

CALHOUN COUNTY BOARD OF COUNTY COMMISSIONERS  
MINUTES  
APRIL 16, 2013

PRESENT AND ACTING:

THOMAS G. FLOWERS, CHAIRMAN  
DARRELL MCDUGALD  
LEE SHELTON  
LEE LEE BROWN

DEPUTY, MANUEL HIRES  
MATT FUQUA, ATTORNEY  
CARLA A. HAND, CLERK  
CARLA PEACOCK, DEPUTY CLERK

The meeting was called to order by Chairman Flowers at 6:00 p.m., CT. The Prayer and Pledge of Allegiance to the Flag were led by Commissioner McDougald.

APPROVAL OF APRIL 2, 2013 MINUTES

A motion to approve the April 2, 2013 Minutes was made by Commissioner McDougald, seconded by Commissioner Shelton. The motion passed unanimously (4-0).

SHERIFF'S DEPARTMENT CAD BIDS

Attorney Fuqua opened the bids for the Sheriff's Department Computer Aided Dispatch (CAD) system and turned the bids over to the Sheriff's Department for scoring. Bids were received from the following:

1. Southern Software
2. USA Software Inc.
3. CTS America

The Sheriff and four members of his staff exited the meeting room to score the bids and announce their scoring results at the end of the meeting for the Board's consideration.

The Planning Commission met at 5:00 p.m. with the following recommendations for the Board of County Commissioners.

A Public Hearing was held at 5:00 p.m. to approve a Conditional Use Permit for FairPoint Communications to replace a communications tower on 18<sup>th</sup> Street in Blountstown. The

BOOK 14 PAGE 512

Planning Commission approved the conditional land use permit subject to meeting all state and federal regulations.

Chairman Flowers called for public comment. There were no comments from the public either for or against the permit. A motion was made by Commissioner McDougald, seconded by Commissioner Shelton and carried (4-0) to approve the Conditional Use Permit subject to state and federal regulations.

**RECYCLABLE BIDS**

The Board received three (3) sealed recyclable bids. The bids were opened and read by Attorney Fuqua.

**Diversified Plastics**

- 1. Baled Cardboard \$100.00 per ton F.O.B. Blountstown, FL
- 2. Baled Newspaper \$50.00 per ton F.O.B. Blountstown, FL

**Newark Recovery & Recycling**

- 1. Baled Cardboard \$127.50 per ton F.O.B. Blountstown, FL
- 2. Baled Newspaper \$80.00 per ton F.O.B. Blountstown, FL
- 3. Aluminum \$980.00 per ton F.O.B. Blountstown, FL
- 4. Steel Cans \$45.00 per ton F.O.B. Blountstown, FL
- 5. #1 Baled Plastic \$180.00 per ton F.O.B. Blountstown, FL
- 6. #2 Baled Plastic \$220.00 per ton F.O.B. Blountstown, FL

**SP Recycling**

- 1. Baled Cardboard \$133.00 per ton F.O.B. Blountstown, FL
- 2. Baled Newspaper \$33.00 per ton F.O.B. Blountstown, FL
- 3. Aluminum cans \$1,300.00 per ton F.O.B. Blountstown, FL
- 4. Steel cans \$105.00 per ton F.O.B. Blountstown, FL
- 5. #1 Baled Plastic \$340.00 per ton F.O.B. Blountstown, FL
- 6. #2 Baled Plastic \$480.00 per ton F.O.B. Blountstown, FL

With the following conditions:

- 1) 3-6 must be loaded together on one trailer
- 2) 3-6 must be awarded together
- 3) 1-2 can be awarded separately

Commissioner McDougald made a motion to award the high bidder on each individual bid, seconded by Commissioner Shelton. The motion carried unanimously. (4-0)

**HEALTH DEPARTMENT ROOF BIDS**

CONTRACTOR	DEDUCTIVE ALTERNATE #1 (ARCHITECTURAL SHINGLES)	DEDUCTIVE ALTERNATE #2 (STANDING SEAM METAL)
Jerkins Roofing	\$26,620.00	\$32,821.00

Rowe Roofing	\$30,000.00	\$112,000.00
C & C Construction	\$37,870.00	\$57,070.40

Mr. Stanley asked the Board to allow him to review the bids and products and report back to the Board with a recommendation at the next meeting.

