

**CALHOUN COUNTY BOARD OF COUNTY COMMISSIONERS
REGULAR MEETING MINUTES
September 2, 2014**

PRESENT AND ACTING:

**THOMAS G. FLOWERS, CHAIRMAN
WOODROW "LEE" SHELTON, VICE-CHAIRMAN
WILLIE T. GRANT
DARRELL MCDUGALD
MARION "LEE LEE" BROWN**

**SHERIFF GLENN KIMBREL,
EMORY GODWIN, CAPTAIN
MATT FUQUA, ATTORNEY
CARLA HAND, CLERK OF COURT AND COUNTY COMPTRROLLER
KATHY STEWART, CLERK BUDGET AND FINANCE DIRECTOR**

The meeting at the Regular Meeting Room was called to order by Chairman Flowers at 6:00 p.m., CT. Director of Operations, Joe Wood, led the Prayer and Pledge of Allegiance to the Flag.

Chairman Flowers reminded everyone the Board recently adopted a Public Participation Policy pursuant to Florida Statute 286.0114 and those on the agenda will have three minutes to speak on their topic. The public will have an opportunity to speak on items before the Board for a vote before any action is taken.

APPROVAL OF MINUTES

❖ A motion to approve the August 19, 2014 Regular Meeting Minutes, August 19, 2014 Planning Commission Minutes, August 19, 2014 Workshop with Chamber of Commerce Minutes and vouchers for warrants: 1409-1GS, 1409-1G, 1409-1RD, 1409-1L, 1409-1E, 1409-1W, 1409-1S, and payroll warrants 082914, and AP-PR14-B14 was made by Commissioner Brown and seconded by Commissioner McDougald. Chairman Flowers called for public comment. There were no comments from the public. The motion passed unanimously 5-0.

BID OPENINGS – TIMBER THINNING AT THE AIRPORT

Bidder	Pine Pulpwood Weighted 85%	No Butt 5: or Chip and Saw Weighted 14%	Grade Logs Weighted 1%
Deer Point Timber	15.00	21.00	26.00
Bett's Forestry Services	16.10	23.10	27.10
Coastal Forestry Services	17.85	24.90	29.80
Long Leaf LLC	19.00	25.00	28.00
Canal Wood LLC	17.55	29.00	34.00

The sealed bids were opened and read aloud by the Attorney. Donald Stanley, Engineer, was given the bids for computation of the weighted average price and presentation to the Board later during the meeting.

BID OPENINGS – BLOUNTSTOWN HIGH SCHOOL WIND RETROFIT PROJECT

Angie Smith, Emergency Management Director, informed the Board the deadline to receive bids for the Blountstown High School Wind Retro Project was extended to September 23, 2014.

CONNIE PARKER – FLORIDA WEATHERIZATION NETWORK

Not in attendance at this time.

DEPARTMENT MONTHLY UPDATES

TIM JENKS – MAINTENANCE SUPERINTENDENT

Mr. Jenks advised the Board of the Maintenance Department monthly activities including grass mowing, completion of the bathrooms at Neal Landing (FRDAP), and picking up garbage at the parks. Mr. Jenks mentioned seven lights with timers were installed at Sam Atkins Park for the practice fields and the tennis court.

Mr. Jenks provided the Board with three quotes for the installation of a gate with automatic opener for Sam Atkins Park. There was some discussion concluding with the Chairman suggesting it be discussed at the next meeting allowing the Board members time to study the issue of using an automatic gate in lieu of manual locking and opening each day.

There was discussion concerning the water at Hugh Creek Library as the water continues to test positive for bacteria. Commissioner McDougald suggested expanding the test area for a while and Commissioner Shelton asked Mr. Jenks/Mr. Wood to get prices for a Chlorinating System prior to the next meeting. (A Chlorinating System would allow the water pumped from the Hugh Creek Library to be used for public consumption.)

DAN CLEMONS – WEATHERIZATION COORDINATOR

Mr. Clemons presented to the Board for their approval, 2014 Weatherization Assistance Program (WAP) Modification #2, for an increase of \$9,436.00. (The original contract was \$23,790)

- ❖ Commissioner McDougald made the motion to approve WAP Modification #2 as presented.
- ❖ Commissioner Brown seconded the motion.
- ❖ The Chairman called for public comment.
- ❖ There was no public comment.
- ❖ The motion passed unanimously 5-0.

Mr. Clemons also updated the Board regarding the spray program noting he has completed spraying east of the Chipola River and will be working west of the Chipola River beginning to the north and working south.

