed at the entrance of Calhoun County. Chairman Flowers advised the Board three more signs need to be purchased in the amount of \$500.00.

- ❖ A motion to purchase three more signs in the amount of \$500 was made by Commissioner McDougald and seconded by Commissioner Grant. Chairman Flowers called for public comment. There were no comments from the public. The motion passed unanimously 5-0.

The Chairman presented to the Board for their approval and permission to execute the Department of Justice Equitable Sharing Program.

- ❖ A motion to approve and execute the Department of Justice Equitable Sharing Program was made by Commissioner Shelton and seconded by Commissioner Brown. Chairman Flowers called for public comment. There were no comments from the public. The motion passed unanimously 5-0.

The Chairman presented to the Board for their approval and permission to execute the E911 Grant Program application for Datamaster Support. (\$11,053.94)

- ❖ A motion to approve and execute the E911 Grant Program application for Datamaster support was made by Commissioner Shelton and seconded by Commissioner Brown. Chairman Flowers called for public comment. There were no comments from the public. The motion passed unanimously 5-0.

The Chairman advised the Board the Capital Improvement Plan Public Hearing will be held on Wednesday November 5, 2014 at 4:45pm in the Board Room.

The Chairman asked the Board for permission to present Calhoun County employees with a gift certificate in the same amount given last year for Christmas. (\$75 per employee)

- ❖ A motion to present Calhoun County employees with a gift certificate was made by Commissioner Shelton and seconded by Commissioner Grant. Chairman Flowers called for public comment. There was no public comment. The motion passed 5-0.

The Chairman opened discussion about the upcoming Christmas Holidays. Mr. Wood requested permission from the Board to allow County employees to observe the day after Christmas as a holiday in lieu of Christmas Eve. Mr. Wood stated County employees would work Christmas Eve and observe the day after Christmas as a holiday giving them a four day weekend.

- ❖ A motion for County employees to observe the day after Christmas as a holiday in lieu of Christmas Eve was made by Commissioner McDougald and seconded by Commissioner Grant. Chairman Flowers called for public comment. There was no public comment. The motion passed 5-0.

The Chairman mentioned Library holiday hours and asked the Clerk to explain. Clerk Hand stated Ms. Maupin asked the Board for permission for Library personnel to observe the Christmas Holidays as done in the past because of scheduled Library hours. The Board agreed by consensus for Ms. Maupin to set Library holiday hours as necessary due to operational hours.

The Chairman reminded the Board there will be no Department Head reports at the November 5, 2014 County Commissioner meeting.

There being no further business, the Chairman adjourned the meeting at 6:57 pm.


THOMAS G. FLOWERS, CHAIRMAN

ATTEST:



CARLA A. HAND, CLERK