

CALHOUN COUNTY BOARD OF COUNTY COMMISSIONERS  
MINUTES  
JULY 16, 2013

PRESENT AND ACTING:

THOMAS G. FLOWERS, CHAIRMAN  
DARRELL MCDUGALD  
LEE SHELTON  
LEE LEE BROWN  
WILLIE T. GRANT

DEPUTY, MANUEL HIRES  
MATT FUQUA, ATTORNEY  
CARLA A. HAND, CLERK  
CARLA PEACOCK, DEPUTY CLERK

The meeting was called to order by Chairman Flowers at 6:00 p.m., CT. The Prayer and Pledge of Allegiance to the Flag were led by Commissioner Brown.

APPROVAL OF JULY 2, 2013 MINUTES

A motion to approve the July 2, 2013 minutes was made by Commissioner McDougald, seconded by Commissioner Brown. The motion passed unanimously (5-0).

CALHOUN COUNTY AIRPORT BID ON NORTH APRON EXTENSION PHASE 2

A motion was made by Commissioner Shelton and seconded by Commissioner Brown to reject, return, and re-advertise the FAA Airport apron extension project. Commissioner McDougald stated the IDA Board voted to go back to the previous URS specifications. There was discussion and clarification that the specifications would be the same as before except for the requirement for an engineer would be eliminated. The motion passed 5-0.

The attorney advised the Clerk to send back the unopened sealed bids to the contractors.

JANICE WATSON, APALACHICOLA RIVER RIPARIAN COUNTY STAKEHOLDER COALITION (RCSC)

Janice Watson, representing the Riparian County Stakeholder Coalition, asked the Board to consider three items.

1. Adopting a resolution of the Board of County Commissioners of Calhoun County, Florida, in support of the allocation of adequate funding from the 2013 legislative appropriation to the Riparian County Stakeholder Coalition for the preparation of an Apalachicola River and Bay flow needs assessment for inclusion in the Apalachicola-Chattahoochee-Flint Stakeholders'

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sustainable water management plan. The motion was made to adopt the Resolution presented by Ms. Watson by Commissioner Grant, second by Commissioner Shelton . The motion passed unanimously 5-0.

2. Appointing two members to the Coalition to represent Calhoun County. Ms. Watson also recommended two individuals for the Board to consider: Kristy Terry, Chamber Director and Tony Shoemake, City of Blountstown Mayor. Commissioner McDougald made the motion to accept Ms. Watson's recommendation, second by Commissioner Grant and passed unanimously 5-0.
3. Providing \$5,000 for the 2013-2014 year to the Riparian County Stakeholder Coalition. Questions were asked and it was decided to consider this during the upcoming budget process.

#### CHRIS JOHNSON, CARR RIGGS & INGRAM CPA

Chris Johnson, Carr-Riggs & Ingram, (County Auditors) discussed the following items in the audit report with the BOCC:

- BOCC received an Unqualified Opinion
- Management Discussion and Analysis
- Fund Balance
- Grants are dwindling
- Management Comments

There were no questions or comments from the Board regarding the audit report.

#### MAXI WALDORFF, IDA BOARD

Mr. Waldorff spoke to the Board regarding the following:

1. Issue with bidding; explained project funding for apron extension as 90% FAA, 5% State, 5% local.
2. IDA meeting was held the prior night and they worked out some items that had been bothering the IDA board.

There were questions from Commissioner Brown regarding hangar rent and further discussion between Commissioner Shelton and Mr. Waldorff. Mr. Waldorff stated the Jones' did not follow through with having their attorney contact Attorney Fuqua. Mr. Waldorff further explained the IDA board withdrew their offer to rent hangar(s) to the Jones'. Mr. Waldorff stated this was done due to problems the IDA board was having with them as tenants.

3. Planning another fly-in at the airport in September.

4. There were questions from Commissioner Brown regarding each district having a representative on the IDA Board. Mr. Waldorff responded that each Commissioner has a representative on the IDA Board, but there is no requirement for that representative to live in the Commissioner's district.

**DONALD STANLEY, COUNTY ENGINEER**

Mr. Stanley gave an update to the Board on the following projects:

- Catalyst site – there has been good progress by the County and North Florida Construction
- Courthouse handicap ramp – construction has started

The Chairman inquired about:

- IOLA Road and Mr. Stanley said the County took care of the issue
- Health Department roof; Mr. Stanley presented for the Board's consideration an alternative roofing material at an additional cost of \$6,300 for a lifetime limited liability shingle. The Board by consensus did not approve the alternative roof. It was determined by consensus the roof color would match the existing color
- FRDAP grant agreement was received and submitted to the Clerk's office for the Neal Landing Project. The grant amount is \$50,000.
- Commissioner Brown asked for an update at the County Agricultural Pavilion. The engineer informed the Board permits have been received from the ARMY CORP and DEP.

**ANGIE SMITH, EMERGENCY MANAGEMENT DIRECTOR/GRANTS ADMINISTRATOR**

- Presented to the Board for approval the FRDAP – Neal Landing Project \$50,000 with no match. A motion was made by Commissioner Grant, seconded by Commissioner Brown, and passed unanimously 5-0.
- Asked the Board to approve allowing the courthouse parking lot to be used as a stop for the upcoming volunteer fire department poker-run fundraiser. The Board agreed by consensus.