JUDY LUDLOW – COUNTY EXTENSION

Ms. Ludlow gave the Board a handout that included the following activities for the month of August:

- Master Gardener classes have begun with 25 participants.
- Family Nutrition Program specialist is working in the schools with fourth grade students.

- The 4-H Program continues to grow.
- Mr. Philip McMillan with Neal Land & Timber was chosen as Calhoun County's Agriculture Innovator of the year.

RITA MAUPIN – LIBRARY DIRECTOR

Ms. Maupin provided the Board with a handout of the August 2014 activities at the Calhoun County libraries with statistics for each of the six (6) libraries.

Ms. Maupin informed the Board of the upcoming vacancy on the (PPLC) Panhandle Public Library Cooperative Board; Ms. Wretha Webb's term ends September 30, 2014. (Ms. Webb is a Calhoun County appointment to the PPLC Board; Calhoun County will need to appoint a replacement.)

DOWLING PARRISH – BUILDING OFFICIAL/STATE HOUSING INITIATIVES PARTNERSHIP PROGRAM (SHIP) COORDINATOR

The Building Inspector gave a report of the August 2014 permit collections activity as follows:

- 22 Building Permits issued \$1,499.00 (for Calhoun County)
- Surcharge tax collected \$ 82.42 (for State of Florida)
- 3 Licenses issued \$ 150.00 (for Calhoun County)

Mr. Parrish explained he inspected footers, roofs, floor systems, electrical upgrades throughout the Calhoun County in August.

Mr. Parrish, SHIP Coordinator, presented to the Board for their approval Change Order #1 to the bid awarded to Gulf Coast Home Solutions LLC for the Carrie Baker SHIP Project. Change Order #1 is an increase of \$4,350 to the original bid of \$24,650 awarded on June 3, 2014. The Change Order includes interior painting, two bathroom vanities, toilet, kitchen sink and faucet, trim and baseboard, and labor. Commission McDougald inquired as to why this was not included in the original bid. Mr. Parrish stated the original bid came in lower than expected leaving additional funds to use on the project.

- ❖ Commissioner Grant made the motion to approve Change Order #1 as presented.
- ❖ Commissioner McDougald seconded the motion.
- ❖ The Chairman called for public comment.
- ❖ There was no public comment.
- ❖ The motion passed unanimously 5-0.

Mr. Parrish requested from the Board payment for annual leave in excess of 240 hours. Mr. Parrish noted he will have 128.04 hours in excess of 240 at September 30, 2014, the end of the fiscal year. (Personnel Policy allows for maximum carryover of 240 hours to October 1st) Mr. Parrish further explained he did not take any annual leave during 2013-2014 because his job did not allow for it. The Chairman stated this will be addressed later during the meeting as there are other county employees with hours in excess of 240.

RONNIE STONE – 911 COORDINATOR

Mr. Stone was not available for the meeting.

ELTON MCDANIEL – ROAD DEPARTMENT

Mr. McDaniel provided the Board with a written activity report for the month of August recapping the work performed as follows: replacing asphalt with hot mix on CR 69S, grading and shaping, mowing, working on J. W. Alexander Road, hauling 156 loads of milled asphalt for stockpiling at Road

Department, working on Chipola Road Expansion Project, and hauling and grading 17 loads of fill dirt at Blountstown High School.

DONALD STANLEY – PREBLE-RISH – COUNTY ENGINEER

Mr. Stanley presented the weighted average from each bidder as follows:

Bidder	Pine Pulpwood Weighted 85%	No Butt 5: or Chip and Saw Weighted 14%	Grade Logs Weighted 1%	Weighted Average
Deer Point Timber	15.00	21.00	26.00	15.95
Bett's Forestry Services	16.10	23.10	27.10	17.19
Coastal Forestry Services	17.85	24.90	29.80	18.96
Long Leaf LLC(HIGH BID)	19.00	25.00	28.00	19.93
Canal Wood LLC	17.55	29.00	34.00	19.32

- ❖ Commissioner McDougald made the motion to award the contract for timber harvesting at the airport to the highest bidder, Long Leaf LLC.
- ❖ Commissioner Brown seconded the motion.
- ❖ Chairman Flowers called for public comment.
- ❖ There was no public comment.
- ❖ The Board vote was 4-0 with Chairman Flowers abstaining. (Long Leaf LLC is owned by his brother-in-law, Jeff O'Bryan; 112.3143, FS does not consider a brother-in-law a relative whereby requiring filing of Form 8B)

There was discussion regarding the contract terms. (The attorney is to draft the contract for execution.)