A motion to table the bids for the Health Department roof was made by Commissioner Shelton, seconded by Commissioner Brown. The motion passed unanimously. (4-0)

**DALLAS BOYD - DOT PROJECT PRESENTATION - SWEETWATER BRIDGE/ SR 71**

Dallas Boyd, Florida Department of Transportation (DOT) Structured Maintenance Department, gave a PowerPoint presentation on the Sweetwater Bridge Project. Mr. Boyd explained DOT would be installing approach slabs on the bridge. The bridge is located about ¾ miles north of where SR 73 intersects SR 71. DOT will have to shut the bridge down to install the approach slabs and will need to detour traffic from SR 20 in Blountstown to SR 73 in Clarksville. The bridge was originally constructed in 1940 and over time heavy loads and traffic have created a depression. The bridge has a terrible bump and installing the approach slabs will create a smooth transition between the roadway and bridge. Due to the width of the bridge it is not practical to phase construction. DOT will give a 14 day notice to traffic via message boards. Actual construction time will be 20 days operating 24 hours per day, 7 days per week. The detour will add an additional 6 miles for south/north bound traffic using SR 73 instead of SR 71. The project is projected to start in October 2013.

Chairman Flowers asked if they had been in contact with the School Board to make accommodations for school buses. Mr. Boyd stated there were other county roads the bus driver could use and they will coordinate with the School Board.

This concluded the presentation and Mr. Boyd thanked the Commissioners for allowing him to make his presentation.

**MAXI WALDORFF – IDA BOARD**

Mr. Waldorff came before the Board to ask for approval of two supplemental agreements at the Calhoun County Airport. He stated they have received JPAs (Joint Participation Agreements) on these projects.

Supplemental Agreement #2: \$79,254.00 for professional engineering services for a 60 x 60 storage hangar and a 100 x 60 commercial hangar at the Calhoun County Airport. This agreement includes site work, utilities and exclusive use apron in front of the buildings.

Supplemental Agreement #3: \$31,114.00 for professional engineering services for the North Apron Extension Phase II.

OK 14 PAGE 5/4



Mr. Waldorff stated some questions had been raised regarding the Davis Bacon Act. He received an email from URS Engineer Edgar Figueroa addressing the questions. Mr. Waldorff read the email:

“Supplemental #2: 100% FDOT funded project for two Buildings, site work, utilities and exclusive use apron in front of buildings. URS will conduct random interviews of Contractors personnel during Construction of the Project in accordance to Davis Bacon Act requirements. This will be done during the Construction Phase services by the URS Chipley Office. During review of the Contractor’s pay application, the URS Tampa Office will review the pay roll certifications submitted by the Contractor for compliance with the Davis Bacon rates published within the Bid Documents.

Historically, Calhoun County has published Davis Bacon Act requirements as part of its Bid Documents. This is required by the Grant assurances for FAA AIP funds. However, this requirement may be absent in the grant requirements for projects fully funded by FDOT. If your FDOT JPA does not require compliance with the Davis Bacon Act, then elimination of the requirements from the bid documents for FDOT funded projects would reduce the verification process needed by the County related to Davis Bacon.

Inspection Services or Resident Project Representative (RPR) services for this project is assumed to be provided by the County. The Airport Staff wants to use personnel that are already at the Airport to provide these services. Should FDOT require that these services be provided by a certified individual, then the County would need to contract the services from URS (Preble-Rish), provide the services via a third party contract, or by in house personnel technically qualified to do the inspection work. Budget for these services could come from the existing JPA’s assigned to this project. However, this would reduce the total construction budget, which is what the Airport is trying to avoid.

