

**CALHOUN COUNTY BOARD OF COUNTY COMMISSIONERS
MINUTES
JANUARY 6, 2004**

**EARL HUNT, ABSENT
JIM PICKRON
WILLIAM E. SEWELL
S. DONNELL WHITFIELD
TRUMAN GRANT**

**BLISS MOREAU, DEPUTY
MATT FUQUA, ATTORNEY
RUTH W. ATTAWAY, CLERK
JANICE HOLLEY, DEPUTY CLERK**

The meeting was called to order by Deputy Moreau, prayer by Chairman Sewell, and pledge of allegiance to the flag.

EXTERMINATING BIDS

Attorney Fuqua read the bid advertisement for Exterminating and opened the bids as follows:

Howell Exterminating and Chemical Co. \$286.00

Tri State Termite And Pest Control \$230.00

After discussion, a motion was made by Commissioner Whitfield, seconded by Commissioner Grant and carried to accept Howell Exterminating Bid for \$286.00. Commissioner Whitfield stated that even though Howells bid was higher the County had done business with Howell's Exterminating & Chemical Co. for many years and was satisfied with their performance. Commissioner Pickron voted no.

UNIFORM BIDS

Attorney Fuqua read the bid advertisement for Uniforms. Attorney Fuqua opened the bids from Aramark Uniform Services and Unifirst Corporation and recommended to the Board to table the bids until the January 20, 2004 Board Meeting. The Board asked Clerk Attaway to review the bids and report back to the Board.

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SHIP BIDS

Attorney Fuqua read the Bid Advertisement for the Ship well bid and opened the bids as follows.

	Capps Well Drilling	Hayes & Son
J. B. Turner	\$1,950.00	\$1,800.00

After discussion, a motion was made by Commissioner Whitfield, seconded by Commissioner Pickron and accept low bid from Hayes & Son for \$1,800.00.

TIM JENKS, MAINTENANCE UPDATE

Mr. Tim Jenks, Maintenance Superintendent up-dated the Board on the activities in the Maintenance Department. Mr. Jenks stated he will be doing some maintenance work on the Alvin Roberts Field at Sam Atkins Park. Mr. Jenks stated that the bathroom at Ocheessee had been completed, and his Department had done some work at the Clerk's Office and the Senior Citizens.

The Board discussed with Mr. Jenks installing the fence between Arlene Montford's home and the New Library. After discussion the Board asked Commissioner Whitfield to contact the Montford's and report back at the January 20, 2003 Board Meeting.

ATTORNEY FUQUA

Attorney Fuqua presented a letter from Levine, Stivers & Myers, Lawyers and Mediation Services in reference to Archie Brooks Drive. The Board agrees by consensus that this is a private matter. After discussion, the Board tabled the request for more review.

CLERK ATTAWAY

Clerk Attaway addressed the Board in reference to Annual and Sick leave taken at Christmas by the Road Department employees. Ms. Attaway explained the avenue the Payroll Department had taken in an attempt to prevent any employees from losing pay. After discussion, the Board agreed with the Clerk stating that annual leave would be taken first, and if an employee did not have annual leave then sick leave could be used.

Clerk Attaway discussed with the Board the possibility of increasing the County mileage and per diem. After discussion, the Board agreed by consensus to table the request and discuss it at next years budget workshops. Commissioner Pickron stated that he realized the request should be addressed and would like for it to be discussed at the budget workshops.

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Clerk Attaway stated that Mr. Seaman would like to know how long a firearm permit was in effect after being issued. The Board stated that the Sheriff's Department was in control of issuing all firearms, and questions should be directed to that Department.

Clerk Attaway presented to the Board a request from the Florida Department of Transportation asking the Board to accept the maintenance and pay the power bill for an additional flashing school zone to be installed in SR 69. After discussion the Board asked Clerk Attaway to write a letter to DOT stating that the flashing school zone is in the City's jurisdiction and that City should be contacted on this issue.

The December 16, 2003 minutes were approved as presented.