- ❖ Commissioner Brown made the motion to allow Long Leaf LLC one year to complete the timber harvesting at the airport.
- ❖ Commissioner Shelton seconded the motion.
- ❖ Chairman Flowers called for public comment.
- ❖ There was no public comment.
- ❖ The Board vote was 4-0 with Chairman Flowers abstaining. (Long Leaf LLC is owned by his brother-in-law, Jeff O'Bryan; 112.3143, FS does not consider a brother-in-law a relative whereby requiring filing of Form 8B)

Mr. Stanley gave the Board an update on three (3) County projects:

1. CR 69 South – The contractor is currently compacting lime rock for road widening. There are 41 days remaining on the contract.
2. CR 392 – The contractor is currently working on emergency box culvert repairs and cross drain extensions. There are 62 days remaining on the contract. Mr. Stanley presented Change Order #3 for an increase of \$95,445 to the contract with Roberts and Roberts, Inc. for emergency box culvert repairs. (Authorized in Emergency Meeting on August 4, 2014) There was discussion regarding the potential funding by FEMA and the necessity to pay the contractor for the work performed. It is noted there is a general agreement by Mr. Stanley, Engineer, and Mr. Wood, Director of Operations, this will be reimbursed by FEMA from DR 4177. Mr. Wood suggested the payment of \$95,445 for the emergency repair on the CR 392 box culvert be paid from the

Road Department budget; the FEMA reimbursement (when received) will be placed in the Road Department Fund.

- ❖ Chairman Flowers made the motion to approve Change Order #3 for \$95,445 as presented.
- ❖ Commissioner Grant seconded the motion.
- ❖ The Chairman called for public comment.
- ❖ There was no public comment.
- ❖ The Board vote was unanimous, 5-0.

3. Silas Green Street – No work has been completed. There are 41 days remaining on the contract.

ANGIE SMITH – EMERGENCY MANAGEMENT DIRECTOR

Ms. Smith presented to the Board for their approval to the Solid Waste Management Grant, amendment #1 allowing scale repairs as allowable grant expenditure. (Electrical circuits were damaged by lightning and claim has been submitted to insurance carrier.) Ms. Smith further explained any insurance proceeds will be reclaimed for use in the Recycling Fund as program income in accordance with the grantor agency.

- ❖ Chairman Flowers made the motion to approve amendment #2 to the Solid Waste Management Grant as presented.
- ❖ Commissioner McDougald seconded the motion.
- ❖ The Chairman called for public comment.
- ❖ There was no public comment.
- ❖ The Board vote was unanimous, 5-0.

Ms. Smith reported the bids will be opened at the September 23, 2014 meeting for Hurricane Retrofit Agreement for the retrofit of Blountstown High School Buildings

Ms. Smith informed the Board the Board replacement for Mr. Ronnie Stone, Jody Daniels, started training today with Mr. Stone.

JOE WOOD – DIRECTOR OF OPERATIONS

Mr. Wood asked the Board for permission to advertise and hire up to two (2) employees for the Road Department, with Career Source Chipola taking the applications for review by Road Superintendent Atkins. (Only one employee will be hired if a current employee on leave is cleared by his doctor without restrictions to return to work.) The minimum qualification for the advertised position(s) is a Class B driver's license and further noting all applicants will be subject to a background check.

- ❖ Commissioners McDougald made the motion to hire up to two (2) employees (or one (1) if a present employee is cleared without restrictions to return to work by his doctor) for the Road Department as presented.
- ❖ Commissioner Brown seconded the motion.
- ❖ The Chairman called for public comment.
- ❖ There was no public comment.
- ❖ The motion passed unanimously 5-0.

There was much discussion between the Board members regarding employee pay (specifically Union employees). After much discussion the Clerk was asked to provide the Board with a list of all County employees who make less than \$10 per hour and what it would cost the County annually to pay those employees \$10 per hour.

Mr. Wood recommended the Board pay Neal Land and Timber \$300 annually (beginning of the fiscal year) for water at the new bathroom facility built at the Apalachicola River Landing. Mr. Wood further explained this is in the best interest of the County otherwise the County would have to drill a well and provide the electricity for pumping the water.

- ❖ Commissioner Brown made the motion to pay Neal Land and Timber \$300 annually at the beginning of each fiscal year for water at the new bathroom facility at Neal Landing.
- ❖ Commissioner Grant seconded the motion.
- ❖ The Chairman called for public comment.
- ❖ There was no public comment.
- ❖ The motion passed unanimously 5-0.