Supplemental #3: FAA AIP funded with FDOT matching funds for the common use apron:

This supplemental is strictly for design, bid and award services, once bids are taken, the FAA grant application will be sent to FAA. The FAA grant application will contain two parts. Part “A” will be for reimbursement of the costs of all the design, bid and award services. Part “B” of the grant will be for the Construction (Contractor) costs, Construction Phase Services (URS) including QA testing (Cal-Tech) and RPR services. The Airport is in the process of determining if they can use in-house personnel to provide the RPR services or if they will need to be contracted. In any case, the RPR services will be added to the grant application and funded by the FAA funds. If FAA requires a certified individual for the RPR services, we would ask Preble-Rish to provide these services and a quote for these.

FAA grants require compliance with the Davis Bacon Act. URS will conduct random interviews of Contractors personnel during Construction of the Project in accordance to Davis Bacon Act requirements. This will be done during the Construction Phase services

OK 14 PAGE 515

by the URS Chipley Office. During review of the Contractor's pay application, the URS Tampa Office will review the pay roll certifications submitted by the Contractor for compliance with the Davis Bacon rates published within the Bid Documents.

I hope this answers the questions that the Board may have." Edgar Figueroz

After some discussion, a motion was made by Commissioner McDougald; seconded by Commissioner Shelton, to use Airport personnel to provide inspections services, if approved by DOT. If not approved by DOT, the inspections services will be provided by Preble Rish through URS. The motion passed unanimously. (4-0)

A motion was made to approve Supplemental Agreement #2 by Commissioner McDougald; seconded by Commissioner Shelton and carried. (4-0).

A motion was made to approve Supplemental Agreement #3 by Commissioner McDougald; seconded by Commissioner Shelton and carried. (4-0).

Mr. Waldorff reported that the owner of the derelict airplane has paid all past due charges, attorney and advertising fees plus tie-down rental through June 2013, and the sale is off.

#### **DAN CLEMONS, SHIP COORDINATOR**

Mr. Clemons presented to the Board for approval Resolution 2013-10 for the SHIP Local Housing Assistance Plan for fiscal years 2013-14, 2014-15 and 2015-16.

A motion to approve Resolution 2013-10 was made by Commissioner McDougald; seconded by Commissioner Shelton and carried. (4-0).

Mr. Clemons presented to the Board for approval and execution the 2013 Weatherization Agreement between the Florida Department of Economic Opportunity and Calhoun County Board of County Commissioners for the WAP (Weatherization Assistance Program) in the amount of \$12, 984.00 and Low-Income Home Energy Assistance Program (LIHEAP) in the amount of \$24, 841.00 for a total contract amount of \$37,825.00. A motion was made by Commissioner McDougald, seconded by Commissioner Brown and carried (4-0) to approve and execute said Agreement.

#### **DONALD STANLEY, PREBLE RISH, INC.**

Mr. Stanley updated the Board on the current Hazard Mitigation Grant Projects:

14 p. 516

Gray Rd – 100% complete – presented photo showing additional sod installed from Change order #9

Whitewater Grade/CR 287 – 100% complete – presented photo showing sod installed from Change Order #9.

Mr. Stanley reported a punch list has been generated and the Contractor will be working on this over the next two weeks. Mr. Stanley stated he would do final inspections after all punch list items were completed.

Iola Rd Widening and Resurfacing Project – Mr. Stanley reported the contractor started to work on Monday of last week and also presented photographs of working on drainage extensions.

Mr. Stanley presented a memo explaining the Small County Road Assistance Program (SCRAP) and Small Communities Outreach Program (SCOP). He explained these are programs established by the Florida Legislature to assist rural counties with their roadways. The SCOP program is a grant that mainly leans towards resurfacing and new construction projects (no existing asphalt). The SCRAP program is for widening and resurfacing projects only. Mr. Stanley explained the County Incentive Grant program (CIGP). He stated the main objective in selecting projects for CIGP is interconnectivity with State roadways and DOT evaluates to see if the project will relieve congestion from State roads. He presented a copy of the tentative five year work plan and discussed the projects. Mr. Stanley stated he would make recommendations at the next meeting.