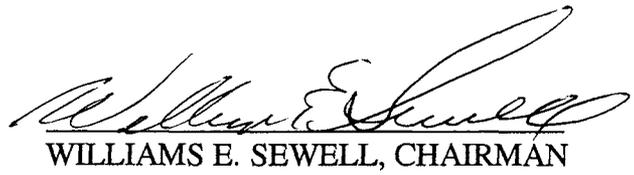
COMMISSIONER PICKRON

Commissioner Pickron stated that the Clay County Commissioner's had donated a Fire Truck to Westside Fire Department and the Mossy Pond Fire Department. After discussion, the Board asked Clerk Attaway to write a letter thanking the Commission for their donation.

There being no further business, the Board did adjourn.

ATTEST:


RUTH W. ATTAWAY, CLERK


WILLIAMS E. SEWELL, CHAIRMAN

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Fair Housing Information Session

Deborah Belcher, the County's Community Development Block Grant consultant, described the federal and state fair housing laws. She stated that Calhoun County has a fair housing ordinance in support of the federal and state laws. The County can enforce its local fair housing ordinance, but would likely refer complaints to the state for resolution. Ms. Belcher provided a brochure on fair housing, which identified some fair housing discrimination practices and the HUD fair housing complaint hotline number. There were no questions or comments from the audience or Commissioners.

Amendment of Current CDBG

Ms. Belcher stated that the current Community Development Block Grant for road paving/hazard mitigation contains \$49,000 for engineering fees. The County is paying for the engineering using non-CDBG funds, and the grant budget should be amended to transfer the \$49,000 into road paving/hazard mitigation to pay for construction. There will be no change to the scope of the project at all, simply a budget amendment that would not affect the application score. Commissioner Whitfield made a motion, seconded by Commissioner Pickron, to transfer the \$49,000 from engineering into road paving/hazard mitigation, with DCA approval. The motion was approved unanimously. Ms. Belcher reported that if the grant is closed by February 13, 2004, the County will be eligible to apply for another grant in April. Don O'Bryan indicated that he believes the work will be completed by February 13, 2004. There was no comment from the audience.

First Public Hearing on the 2004 CDBG Application

Ms Belcher provided a written report on the work she is doing to determine what roads will be included in the County's 2004 CDBG application, which will be submitted to the Florida Department of Community Affairs April 1, 2004 if the current CDBG closes by February 13, 2004. She indicated that Don O'Bryan had today provided her with another road to include, NW Martin Sewell Road, from White Water Grade Road 2500' West toward Oak Tree Road.

Ms. Belcher recommended against paving SW Matthew Wood Road because of a lack of right of way and owner's unwillingness to donate. She said NE Van Lierop and Dennis Parrish Roads, and NE Jim Durham Road from Highway 71 to Leon Durham Road, are not eligible based upon household income levels. Additionally, she recommended that paving NE Lois Fowler Road be considered a low priority.

Mr. O'Bryan recommended that NW Williams Road also be considered a low priority for the CDBG project, in favor of NW Martin Sewell Road (2500'), because of the high number of low income households that would benefit from paving Martin Sewell Road.

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Ms. Belcher reminded the commissioners that she will have to complete the household survey in order to verify that this plan is appropriate.

Roads that Ms. Belcher has determined to be eligible, which Mr. O'Bryan recommends for high priority include:

1. NE Morgan Tucker Road and NE Luke Holland Road,
2. NW Woodman Drive, NW Creek Road, and NW Pendarvis Road to Woodman,
3. NE Ethel Reed Road,
4. NW Watson Road, from the current end of paving to the end of the County road, and
5. Alliance Road (2500').

Commissioner Whitfield stated that he wants NE Luke Holland Road to be paved all the way to the end of the road. There was a consensus among the Commissioners to accept this preliminary recommendation on roads for the 2004 CDBG application. There were no comments from the audience.

Ms. Belcher recommended that the County get the engineering plans and permit applications, if required, completed prior to the grant application deadline. This would increase the application score as much as spending \$125,000 in local funds after the application, at a much lower cost to the County. Pre-engineering would also speed up the project if the grant is awarded. The County would have to pay for the design and permit application services from non-CDBG funds, but the grant could then pay for bidding, construction administration and inspection according to the CDBG regulations. Mr. O'Bryan reported that he has discussed this possibility with Preble-Rish, the County's consulting engineers, and has reached a potential agreement with the firm. Commissioner Whitfield made a motion, seconded by Commissioner Pickron, to proceed with arrangements to complete the engineering design and permit application services prior to the grant deadline. The motion carried unanimously.

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