CARLA A. HAND – CLERK OF COURT AND COUNTY COMPTROLLER

The Clerk presented to the Board for their consideration a Proclamation recognizing September 2014 as Suicide Prevention Month as requested by Life Management Center of NW, Florida.

- ❖ Commissioner McDougald made to adopt the Proclamation recognizing September 2014 as Suicide Prevention Month as requested.
- ❖ Commissioner Shelton seconded the motion.
- ❖ The Chairman called for public comment.
- ❖ There was no public comment.
- ❖ The motion passed unanimously 5-0.

The Clerk presented to the Board for their consideration a Proclamation recognizing September 28, 2014 through October 4, 2014 as Childhood Cancer Awareness Week as requested by American Cancer Fund for Children, Inc.

- ❖ Commissioner McDougald made to adopt the Proclamation recognizing September 28, 2014 through October 4, 2014 as Childhood Cancer Awareness Week.
- ❖ Commissioner Brown seconded the motion.
- ❖ The Chairman called for public comment.
- ❖ There was no public comment.
- ❖ The motion passed unanimously 5-0.

The Clerk presented to the Board for their approval and execution the State Housing Initiatives Partnership Annual Report (SHIP); report is due to grantor agency by September 15, 2014. The Clerk provided the Board with certain data from the report as follows:

a.	FY 2011-2012	32 Units Completed	\$354,186.13
b.	FY 2012-2013	3 Units Completed	\$ 31,869.06
c.	FY 2013-2014	11 Units Completed	\$187,915.78
d.	FY 2013-2014	8 Units Encumbered	\$106,790.19
e.	FY 2013-2014	Unencumbered Funds	\$ 48,955.57 (Remaining, not committed)

- ❖ Commissioner McDougald made a motion to approve and execute the State Housing Initiatives Partnership Annual Report as presented by the Clerk.
- ❖ Commissioner Brown seconded the motion.
- ❖ The Chairman called for public comment.
- ❖ There was no public comment.
- ❖ The motion passed unanimously 5-0.

The Clerk explained that the non-grant expenditures in the Recycling Fund are in excess of the budget and asked the Board to allow the recycling non-grant budget to be overspent for recurring necessary expenditures until the end of the fiscal year; a budget amendment will be presented to the Board after year-end for approval increasing the non-grant recycling budget and reducing the Recycling Fund Reserve for Contingencies.

- ❖ Commissioner McDougald made to allow expenditures in excess of the recycling non-grant expenditure budget as presented by the Clerk.
- ❖ Commissioner Brown seconded the motion.
- ❖ The Chairman called for public comment.
- ❖ There was no public comment.
- ❖ The motion passed unanimously 5-0.

The Clerk explained how until recently the Library was not subject to the Board's Personnel Policy and explained how the Library Director, Rita Maupin, developed a pay scale and detailed job description for each position. (The Clerk noted Ms. Maupin provided this information which was mailed to each Commissioner in their September 2nd agenda packet.) The Clerk asked the Board, on behalf of Ms. Maupin, to adopt the pay scale as part of the Board's Personnel Policy and allow the Library Director to set Library Department employee salaries within adopted pay scale range as long as it is within the budget amount. There was discussion among the Library Director, the Commissioners, and the Attorney regarding this request. The Attorney noted a pay scale is set forth as a requirement in the Board's Personnel Policy, further noting no other department has a pay scale adopted by the Board.

- ❖ Commissioner Brown made to adopt the Library pay scale for inclusion in the Board Personnel Policy and allow the Library Director to set pay for specific positions as specified in the adopted pay scale.
- ❖ Commissioner Grant seconded the motion.
- ❖ The Chairman called for public comment.
- ❖ There was no public comment.
- ❖ The motion passed 3-2 with Commissioners McDougald and Flowers voting no.

The Clerk asked the Board, on behalf of Ms. Maupin, to approve the change of positions (Retroactive to September 1, 2014) for two Library employees as a result of the retirement of the Assistant Library Director/Finance and Records Manager's retirement and a pay change within the limits of the adopted pay scale and Library budget constraints as follows.

- Kelly Wyrick from Assistant Finance and Records Manager to the Finance and Records Manager.
- Karen Bryant from Technical Services Manager to Assistant Library Director/Technical Services Coordinator.
- ❖ Commissioner Brown made to approve the change of positions as presented.
- ❖ Commissioner Shelton seconded the motion.
- ❖ The Chairman called for public comment.
- ❖ There was no public comment.
- ❖ The motion passed 3-2 with Commissioners McDougald and Flowers voting no.