Chairman Flowers inquired about the courthouse retrofit project and Ms. Smith stated she has not heard anything yet. The Chairman also asked about the Mossy Pond library and the possibility of it becoming a "certified" emergency shelter. Ms. Smith responded she is waiting for the State to review and the Red Cross to complete their survey; also noting this is a lengthy process and it may not be determined by this storm season. The Chairman inquired about the generator at Mossy Pond. Joe Wood explained the generator was recently cranked but it needs further load testing and the contractor will be called.

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JOE WOOD, PUBLIC WORKS DIRECTOR/GRANTS COORDINATOR

1. Provided the Board with a packet of surplus Road Department equipment prepared by Don Cutchins of Midway Auction Company. The estimated value of the surplus equipment considered for disposal by auction is \$500,000. Mr. Wood asked the Board to look over the list by the next meeting and proposes a September date for the auction to be held at the Calhoun County Road Department. Mr. Wood further explained the auctioneer would be paid 5% from the seller and 5% from the buyer; if the item does not sell there would be no fee paid to the auctioneer. Mr. Wood explained these particular dump trucks are valuable because they were purchased prior to the emission regulation requirements for the newer models. The County is in dire need of motor graders and mower decks and the funds derived from the auction would be used to purchase these items. Commissioner McDougald asked Mr. Wood to bring a list of items to be purchased with the expected cost by the next meeting.
2. Mentioned the drainage project on JAP Austin Road and further explained this was done with little or no cost to the County.
3. Spoke about the old jail and the need for asbestos removal.
4. Asked the Board to consider allowing employees with over 240 hours of sick time to be allowed to keep the time and upon separation to be paid 25% of the accumulated time but that no other hours would be added until the accumulated sick leave is reduced below 240 hours. A motion was made by Commissioner McDougald and seconded by Commissioner Brown to adopt this recommendation. The motion carried unanimously 5-0.

ATTORNEY FUQUA

Attorney Fuqua reported on the employee exemption status determination and informed the Board that all department heads with the exception of the 911 Coordinator meet the criteria for exempt status; further explaining exempt status employees are not paid overtime and do not earn comp time.

CLERK HAND

The Clerk mentioned the budget and stated it was provided to the Board on July 15, 2013. It was determined a budget hearing would be scheduled for the following Tuesday at 9:00 a.m. (Later rescheduled for Monday at 9:00 a.m.) The Attorney further instructed the Clerk to post the notices on the doors, electronic bulletin board, and to notify the media.

Break – Chairman Flowers called for a ten minute break.

Reconvene – The meeting was called back to order by Chairman Flowers at 7:30 p.m. and the BOCC starting scoring the professional services at this time.

COMMISSIONER TIME

Commissioners McDougald, Grant, Brown and Shelton had nothing to report at this time.

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**CHAIRMAN FLOWERS**

Chairman Flowers brought before the Board for approval and execution the Health Department's Mosquito Aid Grant Application. A motion was made to approve and execute the Mosquito Aid Grant Application by Commissioner Grant, seconded by Commissioner McDougald and passed unanimously 5-0.

Chairman Flowers brought before the Board for approval and execution the Sheriff Department's Drug Enforcement Grant, with no match from the County. A motion was made to approve and execute the Drug Enforcement Grant by Commissioner McDougald, seconded by Commissioner Brown and passed unanimously.

Chairman Flowers brought before the Board for approval a request from the Children's Coalition for a donation in the amount of \$1,000.00 to purchase school supplies for area children. Chairman Flowers noted this amount was in the budget. A motion to approve the donation to the Children's Coalition was made by Commissioner Brown, seconded by Commissioner Grant and passed unanimously.

Chairman Flowers inquired about the Health Department QHC Grant. Rachel Manspeaker, Health Department Administrator stated she has not heard anything yet. She has been in contact with the project officer and will let the BOCC know as soon as the grant award is announced. Ms. Manspeaker stated the Health Department would continue to provide medical care to the County jail inmates until the grant is awarded.

The Chairman asked the Attorney if a determination had been made on finalizing the IDA Resolution. There was previously a question about the number of Board members. The Attorney stated the Statute says it cannot be composed of less than five members. Attorney Fuqua advised the Board of an opinion by the Attorney General that says a County Commission cannot appoint one of their Board members to an Industrial Development Board. The Attorney asked the Board to discuss and make a determination on how they want the Resolution drafted.

After much discussion, Commissioner Shelton made a motion to allow the Attorney to draft a Resolution allowing each County Commissioner to appoint a member who resides in Calhoun County to the IDA Board making the total number of members five, seconded by Commissioner Brown.

Commissioner McDougald motioned to amend Commissioner Shelton's main motion to include the requirement that each Commissioner's representative be from their district. The amendment failed by vote of 3-2. Chairman Flowers, Commissioners Brown and Shelton voting no, Commissioners Grant and McDougald voting yes.

The main motion by Commissioner Shelton carried by a vote of 4-1 with Commissioner McDougald voting no.

Chairman Flowers read the results of the ranking for the contract for professional engineering and grant services as follows:

- County Engineering Services –Preble Rish, Inc.
- Administrative Services – Roumelis Planning and Development Services
- Application Services – Roumelis Planning and Development Services

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Chairman Flowers stated the bid tabulation sheets and ranking sheets would be available in the Clerk's office tomorrow.

A motion was made to accept the high scores for each professional service by Commissioner Grant, seconded by Commissioner Shelton and passed unanimously 5-0.

**MEETING ADJOURNED**

There being no further business, a motion was made by Commissioner Grant to adjourn, seconded by Commissioner Shelton. The motion passed (5-0) to adjourn this meeting at 9:26 p.m.

  
CARLA A. HAND, CLERK  
THOMAS G. FLOWERS, CHAIRMAN

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