#### ANGIE SMITH, EMERGENCY MANAGEMENT DIRECTOR

Ms. Smith reported the LAP Altha Sidewalk Project is complete and she will be working on submitting the closeout documentation. Ms. Smith also reported she has received notification from Senator Nelson's office of the award of federal funding for the Calhoun County Courthouse Wind Retrofit Project in the amount \$1,269,265.00 with no local match required. The project will consist of replacing all curtain walls, window units and entrances with impacted rated glass.

Ms. Smith presented to the Board for approval and execution the contract with Apalachee Regional Planning Council (ARPC) in the amount of \$3,500.00. This is for on-site inspection to determine how much hazardous waste a facility located in the County generates and how it is disposed of. The report is due to DEP as required by Florida Statute by June 30, 2013. A motion to approve the contract was made by Commissioner McDougald, seconded by Commissioner Shelton and carried unanimously (4-0).

Ms. Smith introduced Debbie Belcher with Roumelis Planning and Development.

14 PAC 517

**Debbie Belcher – Roumelis**

Ms. Belcher stated she has been doing grant work in Calhoun County since 1985. She presented a handout summary of the Community Development Block Grant Program followed by a presentation.

Mr. Jessie Boyd addressed the Board and stated he has concerns with minorities not being hired for local jobs.

**SHERIFF KIMBREL**

Sheriff Kimbrel recommended the CAD System purchase should be awarded to USA Software; the recommendation is based on scoring of points.

A motion to award the CAD contract to USA Software was made by Commissioner McDougald, seconded by Commissioner Brown and carried unanimously. (4-0)

Chairman Flowers brought before the Board that the County has two ambulances that are not in use and he would like to donate one to the Sheriff's Department to be used as a mobile unit. A motion was made to donate the ambulance chosen by the Sheriff to the Sheriff's Department by Commissioner McDougald, seconded by Commissioner Brown and carried unanimously. (4-0)

A motion to declare the remaining ambulance surplus inventory and allow the Sheriff to auction the ambulance on May 4, 2013 was made by Commissioner Brown, seconded by Commissioner Shelton and carried unanimously. (4-0)

**JOE WOOD, PUBLIC WORKS DIRECTOR**

Mr. Wood explained the necessity for Change Order #10 (HMGP) as follows:  
At the April 2, 2013 Board meeting Mr. Wood asked for approval of Change Order #9 for additional sod on HMGP project Grey Rd in the amount of \$4,300 to close out this grant. He explained he subsequently found out the funds were not in the HMGP portion of the grant and could not be used to install sod. The funds were in the SCRAP portion of the grant and he stated the \$4,300 could be used to install 184 linear feet of guardrail on Grey Rd. Mr. Wood requested approval for Change Order #10 to install 184 linear feet of guardrail on Grey Rd in the amount of \$4,300.00.

Commissioner McDougald made a motion to approve Change Order #10, seconded by Commissioner Shelton. Chairman Flowers was opposed. The motion carried. (3-1)

Mr. Wood presented the Board with a copy of an agreement between the Board of County Commissioners and Marlene Young which was recorded on April 25, 2012 in the Clerk's office. The agreement states Calhoun County will limerock Coley Road. The Agreement was signed by former Chairman Harold Pickron and former County Administrator Don O'Bryan. There was

14 PAGE 518



discussion about whether or not this agreement was presented to the Board for approval. Attorney Fuqua stated that Mr. O'Bryan had "apparent" authority to act on behalf of the County. Mr. Wood stated he will try to negotiate other options with Ms. Young and report back to the Board.

Chairman Flowers reminded the Commissioners that they could not obligate the Board to something without having Board action.

Chairman Flowers asked Joe Wood to check on McCullen Irvin Rd. Mr. Wood stated he would meet with Mr. Jessie Boyd tomorrow morning.

#### ATTORNEY TIME

Attorney Fuqua informed the Board that the Bottoms trial is scheduled for June 11, 2013 and FAC is asking for a County Representative to attend the trial. Chairman Flowers stated he would attend the trial on behalf of the County.

Attorney Fuqua informed the Board that Mr. Cochran has been served with a lawsuit. Mr. Cochran filed a motion to dismiss the case and a hearing has been set for May.