Ms. Maupin, Library Director, answered questions by the Commissioners regarding funding of positions.

Chairman Flowers addressed Ms. Maupin and stated he was not voting against her or the library but for equality along the way.

JOE WOOD – DIRECTOR OF OPERATIONS

Mr. Wood explained to the Board that Mr. Dan Clemons, effective October 1, 2014 would not be working with the Library. Mr. Wood further explained Mr. Clemons will continue working with the Weatherization Program, roadside chemical spraying, etc. and with the airport. Mr. Wood further explained there is a need for a maintenance position at the Library and asked the Board for their permission to advertise and hire for a 30 hour per week position at \$13/hour for the Library Department; this position will be paid from the State Aid Grant.

- ❖ Commissioner Grant made the motion to allow the Library to advertise and hire a 30 hour per week maintenance position at \$13/hour as presented.
- ❖ Commissioner Shelton seconded the motion.
- ❖ The Chairman called for public comment.
- ❖ There was no public comment.
- ❖ The motion passed 4-1 with Chairman Flowers voting no.

ATTORNEY FUQUA

Attorney Fuqua read and presented to the Board for their approval and execution the inter-local agreement with Jackson County for the maintenance of cross jurisdictional roads.

- ❖ Commissioner Grant made to approve and execute the inter-local agreement with Jackson County as presented by the Attorney.
- ❖ Commissioner Brown seconded the motion.
- ❖ The Chairman called for public comment.
- ❖ There was no public comment.
- ❖ The motion passed unanimously 5-0.

COMMISSION TIME

COMMISSIONER MCDUGALD

Commissioners McDougald asked the Board members to approve by consensus the completion of Buddy Johnson Road. The Board agreed by consensus for the Road Department to touch up the ditches and shoulders as needed.

COMMISSIONER GRANT AND COMMISSIONER SHELTON

Commissioners Grant and Shelton had nothing to report.

COMMISSIONER BROWN

Commissioner Brown gave thanks to the volunteers who pick up litter on the rivers in Calhoun County. Commissioner Brown stated he is in favor of the County hiring Calhoun County citizens.

CHAIRMAN FLOWERS

The Chairman stated Warden Payne has asked for the first meeting in December to be held at the prison training facility. The Board agreed by consensus for the first meeting in December to be held as requested by Warden Payne.

The Chairman also mentioned the 1st meeting in October would be held at the Carr/Clarksville Volunteer Department and reminded everyone of the September 8th and 22nd Trim Hearings and the September 23rd Regular Board meeting. (All September meetings are to be held in the Regular BOCC meeting room.)

The Chairman informed the Board of the available dates in December at the Neal Civic Center for a Christmas Party: December 5, 12, and 19th.

The Chairman asked the Board for permission by consensus to have a county provided data plan instead of a Board provided cell phone; the cost of \$36.05/month is less than or equal to the cell phones provided to each Commissioner. The Board agreed by consensus for the Chairman to have a county provided data plan. (The Chairman is personally providing the tablet.)

2014-2015 BUDGET

The Chairman mentioned the positive reply by Court Administration to the Board's request for permission to spend Courthouse Facility Funds on a heating, ventilating, and air conditioning system (HVAC) and suggested the Board advertise for design/build proposals for a new HVAC system. (The Courts have agreed to a 25% cost share up to \$125,000.)

- ❖ Commissioner Shelton made the motion to advertise for design/build proposals for a new HVAC system.
- ❖ Commissioner Grant seconded the motion.
- ❖ The Chairman called for public comment.
 - Mr. Gene Bailey asked a question regarding the process which was answered by the Chairman.
- ❖ There was no further public comment.
- ❖ The motion passed unanimously 5-0.

The Chairman mentioned the loan with Centennial and suggested extending the loan for two additional years; this extension would free up approximately \$100,000 for grant matches and or road projects. The Chairman asked the Clerk when the next loan payment is due. (April 1, 2015) There was no Board action.

The Chairman mentioned the possibility of the installation of the gate and automatic opener being installed at the entrance of Sam Atkins Park. There was no Board action.

The Chairman informed the Board there are eight County employees with annual leave hours in excess of 240. (240 hours is the maximum annual leave allowed to carry over at the end of each fiscal year.) The Chairman mentioned historically the County has paid employees for excess hours however noted this has not been budgeted for in FY 2013-2014. The Attorney informed the Board they have the authority make an exception to the personnel policy and pay for excess hours or extend the time to use annual leave beyond September 30th, or make no exception to the policy. (If no exception is made any hours in excess of 240 at September 30th will be forfeited.) There was much discussion regarding the excess annual leave however no Board action was taken on the matter.

The Clerk asked the Board to make the following to the 2014-2015 Proposed Budget within line items in County Transportation Trust Fund I (CTTF I); no change to the total budget. Workers Compensation insurance for the Road Department employees is scheduled to increase by \$10,613 resulting from an increase in the experience modification rate. Emergency Management has agreed to pay for the tower rental from local funds; tower rental was initially budgeted in CTTF I.

- ❖ Commissioner McDougald made the motion to increase CTTF I Workers Compensation by \$10,613.00 and Reduce CTTF I Tower Rental by \$10,613.00.
- ❖ Commissioner Shelton seconded the motion.

- ❖ The Chairman called for public comment.
- ❖ There was no public comment.
- ❖ The motion passed 5-0.

The Clerk asked the Board to revise the 2014-2015 proposed budget for Fund 42 – Radio Communications due to a correction of fee distributions between the County, the City of Blountstown, and the Town of Altha. The revision is a reduction of \$11,800 in appropriations and expenditures as provided to the Board.

- ❖ Commissioner Brown made the motion to decrease the proposed budget for Fund 42- Radio Communications as presented by the Clerk.
- ❖ Commissioner Shelton seconded the motion.
- ❖ The Chairman called for public comment.
- ❖ There was no public comment.
- ❖ The motion passed 5-0.

There was discussion of the *reductions* previously presented to the Board by the Chairman on August 12, 2014.

Small County Coalition	(3,813)
NACO	(400)
Lobbyist	(12,000)
Riparian	(5,000)
ARPC	(5,000)
River Way South	(5,000)
HVAC - Cthouse	(375,000)
Spraying Chemicals	(17,000)
Sheriff	—(15,000)
1 1/2% Reduction in Raises – County (3% in proposed budget)	(21,034)
1 1/2% Reduction in Raises - Constitutional Officers (3% in proposed budget)	(28,646)

- ❖ Commissioner Brown made the motion to reduce the proposed budget by all of the items listed except for the \$15,000 reduction by the Sheriff and to allow the Clerk to ask the Constitutional Officers if they will have remaining 2013-2014 funds.
- ❖ Commissioner Shelton seconded the motion.
- ❖ The Chairman called for public comment.
- ❖ There was no public comment.
- ❖ The motion passed unanimously 5-0.

There was discussion among the Board of additional proposed changes to the 2014-2015 Proposed Budget: Increases (Decreases)

Building Inspector Retirement Payout/Training of new employee	12,330
Utilities for additional Volunteer Fire Departments	5,000
Search and Rescue Funding	1,775


Inmate Supervisor - Courthouse Maintenance	2,400
Inmate Supervisor - Road Department	2,400
Eliminate Computer Server - S of E (Moved to 2013-2014)	(6,000)
Tower rental in excess of Radio Communications collections	<u>4,400</u>
Net Increases	<u>22,305</u>

- ❖ Chairman Flowers made the motion to make the additional proposed changes as listed (\$22,305 net increases).
- ❖ Commissioner Shelton seconded the motion.
- ❖ The Chairman called for public comment.
- ❖ There was no public comment.
- ❖ The motions passed 4-1 with Commissioner McDougald voting no.

There being no further business, the Chairman adjourned the meeting at 9:30 pm.


 THOMAS G. FLOWERS, CHAIRMAN

ATTEST:


 CARLA A. HAND, CLERK

FORM 8B MEMORANDUM OF VOTING CONFLICT FOR COUNTY, MUNICIPAL, AND OTHER LOCAL PUBLIC OFFICERS

LAST NAME—FIRST NAME—MIDDLE NAME Flowers, Thomas G.	NAME OF BOARD, COUNCIL, COMMISSION, AUTHORITY, OR COMMITTEE Calhoun County BocC
MAILING ADDRESS 15944 SW Emmetts Loop	THE BOARD, COUNCIL, COMMISSION, AUTHORITY OR COMMITTEE ON WHICH I SERVE IS A UNIT OF: <input type="checkbox"/> CITY <input checked="" type="checkbox"/> COUNTY <input type="checkbox"/> OTHER LOCAL AGENCY
CITY COUNTY Blountstown FL Calhoun	NAME OF POLITICAL SUBDIVISION: Board of County Commission
DATE ON WHICH VOTE OCCURRED September 2 2014	MY POSITION IS: <input checked="" type="checkbox"/> ELECTIVE <input type="checkbox"/> APPOINTIVE

WHO MUST FILE FORM 8B

This form is for use by any person serving at the county, city, or other local level of government on an appointed or elected board, council, commission, authority, or committee. It applies equally to members of advisory and non-advisory bodies who are presented with a voting conflict of interest under Section 112.3143, Florida Statutes.