#### COMMISSIONER TIME

##### COMMISSIONER MCDOUGALD

Commissioner McDougald presented to the Board an amended Inter-local Agreement with the Town of Altha to assist them with grading dirt roads, maintenance of rights of way and drainage and assistance with maintenance of parks and recreational properties. A motion was made to approve the amended Inter-local Agreement (after removing the agreement to assist with maintenance of parks and recreational properties) by Commissioner McDougald, seconded by Commissioner Brown. After discussion, the amended motion carried (4-0).

Commissioner McDougald brought up his concerns with storm water drainage on several properties. He stated the need for a list of projects that need attention. Commissioner McDougald made a motion to create a list of projects to be placed on a five year plan for evaluation. The motion died for lack of a second. Donald Stanley stated there is a Local Mitigation Strategy Group made up of local citizens that create the Local Mitigation Strategy Plan which is a list of all types of projects throughout the County. Angie Smith stated the LMS will look for funding to match the projects on the list. Chairman Flowers asked Ms. Smith to bring a copy of the list to the next Board meeting.

Mr. Stanley stated he would research funding for creating a Transportation Plan that will identify every road in the County and rank them according to the issue/repair needed.

14 PAC 519



### COMMISSIONER BROWN

Commissioner Brown inquired how often the 911 map is updated. Joe Wood stated it is updated daily as citizens call in for new addresses. Commissioner Brown stated he witnessed an ambulance having trouble locating a residence that had an emergency. Mr. Wood stated it they may not have their 911 address displayed on their house which is required. Commissioner McDougald stated he could give the address to Ronnie Stone and he could check into the matter.

### COMMISSIONER SHELTON

Commissioner Shelton stated he had a complaint from a citizen about beer bottles being thrown out on J.P. Peacock Road. Attorney Fuqua stated this is an issue for the Sheriff's Department.

### CHAIRMAN FLOWERS

1. Chairman Flowers asked the Board to approve an invoice in the amount of \$295.00 from Griffin Sand and Concrete for concrete used on a wheelchair ramp installed at the Mossy Pond Library.

Commissioner McDougald made a motion to approve the Griffin Sand & Concrete invoice for \$295.00, seconded by Commissioner Shelton. The motion passed unanimously. (4-0)

2. Chairman Flowers presented to the Board a letter from the Department of Revenue inquiring if the County had any plans to make any changes to the distribution percentages or any rate adjustments to the local option fuel tax. If the Commission plans to make any changes, they must send DOR a certified copy of the ordinance authorizing a change or levy of the fuel taxes by October 1, 2013.
3. Chairman Flowers reported to the Board that Joe Wood, Clerk Hand and he met with Phillip Hill regarding the Ambulance Contract. Mr. Hill agreed to extend the ambulance contract until October 1st at the same rate we are paying now and also agreed to meet at a later date to discuss any increases or decreases for the next fiscal year. Commissioner McDougald stated the ambulance service has been built up and increased tremendously and at some point the cost to the County should decrease and the ambulance service profits should increase.
4. Chairman Flowers informed the Board he went before the School Board and was granted approval to hold the next Board meeting at Blountstown High School on May 7, 2013. Chairman Flowers stated the School Board agreed the County Commission would not have to come back before them to get approval to hold other meetings at any of the schools as long as the meeting(s) are scheduled with the Superintendent and Principal.

14 PAGE 520

5. Chairman Flowers reminded the Board of the Opportunity Florida Meeting on April 18, 2013 at 1:30 p.m.
6. Chairman Flowers asked if anyone had any photos that were relevant to Calhoun County over the years to start gathering them to submit for the County website. He also asked Bob Fleck if he would take aerial photos of the County to add to the website. Mr. Fleck said he would take the photos.

**MEETING ADJOURNED**

There being no further business, a motion was made by Commissioner McDougald to adjourn, seconded by Commissioner Shelton . The motion passed (4-0) to adjourn this meeting at 8:30 p.m.

ATTEST:

  
CARLA A. HAND, CLERK

  
THOMAS G. FLOWERS, CHAIRMAN

14 521