Your responsibilities under the law when faced with voting on a measure in which you have a conflict of interest will vary greatly depending on whether you hold an elective or appointive position. For this reason, please pay close attention to the instructions on this form before completing the reverse side and filing the form.

INSTRUCTIONS FOR COMPLIANCE WITH SECTION 112.3143, FLORIDA STATUTES

A person holding elective or appointive county, municipal, or other local public office **MUST ABSTAIN** from voting on a measure which inures to his or her special private gain or loss. Each elected or appointed local officer also is prohibited from knowingly voting on a measure which inures to the special gain or loss of a principal (other than a government agency) by whom he or she is retained (including the parent organization or subsidiary of a corporate principal by which he or she is retained); to the special private gain or loss of a relative; or to the special private gain or loss of a business associate. Commissioners of community redevelopment agencies under Sec. 163.356 or 163.357, F.S., and officers of independent special tax districts elected on a one-acre, one-vote basis are not prohibited from voting in that capacity.

For purposes of this law, a "relative" includes only the officer's father, mother, son, daughter, husband, wife, brother, sister, father-in-law, mother-in-law, son-in-law, and daughter-in-law. A "business associate" means any person or entity engaged in or carrying on a business enterprise with the officer as a partner, joint venturer, coowner of property, or corporate shareholder (where the shares of the corporation are not listed on any national or regional stock exchange).

* * * * *

ELECTED OFFICERS:

In addition to abstaining from voting in the situations described above, you must disclose the conflict:

PRIOR TO THE VOTE BEING TAKEN by publicly stating to the assembly the nature of your interest in the measure on which you are abstaining from voting; *and*

WITHIN 15 DAYS AFTER THE VOTE OCCURS by completing and filing this form with the person responsible for recording the minutes of the meeting, who should incorporate the form in the minutes.

* * * * *

APPOINTED OFFICERS:

Although you must abstain from voting in the situations described above, you otherwise may participate in these matters. However, you must disclose the nature of the conflict before making any attempt to influence the decision, whether orally or in writing and whether made by you or at your direction.

IF YOU INTEND TO MAKE ANY ATTEMPT TO INFLUENCE THE DECISION PRIOR TO THE MEETING AT WHICH THE VOTE WILL BE TAKEN:

- You must complete and file this form (before making any attempt to influence the decision) with the person responsible for recording the minutes of the meeting, who will incorporate the form in the minutes. (Continued on other side)

APPOINTED OFFICERS (continued)

- A copy of the form must be provided immediately to the other members of the agency.
- The form must be read publicly at the next meeting after the form is filed.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:

- You must disclose orally the nature of your conflict in the measure before participating.
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed.

DISCLOSURE OF LOCAL OFFICER'S INTEREST

I, Thomas G. Flowers, hereby disclose that on September 2, 2014:

(a) A measure came or will come before my agency which (check one)

- inured to my special private gain or loss;
- inured to the special gain or loss of my business associate, _____;
- inured to the special gain or loss of my relative, Jeff O'Bryen (Longleaf Timber Products Inc.)
- inured to the special gain or loss of _____ by whom I am retained; or
- inured to the special gain or loss of _____ which is the parent organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

① BOCC advertised, received, and awarded sealed bids for 3rd row first thinning of timber at parcel number 23-1N-09-0000-0002-0100.

BOCC awarded contract to Longleaf Timber Products Inc. the bidder with the highest unit price (weighted) - Commissioner Flowers abstained from voting

② The Board also voted for the attorney to draft the contract with Longleaf with the term of one year to complete the timber harvesting. - Commissioner Flowers abstained from voting

September 2 2014
Date Filed

[Signature]
Signature

NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$10,000.

Childhood Cancer Awareness Week

WHEREAS, the American Cancer Fund for Children and Kids Cancer Connection report cancer is the leading cause of death by disease among U.S. children between infancy and age 15. This tragic disease is detected in more than 15,000 of our country's young people each and every year.

WHEREAS, one in five of our nation's children loses his or her battle with cancer. Many infants, children and teens will suffer from long-term effects of comprehensive treatment, including secondary cancers; and


WHEREAS, founded over twenty years ago by Steven Firestein, a member of the philanthropic Max Factor family, the American Cancer Fund for Children, Inc. and Kids Cancer Connection, Inc. are dedicated to helping these children and their families; and

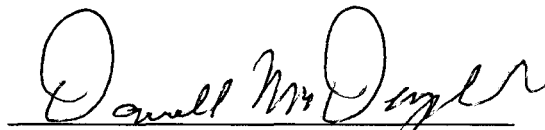
WHEREAS, the American Cancer Fund for Children and Kids Cancer Connection provide a variety of vital patient psychosocial services to children undergoing cancer treatment at Wolfson Children's Hospital in Jacksonville, UF Health Shands Children's Hospital in Gainesville, as well as participating hospitals throughout the country, thereby enhancing the quality of life for these children and their families; and


WHEREAS, the American Cancer Fund for Children and Kids Cancer Connection also sponsor Courageous Kid Recognition Award ceremonies, community Get Well cards and hospital celebrations in honor of a child's determination and bravery to fight the battle against childhood cancer.

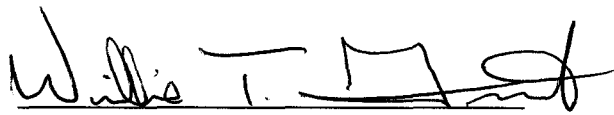
NOW, THEREFORE, we, the Board of County Commissioners for Calhoun County, do hereby recognize September 28, 2014 through October 4, 2014 as **Childhood Cancer Awareness Week** in this great county.


Signed on this day, the 2nd of September 2014.


Marion L. Brown


Darrell McDougald


Lee Shelton


Willie Truman Grant


Thomas G. Flowers

NATIONAL SUICIDE PREVENTION MONTH

WHEREAS, in the United States, one person dies by suicide every 13.3 minutes, with 39,518 deaths by suicide in our country during 2011;

WHEREAS, in our country, suicide is the 3rd leading cause of death for 15-24 year olds, and is the 10th leading cause of death for people of all ages;

WHEREAS, each person's death by suicide intimately affects at least six other people, with over 200,000 newly bereaved each year;

WHEREAS, nine Calhoun County residents died by suicide between 2010 and 2013, and hundreds of friends and family members were changed forever by losing those people;

WHEREAS, many of those people who died never received effective behavioral health services, for many reasons including the difficulty of accessing services by healthcare providers trained in best practices to reduce suicide risk, the stigma of using behavioral health treatment and the stigma associated with losing a loved one to suicide;

WHEREAS, raising awareness in the community about the effect of mental illness and the importance of education and treatment can save lives;

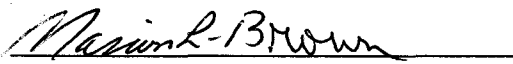
WHEREAS, the stigma associated with mental illness and suicide works against suicide prevention by discouraging persons at risk from seeking life-saving help;

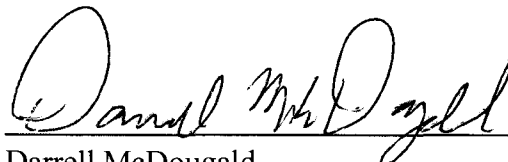
WHEREAS, far too many Calhoun County residents die by suicide each year, and most of these death are preventable;

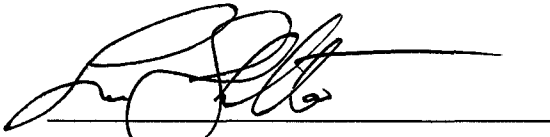
NOW, THEREFORE, we, the Board of County Commissioners for Calhoun County, do hereby recognize September 2014 as **Suicide Prevention Month** in this great county.

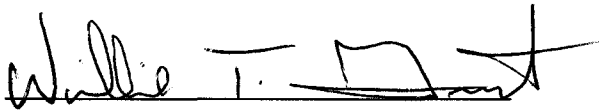
We encourage all residents to join us in increasing awareness and understanding of suicide and the help available in our community for adults and children to prevent suicide.

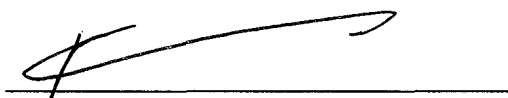
Signed on this day, the 2nd of September 2014.


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